



Agenda

BUS OPERATIONS SUBCOMMITTEE

Thursday, October 1, 1992 - 9:30 a.m.

Long Beach Room, 11th Floor

818 West Seventh Street

Los Angeles, CA 90017

| | | DISPOSITION |
|----|--|--------------------------------|
| 1. | Call to Order | Mark Malone Chair |
| 2. | Approval of Minutes for Meeting of September 3, 1992 (Item #1 Page 1) | Action Mark Malone |
| 3. | Proposition C Discretionary Grant MOU (Item #2 Page 5) | Information Rex Gephart |
| 4. | Legislative Update (Oral Report) | Information Claudette Moody |
| 5. | Revenue Vehicle Replacement Study (Item #3 Page 7) | Information Rex Gephart |
| 6. | Merger Steering Committee Activities (Oral Report) | Information |
| 7. | Chairman's Report - Prop C/ISTEA (Oral Report) | Information Mark Malone |
| 8. | New Business | |
| 9. | Adjournment | |



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Minutes

BUS OPERATIONS SUBCOMMITTEE SEPTEMBER 3, 1992

MEMBERS PRESENT

| Name | Agency |
|-----------------------------|------------------|
| Stephanie Griffin (Chair) | Santa Monica |
| Birgit Brazill (Vice Chair) | Foothill Transit |
| David Feinberg | Arcadia |
| Dave Pilker | AVTA |
| George Sparks | Claremont |
| Tom Bachman | Commerce |
| Susan Rizenman | Culver City |
| Jim Mills | Gardena |
| Michael Uyeno | L.A. D.O.T. |
| Deborah Fancett | La Mirada |
| Mark Malone | Long Beach |
| Deidre Mumford | Montebello |
| Roger Mommaerts | Norwalk |
| Al Reyes | SCRTD |
| Bob Hildebrand | Torrance |

OTHERS PRESENT

| | |
|----------------|-----------------|
| Dan Benson | Benson & Assoc. |
| Lorrea Strawn | Long Beach |
| Julita de León | SCAG |
| Steve Brown | SCRTD |

LACTC STAFF MEMBERS PRESENT

| | |
|-----------------|-----------------|
| Jim Lair | Jim Parker |
| Jim McLaughlin | Alan Patashnick |
| Claudette Moody | |



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CALL TO ORDER

The Meeting was called to order by the Chairperson at 9:35 a.m.

APPROVAL OF MINUTES

The Subcommittee approved the Minutes of the August 6, 1992 Meeting as amended (BOS noted that Mark Malone - Long Beach was present at the meeting).

LEGISLATIVE UPDATE

LACTC staff discussed issues relating to the FY '93 State Budget and the fact that no TDA Article 4 funds were transferred to the general fund as proposed by Assemblyman Richard Katz (D - Sepulveda). Staff recommended that the BOS evaluate if an appropriate response (including legislation) would be in order, to avoid future proposals to transfer TDA Article 4 funds.

AB 3547 (Katz) was signed by the Governor. Also, AB 152 (Katz) Ch. 92-0060 - was discussed as it relates to League of Cities representation and geographical boundaries.

Finally, staff updated BOS members on status of SB 1435 (Kopp) which is still pending the Governor's signature.

BOS ELECTION OF OFFICERS

Susan Rizenman submitted nominations for office. Election results included the following:

- Mark Malone - President
- Bob Hildebrand - Vice President
- Jim Mills - Secretary

Stephanie Griffin thanked the BOS for their support during the two years she served as Chair. The BOS members voted unanimously for the record to reflect their appreciation of the excellent job Stephanie did during her tenure as chairperson of the BOS.

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PROPOSITION C DISCRETIONARY GRANT MOU

Staff discussed overall purpose of MOU with the BOS. Item 4.b. - Use of Funds, was discussed. Staff requested that BOS members put concerns in writing regarding the issue of substituting Prop C funds. However, the BOS approved the following motion:

The BOS recommends that Proposition A Local Return Funds be eligible for substituting with Proposition C Discretionary Funds up to the required maintenance of effort.

Also, the BOS requested staff clarify conditions relating to substituting Proposition A Discretionary funds with Proposition C Discretionary funds.

MUNI OPERATOR PROP C SHARE ALLOCATIONS

Staff distributed revised computations (estimates) of Proposition C Discretionary funding for Muni Operators relating to equivalent shares for \$58.3 million awarded the SCRTD. The BOS continued its inquiry regarding Muni equivalent funding for \$8.6 million awarded the SCRTD for FY '92. Staff indicated that this issue should be raised by BOS with the Finance and Programming Committee (FPC) since the Commission did not authorize equivalent funding for the \$8.6 million. The BOS will write a letter to the FPC and Mr. Marvin Holen - President, SCRTD Board of Directors, for clarification and resolution of this issue.

FARE DEBIT CARD DEMONSTRATION PROJECT

Staff made a presentation, including video, on the status of the Fare Debit Card demonstration project. The BOS asked numerous questions which were addressed by staff.

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PROP C/ISTEA APPLICATION PROCESS

The BOS indicated the following concerns as it related to the PROP C/ISTEA application process:

- The process should start earlier next time. Fast tracking the application process along with fast tracking the evaluation process, without adequate communication to applicants regarding the application process, was inappropriate. Rushing through the process was very frustrating.
- The decision to reserve/set aside Prop C funds should have been made at the beginning of the process.
- There is no guarantee that priority projects will be funded and appear to be subject to the Third Party Task Force recommendations.
- The Prop C/ISTEA final list should have been on the BOS agenda.

