



**Metro**


Los Angeles County  
Metropolitan Transportation Authority


One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2000 Tel  
metro.net

December 18, 2008

**TO:** BOARD OF DIRECTORS

**THROUGH:** ROGER SNOBLE   
CHIEF EXECUTIVE OFFICER

**FROM:** CAROL INGE   
CHIEF PLANNING OFFICER

**SUBJECT:** CANCELLATION OF RFP NO. PS4370-2283, PUBLIC-PRIVATE PARTNERSHIP CONSULTING SERVICES, AND REISSUANCE OF REQUEST FOR PROPOSALS

#### ISSUE

The Request for Proposal No. PS4370-2283 (RFP) soliciting proposals for Public-Private Partnership (PPP) consulting services, was released November 4, 2008 with a proposal due date of December 29, 2008. This RFP has generated significant interest and numerous pre-proposal questions, including requests for clarification of our Conflict of Interest position, and expressions of concern regarding certain indemnification and insurance requirements contained in our sample contract, as well as a request to use multiple contract types. In discussions with representatives from County Counsel, Ethics, Procurement, New Business Development as well as Planning, it has been determined that these concerns would most effectively be addressed by cancelling the existing procurement and reissuing a revised Request for Proposals for PPP Consulting Services. This could delay the procurement by two to four weeks. We anticipate coming to the Board in April 2009.

#### DISCUSSION

In November, we issued an RFP for Public-Private Partnership consulting services. The purpose of the solicitation is to obtain assistance in identifying PPP projects for the Board's consideration and potential implementation, and recommendations for the development of our PPP organizational structure and business plan.

Since its release, we have received between 35 and 40 pre-proposal questions, including requests for clarification of our Conflict of Interest position with respect to potential consulting team members. Additionally, we have received correspondence outlining specific issues contained in our RFP which the authors believe could negatively impact the ability of

many potential proposers to participate in the procurement. In order to appropriately address these questions and still provide sufficient time for potential bidders to prepare meaningful proposals, County Counsel and Procurement concur that it would be in our best interest to cancel the existing solicitation and issue a new RFP. An Amendment advising of the cancellation and reissuance of the RFP has been issued to all potential proposers on our mailing list and is posted on our Procurement website.

### **Program Management**

During the course of the contract, Countywide Planning and Development Department will be transitioning the responsibility for delivering the PPP program to Metro's New Business Development Department. In discussions with New Business Development, it was agreed that during the initial screening process, Countywide Planning should retain control of the program since it is the most familiar with the projects being analyzed. As the PPP program progresses into the detailed financial analysis effort, it will be transitioned to New Business Development for administration.

### **NEXT STEPS**

We will release the new RFP for the program and notify potential proposers on our mailing list as well as re-advertise its availability.