




November 19, 2001

Metropolitan
Transportation
Authority

One Gateway Plaza
Los Angeles, CA
90012-2952

TO: BOARD OF DIRECTORS

FROM: ROGER SNOBLE 

**SUBJECT: ROLLING 90-DAY AGENDA ITEMS FOR JANUARY –
MARCH 2002**

One of my goals is to continue to keep you informed of upcoming issues that require your review and action. Staff has produced a “rolling 90-day” listing of items that will provide a look-ahead of issues that I will be focusing on in the coming months. The listing will be updated and distributed to you on a monthly basis. Since this a forecasting tool, some items may be deferred to a later month for my further review and analysis.

The following items scheduled for the January 2002 Committee/Board cycle that may be of interest to you are:

- Adoption of MTA Financial Standards Policy and financial standards for FY03
- Adoption of MTA Security Policy
- Adoption of the proposed 2001-2002 Legislative Program -- Second Session
- Contract modification for Project Management Assistance
- Contract award for the North/South Valley Corridor
- Approval of the Eastside Transit Corridor Final SEIS/SEIR
- Approval of the Design/Build concept for the Eastside Corridor
- Contract award for the 30 Light Weight Composite Buses

Attachments:

- A. 90- Day Listing by Month
- B. 90-Day Listing by Committee

**90-Day Rolling Agenda Forecast
January 2002 - March 2002**

Sort by Month, then by Committee

Jan-02	BRD	SAFE AGENDA - Approval of SAFE Procurement Policies	Approval	de la Loza
Jan-02	BRD	SAFE AGENDA - Award SAFE Cellular Service	Approval	de la Loza
Jan-02	CON	CIP, Authorize CEO to execute Amendment No. 2 to Contract EN068 with Harding ESE, Inc. for environmental engineering services in the amount NTE \$2,000,000, increasing the total contract value from not-to-exceed \$3,637,493 to not-to-exceed \$5,637,493.	Approval	Stark
Jan-02	CON	E/S, Approve a Contract Modification to Contract PM022 w/URS Corp. for a six month extension.	Approval	Stark
Jan-02	CON	MGL, Approve an AFE increase to Contract MC008 w/Obrian Kreitzberg to provide funding for contract overruns	Approval	Stark
Jan-02	CON	MRL, Approve a contract modification to Contract MC047 w/JMA to provide construction management services for the Universal City Pedestrian Underpass	Approval	Stark
Jan-02	CON	MRL, Approve an AFE increase to Contract MC020 w/Kabler Construction to provide funding for contract overruns	Approval	Stark
Jan-02	CON	MRL, Approve an AFE to Contract E0112 w/Inca Engineers to provide funding for pending changes.	Approval	Stark
Jan-02	CON	MRL, Seg 3, Approve negotiation and execution of Task Order #1 to Contract E0011 w/General Engineering Consultants, to perform Engineering & Design support for Contract C0322 (Universal City Underpass).	Approval	Stark
Jan-02	EM&AC	Receive montly report on the Management Audit	Receive & File	Brumbaugh
Jan-02	EM&AC	Award of Audit Pool Contract	Approval	Brumbaugh
Jan-02	EM&AC	Approve Revision to Alcohol and Drug policy	Approval	Flowers
Jan-02	EM&AC	Approve Security Policy	Approval	Lennon
Jan-02	EM&AC	Adopt changes to MTA Investment Policy	Approval	Matsumoto
Jan-02	EM&AC	Adopt MTA Financial Standards Policy & Financial Standard for FY03	Approval	Matsumoto
Jan-02	EM&AC	Adopt the proposed 2001-20002 Legislative Program -- Second Session	Approval	Moody
Jan-02	F&B	Award contract for programming services bench for ITS Captial Projects	Approval	Brumbaugh
Jan-02	F&B	Award contract for Wide Area Network (WAN)	Approval	Brumbaugh
Jan-02	F&B	Approve lease of ROW to City of Culver City	Approval	Flowers
Jan-02	F&B	Award contract to Invensys to provide systems support for Gateway Building Management System	Approval	Flowers

