



Los Angeles County Service Authority for Freeway Emergencies
Kenneth Hahn Call Box System

One Gateway Plaza Los Angeles, California 90012-2952
TEL (213) 922-5652 FAX (213) 922-2955

AGENDA

LOS ANGELES COUNTY SERVICE AUTHORITY FOR FREEWAY EMERGENCIES (SAFE)

**REGULAR BOARD MEETING
BOARD OF DIRECTORS
MTA Headquarters
3rd Floor - Board Room
One Gateway Plaza
Los Angeles**

Thursday, November 29, 2001 - 9:30 AM

Call to order:

Directors:

John Fasana, Chair
James Hahn, 1st Vice Chair
Zev Yaroslavsky, 2nd Vice Chair
Michael Antonovich
Hal Bernson
Yvonne Brathwaite Burke
Paul Hudson
Don Knabe
Gloria Molina
Pam O'Connor
Beatrice Proo
Frank Roberts
Allison Yoh
Robert Sassaman, Ex Officio

SERVICE AUTHORITY FOR FREEWAY EMERGENCIES BOARD RULES (ALSO APPLIES TO BOARD COMMITTEES)

PUBLIC INPUT

The meetings of the Service Authority for Freeway Emergencies Board are open to the public. A member of the public may address the Board on the subject of one or more agenda items and/or other items of interest which are within the subject matter jurisdiction of the Service Authority for Freeway Emergencies. The total presentation for any combination of agenda items and non-agenda items addressed shall not exceed two minutes in length. **A request to address the Board must be submitted in person at the meeting to the Board Secretary prior to the start of the meeting.**

All Public Comment will be heard at the end of each meeting. Each individual will have the opportunity to speak only once at the time Public Comment is heard and should include all comments for all items. The Public Comment period will last thirty minutes maximum in length. Speakers will be called according to the order in which the speaker request forms are received until the thirty minute period has expired. The Chair may limit the public input on any item or the total amount of time allocated for public testimony based on the number of people requesting to speak and the business of the Board. **If you are a party to a specific item, you will be called upon to speak at the time that issue is being considered.**

In accordance with Government Code Section 54954.3(a) the Chair may from time to time dispense with public comment on items previously considered by a committee composed exclusively of Board members.

In accordance with State Law (Brown Act), all matters to be acted on by the SAFE Board must be posted at least 72 hours prior to the Board meeting. In case of emergency, or when a subject matter arises subsequent to the posting of the agenda, upon making certain findings, the Board may act on an item that is not on the posted agenda.

CONDUCT IN THE BOARD ROOM The following rule pertains to conduct at Service Authority for Freeway Emergencies meetings:

REMOVAL FROM THE BOARD ROOM The Chair shall order removed from the Board Room any person who commits the following acts with respect to any meeting of the SAFE Board:

Disorderly behavior toward the Board or any member of the staff thereof, tending to interrupt the due and orderly course of said meeting.

A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of said meeting.

Disobedience of any lawful order of the Chair, which shall include an order to be seated or to refrain from addressing the Board; and

Any other unlawful interference with the due and orderly course of said meeting.

INFORMATION RELATING TO AGENDAS AND ACTIONS OF THE BOARD

Agendas for the Regular SAFE Board meetings are prepared by the Board Secretary and are available prior to the meeting in the SAFE Records Management Department and on the Internet.

Every meeting of the SAFE Board of Directors is recorded on cassette tapes, and duplicate tapes are available for a nominal charge. A Spanish language translator is available at all Board Meetings. Translators for other languages must be requested 72 hours in advance.

After each Board meeting, a record is prepared which indicates the actions taken by the Board. This record is available on the second business day following the meeting.

DISCLOSURE OF CONTRIBUTIONS

The State Political Reform Act (Government Code Section 84308) requires that a party to a proceeding before an agency involving a license, permit, or other entitlement for use, including all contracts (other than competitively bid, labor, or personal employment contracts), shall disclose on the record of the proceeding any contributions in an amount of more than \$250 made within the preceding 12 months by the party, or his or her agent, to any officer of the agency. Persons required to make this disclosure shall do so by filling out a "Disclosure of Contribution" form which is available at the LACSAFE Board and Committee Meetings. Failure to comply with this requirement may result in the assessment of civil or criminal penalties.

ADA REQUIREMENTS

A cordless microphone is available for those persons with mobility impairments who cannot access the public speaking area. Sign language interpreter services are available by giving notice at least three business days in advance of the meeting. Please telephone (213) 922-4600 between 8 a.m. and 5 p.m., Monday through Friday. Our TDD line is (800)252-9040.

HELPFUL PHONE NUMBERS

Copies of Agendas/Record of Board Action/Cassette Tapes of Meetings - (213) 922-2335 (Records Management Department)

General Information/Rules of the Board - (213) 922-4600

Internet Access to Agendas - www.SAFE.net

TDD line (800) 252-9040

NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA.

-
1. APPROVE **minutes** of Regular Board meeting held August 23, 2001.

 2. APPROVE execution of a three-year firm fixed-price contract with Peterson Chase General Engineering Construction, Inc. for **construction of mobility impaired accessibility improvements** to the Kenneth Hahn Call Box System for a total contract value of \$7,500,000.

