



Date: March 4, 1998
To: Board of Directors
From : Allan Lipsky *Allan Lipsky*
Deputy Chief Executive Officer
Subject: Safety Policy Workshop
for Board Members

In November, 1997 the Board received the construction safety report prepared by consultant, Behavioral Science Technology (BST). Thirty-two items were recommended for implementation within the Construction Safety Department and throughout the agency.

BST priority recommendation # 1 and 2 encourages the training of all levels of management and staff in safety principles, safety culture and the responsibility each level has in promoting safety.

The Board plays an integral and lead role in defining the safety culture and implementing proactive safety policies that will guide safety professionals and all employees in acceptable work practices and conditions.

BST will provide this policy level safety workshop to the Board, its staff and the Office of the CEO. The workshop will focus on principles of safety management and the incorporation of safety within the decision-making process.

An outline for the workshop is attached. This program is scheduled for Wednesday, March 18, 1998 at 2:30 p.m. or immediately following the Construction Committee meeting. You may R.S.V.P. to Art Henry at (213) 922-6976.

Policy-Level Leadership Training

By

Behavioral Science Technology

Introduction:

Safety excellence cannot be achieved unless the most senior leadership of MTA demonstrates their support for safety and the leadership practices needed to change safety culture. An overview of the key principles of safety management and the specific roles the Board and Office of the CEO have in this process will be addressed.

Objective:

To develop participants' understanding of the principles of modern safety management and the role that the top leadership of the organization must play to achieve safety excellence

Topics Covered:

- Safety culture: a values-based foundation
- Principles of pro-active safety management
- Role of leadership practices in the safety culture
- Prospective performance management measurements (also known as upstream measures).

Outcomes:

- Understand safety roles, responsibilities and accountabilities
- Describe the leadership practices needed from them to support safety
- Understand how to interpret upstream measures of safety and use them in monitoring safety performance

Length of Presentation:

- 60-90 minutes