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December 18, 2017

TO: BOARD OF DIRECTORS

THROUGH: PHILLIP A. WASHINGTON *PAW*
CHIEF EXECUTIVE OFFICER

FROM: THERESE MCMILLAN *TMC*
CHIEF PLANNING OFFICER

SUBJECT: UPDATE ON MEASURE M ADMINISTRATIVE PROCEDURES

ISSUE

Metro staff is working on the Administrative Procedures for Measure M, as requested in the approved Measure M Master Guidelines. The draft Multi-year Subregional Program (MSP) Administrative Procedures were presented to the Policy Advisory Council (PAC) at their December 2017 meeting, and they requested that the 6 month timeline be extended another 30 days for additional time to review and comment.

Additionally, the Gateway Cities Council of Governments (COG) has a TBD designation in the Measure M Expenditure Plan funding columns for Active Transportation Program MSP (Measure M Ordinance Attachment A, item 53) that is still under discussion at the COG.

DISCUSSION

On June 22, 2017, the Metro Board of Directors approved the adoption of the Measure M Master Guidelines (Guidelines), with two amendments and five approved motions. Several items in from the Guidelines were given a "up to 6 months" timeline for development, including Multi-year Subregional Programs, Cash Flow Management, Visionary Seed Funding, Contingency Subfunds, Debt Policy, and others.

Extension for the PAC

The MSP Procedures have been drafted and circulated, but as indicated above, the PAC requested an additional 30 days, and Metro staff advised that we would allow this additional time for further comment and procedural development. Staff has coordinated extensively with PAC during this process and values their continued input.

Gateway Cities Council of Governments (COG)

In one of the June 2017 Board Motions, specifically Motion 38.3. (Directors Garcia, Bonin, Solis and Hahn), Section B, Metro was directed to allow:

Gateway Cities COG to discuss and prioritize Active Transportation and Complete Streets during the Measure M Guidelines Administrative Development,

including a report back to the Board of Directors at the conclusion of the development of these procedures.

On December 13, 2017, the Gateway Cities COG provided comments to the MSP Administrative Procedures, and included the following comment on this topic:

Gateway Cities has a TBD funding target for Active Transportation Programs and the COG may consider allocating funds through the Subregional Equity funding – a decision that will be made later in 2018. Many of the elements of the Guidelines will be appropriate to the projects that may be submitted at that time.

Staff will continue to work with the Gateway Cities COG on this issue and options to address it.

NEXT STEPS

Metro staff will provide revised draft MSP Administrative Procedures to the PAC for review at its January 9, 2018 meeting. Staff will subsequently request CEO approval of that body of Administrative Procedures.

Additional Administrative Procedures will begin development in January 2018, including Metro Active Transportation (2%), 2% System Connectivity Projects (Transit), and Street Car and Circulator projects, all of which are competitive funding programs. Staff will develop these procedures in concert with the Policy Advisory Council.

Staff will report back as Administrative Procedures are finalized.