

BUS OPERATIONS SUBCOMMITTEE

Tuesday, January 30, 1996 - 9:30 a.m.
Metropolitan Transportation Authority
One Gateway Plaza
Windsor Conference Room, 15th Floor
(corner of Cesar Chavez Ave. & Vignes St.)
Los Angeles, CA 90017

Bob Sanders
RMC

Los Angeles County
Metropolitan
Transportation
Authority

One Gateway Plaza
Los Angeles, CA
90012

213.922.6000

Mailing Address:

P.O. Box 194
Los Angeles, CA 90053

A G E N D A

DISPOSITION

1. Call to Order
Action
● Jim Mills
2. Approval of November 28, 1995
BOS Minutes (*Item #1 - page 001*)
Action
● Jim Mills
3. Culver City Facility Update (*Oral Report*)
Information/Discussion
● Dave Ashcraft
4. Bus Service Improvement Plan
(*Item #2 - page 004*)
Discussion/Possible Action
● Jim McLaughlin
5. Mobility Allowance Demonstration
(*Item #3 - page 065*)
Discussion
● Jim McLaughlin/
Scott Greene
6. Mobility Allowance Evaluation Criteria
(*Oral Report*)
Discussion
● Scott Greene
7. County Wide Service Standards
(*Oral Report*)
Discussion
● Scott Greene
8. Status of:
 1. Funding Marks
 2. Mid year reallocation(*Material at meeting*)
Information/Discussion
● Drew Phillips
9. Mitigation of Financial Impact on Muni-
Operators due to Inclusion of Foothill in
the Formula (*Material at meeting*)
Information
● Keith Killough/
Drew Phillips
10. ISTEA Reauthorization Update (*Oral Report*)
Information
● Terry Matsumoto
11. SRTP Guidelines
(*Item #4 - page 093*)
Information
● Jesse Simon

BUS OPERATIONS SUBCOMMITTEE

1/30/1996 AGENDA

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12. **Prop A&C Interest Allocation Update**
(Oral Report) **Information**
 - Jim McLaughlin/
Stephanie Griffin

13. **Transit Security Task Force Update**
(Oral Report) **Information**
 - Bob Cashin/
Bryce Little

14. **ADA Marketing Plan Strategy**
(Oral Report) **Information**
 - Donna Barrett/
Chip Hazen

15. **Legislative Update** *(Oral Report)* **Information**
 - Claudette Moody

16. **New Business**
Enclosures: TPM Forms *(Item #5 - page 129)* **● Jim Mills, Chair**

17. **Adjournment**

Item #1

BUS OPERATIONS SUBCOMMITTEE November 28, 1995

MEMBERS PRESENT

<u>Name</u>	<u>Agency</u>
Jim Mills (Chair)	Gardena
George Vara	Commerce
Shirley Cherry	Norwalk
Julie Austin	Foothill Transit
Tim Galbraith	AVTA
Stephanie Griffin	Santa Monica
Tamara Gates	Claremont
Kathryn Voltz	Montebello
Susan Rizenman Lipman	Culver City Bus
Brad Lindahl	Redondo Beach
Bob Hildebrand	Torrance
Brynn Kernaghan	Long Beach Transit
Mike Green	La Mirada
David Feinberg	Arcadia

MTA STAFF MEMBERS PRESENT

Nalini Ahuja	Susan Nelson
Norm Stabeck	Steve Brown
David Olivo	Scott Greene
Larry Torres	Jesse Simon
Alan Patashnick	Keith Killough
M.J. West	Bryce Little
Mark Dierking	Gary Clark

BUS OPERATIONS SUBCOMMITTEE

Tuesday, November 28, 1995
Metropolitan Transportation Authority
818 West 7th Street
Union Station Room, 2nd Floor
Los Angeles, CA 90017

MINUTES

1. CALL TO ORDER

The meeting was called to order at 9:40 a.m.

2. APPROVAL OF MINUTES

The minutes of the October 31, 1995 BOS meeting were approved.

3. LONG RANGE TRANSPORTATION PLAN - 5 YEAR IMPLEMENTATION PLAN

Staff presented the Long Range Transportation - 5 year implementation plan.

4. UPDATE ON TRANSIT SECURITY TASK FORCE

Staff informed the BOS that several task force meetings were being planned and notices showing the time and location were being faxed to the task force members. The final recommendation was scheduled for MTA Board review for February, 1996. BOS requested a fact sheet showing the status of the current transit security fund allocation.

