



**Julian Burke**  
CEO

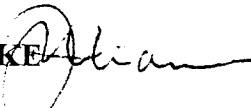
Metropolitan  
Transportation  
Authority

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September 30, 1999

**TO: BOARD OF DIRECTORS  
EXECUTIVE STAFF**

**FROM: JULIAN BURKE** 

**SUBJECT: ABSENCE FROM THE OFFICE**

I will be out of the office on vacation from October 1 through October 13, 1999.

During my absence Allan Lipsky will be acting on my behalf with full signature authority. Allan can be reached at (213) 922-7433.