



AGENDA
FINANCE AND BUDGET COMMITTEE

Thursday, March 16, 2000- 9:30 A.M.

Call to order:

Directors:

Gloria Molina, Chair
John Fasana, Vice Chair
Michael Antonovich
Jaime de la Vega
Don Knabe
Tony V. Harris, Ex Officio

- ~~34.~~ REPORT of the Chief Financial Officer.
- ~~35.~~ RECEIVE AND FILE **Bus Cost Operating reductions** .
- ~~36.~~ RECEIVE AND FILE **Second Quarter FY00 Financial Status Report** for the six months ended December 31, 1999.
- 37. APPROVE negotiation and award of **All Risk Property insurance policy and Boiler & Machine insurance policy** for all MTA real property, other than construction sites, for a cost not to exceed \$3.4 million for a 12 month period effective May 10, 2000 to May 10, 2001.

38. AWARD a two year, unit price contract to 308 Systems, Hermosa Beach, the lowest responsive and responsible bidder under Bid No. PS-5420-0618 for **photo identification card production services** for an amount not to exceed \$298,462.

39. APPROVE execution of change order with Images in Foil, Inc. to provide **Fare Media Pass and Stamp Production Services** for a period of six (6) months from May 1, 2000 through October 31, 2000 in an amount not to exceed \$330,000 for a total revised contract amount of \$2,605,002.

40. APPROVE execution of a five year **lease agreement** with Greyhound Lines, Inc., effective July 1, 2000 for the continued operation of the Greyhound Terminal Ticket Office located at the El Monte Bus Station, as a base monthly rental of \$3,500.

41. RATIFY the contract with Capstar Partners LLP/McCalley Consulting (Capstar) for professional services in connection with the MTA's **defeased leasing program** with fees not to exceed 60 basis points (six tenths of one percent) of the fair market value of the assets being leased.

42. APPROVE:

- A. negotiation and execution of a lease to service contract defeased lease transaction for the **74 Breda Red Line vehicles** with CIBC World Markets (CIBC) as the equity investor and other documents; the lease to service contract is anticipated to generate a gross benefit of not less than 9% of the approximately \$146 million appraised value of the vehicles (estimated to be \$13 million); and
- B. payment of fees and transaction expenses not to exceed 0.75% of the appraised value of the vehicles estimated to be between \$1 million and \$1.2 million.

Consideration of items not on the posted agenda, including: items to be presented and (if requested) referred to staff; items to be placed on the agenda for action at a future meeting of the Board; and/or items requiring immediate action because of an emergency situation or where the need to take immediate action came to the attention of the Board subsequent to the posting of the agenda.

**COMMENTS FROM THE PUBLIC ON ITEMS OF PUBLIC INTEREST WITHIN
COMMITTEE'S SUBJECT MATTER JURISDICTION**

ADJOURNMENT

METROPOLITAN TRANSPORTATION AUTHORITY BOARD RULES (ALSO APPLIES TO BOARD COMMITTEES)

PUBLIC INPUT

The meetings of the Metropolitan Transportation Authority Board are open to the public. A member of the public may address the Board on one agenda item per meeting and/or on one item of interest which is within the subject matter jurisdiction of the Metropolitan Transportation Authority. Each person will be allowed to speak for one minute. The Board may limit the public input on any item, based on the number of people requesting to speak and the business of the Board. A request to address the Board must be submitted in person at the meeting to the Board Secretary prior to the start of the meeting.

Public Comment will be heard at the end of each meeting. The public shall have the opportunity to comment for one minute on Agenda items before or during the Board or Committee's consideration of the item up to five minutes per item, or at the discretion of the Chair. *This requirement shall not apply if the opportunity for public comment on the item was previously provided by a Committee or other meeting at which a quorum was present and the item has not substantially changed since the committee hearing.* All requests for Public Comment must be submitted prior to the posted start time of each meeting.

The public may also address the MTA on non-agenda items within the subject matter jurisdiction of the MTA or a Committee during the Public Comment period indicated on the Agenda. Individuals may speak no more than once during the Public Comment period. Public Comment will last a maximum of twenty minutes, or as otherwise indicated by the Chair. Speakers will be called according to the order in which the speaker request forms are received until the Public Comment period has expired.

Each individual will have the opportunity to speak only once during the Public Comment period. The Public Comment period will last thirty minutes maximum in length. Speakers will be called in the order in which the speaker request forms are received until the thirty minute period has expired. The Chair may limit the public input on any item or the total amount of time allocated for public testimony based on the number of people requesting to speak and the business of the Board. If you are a party to a specific item, you will be called upon to speak at the time that issue is being considered.

In accordance with Government Code Section 54954.3(a) the Chair may from time to time dispense with public comment on items previously considered by a committee composed exclusively of Board members.

In accordance with State Law (Brown Act), all matters to be acted on by the MTA Board must be posted at least 72 hours prior to the Board meeting. In case of emergency, or when a subject matter arises subsequent to the posting of the agenda, upon making certain findings, the Board may act on an item that is not on the posted agenda.

CONDUCT IN THE BOARD ROOM The following rules pertain to conduct at Metropolitan Transportation Authority meetings:

REMOVAL FROM THE BOARD ROOM The Chair shall order removed from the Board Room any person who commits the following acts with respect to any meeting of the MTA Board:

Disorderly behavior toward the Board or any member of the staff thereof, tending to interrupt the due and orderly course of said meeting.
A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of said meeting.
Disobedience of any lawful order of the Chair, which shall include an order to be seated or to refrain from addressing the Board; and
Any other unlawful interference with the due and orderly course of said meeting.

INFORMATION RELATING TO AGENDAS AND ACTIONS OF THE BOARD

Agendas for the Regular MTA Board meetings are prepared by the Board Secretary and are available prior to the meeting in the MTA Records Management Department and on the Internet.

Every meeting of the MTA Board of Directors is recorded on cassette tapes, and duplicate tapes are available for a nominal charge. A Spanish language translator is available at all Board Meetings. Translators for other languages must be requested 72 hours in advance. After each Board meeting, a record is prepared which indicates the actions taken by the Board. This record is available on the second business day following the meeting.

DISCLOSURE OF CONTRIBUTIONS

The State Political Reform Act (Government Code Section 84308) requires that a party to a proceeding before an agency involving a license, permit, or other entitlement for use, including all contracts (other than competitively bid, labor, or personal employment contracts), shall disclose on the record of the proceeding any contributions in an amount of more than \$250 made within the preceding 12 months by the party, or his or her agent, to any officer of the agency, additionally PUC Code Sec. 130051.20 requires that no member accept a contribution of over ten dollars (\$10) in value or amount from a construction company, engineering firm, consultant, legal firm, or any company, vendor, or business entity that has contracted with the authority in the preceding four years. Persons required to make this disclosure shall do so by filling out a "Disclosure of Contribution" form which is available at the LACMTA Board and Committee Meetings. Failure to comply with this requirement may result in the assessment of civil or criminal penalties.

ADA REQUIREMENTS

A cordless microphone is available for those persons with mobility impairments who cannot access the public speaking area. Sign language interpreter services are available by giving notice at least three business days in advance of the meeting. Please telephone (213) 922-4600 between 8 a.m. and 5 p.m., Monday through Friday. Our TDD line is (800)252-9040.

HELPFUL PHONE NUMBERS

Copies of Agendas/Record of Board Action/Cassette Tapes of Meetings - (213) 922-2335 (Records Management Department)

General Information/Rules of the Board - (213) 922-4600

Internet Access to Agendas - www.mta.net

TDD line (800) 252-9040

NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.