



Metro

Los Angeles County
Metropolitan Transportation Authority

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JUNE 20, 2016

TO: BOARD OF DIRECTORS

THROUGH: PHILLIP A. WASHINGTON *PAW*
CHIEF EXECUTIVE OFFICER

FROM: RICHARD F. CLARKE, EXECUTIVE DIRECTOR
PROGRAM MANAGEMENT *RFC*

NALINI AHUJA, EXECUTIVE DIRECTOR
FINANCE & BUDGET *Nalini Ahuja*

SUBJECT: BOB HOPE AIRPORT/HOLLYWOOD WAY METROLINK
STATION THIRD PARTY COSTS

ISSUE

This update is in response to Director Najarian's request for more information on third party costs for the Bob Hope Airport/Hollywood Way Metrolink Station Project (Project) at the June 2016 Construction Committee meeting.

DISCUSSION

This new station Project will provide a "plane-to-train" connection between the Burbank Airport and Metrolink commuter rail service on the Antelope Valley Line. The proposed LOP budget for the project includes an estimated \$1.5 million in third party costs to accommodate the necessary activities of the Southern California Regional Rail Authority (SCRRA), and the cities of Los Angeles and Burbank. Attachment A provides details of the third party costs for the Project as described below:

1. SCRRA

The SCRRA's third party costs in support of the construction and opening of the station include a) providing ongoing project management support during construction; b) procuring and installing customer amenity items including ticket vending machines (TVM) and customer information systems; c) protecting construction crews while working on this active railroad right of way; d) providing inspection services related to station construction and compliance with station design standards; and e) the initial costs of station opening.

2. City of Los Angeles

Costs of the City of Los Angeles include reviewing of plan submittals, participating in meetings, providing inspection services, and issuing permits.

3. City of Burbank

City of Burbank's third party costs include providing the electric and water services to the station, establishing the station address, and issuing permits.

COST COMPARISONS

Approximately 57% of the costs submitted by the SCRRA include the procurement and installation of station equipment and the required provision of flagmen to ensure worker protection within and adjacent to the operating railroad right of way. Additional SCRRA costs include inspection, compliance with station standards, agency coordination and opening of the station.

The cost estimates for the cities of Los Angeles and Burbank are primarily related to plan review, inspection, permitting, and the provision of utility services to the station.

Staff have compared these estimates with other Metrolink projects and find them to be consistent with similar projects of this scale.

NEXT STEPS

Upon Board approval, staff will proceed with the design revisions and procurement for construction. Notice to proceed for construction is anticipated by November 2016 with an anticipated construction completion date by December 2017.

ATTACHMENTS

Attachment A – Third Party Costs Breakdown

ATTACHMENT A - THIRD PARTY COSTS BREAKDOWN

NO.	ITEM	QUANTITY					UNIT	UNIT COST	TOTAL COST
		No. of Months	Meeting per Month	Hours	No. of Persons	Total Hours			
SCRRRA									
A	Project Management								
1	Attend Meetings								
	Construction Progress	9	3	4	1	108	HR	\$200.00	\$21,600
	General PM Work	9	1	2	1	18	HR	\$200.00	\$3,600
2	Inter-Departmental Meetings	9	1	1	1	9	HR	\$200.00	\$1,800
	Sub-Total								\$27,000
B	SCRRRA Equipment								
1	Ticket vending machines					2	EA	\$85,000.00	\$170,000
2	Passenger information telephone					1	EA	\$7,500.00	\$7,500
3	CIS integration/activation						LS	\$5,000.00	\$5,000
	Sub-Total								\$182,500
C	Inspections								
1	Station standards compliance						LS	\$130,000.00	\$130,000
2	Communications systems						LS	\$45,000.00	\$45,000
	Sub-Total								\$175,000
D	Other								
1	PTC Configuration Management						LS	\$2,000.00	\$2,000
2	Track Charts and Composite Maps						LS	\$2,000.00	\$2,000
3	Flagging					180	Day	\$1,200.00	\$216,000
	Sub-Total								\$220,000
	Sub-Total Construction support								\$604,500
E	Community Outreach Support								
	Opening event marketing items (directional signs, banners, podium signs, promotional items), social media promotion, advertising								\$95,500
SUB-TOTAL SCRRRA COST									\$700,000
CITY OF LOS ANGELES									
A	Bureau of Engineering								
									\$200,000
B	Bureau of Street Services								
									\$100,000
C	Bureau of Street Lighting								
									\$100,000
D	DOT/Other departments								
									\$100,000
SUB-TOTAL CITY OF LOS ANGELES									\$500,000
UTILITIES									
A	Burbank Water and Power								
									\$100,000
B	Other (Permits, fees)								
									\$200,000
SUB-TOTAL UTILITIES									\$300,000
TOTAL THIRD PARTY COSTS									\$1,500,000