The BOS is very concerned that the members be involved and fully informed regarding Prop C/ISTEA.

Therefore, the BOS approved the following motion: The BOS will formally express its concern regarding the Prop C/ISTEA process at the FPC meeting, as well as its concern with the compressed time frame for response and inadequate follow-up by staff.

Also, the BOS indicated that security is an issue that needs to be reviewed by its members. The BOS feels it needs a mechanism to feed into the Merger Steering Committee regarding bus security.

ADJOURNMENT

The meeting was adjourned at 10:35 a.m.

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MEMORANDUM OF UNDERSTANDING

WHEREAS, on November 6, 1990, the voters of the County of Los Angeles approved by majority vote Proposition C, an ordinance establishing a one-half percent sales tax for public transit purposes; and

WHEREAS, the Los Angeles County Transportation Commission ("LACTC"), is responsible for the administration of the tax; and

WHEREAS, at its meeting of the governing board on July 22, 1992, LACTC approved a one time appropriation of Proposition C Discretionary funds (the "Funds"), to the Southern California Rapid Transit District and other eligible operators to assist in mitigating the recession revenue shortfall in order to eliminate any need for significant service reductions or fare increases for the Fiscal Year 1993; and

WHEREAS, the _____ ("Grantee"), is an eligible operator and desires to receive the Funds from LACTC; and

WHEREAS, LACTC and Grantee desire to agree to the terms and conditions of the grant of Funds.

NOW, THEREFORE, in consideration of the mutual terms and conditions contained herein, LACTC and Grantee hereby agree as follows:

1. Payment of Funds. To the extent the Funds are available, LACTC shall pay to Grantee a one time grant of the Funds in the amount of _____ Dollars (\$_____). This one time grant shall be prorated over a twelve (12) month period. LACTC shall make twelve (12) monthly disbursements in the amount of \$_____ each.

2. Term. This Memorandum of Understanding ("MOU"), will be in effect from July 1, 1992 through June 30, 1993.

3. Invoice by Grantee.

A. Grantee shall submit an invoice to LACTC requesting the Funds in the amount of _____ dollars (\$_____).

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B. Grantee shall send the invoice to LACTC at 818 W. Seventh Street, Suite 1100, Los Angeles, California 90017, Attn: Mr. Terry Matsumoto.

4. Use of Funds.

A. Grantee shall use the Funds to assist in mitigating the recession revenue shortfall in order to eliminate any need for significant service reductions or fare increases for the Fiscal Year 1993.

B. Grantee shall not use the Funds to substitute for other funds; provided, however, Grantee may use the Funds to substitute for the following funds only: (i) Formula Allocation Procedure funds; (ii) Proposition A Discretionary funds; (iii) if Grantee has incurred debts or is planning to incur debts to balance its Fiscal Year 1993 operating and capital budgets, Grantee may use the Funds in lieu of such borrowings; and/or (iv) Proposition A Local Return funds budgeted in Fiscal Year 1993 which were originally programmed as operating revenues and which have been reprogrammed for capital purposes; provided, however, the total amount of funds budgeted in Fiscal Year 1993 as operating revenues does not decrease as a result of such reprogramming and the Maintenance of Effort continues to be met.

5. Reporting and Audit Requirements. LACTC shall have the right to audit the books and records of Grantee for the Fiscal Year 1992-93 with regard to the Funds. Grantee shall comply with the Federal UMTA Section 15 reporting requirements.

6. One Time Grant. This is a one time only grant to deal with the specific Fiscal Year 1993 revenue shortfall. The requirements described in the Proposition C Discretionary Guidelines adopted by the LACTC, including, without limitation, submittal and approval requirements, are not modified or waived as to other grants of Proposition C Discretionary funds.

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IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding to be duly executed as of _____, 1992 with all the formalities required by the law.

[Grantee]

LOS ANGELES COUNTY
TRANSPORTATION COMMISSION

Name
Title

NEIL PETERSON
Executive Director

APPROVED AS TO FORM :

APPROVED AS TO FORM:

By: _____
Name

DeWitt W. Clinton
County Counsel

Title

By: _____
Deputy

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September 23, 1992

TO: BUS OPERATIONS SUBCOMMITTEE

FROM: NALINI AHUJA *Nalini & Rex*
REX GEPHART

SUBJECT: VEHICLE REPLACEMENT MODEL

In FY 1990, Booz-Allen & Hamilton and Fleet Maintenance Consultants developed a revenue vehicle replacement model for the LACTC tailored to Los Angeles County bus operators. The model addresses capital, routine maintenance and subsystem rebuild costs of revenue vehicles by years of useful life and mileage operated. The model is intended to help operators and the LACTC to make informed fleet utilization and investment decisions.

The LACTC has contracted with Booz-Allen to provide assistance in working with bus operators to understand and apply the model. Booz-Allen staff will be available to provide training on the use of the model, to explain the model's algorithms, and to participate in discussions of how the model results might best be used in funding applications and setting priorities for capital procurements. These discussions are expected to establish parameters for using the model in decision-making.

Booz-Allen staff will provide an overview of the revenue vehicle replacement model at the October 1, 1992 BOS meeting. Booz-Allen plans to provide copies of the model and the users guide to operators prior to that meeting so that you can review them prior to the BOS meeting. Over the next four to six weeks, Booz-Allen staff will provide training for bus operators and LACTC area team members. We plan to follow these training sessions with a BOS discussion of the model and how it should be used in making funding decisions.

Should you have any questions regarding the model, please contact us at (213) 244-6564 or 6420.

