



**Metro**


Metropolitan Transportation Authority


One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2000 Tel  
metro.net

**MAY 12, 2005**

**TO: BOARD OF DIRECTORS**

**THROUGH: ROGER SNOBLE**  
**CHIEF EXECUTIVE OFFICER** 

**FROM: RICHARD BRUMBAUGH**  
**CHIEF FINANCIAL OFFICER** 

**SUBJECT: FY06 BUDGET CLARIFICATION**

**ISSUE**

At the May 9, 2005, FY06 budget workshop, Supervisor Burke requested information on the amounts budgeted for miscellaneous items such as travel, interns, and professional memberships by department. The attached schedule shows all miscellaneous accounts by department, including the FY04 actuals, FY05 amended budget, FY06 first draft, and FY06 proposed.

**DISCUSSION**

The schedule highlights that Metro reduced the miscellaneous accounts by \$3 million or 24% from the FY05 amended budget. It is also interesting to note that \$1 million of the decreases are a result of working with board member staff to review the budget detail.

Although we have made major reductions in all controllable areas of the budget, it is still our goal to reduce further. Executive Management will continue to approve all requests for business travel, business meals, memberships, and seminars, etc., to ensure business necessity.

**NEXT STEPS**

The miscellaneous accounts for each department will be monitored by Executive Management as part of the ongoing quarterly budget management process.