5. TPM - L-6 SUBMITTAL

BOS chair requested all members to submit their L-6 tables as soon as possible.

6. COUNTYWIDE STANDARDS SURVEY

Staff reviewed the survey results of the operators who had completed the Countywide survey. Staff will return in January 1996 with the complete survey results.

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MINUTES OF NOVEMBER 28, 1995
Page 2**

7. MOBILITY ALLOWANCE DEMONSTRATION

Staff presented a draft staff report on the Mobility Allowance. The affected services are MTA Operations services only. BOS requested staff to clarify how the Mobility Allowance will be funded on a long term basis. BOS requested MTA staff to work out some of the details to allow BOS to have a meaningful discussion on the subject.

8. FOOTHILL TRANSIT UPDATE

The report on Foothill Transit is going to the Board in December 1995 as a Board Box item. Stephanie Griffin from Santa Monica Bus Lines distributed revised worksheets and invited all members to review and comment. Staff agreed to send all TPM L-6 forms to all the BOS members.

9. LEGISLATIVE UPDATE

Staff highlighted MTA's proposed legislative agenda.

10. NEW BUSINESS

BOS requested an update on the Status of the Mid-year reallocation.



January 3, 1996

Item #2

Los Angeles County
Metropolitan
Transportation
Authority

TO: BOARD OF DIRECTORS
THROUGH: JOSEPH E. DREW
FROM: LINDA BOHLINGER *A.B.*
SUBJECT: BUS SYSTEM IMPROVEMENT PLAN UPDATE

One Gateway Plaza
Los Angeles, CA
90012

RECOMMENDATION

Staff recommends that the Board:

213.922.6000

- a. approve the Bus System Improvement Plan in concept, particularly the goals and principles of the implementation plan contained in Part II;
- b. authorize staff to develop the framework for implementation;
- c. allocate \$12 million annually in Proposition C 40% Discretionary funds for initiatives contained in Part I; and,
- d. request staff to continue discussions with MTA Operations, Municipal Operators and other interested parties and return to the Board by March, 1996 with a plan for selecting, implementing and evaluating projects for the \$12 million annual allocation for service beginning July, 1996.

Mailing Address:

P.O. Box 194
Los Angeles, CA 90053

DBE PARTICIPATION

A goal has not yet been set.

ALTERNATIVES CONSIDERED

An initial staff report was prepared for consideration by the Board in December. The Board requested staff to work with the Municipal Operators and other interested parties, including a series of briefings, and to return in January to both the Operations and Planning and Programming Committees with revisions, as necessary.

IMPACT ON BUDGET AND OBJECTIVES

Part I of the Plan would require an annual investment from the MTA of \$12 million of Proposition C 40% Discretionary funds. This would fund the immediate-term strategies that can be implemented beginning July 1, 1996. These funds are new, uncommitted funds available due to an increase in estimated Proposition C 40% revenues based on the September 1995 UCLA Forecast.



US OPERATIONS SUBCOMMITTEE

Tuesday, November 28, 1995 - 9:30 a.m.

Metropolitan Transportation Authority

818 West Seventh Street

Union Station Room, 2nd Floor

Los Angeles, CA 90017

AGENDA

Los Angeles County
Metropolitan
Transportation
Authority

818 West Seventh Street
Suite 300
Los Angeles, CA 90017

213.972.6000

Mailing Address:

P.O. Box 194

Los Angeles, CA 90053

DISPOSITION

- | | | |
|-----|--|---|
| 1. | Call to Order | ● Jim Mills, Chair |
| 2. | Approval of October 31, 1995
BOS Minutes
(Item #1) | Action
● Jim Mills, Chair |
| 3. | Long Range Transportation Plan -
5 Year Implementation Plan
(Item #2) | Discussion/
Information
● M.J. West/
Rex Gephart |
| 4. | Update on Transit Security Task Force
(Oral Report) | Information
● Bob Cashin/
Bryce Little |
| 5. | TPM - L-6 Submittal
(Oral Report) | Information
● Jim Mills |
| 6. | Countywide Standards Survey
(Oral Report) | Information
● Scott Greene |
| 7. | Mobility Allowance Demonstration | Information
● Scott Greene |
| 8. | Foothill Transit Update
(Item #3) | Information
● Jim Mills/
Keith Killough/
Steve Brown |
| 9. | Legislative Update
(Oral Report) | Information
● Claudette Moody |
| 10. | New Business | ● Jim Mills, Chair |
| 11. | Adjournment | |

