



# AGENDA

## BUS OPERATIONS SUBCOMMITTEE

Tuesday, January 31, 1995, 9:30 a.m.

Los Angeles Room, 10th Floor

818 West 7th Street

Los Angeles, CA 90017

Los Angeles County  
Metropolitan  
Transportation  
Authority

818 West Seventh Street  
Suite 300  
Los Angeles, CA 90017

213.972.6000

Mailing Address:  
P.O. Box 194  
Los Angeles, CA 90053

- |   | <u>Disposition/Staff</u>   |
|---|--|
| 1. Call to Order  | Jim Mills  |
| 2. Approval of December 20, 1994 Minutes (Item #1)                                  | Chair  |
| 3. Long Range Plan Workshop Update (Item #2)  | Information<br>Keith Killough<br>Mark Bozigian<br>Pat McLaughlin |
| 4. Long Range Plan - Foothill Capital Lease Payments (Item #3)                      | Discussion<br>Mark Bozigian/<br>M.J. West                        |
| 5. Funding Marks Status Update (Material at meeting)                                | Information<br>Chip Conway/<br>Anne Adelman                      |
| 6. 15% Discretionary Capital Funds Allocation (Item #4)                             | Discussion<br>Jim Mills/<br>Jim McLaughlin                       |
| 7. San Fernando Restructuring Study (Oral Report)                                   | Information<br>Renee Berlin                                      |
| 8. BOS By-Laws Revisions Update (Oral Report)                                       | Information<br>Jim Mills   |
| 9. Legislative Update (Oral Report)   | Information<br>Claudette Moody                                   |
| 10. Training Program Topic - SRTP Guidelines/SRTP Preparation (Material at meeting) | Information<br>Jesse Simon                                       |
| 11. New Business  | Chair  |
| 12. Adjournment   | Chair  |

## BUS OPERATIONS SUBCOMMITTEE

December 20, 1995

### MEMBERS PRESENT

<u>Name</u>	<u>Agency</u>
Mike Uyeno	Los Angeles DOT
Norm Stabeck	MTA - Operations
Birgit Gabig	Foothill Transit
Samantha Mock	Culver City
Stephanie Griffin	Santa Monica
Kathryn Voltz	Montebello
Tim Galbraith	AVTA
Mike Rubin	Santa Clarita
Brad Lindahl	Redondo Beach
Theresa Laura	Torrance Transit
David Feinberg	Arcadia
Tom Whittle	Gardena
George Vara	Commerce
Mark Malone	Long Beach Transit
Shirley Cherry	Norwalk Transit

### Others Present

Barry Samsten	SCAG
Mark Stanley	Foothill Transit

### MTA Staff Members Present

Larry Torres	Patricia Larson
Scott Greene	Terry Matsumoto
Jim McLaughlin	Kim Belcher
Steven Brown	Chip Conway
Susan Nelson	Craig Clifton
Alan Patashnick	Anne Adelman
Mark Bozigian	M.J. West
Keith Killough	



# BUS OPERATIONS SUBCOMMITTEE (BOS) MINUTES

Tuesday, December 20, 1994

Los Angeles County  
Metropolitan  
Transportation  
Authority

## MEETING CALL TO ORDER

The meeting was called to order at 9:30 a.m.

## APPROVAL OF MINUTES

The minutes of the December 20, 1994 meeting were approved with the following amendments:

- **Item 4 - Mid-Year Adjustments**

The sentence "Foothill transit noted that shares for Foothill for Proposition A looked too high be changed to "Foothill transit noted that shares for Foothill for Proposition A looked too high and shares for TDA/STA looked too low."

- **Item 1 - (1:00 p.m. meeting) Transit Service Expansion**

The first condition be changed to: Staff identify Proposition C 40% discretionary as the permanent source of funds for the Transit Service Expansion program by February of FY 1995.

## MID-YEAR REALLOCATION

Staff distributed worksheets showing the midyear reallocation for FY 1992, 1993 and 1994. Additional revenues available for reallocation were due to:

1. Interest on TDA capital reserves.
2. Less aerospace reserves needed than anticipated.

Staff noted that a high proportion of the additional revenues were carried over from FY 1992. The FY 1992 revenues were allocated based on FY 1992 formula shares, FY 1993 revenues based on FY 1993 and FY 1994 based on FY 1994. BOS noted that this was a change from before where additional revenues in FY 1992 would have been allocated based on FY 1993 shares, FY 93 revenues based on FY 1994 and FY 1994 based on 1995.

LONG RANGE PLAN UPDATE

Staff updated the BOS on the Long Range Plan. BOS noted that in the chart labeled Bus Expansion and Mobility Allowance, expanded municipal service should be shown for both core service as well as outlying/lower demand areas.

Foothill Transit noted that bus lease costs were not reflected in the capital needs analysis. BOS requested Foothill to return with more information. This issue will be discussed separately amongst the operators who have leased vehicles.

BOS also requested information on how rail feeder buses were addressed in the Long Range Plan. Further, BOS suggested that mode split be used as a performance criteria. A diagram showing a mode split comparison would be helpful.

