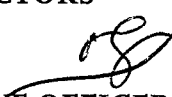


**Metro**

SEPTEMBER 14, 2005

TO: BOARD OF DIRECTORS

FROM: ROGER SNOBLE 
CHIEF EXECUTIVE OFFICER

SUBJECT: BOARD STAFF ASSISTANCE

ISSUE

The Los Angeles County Metropolitan Transportation Authority (LACMTA) has entered into two separate Memorandum of Understandings (MOUs) with the Gateway Cities Councils of Government and the Southbay Councils of Government. The MOUs are to provide the Councils of Government (COG) representatives staff assistance with their duties as a LACMTA Board Member

DISCUSSION

Board members have expressed the need for staff assistance in the performance of their duties relating to LACMTA matters and have requested the ability to hire staff through their respective COG. LACMTA recognizes this need and has entered into agreements with the Gateway Cities COG, and the Southbay COG for staff assistance.

The person selected by the COG will not be an employee of the LACMTA. The terms of the MOUs shall commence on July 1, 2005 and expire on June 30, 2007, unless terminated earlier by mutual written agreement of the parties. LACMTA will reimburse each COG one-half of the total cost, inclusive of administrative overhead, of the expenses incurred. In year one, the cost for each COG is \$69,000 and in year two the cost is \$73,000.

Two positions in Board Research Services will be eliminated for a vacancy savings. Specifically, two Board Research Services Administrator positions were vacated in cost centers 1110 and 2170, position number 17063 and 17062. The annual fully burdened cost of both positions equaled \$242,220 and will offset, for a savings to the agency, the amount paid to each COG. Since the MOU's were not entered into until after the Fiscal Year 2006 Budget was finalized, there were no funds budgeted. Therefore for the fiscal year only, we will be utilizing the vacancy savings and will budget for this in future years.