**90-Day Rolling Agenda Forecast
January 2002 - March 2002**

Sorted by Month, then by Committee

Jan-02	F&B	Approve Grand Central Square Refunding	Approval	Matsumoto
Jan-02	F&B	Approve Resolution Authorizing Financial Institutions to Honor the Signatures of MTA Officials	Approval	Matsumoto
Jan-02	F&B	Award contract for reduced fare IDs	Approval	Matsumoto
Jan-02	F&B	Receive and file PWC Report to Management for Fiscal Year Ending June 30, 2001	Receive & File	Matsumoto
Jan-02	OPS	Receive and File Workers' Compensation Status Report	Receive & File	Brumbaugh
Jan-02	OPS	Award contract for purchase of grade crossing materials	Approval	Catoe
Jan-02	OPS	Award contract for 30 Lieght Weight Composite Buses	Approval	Catoe
Jan-02	OPS	Receive status report on the Universal Fare System Implementation	Receive & File	de la Loza
Jan-02	OPS	Approve Acquisition of Green Line MOW property from Caltrans	Approval	Flowers
Jan-02	OPS	Approve Contract extension with ESSCO for EAP services for increased use of services	Approval	Flowers
Jan-02	OPS	Authorize CEO to add funding to contract PS62100028 by \$25,000 for the remaining two months of a five year contract with Employee Support Systems Company for continued Employee Assistance Program Services.	Approval	Flowers
Jan-02	OPS	Award contract for lease of high-speed copiers for Copy Ctr	Approval	Flowers
Jan-02	P&P	Response to Director Roberts motion that MTA Planning staff work with appropriate agencies to claim all revenue & passenger miles generated by fixed-route & other services, such as ferry to & from Catalina Island, that can generate operations revenue	Approval	Board Member
Jan-02	P&P	Approve Contract Amendment #5 for Rte 10 HOV from Baldwin to Rte 605	Approval	de la Loza
Jan-02	P&P	Approve Eastside Corridor Study - Notice of Final EIS/EIR	Approval	de la Loza
Jan-02	P&P	Award 14 Metro FSP Contracts	Approval	de la Loza
Jan-02	P&P	Award No/So Valley Corridor Study Contract	Approval	de la Loza
Jan-02	P&P	Response to Director Bernson motion as revised by Directors Knabe/Proo that MTA staff develop a proposal in conjunction with consulting the Cities of Norwalk and Santa Fe Springs to close the gap between the Metro Green Line and the Norwalk/Santa Fe Springs Metrolink station	Approval	de la Loza
Jan-02	P&P	R&F Access Services Quarterly Update	Receive & File	de la Loza
Jan-02	P&P	R&F CMP Quarterly Update	Receive & File	de la Loza

**90-Day Rolling Agenda Forecast
January 2002 - March 2002**

Sorted by Month, then by Committee

Jan-02	P&P	Receive HOV Construction Inspection Status(Rte 405)	Receive & File	de la Loza
Jan-02	P&P	Response to Director Bernson motion that the staff prepare a plan for opening the Canoga Avenue rights-of-way as a dedicated public transit route and report back on funding options and implementation issues	Approval	de la Loza

