




**INTEROFFICE
MEMO**

Los Angeles County
Metropolitan
Transportation
Authority

DATE: August 21, 2002
TO: MTA BOARD OF DIRECTORS
FROM: ROGER SNOBLE, CHIEF EXECUTIVE OFFICER 
SUBJECT: MTA BLOOD DRIVE – WEEK OF SEPTEMBER 11TH

I would like to invite you to participate in the upcoming MTA Blood Drive that was announced by Chairman Bernson at the last Board meeting.

This agency-wide blood drive is being held during the week of September 11th, to commemorate the one-year anniversary of the terrorist attacks on the United States. The MTA, in partnership with the American Red Cross, has set an ambitious goal for ourselves to replace one pint for each person lost that day at the World Trade Center, the Pentagon, and on the four airplanes. We invite our blood donors to donate their pint in memory of one of those victims.

Blood donations will be accepted at various MTA locations throughout the week. Those currently scheduled are:

September 10, 2002:

- Gateway Headquarters
- Division #9 – 3449 Santa Anita Avenue, El Monte
- Division #18 – 450 West Griffith Street, Carson

September 12, 2002:

- Division #1 – 1130 East 6th Street, Los Angeles
- Division #2 – 720 East 15th Street, Los Angeles
- Division #3 – 630 West Avenue 28, Los Angeles
- Division #10 – 742 North Mission Road, Los Angeles

Specific times for each location will vary, but will be between the hours of 7:00 a.m.–7:00 p.m. I invite each of you to support our employee efforts and honor those lost, by participating and donating blood at one of the above locations convenient to you. We also invite Board staff and other members of the community to be part of this effort and help us reach our goal.

If you have any questions, and would like to schedule an appointment to donate blood, please contact Pam Engelke, Health/Safety Manager at (213) 922-4249.

Thank you.



Memo02-0085



Roger P. Snoble
CEO

August 22, 2002

**Metropolitan
Transportation
Authority**

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**TO: Board Of Directors
Executive Staff**

FROM: Roger Snoble
Chief Executive Officer 

SUBJECT: Absence From The Office

I will be out of the office for a long weekend from Friday, August 23rd through Monday, August 26th, 2002.

During my absence acting on my behalf on Friday, will be Dick Brumbaugh and on Monday, John Catoe. Dick Brumbaugh can be reached at 213-922-1097 and John Catoe at 213-922-6800.

cc: D. Brumbaugh
J.Catoe