



A G E N D A

BUS OPERATIONS SUBCOM.
TUESDAY, JUNE 24, 1997 >> 9:30 - 11:30 A.M.
WINDSOR CONFERENCE ROOM (15TH FLOOR)
MTA HEADQUARTERS
ONE GATEWAY PLAZA
LOS ANGELES, CA 90012

Los Angeles County
Metropolitan
Transportation
Authority

One Gateway Plaza
Los Angeles, CA
90012

213.922.6000

Mailing Address:

P.O. Box 194
Los Angeles, CA 90053

- | | DISPOSITION |
|---|---|
| I. Call to Order | ACTION
↳ <i>Kathryn Voltz</i> |
| II. Approval of May 27, 1997 Minutes
(Attachment 1) | ACTION
↳ <i>Kathryn Voltz</i> |
| III. Legislative Update | INFORMATION
↳ <i>Claudette Moody</i> |
| IV. Transit Police Merger | INFORMATION
↳ <i>Dan Cowden</i> |
| V. MTA Recovery Plan
(Attachment 2) | INFORMATION
↳ <i>David Yale</i> |
| VI. Budget Overview
- <i>Operator Funding Table</i>
- <i>Enterprise Fund & Operator Subsidies</i> | INFORMATION
↳ <i>M.J. West</i> |
| VII. FY-98 MOU for Budget Adjustment and
Fair Shares Funds
(Attachment 3) | DISCUSSION
↳ <i>M.J. West/</i>
<i>Larry Torres</i> |
| VIII. Financial Performance Standards for MTA
Funded Shuttles | INFORMATION
↳ <i>Callier Beard</i> |
| IX. Revision of BOS By-Laws
(Attachment 4) | ACTION
↳ <i>Kathryn Voltz</i> |
| X. New Business | |
| XI. Adjournment | |

ITEM #2

ATTACHMENT 1

MAY 27, 1997 MEETING MINUTES



MINUTES

BUS OPERATIONS SUBCOMMITTEE

MAY 27, 1997

Los Angeles County
Metropolitan
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One Gateway Plaza
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I. CALL TO ORDER

The meeting was called to order at 9:45 a.m. Kathryn Voltz thanked David Feinberg for chairing the past two meetings.

II. APPROVAL OF MARCH 25 AND APRIL 22, 1997 MINUTES

The motion to approve the minutes was moved, seconded and approved as submitted.

III. LEGISLATIVE UPDATE

Claudette Moody referred to the handout on SB 45. This bill will be in the assembly and has not been assigned so it will be there for a while. Any updates will be forwarded. On the Welfare Reform issue, there was an 18 member conference committee set up, and it was not well attended. Ellen Levine and Dave Ashcraft have been working together on this issue for CTA purposes, and the MTA is developing an internal task force.

The Murray Bill and the Villaraigosa bill can affect the MTA Board. The Murray bill would delete the alternates, give the CEO construction contracting authority, and provides for a 4-year term. AB 1143 is in the Senate. The Villaraigosa bill, AB 584, would establish a term of office for the Inspector General and include a Code of Conduct. It is also in the Senate. The Polanco bill, SB 567, was out of the Senate Appropriations Committee and will go out on consent to the Senate floor in the coming week. The Kuykendall bill, AB 1481, is out of the Senate Transportation Committee and is moving forward. It deals with an appointed Board.

IV. SERVICE PLANNING MARKET RESEARCH UPDATE

Richard Steinbeck referred to the copy of the *Preliminary Phase I Summary Report* recently completed. This is an MTA only report that can provide information from an MTA aspect. Muni data are currently being incorporated and also the finalized GEO coding, and origin-destination analysis. Detail reports such as on the boarding study, household study and a separate report for rail are being finalized.

- V. Tim Galbraith commented that he has received useful information through Phase I and would like to know what additional information he can receive through Phase II and III that he can apply to his agency. Richard Steinbeck informed BOS that it is a combination of additional analysis and data collection. Phase III & IV that are in the Call right now and would augment certain line levels. The current data are valid at a greater level of analysis. The proposed phases would look at line level and deal with specific lines and weekends and would include travel pattern analysis which was not covered in Phase I & II.

VI. FTA GENERAL UPDATE

Cindy Terwilliger referred to the handouts she provided to the BOS. She specifically referred to the training survey which includes NTI and FTA sponsored courses. She asked that those interested in the NTI courses select the top ten that would be good to have in the Los Angeles area. She referred to the second handout on the NTI sponsored contracting course which will be held in Newport Beach in October of this year and suggested that those interested in attending should call and sign up now. The third document she referred to outlines the FTA and its responsibilities.

Cindy Terwilliger also informed BOS that the FTA Administrator is conducting research on the number of transit agencies participating in the program which permits Medicaid funds to be used to purchase transit passes for Medicaid recipients and to determine whether bus passes for the purposes of transportation recipients under the Medicaid program is cost effective. She asked that if any of the Munis are participating or had information to please contact her directly.