90-Day Rolling Agenda Forecast January 2002 - March 2002

Sorted by Month, then by Committee

Jan-02	P&P	Response to Mayor Hahn request for Tier 3 analysis	Approval	de la Loza
Feb-02	CON	Approve the CEQA Initial Study/Negative Declaration for optional installation of CNG dispensers.	Approval	Stark
Feb-02	CON	E/S, Approve Design-Build concept	Approval	Stark
Feb-02	EM&AC	Receive monthly report on the Management Audit	Receive & File	Brumbaugh
Feb-02	EM&AC	Approve miscellaneous Union Station Gateway close-out issues	Approval	Flowers
Feb-02	EM&AC	Award a new contract for professional services for Employee Assistance Program - tentative	Approval	Flowers
Feb-02	EM&AC	Award contract for medical clinic services in Area C - San Fernando Valley	Approval	Flowers
Feb-02	F&B	Award contract for Appraisal Bench	Approval	Flowers
Feb-02	F&B	Award contract for Consultant services for relocation (East side & SFV) - tentative	Approval	Flowers
Feb-02	F&B	Award contract for Consulting services for evaluating task of re-stacking Gateway building	Approval	Flowers
Feb-02	F&B	Receive and file Mid-Year Budget Report for FY02	Receive & File	Matsumoto
Feb-02	OPS	Award contract for 30 lightweight, alternative fuel, low-floor, high-capacity transit buses	Approval	Catoe
Feb-02	OPS	Award contract for non-revenue cars - Sedans	Approval	Catoe
Feb-02	OPS	Award contract for passenger seat inserts on buses	Approval	Catoe
Feb-02	OPS	Award Contract for Public Private Partnership to Expand CNG Stations At Div. 3 & 8	Approval	Catoe
Feb-02	OPS	Quarterly update on Bus Benches	Receive & File	Catoe
Feb-02	OPS	Award a contract for UFS	Approval	de la Loza
Feb-02	OPS	Receive status report on the Universal Fare System Implementation	Receive & File	de la Loza
Feb-02	OPS	Award revenue generating contract for bus and rail systems	Approval	Flowers
Feb-02	OPS	Hollywood and Vine Video Wall - tentative	Approval	Flowers
Feb-02	P&P	Approve Hollywood/Vine Jt Development Exclusive to Negotiate	Approval	de la Loza
Feb-02	P&P	Approve Post 1989 Priority 2 Soundwall NBSSR's	Approval	de la Loza
Feb-02	P&P	Approve Wilshire/Vermont Jt Development Excl to Negotiate	Approval	de la Loza
Feb-02	P&P	Award Preliminary Engineering contract for the Exposition LRT	Approval	de la Loza
Feb-02	P&P	Award Rte 138 Corridor Study	Approval	de la Loza

**90-Day Rolling Agenda Forecast
January 2002 - March 2002**

Sorted by Month, then by Committee

Feb-02	P&P	R&F Triennial Performance quarterly update	Receive & File	de la Loza
Mar-02	BRD	SAFE AGENDA - Award SAFE Maintenance Contract	Approval	de la Loza
Mar-02	BRD	SAFE AGENDA - Award SAFE Outsource Call Answering Contract	Approval	de la Loza
Mar-02	CON	Approve Contract Modification to Contract C0652, DNCP, for trenching at Divisions.	Approval	Stark
Mar-02	CON	MID CITY/WESTSIDE TRANSIT CORRIDOR, Approve Design-Build solicitation (RFP)	Approval	Stark
Mar-02	CON	San Fernando Valley East/West - Approve RFP for Design-Build solicitation.	Approval	Stark
Mar-02	EM&AC	Receive montly report on the Management Audit	Receive & File	Brumbaugh
Mar-02	EM&AC	Approve Adoption of Vending Policy	Approval	Flowers
Mar-02	EM&AC	Approve non-competitive contract with Drs. Eisenstein and Martin for geotechnical and tunneling consulting for year 2	Approval	Lipsky
Mar-02	F&B	Award contract for Enterprise-wide management and security software & hardware	Approval	Brumbaugh
Mar-02	F&B	Award professional services contract for Document Processing Management System (DPMS)	Approval	Brumbaugh
Mar-02	F&B	Approve Denny's lease extension	Approval	Flowers
Mar-02	F&B	Disposition of Taylor Yard	Approval	Flowers
Mar-02	F&B	Award a contract for Banking Sevices	Approval	Matsumoto
Mar-02	F&B	Letter of Credit Provider Selection	Approval	Matsumoto
Mar-02	OPS	Approve contract award for Heavy Duty Tow Trucks	Approval	Catoe
Mar-02	OPS	Award Contract for Contract Bus and Shuttle Services	Approval	Catoe
Mar-02	OPS	Award contract for Cummins engine parts	Approval	Catoe
Mar-02	OPS	Receive status report on the Universal Fare System Implementation	Receive & File	de la Loza
Mar-02	OPS	Approve Lease of microwave site in Long Beach	Approval	Flowers
Mar-02	P&P	Approval of the Glendale Freeway Terminus PSR & Authorization to Proceed with the next Phase of Project Development	Approval	de la Loza
Mar-02	P&P	Approve Mid-City/ Westside Corridor Study - Notice of Determination Final EIS/EIR	Approval	de la Loza
Mar-02	P&P	Post 1989 Soundwall Program Update	Approval	de la Loza