TSE CRITERIA

Staff gave an update on the TSE Criteria, staff will report back to BOS in January/February of 1995.

BOS BYLAWS

This item was discussed since a member of TAC requested revisions to BOS bylaws. BOS approved a motion that the BOS Bylaws revisions be tabled till TAC restructuring is finalized.

BOS REPRESENTATIVE FOR THE TDM SUBCOMMITTEE

Brad Lindahl was appointed as the BOS representative to the TDM Subcommittee.

15% DISCRETIONARY BUS CAPITAL ALLOCATION

BOS requested the Board motion which allowed for special consideration for Gardena and Norwalk.

BOS requested historical information on Bus Capital allocation to discuss at the next meeting.

MTA TOKEN REIMBURSEMENT

Torrance Transit informed the BOS that they had written a letter requesting a meeting with MTA staff and Torrance Transit. BOS wants to discuss this as an issue in a subcommittee. Foothill, Culver City, Santa Monica formed a subcommittee, Norm Stabeck will be the contact person at the MTA.

12/20/94 BOS MINUTES

Page Three

PROPOSITION A AND C GUIDELINES

~~BOS was opposed to language change in the section on suspension or  
payback of improperly used funds in the Proposition A and C  
Guidelines. The current Guidelines state that if funds have been  
improperly expended, the MTA has the right to require repayment  
plus interest on those funds. The revised Guidelines would state,  
"If funds have been improperly expended, the local jurisdiction  
will be required to reimburse its Proposition A and C Local Return  
account with interest."~~

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# AGENDA

BUS OPERATIONS SUBCOMMITTEE  
Tuesday, December 20, 1994, 9:30 a.m.  
Union Station Room, 2nd Floor  
818 West 7th Street  
Los Angeles, CA 90017



Los Angeles County  
Metropolitan  
Transportation  
Authority

818 West Seventh Street  
Suite 300  
Los Angeles, CA 90017

213.623.1194

## Please note ROOM change

1. Call to Order Chair
2. Approval of November 29, 1994 Minutes (Item #1)  
Chair
3. Mid-Year Reallocation Material will be sent under separate cover before the meeting  
Information  
Terry Matsumoto
4. Long Range Plan Update Information  
Mark Bozigian  
Pat McLaughlin
5. TSE Criteria (Item #2)  
Information  
Steve Brown
6. Revisions to BOS ByLaws Chair
7. BOS Representative for the TDM Subcommittee Chair
8. 15% Discretionary Bus Capital Allocation Chair
9. MTA Token Reimbursement Information  
Bob Hildebrand
10. Draft Proposition A and C Guidelines (Material will be distributed at meeting)  
Information  
Nalini Ahuja
11. Legislative Update Information  
Claudette Moody
12. New Business Chair

Enclosures: MTA Contractual Provisions/Line Data  
b: BOSc2094.AGD



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Metropolitan  
Transportation  
Authority

818 West Seventh Street  
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Los Angeles, CA 90017  
213.623.1194

BUS OPERATIONS SUBCOMMITTEE  
November 29, 1994

MEMBERS PRESENT

<u>Name</u>	<u>Agency</u>
Jim Mills (Chair)	Gardena
Norm Stabeck	MTA - Operations
Birgit Gabig	Foothill Transit
Samantha Mock	Culver City
Stephanie Griffin	Santa Monica
Kevin Klika	Claremont
Tim Galbraith	AVTA
Bob Murphy	Santa Clarita
Brad Lindahl	Redondo Beach
Bob Hildebrand	Torrance Transit
David Feinberg	Arcadia
Michael Uyeno	LADOT
Greg Ramirez	La Mirada

OTHERS PRESENT

Barry Samsten	SCAG
Mark Stanley	Foothill Transit

MTA STAFF MEMBERS PRESENT

Larry Torres	Patricia Larsen
Scott Greene	Terry Matsumoto
Jim McLaughlin	Kim Belcher
Steven Brown	Mark Dierking
Steve Lantz	Bob Cashin
Susan Nelson	Gary Clark
Pat McLaughlin	Steve Finnegan
Alan Patashnick	

## BOS MINUTES

Meeting of November 29, 1994

Page 2

### 1. CALL TO ORDER

The meeting was called to order at 9:30 a.m.

### 2. APPROVAL OF MINUTES

The minutes of the October 25, 1994 meeting were approved.

### 3. LONG RANGE PLAN UPDATE

Staff presented information on how to make the HOV system perform better and how to increase the mode-split. Staff highlighted the key points of the Long Range Plan:

- Funds for 150 buses available in the 2nd decade;
- Surface street speeds dramatically decline in 2015;
- 12-year replacement cycle assumed in the baseline; (Buses programmed after 11 years);
- Assumes full cost and not marginal cost.

Next workshop on the Long Range Plan is scheduled for December 16 at 9:00 a.m. at the 425 Building.

### 4. MID-YEAR ADJUSTMENTS

Staff distributed draft mid-year reallocation estimates for FY 1992, FY 93, and FY 94.

Foothill Transit noted that shares for Foothill for Proposition A looked too high. Santa Monica also noted that shares looked slightly different from the shares of the funding marks. The mid-year reallocation for TDA and Section 9 is not yet complete. The item will be presented to the Board at its December meeting.