● Attachment: Staff report on San Fernando Valley Transit Restructuring Study

● **NO MEETING IN DECEMBER - Merry Christmas and a Happy New Year!**

**BUS OPERATIONS SUBCOMMITTEE
October 31, 1995**

MEMBERS PRESENT

<u>Name</u>	<u>Agency</u>
Jim Mills (Chair)	Gardena
George Vara	Commerce
Shirley Cherry	Norwalk
Julie Austin	Foothill Transit
Tim Galbraith	AVTA
Stephanie Griffin	Santa Monica
Tamara Gates	Claremont
Kathryn Voltz	Montebello
Susan Rizenman Lipman	Culver City Bus
Brad Lindahl	Redondo Beach
Bob Hildebrand	Torrance
Bob Murphy	Santa Clarita Transit
Brynn Kernaghan	Long Beach Transit
Mike Green	La Mirada

OTHER PRESENT

Sookyung Kim	Foothill Transit
Donna Barrett	Access Services Inc.

MTA STAFF MEMBERS PRESENT

Shirley Maimoni	Nalini Ahuja
Norm Stabeck	Brian Hyman
Steve Brown	Scott Greene
Larry Torres	Jesse Simon
Patricia Larsen	Scott Page
Maureen Micheline	Chip Hazen
Alan Patashnick	

BUS OPERATIONS SUBCOMMITTEE

**Tuesday, October 31, 1995
Metropolitan Transportation Authority
818 West 7th Street
Union Station Room, 2nd Floor
Los Angeles, CA 90017**

MINUTES

1. **CALL TO ORDER**

The meeting was called to order at 9:40 a.m.

2. **APPROVAL OF MINUTES**

The minutes of the September 26, 1995 meeting were approved.

3. **ISTEA - REAUTHORIZATION STATUS REPORT**

Staff informed the BOS that the emphasis was to preserve and maintain the current ISTEA provisions. An internal working group is working on the issue.

4. **SAN FERNANDO VALLEY TRANSIT RESTRUCTURING PLAN -
IMPLEMENTATION**

Staff gave an update on the San Fernando Valley restructuring implementation. The study will be implemented in two phases - 1st phase commenced on June 1995 and the second phase is scheduled to commence in December 1995 to be completed in two years.

BOS requested a copy of the study and the Planning & Programming Board report.

5. **UPDATE ON TRANSIT SECURITY TASK FORCE**

Staff informed the committee that MTA staff had held a Transit Security Task Force meeting where BOS had two representatives. Staff has written a letter requesting that the Committee meet again so that a recommendation on allocating the Prop C security funds can be made to the Board. This item will be brought back to the next BOS meeting.

6. **TPM L-6 SUBMITTAL**

The TPM forms are due November 30, 1995.

BUS OPERATIONS SUBCOMMITTEE MEETING MINUTES OF 10/31/1995

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7. COUNTYWIDE STANDARDS SURVEY

The Staff informed the BOS that the completed Countywide Standards Survey should be sent within a week to MTA staff: Attention - Scott Greene.

8. FOOTHILL TRANSIT

Stephanie Griffin distributed a draft working paper on the Formula Allocation Procedure for BOS. A special meeting was scheduled for Wednesday, 11/8/95 at 9:30 a.m. to discuss this issue.

9. FY 1992-94 TRIENNIAL AUDIT OF TRANSIT OPERATORS

BOS requested that the heading on page 9 of the Executive Summary should read "Fixed Route Motor Bus instead of Fixed Route Bus Service."

For the next audit, BOS would like to see a chart showing a comparison of all Operators' operating statistics with MTA's.

10. NEW BUSINESS

- **Customer Satisfaction Study** - Susan Lipman will be representing BOS at the Customer Satisfaction Task Force meeting. Award of Consultants expected in December 1995.
- Staff was working on CEO goal #6 which is to clarify the role of MTA as the Coordinator, fund administrator and an operator.
- General Managers meeting scheduled for late November or early December 1995. Staff will inform the BOS when the date is finalized.

11. ADJOURNMENT

The meeting adjourned at 12:00 p.m.