



BUS OPERATIONS SUBCOMMITTEE

Tuesday, May 28, 1996 - 9:30 a.m.

Windsor Room, 15th Floor

MTA - One Gateway Plaza

(corner of Cesar Chavez Ave. & Vignes St.)

Los Angeles, CA 90017

A G E N D A

Los Angeles County
Metropolitan
Transportation
Authority

One Gateway Plaza
Los Angeles, CA
90012

213.922.6000

Mailing Address:
P.O. Box 194
Los Angeles, CA 90053

- | | | <u>DISPOSITION</u> |
|-----|--|---|
| 1. | Call to Order | Action •Jim Mills |
| 2. | Approval of April 30, 1996 Minutes (Attachment #1) | Action •Jim Mills |
| 3. | FY 1997 TDA (LTF&STAF) Claim Forms (Attachment #2) | Information •Nalini Ahuja |
| 4. | TIP Schedule Update (Oral Report) | Information •Steve Finnegan |
| 5. | Mobility Allowance Update (Oral Report) | Information •Jim McLaughlin/Scott Greene |
| 6. | Security Task Force Update (Oral Report) | Information •Jim McLaughlin/Scott Greene |
| 7. | National Transit Institute Fellows Workshop (Oral Report) | Information •Scott Greene |
| 8. | MTA Fare Reimbursement (Attachment #3) | Information •Agapito Diaz |
| 9. | Stored Value Card RFIQ (Oral Report) | Information •Agapito Diaz |
| 10. | Bus Shelter Program Update (Material at Meeting) | Information •Dale Royal |
| 11. | Prop A Incentive Guideline Revisions (Attachment #4) | Information •Chip Hazen |
| 12. | TSE Project and Funding (Oral Report) | Information •Steve Brown |
| 13. | Reclassification of Lines (Oral Report) | Information •Jim Mills/Julie Austin |

5/28/96 BOS MEETING

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| 14. | Service Planning and Marketing Study (Oral Report) | Information •Robert Jackson/Richard Steinbeck |
| 15. | Legislative Update (Oral Report) | Information •Claudette Moody |
| 16. | S RTP (Oral Report) | Information •Jesse Simon |
| 17. | Capital Funding Swaps - Procedure (Oral Report) | Information •Tim Galbraith |
| 18. | New Business | Information •Jim Mills, Chair |
| 19. | Adjournment | |



BUS OPERATIONS SUBCOMMITTEE

April 30, 1996

MEMBERS PRESENT

Los Angeles County
 Metropolitan
 Transportation
 Authority

 One Gateway Plaza
 Los Angeles, CA
 90012

 213.922.6000

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 Los Angeles, CA 90053

| <u>Name</u> | <u>Agency</u> |
|------------------------|-----------------------|
| Jim Mills (Chair) | Gardena |
| Julie Austin | Foothill Transit |
| Tim Galbraith | AVTA |
| Bob Hildebrand | Torrance |
| Nicole (Howard) Kvarda | Santa Clarita Transit |
| Brynn Kernaghan | Long Beach Transit |
| Susan Rizenman Lipman | Culver City Bus |
| Michael Uyeno | LADOT |
| George Vara | Commerce |
| Kathryn Voltz | Montebello |

MTA STAFF MEMBERS PRESENT

| | |
|-----------------|-------------------|
| Steve Brown | Scott Greene |
| Robert Jackson | Patricia Larsen |
| Bryce Little | Jim McLaughlin |
| Claudette Moody | Daniel Haas |
| Jesse Simon | Richard Steinbeck |
| Larry Torres | Nalini Ahuja |



BUS OPERATIONS SUBCOMMITTEE

Tuesday, April 30, 1996
Metropolitan Transportation Authority
One Gateway Plaza, University Conference Room
Los Angeles, CA 90017

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Metropolitan
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Authority

One Gateway Plaza
Los Angeles, CA
90012

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Los Angeles, CA 90053

MINUTES

1. CALL TO ORDER

The meeting was called to order at 9:40 a.m.

2. APPROVAL OF MINUTES

The minutes of the March 26, 1996 BOS meeting were approved with the following changes:

- Ann Meiners from LAC Public Works is not a BOS member.
- SRTP due date shown as February 24 was actually March 24.

3. TDA ARTICLE 8 HEARING BOARD RECOMMENDATIONS

MTA staff distributed and gave an update on the TDA Article 8 recommendations.

4. ANTI-GRAFFITI CONFERENCE

MTA staff reported that the Anti-Graffiti Conference will be held on May 17 in Alhambra. The registration deadline was over but members were encouraged to get information on on-site registration.

5. ROUTE DESIGN SURVEY INFORMATION UPDATE

MTA staff reported that all operators have completed the Route Design survey. MTA management will review this information and meet with the operators to discuss further action.

6. NATIONAL TRANSIT INSTITUTE FELLOWS WORKSHOP

MTA staff reported that Ms. Deanna Watson from Texas is scheduled to come and speak to Los Angeles transit providers. Staff will inform the BOS of the exact dates.

7. CONTRACT/TRANSFER OF 6 LOCAL LINES

MTA staff reported that MTA had received 8 proposals for this project and staff was still reviewing them. No decision had been reached yet.

8. MOBILITY ALLOWANCE UPDATE

MTA staff reported that MTA had received 14 proposals. Staff has not interviewed all the proposers. Staff will keep BOS informed.

9. MTA TOKEN REIMBURSEMENT

MTA staff informed the BOS that delays in token reimbursement is due to the delay in the FIS conversion. BOS requested an information package on procedures to get reimbursement for tokens. BOS requested that Agapito Diaz come to the next meeting to hold a discussion on this subject.

10. SERVICE PLANNING/MARKET RESEARCH PROJECT

MTA staff distributed a copy of questions & answers on the MTA Service Planning/Market Research project. Staff clarified that consultants will be responsible for the on-board surveys, however, the operators will have the option of doing the on-board surveys themselves. Committees had been set up to review the survey instruments with representation from BOS.

11. 1-800-COMMUTE UPDATE

Staff informed the BOS that the funds for this project were not in the Governor's budget, however, Caltrans was interested in funding the project. Staff urged the BOS to send letters of support to Caltrans. Staff distributed copies of the letter of support MTA had sent to Caltrans.

12. SECURITY TASK FORCE UPDATE

A new Security Task Force had been established. Tom Whittle from Gardena was the representative from BOS. The Task Force will deal with the merger as well as the allocation of Prop C 5% funds. BOS felt that earlier there was agreement on the allocation of security money. BOS stated that the management to disagree on about \$3 million made no sense. This item was scheduled for the next meeting.

13. LEGISLATIVE ISSUES

This item was deferred to the next meeting.

14. NEW BUSINESS

Bus Shelter Programs: Staff distributed an information memo on two \$250,000 grants for the Bus Shelter Program. One grant was from Section 9 and one was from RSTP funds. The Section 9 funds were for Culver City, Inglewood and City of Los Angeles. The second grant was countywide and would follow the Call For Projects selection process. A workshop is scheduled for May 21. BOS requested information on the requirements of RSTP funds.

TDM Committee: BOS Chair informed BOS members that Tammy Gates from Claremont will be the alternate for Brad Lindahl on this committee.

Prop A Incentive Guideline Revisions: BOS was concerned that the revisions were not reviewed by the BOS prior to MTA Board review. BOS requested a report at the next meeting.

TSE Project & Funding: BOS requested an update at the next meeting.

STA: Staff distributed a draft memo on STA.

Reclassification of Lines: BOS requested a report at the next meeting.

TIP Projects: BOS requested a status report at the next meeting.

15. ADJOURNMENT