Attachment

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY  
FY06 Budget Comparison

Attachment

Dept	Account	Description	FY04 Actual	FY05 Amended	FY06 1st Draft	FY06 Proposed	Increase/(Decrease)		
							Board Staff Recommended Change to 1st Draft	FY04 Actual to FY06 Proposed	FY05 Amended to FY06 Proposed
1		<b>BOARD OF DIRECTORS</b>							
2		Other Labor							
3	50134	DL NC-AS NEEDED	\$4,127	-	-	-	-	(\$4,127)	-
4	53134	DL NC-AS NEEDED	3,757	-	-	-	-	(3,757)	-
5	50136	DL NC-INTERNS	-	-	-	-	-	-	-
6		Travel & Seminars							
7	50903	Business Meals	19,344	25,000	25,000	25,000	-	5,656	-
8	50910	Mileage & Parking	182	500	500	500	-	318	-
9	50917	Business Travel	58,305	77,200	77,200	75,200	(2,000)	16,895	(2,000)
10	50915	Seminar/Conf Fee	32,708	21,800	22,750	22,750	-	(9,958)	950
11		Other							
12	50999	Misc. Expense - Other	86,218	111,249	107,849	107,849	-	21,631	(3,400)
13		<b>TOTAL BOARD OF DIRECTORS</b>	<b>204,640</b>	<b>235,749</b>	<b>233,299</b>	<b>231,299</b>	<b>(2,000)</b>	<b>26,659</b>	<b>(4,450)</b>
14		<b>CHIEF OF STAFF</b>							
15		Other Labor							
16	50134	DL NC-AS NEEDED	245,325	85,858	87,200	87,200	-	(158,125)	1,342
17	50136	DL NC-INTERNS	297,734	366,931	236,269	226,364	(9,905)	(71,370)	(140,567)
18	53136	DL NC-INTERNS	-	15,000	30,600	30,600	-	30,600	15,600
19		Advertising							
20	50918	Advertising	3,200	2,000	2,000	2,000	-	(1,200)	-
21		Travel & Seminars							
22	50903	Business Meals	28,952	42,840	26,437	28,437	2,000	(515)	(14,403)
23	50910	Mileage & Parking	13,147	11,051	11,158	11,158	-	(1,989)	107
24	50917	Business Travel	92,707	125,475	86,200	86,700	500	(6,007)	(38,775)
25	50915	Seminar/Conf Fee	64,322	37,966	42,534	42,534	-	(21,788)	4,568
26		Other							
27	50999	Misc. Expense - Other	1,340,943	1,098,041	961,856	961,856	-	(379,087)	(136,185)
28		<b>TOTAL CHIEF OF STAFF</b>	<b>2,086,329</b>	<b>1,785,162</b>	<b>1,484,255</b>	<b>1,476,850</b>	<b>(7,405)</b>	<b>(609,479)</b>	<b>(308,313)</b>
29		<b>COMMUNICATIONS</b>							
30		Other Labor							
31	50134	DL NC-AS NEEDED	109,737	101,950	47,700	47,700	-	(62,037)	(54,250)
32	50136	DL NC-INTERNS	226,697	310,795	268,000	223,000	(45,000)	(3,697)	(87,795)
33		Advertising							
34	50918	Advertising	5,024,902	3,845,184	3,459,000	3,359,000	(100,000)	(1,665,902)	(486,184)
35		Travel & Seminars							
36	50903	Business Meals	2,887	5,200	4,450	4,450	-	1,563	(750)
37	50910	Mileage & Parking	4,908	5,260	5,743	5,743	-	835	483
38	50917	Business Travel	21,296	15,000	15,000	15,000	-	(6,296)	-
39	50915	Seminar/Conf Fee	17,835	8,385	8,385	8,385	-	(9,450)	-
40		Other							
41	50999	Misc. Expense - Other	663,744	613,700	632,250	656,750	24,500	(6,994)	43,050
42		<b>TOTAL COMMUNICATIONS</b>	<b>6,072,007</b>	<b>4,905,474</b>	<b>4,440,528</b>	<b>4,320,028</b>	<b>(120,500)</b>	<b>(1,751,979)</b>	<b>(585,446)</b>
43		<b>CONSTRUCTION PROJECT MANAGEMENT</b>							
44		Other Labor							
45	50134	DL NC-AS NEEDED	3,382	-	-	-	-	(3,382)	-
46		Books/Periodicals							
47	50902	Books/Periodicals	-	-	1,600	1,200	(400)	1,200	1,200
48		Travel & Seminars							
49	50903	Business Meals	2,339	4,500	6,625	6,625	-	4,286	2,125
50	50910	Mileage & Parking	11,548	10,400	20,018	20,018	-	8,470	9,618
51	50917	Business Travel	83,198	115,000	163,060	122,410	(40,650)	39,212	7,410
52	50915	Seminar/Conf Fee	10,293	10,000	24,340	24,340	-	14,047	14,340
53		Other							
54	50999	Misc. Expense - Other	21,487	38,000	49,395	42,135	(7,260)	20,648	4,135
55		<b>TOTAL CONSTRUCTION PROJECT MANAGEMENT</b>	<b>132,246</b>	<b>177,900</b>	<b>265,039</b>	<b>216,729</b>	<b>(48,310)</b>	<b>84,482</b>	<b>38,829</b>
56		<b>COUNTYWIDE PLANNING &amp; DEV.</b>							
57		Other Labor							
58	50134	DL NC-AS NEEDED	76,765	-	-	-	-	(76,765)	-
59	50136	DL NC-INTERNS	271,259	365,000	355,000	283,600	(71,400)	12,341	(81,400)
60	53136	DL NC-INTERNS	282	-	-	-	-	(282)	-
61		Advertising							
62	50918	Advertising	6,631	22,300	16,600	16,600	-	9,969	(5,700)
63		Travel & Seminars							
64	50903	Business Meals	2,358	3,600	2,950	2,950	-	592	(650)
65	50910	Mileage & Parking	5,833	17,280	15,806	15,806	-	9,973	(1,474)
66	50917	Business Travel	120,031	166,520	144,150	144,150	-	24,119	(22,370)
67	50915	Seminar/Conf Fee	40,500	40,840	39,150	39,150	-	(1,350)	(1,690)
68		Other							
69	50999	Misc. Expense - Other	77,164	97,360	93,135	90,135	(3,000)	12,971	(7,225)
70		<b>TOTAL COUNTYWIDE PLANNING &amp; DEV.</b>	<b>600,823</b>	<b>712,900</b>	<b>666,791</b>	<b>592,391</b>	<b>(74,400)</b>	<b>(8,432)</b>	<b>(120,509)</b>
71									