VII. PROPOSITION A INCENTIVE GUIDELINES

Joyce Rooney from the City of West Hollywood and Chip Hazen from MTA represented the LTSS and presented the item. Joyce Rooney referred to the draft handout of the Incentive Funding Marks. Chip Hazen informed BOS that through the Area Teams and a task force comprised of LTSS members, a new funding mechanism has been introduced for the incentive projects. Basically, the allocation is based on 10% of their prior years expenditures, net operating expenses, 7.5% of the funds available for the attainment of overall project mean cost of the project, and 7.5% of the funds allocated based on revenue vehicle miles operated. This will be taken to the Board as a request to be included into the Incentive Program Guidelines, returning next year, and asking that the complete Guidelines be revised.

Christine Stava asked how these numbers compared to the preliminary funding marks received with the Short Range Transit Plan. Chip Hazen informed BOS that these were the same numbers.

VIII. BUS SERVICE DEVELOPMENT STRATEGY

Ed Clifford gave an overview of the MTA's bus service strategy. The MTA's goals are to better match supply and demand, provide clean buses, on-time service, reduced travel time in certain corridors, have readable schedules/maps, and cost savings.

Ed Clifford informed the BOS that at the May Operations Planning Committee, the Committee recommended that staff work with a subcommittee such as BOS to develop recommendations to help improve regional service coordination and reduce service duplication.

John Drayton asked how much of this information was incorporated into the Long Range Plan. Ed Clifford informed BOS that it was incorporated in much greater detail, such as service frequency, ridership, etc.

Brynn Kernaghan asked for clarification on how the MTA would relate to other operators. Ed Clifford informed BOS that the MTA needs to coordinate regional service with other operators, therefore, it is an important element of this strategy.

This item will be presented to the BOS at future meetings as an information item.

Kathryn Voltz asked if there was a time frame as to when the restructuring study changes might take effect. Ed Clifford could not give a specific time frame.

IX. REGIONAL FUNDING UPDATE

Vic Kamhi referenced the handout *Comparison of Various Surface Transportation Reauthorization Proposals*. One of the controversial areas was NEXTEA. This is similar the one we now have, however, one of the major changes to this bill is that it cuts operating assistance for transit operators. It is replaced by a capital program which includes a category for "preventive maintenance", which can include maintenance costs. Vic Kamhi reviewed the handout and how funding would be allocated, specifically the 80%. The only loss will be to the operators that have a very new fleet with low maintenance and high operating costs. Most operators should come out fine.

X. MID YEAR FUNDING CALCULATIONS

Tim Galbraith updated BOS on this item. BOS had requested the status on the interest of Prop A/C and allocation for FY 96-97. A spread sheet was previously provided, however, BOS has not been contacted as to when the Munis can expect some money and how much and how to obtain the money. Carlos Monroy informed BOS that in the past the Area Teams usually revised the MOUs. Furthermore, he informed BOS that the Budget Department had forwarded the spread sheet with the dollar amounts to Accounting and the Area Teams. Kathryn Voltz asked if there was an MTA representative who can be asked about what process should be followed. MJ West said she would take the lead and speak

to Bob Cashin to coordinate with the Area Team to make sure everyone is following the same process. Also, MJ West said that the Budget Department would make sure that the dollar amounts are identified and given to all operators.

XI. TDA ARTICLE VIII

Patricia Chen presented this item. She informed BOS that MTA is requesting action in supporting staff's recommendation for the eminent transit needs findings for the areas outside the MTA's service operating area. This is an annual requirement by state law and the hearing has been conducted in accordance with the requirements.

A motion to approve was made and seconded. The item was approved with no opposition.

XII. SHORT RANGE TRANSIT PLAN

Steve Brown referred to the SRTP handout and asked BOS to review and comment back to him or Chip Hazen as soon as possible. The report, certifications and TIP amendments will be going to the Board in June for approval. The completed SRTP will be going to the Planning and Programming Committee and possibly to the Operations Planning Committee as a receive and file item in July. Steve Brown also requested that the BOS members that have not submitted their RTIP do so as soon as possible.

Kathryn Voltz requested that the final RTIP amendments be provided to the operators before it is sent to the Board.

XIII. REVISIONS OF BOS BY-LAWS

Kathryn Voltz presented the item. Kathryn referred to the by-laws that were mailed to the members for review. The purpose of revisiting the by-laws was to determine alternates for the TAC meetings or other meetings needing BOS representation in the absence of the Chair, Vice-Chair or Secretary. Kathryn Voltz will receive suggestions, discuss them with staff, and bring the recommendations to the next BOS meeting.

