



December 18, 2003

Los Angeles County
Metropolitan
Transportation
Authority

One Gateway Plaza
Los Angeles, CA
90012

213.922.6000

TO: BOARD OF DIRECTORS
FROM: ROGER SNOBLE
**SUBJECT: ROLLING 90-DAY AGENDA ITEMS FOR JANUARY
2004 – MARCH 2004**

Attached is the 90-Day Rolling Agenda look ahead of items that I will be focusing on in the coming months. The listing will be updated and distributed to you on a monthly basis. Since this is a forecasting tool, some items may be deferred to a later month for my further review and analysis.

The following items scheduled for the January 2004 Committee/Board cycle that may be of interest to you are:

- Receive & File report in response to Director Burke's request for the Chief Executive Officer and his staff to engage and work cooperatively with LAUSD staff in developing a streamlined method for students to buy bus passes.
- Adopt a policy for Small Business technical participation.
- Adopt FY05 Financial standards.
- Receive & File report on an in-house Transit security alternative.
- Receive & File 2005 Long Range Transportation plan overview.
- Approve fixed guideway system plan and priorities.
- Approve goods movement work plan.
- Approve Hollywood and Vine Conceptual site design.
- Approve MTA comments on SCAG Draft Regional Transportation Plan.
- Approve Wilshire/Vermont sale to LAUSD.

Attachments:

- A. 90-Day Listing by Month
- B. 90-Day Listing by Committee

90-Day Rolling Agenda Forecast
January 2004 - March 2004

Attachment A

Sort by Month, then Committee

1/1/04	BRD	Hold public hearing and adopt resolution of necessity to condemn parcels for Eastside Light Rail project	Approval	OTT
1/1/04	EMAC	(LAUSD- Student Bus Pass) Response to Burke Request - CEO & his staff to engage & work cooperatively w/LAUSD staff in developing streamlined method for students to buy bus passes & report back to Board in November on progress of their combined efforts	R&F	RAYMOND
1/1/04	EMAC	Adopt a policy for SMALL BUSINESS TECHNICAL PARTICIPATION	Approval	OTT
1/1/04	EMAC	Award Contracts for Paper Suppliers	Approval	RAYMOND
1/1/04	EMAC	Consider various Customer Enhancement Programs Utilizing Strike Related Surplus	Approval	CATOE
1/1/04	EMAC	Small Business Technical Participation Policy	Approval	OTT
1/1/04	F&B	QUARTERLY SALES TAX UPDATE	R&F	BRUMBAUGH
1/1/04	F&B	Adopt FY05 Financial Standards	Approval	BRUMBAUGH
1/1/04	F&B	Approve Annual Update to Investment Policy	Approval	MATSUMOTO
1/1/04	OPS	DCEO Monthly Performance Update	R&F	CATOE
1/1/04	OPS	Quarterly Update on the Rail Consultant Contract	R&F	CATOE
1/1/04	OPS	Receive Report on In-House Transit Security Alternative	R&F	CATOE
1/1/04	OPS	Procedures for Passenger Pick-Up/Antonovich Request	ORAL	CATOE
1/1/04	OPS	Quarterly status report on the Universal Fare System Implementation	ORAL	CATOE
1/1/04	OPS	Quarterly update on Mental Health Team (MET) services for transit	ORAL	CATOE
1/1/04	OPS	Amend 22 FSP contracts	Approval	CATOE
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1/1/04	OPS	Award MRL HRV friction brake overhaul	Approval	CATOE
1/1/04	OPS	Contract w/Metrolink for provision of specified Law enforcement services	Approval	CATOE
1/1/04	OPS	Execute Contract Change Order For Division 11 Catwalk & Railing System Metro Blue Line	Approval	CATOE
1/1/04	OPS	Extend the existing graffiti abatement contract for one additional year	Approval	CATOE
1/1/04	P&P	2005 Long Range Transportation Plan Overview	R&F	DE LA LOZA
1/1/04	P&P	Eastside Project Funding/Status	R&F	DE LA LOZA
1/1/04	P&P	Operation Jump Start Presentation by Mark Pisano, SCAG	ORAL	DE LA LOZA
1/1/04	P&P	2003 CMP Conformity Report	Approval	DE LA LOZA
1/1/04	P&P	2003 Job Access and Reverse Commute(JARC) Competitive Grants	Approval	DE LA LOZA
1/1/04	P&P	Addendum to the San Fernando Valley East/West Metro Transitway Final Environmental Impact Report	Approval	DE LA LOZA
1/1/04	P&P	Fixed Guideway System Plan and Priorities	Approval	DE LA LOZA
1/1/04	P&P	Goods Movement Work Plan	Approval	DE LA LOZA
1/1/04	P&P	Hollywood&Vine Conceptual Site Design	Approval	DE LA LOZA
1/1/04	P&P	Local Return Capital Reserve Account for the City of Arcadia	Approval	DE LA LOZA
1/1/04	P&P	MTA Comments on SCAG Draft Regional Transportation Plan	Approval	DE LA LOZA
1/1/04	P&P	Trip Distribution Model Improvement Contract Amendment	Approval	DE LA LOZA
1/1/04	P&P	Wilshire/Vermont Sale to LAUSD	Approval	DE LA LOZA

