

ADVANCED TRANSIT VEHICLE CONSORTIUM

Los Angeles County Metropolitan Transportation Authority
470 Bauchet Street, MS 30-2-1
Los Angeles, CA 90012

Board of Directors:

Pam O'Connor, Chair
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Chair, South Coast Air Quality Management District

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Eric Garcetti
Mayor City of Los Angeles

December 4, 2014

TO: BOARD OF DIRECTORS
FROM: JOHN DRAYTON, EXECUTIVE VICE PRESIDENT
SUBJECT: BY- LAW CHANGES

Alternates:

Michael Bohlke
Transportation Deputy, City of Santa Monica

Michael Cano
Deputy Fifth District Los Angeles County

Dr. Joseph Lyou
South Coast Air Quality Management District

Borja Leon
Deputy Mayor City of Los Angeles

RECOMMENDATION:

Consider the attached change to ATVC By-Laws to increase the ATVC President's contracting authority.

BACKGROUND

The ATVC By-Laws were originally adopted in 1996. The By-Law Changes being recommended would increase the ATVC's President's authority from \$25,000 to \$100,000.

President:

Richard Hunt
General Manager Los Angeles Metro

The ATVC President's contracting authority has not been updated to account for inflation for the last 20 years. ATVC has recently initiated several new bus projects, and this increase in *signature authority* will help staff better manage these projects.

Executive Vice President:

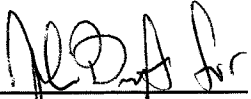
John Drayton
Director, Vehicle Technology Los Angeles Metro

Chief Financial Officer:

Josie Nicasio
Controller Los Angeles Metro

Attachment: ATVC By-Laws §5.20 and §11.03

Prepared by: John Drayton, Executive Vice President

A handwritten signature in black ink, appearing to read "Richard Hunt", written over a horizontal line.

Richard Hunt
President, Advanced Transit Vehicle Consortium

Copies: ATVC Board Members and Alternates
Arthur T. Leahy, Metro CEO
Lindy K. Lee, Metro Deputy CEO
William L. Foster, Metro COO (Interim)

ATVC By-Laws

Section 5.02 Duties of Officers.

(a) President

The President shall be the chief executive officer of the Corporation and shall make a report of the activities of the Corporation during its term of office. He or she shall have the powers and duties which would normally be carried out by a president of a non-profit corporation and shall have such other powers and duties as may be prescribed by the Board of Directors or these Bylaws.

For ATVC business items that require immediate action, the ATVC President is authorized to act on behalf of ATVC if he has advance concurrence from the ATVC's Chair. In such cases, the ATVC President is then required to notify the ATVC Board about any actions taken at the next ATVC meeting.

Section 11.03 Purchasing and Contracting

The president, with the concurrence of the Executive Vice president, may enter into contracts for goods or services on behalf of the corporation providing for payments of not more than ~~\$25,000~~ \$100,000 without the prior approval of the Board. The President shall report all such contracts to the Board at the next regular Board meeting after the date of the contract, such report to contain the name of the vendor of goods or services, the amount of the contract, and a brief description of goods or services to be provided.

(b) To the extent possible, contracts for goods and services by the Corporation in amounts exceeding ~~\$25,000~~ \$100,000 shall be entered into only after open competition pursuant to procedures established by the Board. Sole source contracts in excess of ~~\$25,000~~ \$100,000 shall require written justification to, and approval by the Board.