XIV. STANDARD REGIONAL INTEGRATED ELECTRONIC FARE PAYMENT SYSTEM

David Feinberg referred to the fax sent to the BOS members and the action that will be taken at the TAC with regard to the Metrocard issue. The concerned Munis want to be sure that although the MTA is still going through their RFP process for the Metrocard vendor, the Munis which have applied through the Call for Projects will not be affected or delayed by the MTA's decision to go out to bid.

Samantha Mock of the Metrocard Committee, representing Culver City Bus, expressed that they are in support of Santa Monica's action and would like to see their projects move forward and not be held back because of MTA's RFP process.

David Feinberg presented the following motion:

"The BOS find that Call for Project Numbers 4024 and 4052 are consistent with the goals set out by the MTA as part of the Integrated Electronic Fare Payment Systems section of the Call and the funding for these projects will not be reduced or eliminated as a result of any subsequent actions by the MTA to advance the regional standard concept. Also, that this recommendation be forwarded to the Technical Advisory Committee for inclusion as part of the approval of these two projects."

Steve Lantz requested the addition of the amendment phrase "as long as the equipment procured is compatible with SRRPS or the current Metrocard spec."

Kathryn Voltz asked David Feinberg if he agreed with the amendment, and he declined to accept it. The original motion was seconded. An amendment to the motion was declined. The votes were as follows: 8 yes, 1 no, 1 abstention. The recommendation will be taken to TAC by the Chair.

XV. NEW BUSINESS

David Feinberg suggested that at the next Call for Projects, the BOS present their items as did TDM which identified the good ideas and bad ideas based on their expertise. It seemed to have helped the TDM with their projects being considered. BOS should be more proactive.

Brynn Kernaghan informed BOS that Long Beach has a new street address, mailing address, and new direct telephone lines. She handed out change of address cards. Also, staff now has direct telephone numbers.

XVI. ADJOURNMENT

The meeting was adjourned at 12:05 PM.

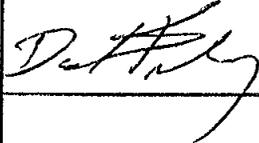
**BUS OPERATIONS SUBCOMMITTEE
SIGN-IN SHEET**

MEMBERS

Date: 5/27/97

Agency	Representative	Signature	Telephone No.	Fax. No.
Antelope Valley Transit	Tim Galbraith		805 726-2616 x209	805 726-2615
Arcadia Dial-A-Ride	^{PERSON} MISTY/NAAN			
Claremont Dial-A-Ride	Tamara Gates			
Commerce Municipal Bus Lines	George Vara			
Culver City Municipal Bus Lines	Samantha Mock Susan Lipman		(310) 253-6535	(310) 253-6513
Foothill Transit	Christine Stava		818 967-2274 x. 264	818 915- 1143
Gardena Municipal Bus Lines	Jim Mills		310 217-9547	310 538-1989
La Mirada Transit	Paula Faust			

Members, Continued

Agency	Representative	Signature	Telephone No.	Fax. No.
Long Beach Public Transportation Company	Brynn Kernaghan		(562) 591-8753	(562) 214-1994
Los Angeles Department of Transportation	James Lefton			
Montebello Bus Lines	Kathryn Voltz			
MTA Operations	Michelle Caldwell		922-4312	x4928
Norwalk Transit System	Sookyung Kim		(562) 929-5533	5572
Redondo Beach Wave	Brad Lindahl		(310) 372-1171	(310) 372-8021
Santa Clarita Transit	Bob Murphy			
Santa Monica Municipal Bus Lines	David Feinberg		(310) 458-1975	
Torrance Transit System	Bob Meyers			

Other Attendees

Agency	Signature	Telephone No.	Fax No.
MTA	<i>Linda L. Lukens-James</i>	(213) 922-6999	2-2845
FTA/FHWA Metro office	<i>Cindy Jewell</i>	213-202-3956	3961
MTA	<i>Alvin Postachnick</i>	913-922-3080	23005
MTA	<i>Larry Jones</i>	213-922-3050	23049
MTA	<i>Carlos Monroy</i>	213-922-5418	22110
MTA	<i>Mary Jane West</i>	(213) 922-2468	22468
MTA	<i>Steven Brown</i>	922-2801	22845
MTA	<i>Anish Saint</i>	922-2369	22845
MTA	<i>Patricia Chen</i>	922-3041	26996

Other Attendees

Agency	Signature	Telephone No.	Fax. No.
MTA	Haim Geffen	2-6977	
MTA	Ed Clifford	2-3891	
Access Services	Didi Mumford	270.0017	6058
City of West Hollywood - LTSS	Joyce Rooney	213-8486320	848-6564
MTA	Chip Hazen	22809	
MTA	Vic Kamhi	23093	22476
MTA	Randy Lamm	22470	22476
MTA	Debra Lison	22805	22845 22805
MTA	Claudette Moody	22237	22236