90-Day Rolling Agenda Forecast
January 2004 - March 2004

Attachment A

Sort by Month, then Committee

2/1/04	Closed / CONS	SFV, Approve sale of Real Estate Easement to LADWP for construction operation & maintenance of a Recycled Water Pipeline within SFVMR.	Approval	OTT
2/1/04	Closed /CONS	SFVRW - Approve Just Compensation for acquisition of real property with Boeing North American Inc.	Approval	OTT *
2/1/04	CONS	MGL/ELRT, Adopt a Project Budget and an Increase to the CEO's Board delegated authority limit for future contract modifications.	Approval	THORPE
2/1/04	CONS	P2000, Approve Change Orders with Siemens	Approval	THORPE
2/1/04	CONS	SFV, Approve additional change orders to Contract C0675, D/B w/Shimmick Const./ Obayashi Corp, JV to design & construct a Recycled Water Pipeline.	Approval	THORPE
2/1/04	CONS	SFV, Approve an Addendum to Cooperative Agreement No. 10098 between the LADWP, City of L.A and MTA for design construction of Recycled Water Pipeline.		THORPE
2/1/04	CONS	SFV, Establish "life of project" budget for LADWP for Recycled Water Pipeline Project 800116, built at LADWP expense for the SFVMR.		THORPE
2/1/04	EMAC	Report on Salary Structure	R&F	OTT
2/1/04	F&B	Award Contract For Data Imaging and Archiving Service in Accounting Department	Approval	BRUMBAUGH
2/1/04	F&B	PHONE MAINTENANCE	Approval	BRUMBAUGH
2/1/04	F&B	Underwriter Pool Approval	Approval	MATSUMOTO
2/1/04	OPS	Hub and Spoke Restructuring Activity	R&F	CATOE
2/1/04	OPS	Metro Operations Performance Report	R&F	CATOE
2/1/04	OPS	DCEO Monthly Performance Update	ORAL	CATOE
2/1/04	OPS	Amend landscaping contract to include Gold Line stations & facilities	Approval	CATOE
2/1/04	OPS	Amend power sweeping contract to add Gold Line stations & facilities	Approval	CATOE
2/1/04	OPS	Approval to sell Division 12 to the City of Long Beach	Approval	OTT
2/1/04	OPS	Approve California Energy Commission's low interest loan to install energy efficient motor controllers on all MTA transit escalators; Approve the sole purchase of the controllers from PEC; Approve the installation of the controller by Mitsubishi Electric	Approval	CATOE
2/1/04	OPS	Award 10 Lapsing FSP Beats	Approval	CATOE
2/1/04	OPS	Award a New Contract for Herbicide Application for Vegetation Control	Approval	CATOE
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2/1/04	OPS	P2000 Rail Sander	Approval	CATOE
2/1/04	OPS	Portable Toilet Services	Approval	CATOE
2/1/04	OPS	Stock Paper	Approval	RAYMOND
2/1/04	P&P	Eastside Gold Line Stations Conceptual Guidelines	Approval	DE LA LOZA

90-Day Rolling Agenda Forecast
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3/1/04	OPS	Quarterly Update on Safet's First and Worker's Compensation (10/1/03-12/31/03)	R&F	CATOE
3/1/04	OPS	Receive Status on Green Line Automatic Train Control	R&F	CATOE
3/1/04	OPS	ATMS, Amend existing contract with Motorola to incorporate an FSP Commuication Upgrade Project	Approval	CATOE

90-Day Rolling Agenda Forecast
January 2004 - March 2004

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[20] GARY CLARK	NORMAL	23,10:21	1'07"	10	# O K	BRDCAST

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[21] MICHELLE JACKSON	NORMAL	23,10:22	2'37"	10	* O K	BRDCAST

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[22] BRIAN WILLIAMS	NORMAL	23,10:25	2'38"	10	* O K	BRDCAST

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[40] ANTONIO VILLARAGOSA	NORMAL	23,10:28	2'38"	10	* O K	BRDCAST

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 buy bus passes

** Transmit Conf. Report **

P.1

Dec 23 2003 9:23

Fax/Phone Number	Mode	Start	Time	Page	Result	Note
[01] M. ANTONOVICH	NORMAL	23, 9:23	1'06"	10	# 0 K	BRDCAST

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[02] Y.B. BURKE	NORMAL	23, 9:24	2'38"	10	* 0 K	BRDCAST

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[03] DON KNABE	NORMAL	23, 9:27	1'04"	10	# 0 K	BRDCAST

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[04] GLORIA MOLINA	NORMAL	23, 9:29	1'25"	10	# 0 K	BRDCAST

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[05] Z. YAROSLAVSKY	NORMAL	23, 9:30	1'09"	10	# 0 K	BRDCAST

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[08] MARTIN LUDLOW	NORMAL	23, 9:36	1'04"	10	# 0 K	BRDCAST

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[09] BEATRICE PROO	NORMAL	23, 9:38	2'38"	10	* 0 K	BRDCAST

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[10] JOHN FASANA	NORMAL	23, 9:41	1'41"	10	# 0 K	BRDCAST

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[11] M. ECHTERNACHT	NORMAL	23, 9:43	2'38"	10	* 0 K	BRDCAST

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[12] FRANK ROBERTS	NORMAL	23, 9:46	2'42"	10	* 0 K	BRDCAST

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[13] TONY V. HARRIS	NORMAL	23, 9:49	1'00"	10	# 0 K	BRDCAST

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[14] RMC	NORMAL	23, 9:50	2'38"	10	* 0 K	BRDCAST

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[16] RAY HARRIS	NORMAL	23, 9:55	16'37"	10	* 0 K	BRDCAST

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[17] JOHN CATO	NORMAL	23,10:12	2'38"	10	* 0 K	BRDCAST

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[18] JOANNE KAWAI	NORMAL	23,10:15	2'38"	10	* 0 K	BRDCAST

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[19] PAM O CONNER	NORMAL	23,10:18	2'34"	10	* 0 K	BRDCAST