### 5. CALL FOR PROJECTS

Staff informed the BOS that for bus capital, the existing formula will be maintained so there will not be an application process. However, the capital funds will be part of the call for projects. BOS comments are due to the MTA by December 16th.

### 6. DRAFT PROPOSITION AND C GUIDELINES

Staff presented the draft Prop. A and C Administrative Guideline revisions and described the key elements of the proposed revisions:



## BOS MINUTES

Meeting of November 29, 1994

Page 3

- Service coordination is now an Administrative Process; Board gets involved where there is an appeal.
- Staff requested that service coordination process under the TDA Guidelines be changed to be similar to Prop. A/C Guidelines so that there is one unified process. There may be a conflict with the TDA regarding reserved service area with respect to the length of route considered to determine duplication. Under TDA it is 3/4 of a mile and under Prop. A/C it is 1/2 mile.

### 7. UPDATE ON TRANSIT FUNDS TRAINING

Staff informed the BOS that TPM training was scheduled for November 29 in the afternoon. A schedule showing the upcoming training sessions will be sent to the BOS members.

### 8. LEGISLATIVE UPDATE

Staff gave a legislative update and highlighted the following:

- Defeat of bond measures cost MTA \$1 billion
- STIP has a shortfall of about \$5 billion

### 9. MTA TOKEN REIMBURSEMENT

Bob Hildebrand from Torrance Transit was concerned over the reimbursement rate of \$0.855 or lower for the Torrance to L.A. service which has a \$1.00 fare.

Also he was concerned that:

- MTA does not accept municipal operators tokens
- No administrative fee was provided to municipal operators for handling MTA tokens

Torrance may stop accepting MTA tokens; Norm Stabeck will check into the matter. MTA Operations will get back to BOS with more information.

### NEW BUSINESS

10. **FARE LAWSUIT** - Staff gave an update on the Fare Lawsuit and informed BOS that the Board approved reinstating the monthly bus pass for \$60-65.

**BOS MINUTES**

Meeting of November 29, 1994

Page 4

11. **SERVICE RESTRUCTURING IN SAN FERNANDO VALLEY** - Staff distributed and reviewed Planning and Programming committee agenda report. The staff report makes recommendations for two different phases. BOS requested a table comparing study recommendations vs what will actually be implemented.
12. **TPM REPORTING** - BOS noted that Emergency Services should not be included in the formula funded services. If Emergency Services are included, they will be double counted for funding as these services received FEMA funding.

**BOS SCHEDULE**

13. Next BOS meeting scheduled for December 20 instead of December 27.

14. **ADJOURNMENT**

The meeting was adjourned at 12:00 p.m.



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Metropolitan  
Transportation  
Authority

818 West Seventh Street  
Suite 300  
Los Angeles, CA 90017  
213.623.1194

BUS OPERATIONS SUBCOMMITTEE  
November 29, 1994 - 1:30 p.m

MEMBERS PRESENT

<u>Name</u>	<u>Agency</u>
Jim Mills (Chair)	Gardena
George Vara	Commerce
Tim Galbraith	AVTA
Birgit Gabig	Foothill Transit
Kevin Klika	Claremont
Michael Uyeno	LADOT
Bob Hildebrand	Torrance Transit
Stephanie Griffin	Santa Monica
Samantha Mock	Culver City

OTHERS PRESENT

Arsen Mangasarian	LADOT
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MTA STAFF MEMBERS PRESENT

Nalini Ahuja	Susan Nelson
Scott Page	Patricia Larsen
Alan Patashnick	Scott Greene
Dana Woodbury	Jesse Simon
Steven Brown	Michael Gurantz
Larry Torres	

BOS MINUTES

Meeting of November 29, 1994

Page 2

1. TRANSIT SERVICE EXPANSION

BOS approved the staff recommendation with the following conditions:

1. Staff identify a permanent source of funds for the Transit Service Expansion Program by February of FY 1995.
2. The standard for the fare box recovery ratio criteria be raised from 25% to 38% and local subsidies be allowed to be included in the farebox recovery calculations.

2. MTA's CONTRACTUAL PROVISIONS TO TRANSFER/CONTRACT SERVICES

Staff highlighted the contractual provisions which are included in the newly negotiated MTA union contract.

- MTA cannot transfer or contract out express lines.
- Local lines where subsidy/boarding is more than 50% of the MTA average subsidy/boarding can be transferred/contracted out.
- Only seven (7) lines can be transferred in the first two years. An additional six (6) lines can be transferred in the third year of the contract.
- Staff has identified 38 lines which are eligible for contracting.
- Two lines which have been chosen for contracting/transfer (96,177) are included in the San Fernando restructuring plan.
- Four of Foothill Transit's proposed local lines meet the criteria for contracting/transfer --- these lines are 170, 264, 268, 270.

Staff is developing an RFP to seek proposals to contract/transfer some of MTA's lines.

3. TPM TRAINING

Staff held a training session on the TPM Program and the countywide standards development process.

4. ADJOURNMENT

The meeting was adjourned at 4:00 p.m.