90-Day Rolling Agenda Forecast
January 2002 - March 2002

Sort by Committee, then by Month

Jan-02	BRD	SAFE AGENDA - Approval of SAFE Procurement Policies	Approval	de la Loza
Jan-02	BRD	SAFE AGENDA - Award SAFE Cellular Service	Approval	de la Loza
Mar-02	BRD	SAFE AGENDA - Award SAFE Maintenance Contract	Approval	de la Loza
Mar-02	BRD	SAFE AGENDA - Award SAFE Outsource Call Answering Contract	Approval	de la Loza

90-Day Rolling Agenda Forecast
January 2002 - March 2002

by Committee, then by Month

Jan-02	CON	CIP, Authorize CEO to execute Amendment No. 2 to Contract EN068 with Harding ESE, Inc. for environmental engineering services in the amount NTE \$2,000,000, increasing the total contract value from not-to-exceed \$3,637,493 to not-to-exceed \$5,637,493.	Approval	Stark
Jan-02	CON	E/S, Approve a Contract Modification to Contract PM022 w/URS Corp. for a six month extension.	Approval	Stark
Jan-02	CON	MGL, Approve an AFE increase to Contract MC008 w/Obrian Kreitzberg to provide funding for contract overruns	Approval	Stark
Jan-02	CON	MRL, Approve a contract modification to Contract MC047 w/JMA to provide construction management services for the Universal City Pedestrian Underpass	Approval	Stark
Jan-02	CON	MRL, Approve an AFE increase to Contract MC020 w/Kabler Construction to provide funding for contract overruns	Approval	Stark
Jan-02	CON	MRL, Approve an AFE to Contract E0112 w/Inca Engineers to provide funding for pending changes.	Approval	Stark
Jan-02	CON	MRL, Seg 3, Approve negotiation and execution of Task Order #1 to Contract E0011 w/General Engineering Consultants, to perform Engineering & Design support for Contract C0322 (Universal City Underpass).	Approval	Stark
Feb-02	CON	Approve the CEQA Initial Study/Negative Declaration for optional installation of CNG dispensers.	Approval	Stark
Feb-02	CON	E/S, Approve Design-Build concept	Approval	Stark
Mar-02	CON	Approve Contract Modification to Contract C0652, DNCP, for trenching at Divisions.	Approval	Stark
Mar-02	CON	MID CITY/WESTSIDE TRANSIT CORRIDOR, Approve Design-Build solicitation (RFP)	Approval	Stark
Mar-02	CON	San Fernando Valley East/West - Approve RFP for Design-Build solicitation.	Approval	Stark

