

SECOND REVISED Agenda

Executive Management and Audit Committee Meeting

One Gateway Plaza
3rd Floor Boardroom

Call to Order

Directors

Ara Najarian, Chair
Don Knabe, Vice Chair
Richard Katz
Antonio Villaraigosa
Zev Yaroslavsky

Officers

Arthur T. Leahy, Chief Executive Officer
Michele Jackson, Board Secretary
Karen Gorman, Ethics Officer
Karen Gorman, Acting Inspector General
County Counsel, General Counsel



Los Angeles County
Metropolitan Transportation Authority

Metro

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY BOARD RULES
(ALSO APPLIES TO BOARD COMMITTEES)

PUBLIC INPUT

The meetings of the Los Angeles County Metropolitan Transportation Authority (Metro) Board are open to the public. A member of the public may address the Board on agenda items, before or during the Board or Board Committee's consideration of the item for up to 5 minutes per item, or at the discretion of the Chair. A request to address the Board should be submitted in person at the meeting to the Board Secretary prior to the start of the meeting.

The public may also address the Metro Board on non-agenda items within the subject matter jurisdiction of the Metro Board during the public comment period, which will be held at the end of each meeting. Each person will be allowed to speak for one minute and may speak no more than once during the Public Comment period. Public Comment will last a maximum of 30 minutes, or as otherwise indicated by the Chair. Speakers will be called according to the order in which the speaker request forms are received until the Public Comment period has expired. Elected officials, not their staff or deputies, may be called out of order and prior to the Board's consideration of the relevant item.

At the discretion of the Chair, the Board may limit public input on any item, based on the number of people requesting to speak and the business of the Board.

In the interest of hearing from as many members of the public as possible, if at the time your name is called, your issue has been addressed or your opinion expressed by a previous speaker, please simply state that fact and your name for the record.

In accordance with State Law (Brown Act), all matters to be acted on by the Metro Board must be posted at least 72 hours prior to the Board meeting. In case of emergency, or when a subject matter arises subsequent to the posting of the agenda, upon making certain findings, the Board may act on an item that is not on the posted agenda.

CONDUCT IN THE BOARD ROOM - The following rules pertain to conduct at Metro Board and Board Committee meetings:

REMOVAL FROM THE BOARD ROOM The Chair shall order removed from the Board Room any person who commits the following acts with respect to any meeting of the Metro Board:

- a. Disorderly behavior toward the Board or any member of the staff thereof, tending to interrupt the due and orderly course of said meeting.
- b. A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of said meeting.
- c. Disobedience of any lawful order of the Chair, which shall include an order to be seated or to refrain from addressing the Board; and
- d. Any other unlawful interference with the due and orderly course of said meeting.

INFORMATION RELATING TO AGENDAS AND ACTIONS OF THE BOARD

Agendas for Regular Metro Board meetings are prepared by the Board Secretary and are available prior to the meeting in the Metro Board Records Management Department and on the Internet.

Every meeting of the Metro Board of Directors is recorded on cassette tapes, and duplicate tapes are available for a nominal charge. A Spanish language translator is available at all regular Board Meetings. Translators for other languages must be requested 72 hours in advance. After each Board meeting, a record is prepared which indicates the actions taken by the Board. This record is available on the second business day following the meeting.

DISCLOSURE OF CONTRIBUTIONS

The State Political Reform Act (Government Code Section 84308) requires that a party to a proceeding before an agency involving a license, permit, or other entitlement for use, including all contracts (other than competitively bid, labor, or personal employment contracts), shall disclose on the record of the proceeding any contributions in an amount of more than \$250 made within the preceding 12 months by the party, or his or her agent, to any officer of the agency, additionally PUC Code Sec. 130051.20 requires that no member accept a contribution of over ten dollars (\$10) in value or amount from a construction company, engineering firm, consultant, legal firm, or any company, vendor, or business entity that has contracted with the authority in the preceding four years. Persons required to make this disclosure shall do so by filling out a "Disclosure of Contribution" form which is available at Metro Board and Committee Meetings. Failure to comply with this requirement may result in the assessment of civil or criminal penalties.

ADA REQUIREMENTS

Upon request, sign language interpretation, materials in alternative formats and other accommodations are available to the public for Metro-sponsored meetings and events. All requests for reasonable accommodations must be made at least three working days (72 hours) in advance of the scheduled meeting date. Please telephone (213) 922-4600 between 8 a.m. and 5 p.m., Monday through Friday. Our TDD line is (800) 252-9040.

HELPFUL PHONE NUMBERS

Copies of Agendas/Record of Board Action/Cassette Tapes of Meetings - (213) 922-4880 (Records Management Department)
General Information/Rules of the Board - (213) 922-4600
Internet Access to Agendas - www.metro.net
TDD line (800) 252-9040

NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

32. RECEIVE report of the Chief Executive Officer.

33. RECEIVE oral Federal/State Affairs update.

* **APPROVE CONSENT CALENDAR ITEMS 34 AND 35:**

34. APPROVE **revisions to the Los Angeles County Metropolitan Transportation Authority Rules and Procedures.**

35. RECEIVE AND FILE **Inspector General Activities Quarterly Report. [HANDOUT]**

* END CONSENT CALENDAR

36. AMEND Policy COM-6, "Metro System Advertising," to **permit the advertising of beer and wine products on buses and trains** in order to generate approximately \$1.5 million in additional advertising revenue over the next three years.

37. AUTHORIZE the Chief Executive Officer to award a five-year, professional service, firm, fixed-price contract, No. PS107140706, to Inland Transportation Services to provide **rideshare survey, incentive program management and customer service**, in an amount not to exceed \$2,420,266, inclusive of four, one-year options, effective April 18, 2010.

38. RECEIVE AND FILE status report on work pursuant to a motion by Director Villaraigosa and Chair Najarian during the Executive Management and Audit Committee on November 19, 2010 to **improve LACMTA policies, practices and organizational structure to ensure successful Measure R project delivery.**

39. RECEIVE AND FILE **report of the Chief Executive Officer.**

53. AUTHORIZE the Chief Executive Officer to **negotiate a salary within the pay range for the Chief Operating Officer position** (pay grade CC, \$190,621 - \$278,793).

Consideration of items not on the posted agenda, including: items to be presented and (if requested) referred to staff; items to be placed on the agenda for action at a future meeting of the Committee or Board; and/or items requiring immediate action because of an emergency situation or where the need to take immediate action came to the attention of the Committee subsequent to the posting of the agenda.

COMMENTS FROM THE PUBLIC ON ITEMS OF PUBLIC INTEREST WITHIN COMMITTEE'S SUBJECT MATTER JURISDICTION

ADJOURNMENT