



Los Angeles County
Metropolitan
Transportation
Authority

818 West Seventh Street
Suite 300
Los Angeles, CA 90017
213.623.1194

AGENDA

BUS OPERATIONS SUBCOMMITTEE
Tuesday, March 29, 1994, 9:30 a.m.
Long Beach Room, 11th Floor
818 West Seventh Street
Los Angeles, CA 90017

1. Call to Order Chair
2. Approval of February 22 Meeting Minutes (Item #1)
Action
Chair
3. Long Range Plan (Oral Report)
Information
Keith Killough
4. Funding estimates for FY 1995 (Item #2)
Information
Lorenzo Tyner
5. BOS By-Laws Revisions (Item #3)
Action
Susan Rizenman
6. Update on the Consolidated Transportation Services Agency (CTSA) Incorporation (Oral Report)
Information
Rich DeRock/
CTSA Staff
7. Letter of Agreement Update (Oral Report)
Information
Jim McLaughlin/
Rex Gephart
8. SRTP Guidelines/Schedule (Oral Report)
Information
Steve Brown
9. Bus Transit Documentation (Item #4)
Information
Samantha Mock
10. Prop. A and C Local Return Guideline Revisions Update (Oral Report)
Information
Sue Perry
11. Legislative Update (Oral Report)
Information
Audrey Noda
12. New Business
13. Adjournment Chair

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BUS OPERATIONS SUBCOMMITTEE
FEBRUARY 22, 1994

MEMBERS PRESENT

<u>Name</u>	<u>Agency</u>
Stephanie Griffin (Chair)	Santa Monica
Jim Mills (Vice Chair)	Gardena MBL
Bob Hildebrand	Torrance Transit
George E. Vara	City of Commerce
Ernestine Jones	Foothill Transit
David Feinberg	Arcadia
Frank Barbagallo	MTA - Operations
Kathryn Voltz	Montebello Bus Lines
Tim Galbraith	AVTA
Susan Rizenman	Culver City
Mark Malone	Long Beach Transit
Brad Lindahl	Redondo Beach
Bob Murphy	Santa Clarita
Shirley Cherry	Norwalk Transit

OTHERS PRESENT

Mark Stanley	Foothill Transit
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LACTC STAFF MEMBERS PRESENT

Rex Gephart	Nalini Ahuja
Larry Torres	Jami Carrington
Steve Brown	Alan Patashnick
Lorenzo Tyner	Samantha Mock
Michael Gurantz	

1. CALL TO ORDER

The meeting was called to order at 9:30 a.m.

2. APPROVAL OF MINUTES

The minutes of the January 25, 1994 meeting were approved.

3. FUNDING ESTIMATES FOR FY 1995

Staff distributed the FY 1995 fund estimates for TDA, STA, Prop. A, Prop. C, and Section 9 Operating funds. BOS requested staff to report back on the methodology of interest calculations. BOS would like to see interest allocated according to Option 4 of an earlier report prepared by MTA staff.

Staff informed the BOS that:

(1) Mid-year adjustments were not reflected as part of the fund estimates. Staff will report back on the adjustments.

(2) The FY 1994 STA first quarter payments had already been made.

BOS requested a listing of FY 1995 Prop. C project commitments and revenues for all Prop. C fund categories - 40%, 25%, 10%, 5%, and 20%.

4. DRAFT COUNTYWIDE BICYCLE POLICY DOCUMENT

Staff described the Countywide Bicycle policy. Since the existing pilot bikerack program was not successful, the bikerack on bus program was being dropped from the policy document. Staff will try to develop a more useful program in future.

5. BOS BY-LAWS REVISIONS

Susan Rizenman, Secretary of the BOS, described the changes made to the BOS By-Laws. The name LACTC was changed to MTA and SCRTRD was changed to MTA Operations. Regular meeting days were changed to last Tuesdays of each month. BOS members would have 30 days to review the By-Laws. BOS would adopt the By-Laws at the next meeting in March.

6. BOS MEETING SCHEDULE

Susan also updated BOS members on the BOS meeting schedule for FY 1994. March 9 shown on the schedule was corrected to March 29.

7. POLICY REGARDING JOINT USE OF TRANSIT TERMINALS

BOS requested MTA to develop a policy to address the issue of joint use of public facilities. A working group was set up.

8. LETTER OF AGREEMENT UPDATE

Letter of Agreement (LOA): Staff informed BOS that the LOA was currently being reviewed by MTA's Legal Counsel.

9. SRTP GUIDELINES

SRTP Guidelines would be mailed out soon. The SRTPs from the operators will be due six weeks from the date of the SRTP Guidelines mailout.

BOS requested a workshop to discuss the various forms and reporting requirements.

10. BASE RESTRUCTURING/TRANSIT EXPANSION MOU UPDATE

Staff distributed some Transit Expansion and Base Restructuring MOUs and informed BOS members that area team staff will be mailing the rest of the MOUs.

11. PROP. A AND C LOCAL RETURN GUIDELINES REVISIONS UPDATE

Staff informed the BOS that the Planning & Programming Committee deferred approval of the Guidelines to the March meeting. The staff report was being revised to delete the staff recommendation on the trade of farebox revenue with Prop. A local return funds.

12. ADA PARATRANSIT COST MINIMIZATION

MTA staff informed the BOS that creating a non-profit corporation is the most cost effective way to meet the ADA mandates. The proposed plan has been approved by FTA. The name proposed for the service is "Access Service".

13. ORGANIZATION STRUCTURE AND BOARD COMPOSITION OF THE CONSOLIDATED TRANSPORTATION SERVICES AGENCY (CTSA)

The non-profit agency would have five (5) members - one (1) member elected by the local city transit systems, one (1) by BOS, and three (3) by MTA where one (1) would not be a Board member.

BOS requested a simple fact sheet with information on the new agency. BOS would also like to review the By-Laws before they are finalized. Staff agreed to have the By-Laws either before or at the next BOS meeting.

NEW BUSINESS

Some LACTOA checks were mailed to Culver City; they should have been mailed to MTA. This should be an issue for the next meeting.

ADJOURNMENT

The meeting was adjourned at 12:00 p.m.