90-Day Rolling Agenda Forecast
January 2002 - March 2002

by Committee, then by Month

Jan-02	EM&AC	Receive montly report on the Management Audit	Receive & File	Brumbaugh
Jan-02	EM&AC	Award of Audit Pool Contract	Approval	Brumbaugh
Jan-02	EM&AC	Approve Revision to Alcohol and Drug policy	Approval	Flowers
Jan-02	EM&AC	Approve Security Policy	Approval	Lennon
Jan-02	EM&AC	Adopt changes to MTA Investment Policy	Approval	Matsumoto
Jan-02	EM&AC	Adopt MTA Financial Standards Policy & Financial Standard for FY03	Approval	Matsumoto
Jan-02	EM&AC	Adopt the proposed 2001-20002 Legislative Program -- Second Session	Approval	Moody
Feb-02	EM&AC	Receive montly report on the Management Audit	Receive & File	Brumbaugh
Feb-02	EM&AC	Approve miscellaneous Union Station Gateway close-out issues	Approval	Flowers
Feb-02	EM&AC	Award a new contract for professional services for Employee Assistance Program - tentative	Approval	Flowers
Feb-02	EM&AC	Award contract for medical clinic services in Area C - San Fernando Valley	Approval	Flowers
Mar-02	EM&AC	Receive montly report on the Management Audit	Receive & File	Brumbaugh
Mar-02	EM&AC	Approve Adoption of Vending Policy	Approval	Flowers
Mar-02	EM&AC	Approve non-competitive contract with Drs. Eisenstein and Martin for geotechnical and tunneling consulting for year 2	Approval	Lipsky

90-Day Rolling Agenda Forecast
January 2002 - March 2002

: by Committee, then by Month

Jan-02	F&B	Award contract for programming services bench for ITS Captial Projects	Approval	Brumbaugh
Jan-02	F&B	Award contract for Wide Area Network (WAN)	Approval	Brumbaugh
Jan-02	F&B	Approve lease of ROW to City of Culver City	Approval	Flowers
Jan-02	F&B	Award contract to Invensys to provide systems support for Gateway Building Management System	Approval	Flowers
Jan-02	F&B	Approve Grand Central Square Refunding	Approval	Matsumoto
Jan-02	F&B	Approve Resolution Authorizing Financial Institutions to Honor the Signatures of MTA Officials	Approval	Matsumoto
Jan-02	F&B	Award contract for reduced fare IDs	Approval	Matsumoto
Jan-02	F&B	Receive and file PWC Report to Management for Fiscal Year Ending June 30, 2001	Receive & File	Matsumoto
Feb-02	F&B	Award contract for Appraisal Bench	Approval	Flowers
Feb-02	F&B	Award contract for Consultant services for relocation (East side & SFV) - tentative	Approval	Flowers
Feb-02	F&B	Award contract for Consulting services for evaluating task of re-stacking Gateway building	Approval	Flowers
Feb-02	F&B	Receive and file Mid-Year Budget Report for FY02	Receive & File	Matsumoto
Mar-02	F&B	Award contract for Enterprise-wide management and security software & hardware	Approval	Brumbaugh
Mar-02	F&B	Award professional services contract for Document Processing Management System (DPMS)	Approval	Brumbaugh
Mar-02	F&B	Approve Denny's lease extension	Approval	Flowers
Mar-02	F&B	Disposition of Taylor Yard	Approval	Flowers
Mar-02	F&B	Award a contract for Banking Sevices	Approval	Matsumoto
Mar-02	F&B	Letter of Credit Provider Selection	Approval	Matsumoto