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY  
FY06 Budget Comparison

Attachment

Dept	Account	Description	FY04 Actual	FY05 Amended	FY06 1st Draft	FY06 Proposed	Increase/(Decrease)		
							Board Staff Recommended Change to 1st Draft	FY04 Actual to FY06 Proposed	FY05 Amended to FY06 Proposed
72	SUPPORT SERVICES								
73	Other Labor								
74	50134	DL NC-AS NEEDED	523,904	204,007	160,000	160,000	-	(363,904)	(44,007)
75	50136	DL NC-INTERNS	77,526	92,445	56,000	47,000	(9,000)	(30,526)	(45,445)
76	Advertising								
77	50918	Advertising	235,358	515,701	512,096	510,596	(1,500)	275,238	(5,105)
78	Travel & Seminars								
79	50903	Business Meals	1,680	-	-	-	-	(1,680)	-
80	50910	Mileage & Parking	6,363	6,303	6,670	5,983	(687)	(380)	(320)
81	50917	Business Travel	63,259	111,430	127,919	127,919	-	64,660	16,490
82	50915	Seminar/Conf Fee	85,150	89,557	85,190	85,190	-	40	(4,367)
83	Other								
84	50999	Misc. Expense - Other	102,205	105,171	96,780	94,559	(2,221)	(7,646)	(10,611)
85	TOTAL SUPPORT SERVICES		1,095,446	1,124,612	1,044,655	1,031,247	(13,408)	(64,198)	(93,365)
86	TRANSIT OPERATIONS								
87	Other Labor								
88	50134	DL NC-AS NEEDED	235,195	495,557	170,000	170,000	-	(65,195)	(325,557)
89	50136	DL NC-INTERNS	38,440	-	-	-	-	(38,440)	-
90	Books/Periodicals								
91	50902	Books/Periodicals	-	-	2,400	2,400	-	2,400	2,400
92	Advertising								
93	50902	Advertising	825	451,000	453,000	453,000	-	452,175	2,000
94	Travel & Seminars								
95	50903	Business Meals	18,683	24,372	24,225	24,225	-	5,542	(147)
96	50910	Mileage & Parking	81,958	32,817	33,303	33,303	-	(48,655)	486
97	50914	Schedule checkers travel	-	112,000	112,000	112,000	-	112,000	-
98	50917	Business Travel	188,340	695,993	1,184,406	384,841	(799,565)	196,501	(311,152)
99	50915	Seminar/Conf Fee	53,692	213,752	192,265	189,863	(2,402)	136,171	(23,889)
100	Other								
101	50999	Misc. Expense - Other	304,056	1,587,760	351,264	373,280	22,015	69,224	(1,214,480)
102	TOTAL TRANSIT OPERATIONS		921,189	3,613,251	2,522,863	1,742,911	(779,952)	821,723	(1,870,339)
103	Agency-wide								
104	Other Labor								
105	50134	DL NC-AS NEEDED	1,202,192	887,372	464,900	464,900	-	(737,292)	(422,472)
106	50136	DL NC-INTERNS	911,938	1,150,171	945,869	810,564	(135,305)	(101,374)	(339,607)
107	Books/Periodicals								
108	50902	Books/Periodicals	-	-	4,000	3,600	(400)	3,600	3,600
109	Advertising								
110	50902	Advertising	5,270,916	4,836,185	4,442,696	4,341,196	(101,500)	(929,720)	(494,989)
111	50903	Business Meals	76,242	105,512	89,687	91,687	2,000	15,446	(13,825)
112	50910	Mileage & Parking	123,939	83,611	93,198	92,511	(687)	(31,429)	8,900
113	50914	Schedule checkers travel	-	112,000	112,000	112,000	-	112,000	-
114	50917	Business Travel	627,136	1,306,617	1,797,935	956,220	(841,715)	329,084	(350,397)
115	50915	Seminar/Conf Fee	304,500	422,300	414,614	412,212	(2,402)	107,712	(10,088)
116	Other								
117	50999	Misc. Expense - Other	2,595,817	3,651,281	2,292,530	2,326,564	34,034	(388,203)	(1,443,666)
118	TOTAL AGENCY-WIDE		\$11,112,680	\$12,555,048	\$10,657,430	\$9,611,455	(\$1,045,975)	(\$1,501,225)	(\$2,943,593)