90-Day Rolling Agenda Forecast
January 2002 - March 2002

t by Committee, then by Month

Jan-02	OPS	Receive and File Workers' Compensation Status Report	Receive & File	Brumbaugh
Jan-02	OPS	Award contract for purchase of grade crossing materials	Approval	Catoe
Jan-02	OPS	Award contract for 30 Lieght Weight Composite Buses	Approval	Catoe
Jan-02	OPS	Receive status report on the Universal Fare System Implementation	Receive & File	de la Loza
Jan-02	OPS	Approve Acquisition of Green Line MOW property from Caltrans	Approval	Flowers
Jan-02	OPS	Approve Contract extension with ESSCO for EAP services for increased use of services	Approval	Flowers
Jan-02	OPS	Authorize CEO to add funding to contract PS62100028 by \$25,000 for the remaining two months of a five year contract with Employee Support Systems Company for continued Employee Assistance Program Services.	Approval	Flowers
Jan-02	OPS	Award contract for lease of high-speed copiers for Copy Ctr	Approval	Flowers
Feb-02	OPS	Award contract for 30 lightweight, alternative fuel, low-floor, high-capacity transit buses	Approval	Catoe
Feb-02	OPS	Award contract for non-revenue cars - Sedans	Approval	Catoe
Feb-02	OPS	Award contract for passenger seat inserts on buses	Approval	Catoe
Feb-02	OPS	Award Contract for Public Private Partnership to Expand CNG Stations At Div. 3 & 8	Approval	Catoe
Feb-02	OPS	Quarterly update on Bus Benches	Receive & File	Catoe
Feb-02	OPS	Award a contract for UFS	Approval	de la Loza
Feb-02	OPS	Award revenue generating contract for bus and rail systems	Approval	Flowers
Feb-02	OPS	Hollywood and Vine Video Wall - tentative	Approval	Flowers
Mar-02	OPS	Approve contract award for Heavy Duty Tow Trucks	Approval	Catoe
Mar-02	OPS	Award Contract for Contract Bus and Shuttle Services	Approval	Catoe
Mar-02	OPS	Award contract for Cummins engine parts	Approval	Catoe
Mar-02	OPS	Receive status report on the Universal Fare System Implementation	Receive & File	de la Loza
Mar-02	OPS	Approve Lease of microwave site in Long Beach	Approval	Flowers

90-Day Rolling Agenda Forecast January 2002 - March 2002

t by Committee, then by Month

Jan-02	P&P	Response to Director Roberts motion that MTA Planning staff work with appropriate agencies to claim all revenue & passenger miles generated by fixed-route & other services, such as ferry to & from Catalina Island, that can generate operations revenue	Approval	Board Member
Jan-02	P&P	Approve Contract Amendment #5 for Rte 10 HOV from Baldwin to Rte 605	Approval	de la Loza
Jan-02	P&P	Approve Eastside Corridor Study - Notice of Final EIS/EIR	Approval	de la Loza
Jan-02	P&P	Award 14 Metro FSP Contracts	Approval	de la Loza
Jan-02	P&P	Award No/So Valley Corridor Study Contract	Approval	de la Loza
Jan-02	P&P	Response to Director Bernson motion as revised by Directors Knabe/Proo that MTA staff develop a proposal in conjunction with consulting the Cities of Norwalk and Santa Fe Springs to close the gap between the Metro Green Line and the Norwalk/Santa Fe Springs Metrolink station	Approval	de la Loza
Jan-02	P&P	R&F Access Services Quarterly Update	Receive & File	de la Loza
Jan-02	P&P	R&F CMP Quarterly Update	Receive & File	de la Loza
Jan-02	P&P	Receive HOV Construction Inspection Status(Rte 405)	Receive & File	de la Loza
Jan-02	P&P	Response to Director Bernson motion that the staff prepare a plan for opening the Canoga Avenue rights-of-way as a dedicated public transit route and report back on funding options and implementation issues	Approval	de la Loza
Jan-02	P&P	Response to Mayor Hahn request for Tier 3 analysis	Approval	de la Loza
Feb-02	P&P	Approve Hollywood/Vine Jt Development Exclusive to Negotiate	Approval	de la Loza
Feb-02	P&P	Approve Post 1989 Priority 2 Soundwall NBSSR's	Approval	de la Loza
Feb-02	P&P	Approve Wilshire/Vermont Jt Development Excl to Negotiate	Approval	de la Loza
Feb-02	P&P	Award Preliminary Engineering contract for the Exposition LRT	Approval	de la Loza
Feb-02	P&P	Award Rte 138 Corridor Study	Approval	de la Loza
Feb-02	P&P	R&F Triennial Performance quarterly update	Receive & File	de la Loza
Mar-02	P&P	Approval of the Glendale Freeway Terminus PSR & Authorization to Proceed with the next Phase of Project Development	Approval	de la Loza
Mar-02	P&P	Approve Mid-City/ Westside Corridor Study - Notice of Determination Final EIS/EIR	Approval	de la Loza
Mar-02	P&P	Post 1989 Soundwall Program Update	Approval	de la Loza