 3. Public Comment.

Consideration of items not on the posted agenda, including: items to be presented and (if requested) referred to staff; items to be placed on the agenda for action at a future meeting of the Board; and/or items requiring immediate action because of an emergency situation or where the need to take immediate action came to the attention of the Board subsequent to the posting of the agenda.

COMMENTS FROM THE PUBLIC ON ITEMS OF PUBLIC INTEREST WITHIN BOARD'S SUBJECT MATTER JURISDICTION

ADJOURNMENT



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MINUTES/PROCEEDINGS

LOS ANGELES COUNTY SERVICE AUTHORITY FOR FREEWAY EMERGENCIES (SAFE)

REGULAR BOARD MEETING BOARD OF DIRECTORS MTA Headquarters 3rd Floor - Board Room One Gateway Plaza Los Angeles

Thursday, November 29, 2001 - 9:30 AM

Called to order at 9:55 a.m.

Directors present:

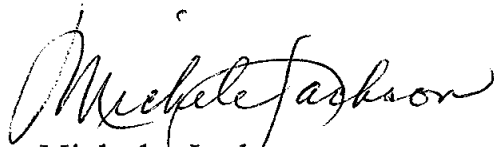
John Fasana, Chair
James Hahn, 1st Vice Chair
Zev Yaroslavsky, 2nd Vice Chair
Hal Bernson
Yvonne Brathwaite Burke
Paul Hudson
Don Knabe
Gloria Molina
Beatrice Proo
Frank Roberts
Allison Yoh

1. APPROVED **minutes** of Regular Board meeting held August 23, 2001.

2. APPROVED execution of a three-year firm fixed-price contract with Peterson Chase General Engineering Construction, Inc. for **construction of mobility impaired accessibility improvements** to the Kenneth Hahn Call Box System for a total contract value of \$7,500,000.

3. Public Comment - None

Prepared by: Dona Enright
Recording Secretary


Michele Jackson
Board Secretary



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MINUTES/PROCEEDINGS

LOS ANGELES COUNTY
SERVICE AUTHORITY FOR FREEWAY EMERGENCIES
(SAFE)

BOARD MEETING
BOARD OF DIRECTORS
MTA Headquarters
3rd Floor - Board Room
One Gateway Plaza
Los Angeles

August 23, 2001

Called to order:


Directors Present:

John Fasana, Chair
Michael Antonovich
Hal Bernson
Paul Hudson
Don Knabe
Gloria Molina
Pam O'Connor
Beatrice Proo
Allison Yoh
Robert Sassaman, Ex Officio

NOTE: Members voting are reflected on the attached "RECAP OF PROCEEDINGS" matrix

1. APPROVED **minutes** of Regular Board meetings held May 25, 2000, October 26, 2000 and June 28, 2001.
2. APPROVED AND ADOPTED, AS CORRECTED, **DBE Annual Goal** of 5% 17% for the Federal Fiscal Year 2002 (FFY02).

PREPARED BY: Rhodona Enright
Recording Secretary


Michele Jackson
Board Secretary



RECAP OF PROCEEDINGS

LOS ANGELES COUNTY SERVICE AUTHORITY FOR FREEWAY EMERGENCIES

BOARD MEETING
THURSDAY, AUGUST 23, 2001

ATTENDANCE		P	P	P	P	P	P	P	P	A	A	P	A	P	A	P
DIRECTORS VOTING																
ITEM NO.	SUBJECT ITEM	ACTION TAKEN	HUDSON	PROO	O'CONNOR	MOLINA	ANTONOVICH	KNABE	FASANA	HAFIN	YAROSLAVSKY	BERNSON	BURKE	YOH	ROBERTS	SASSAMAN
1	APPROVE minutes of Regular Board meetings held May 25, 2000, October 26, 2000 and June 28, 2001.	APPROVED	Y	Y	Y	Y	Y	Y	Y	A	A	Y	A	Y	A	
2	APPROVE AND ADOPT 17% as the DBE Annual Goal for Federal Fiscal Year 2002 (FFY02).	APPROVED AS CORRECTED	Y	Y	Y	Y	Y	Y	Y	A	A	Y	A	Y	A	



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SAFE BOARD
NOVEMBER 29, 2001

SUBJECT: KENNETH HAHN CALL BOX SYSTEM

**ACTION: EXECUTE A CONTRACT FOR MOBILITY IMPAIRED
ACCESSIBILITY IMPROVEMENTS**

RECOMMENDATION

Authorize the Executive Officer to execute a three-year firm fixed price contract with Peterson Chase General Engineering Construction, Inc. for construction of mobility impaired accessibility improvements to the Kenneth Hahn Call Box System for a total contract value of \$7,500,000.

RATIONALE

A class action lawsuit settlement previously approved by the Board, required by SAFE, among other things, to act to make call boxes accessible to wheelchair bound persons. The settlement placed an absolute limit of \$7.5 million on the amount that the SAFE would have to expend for this project, with the understanding that the SAFE would endeavor to alter as many call boxes as possible within this funding amount.

An assessment of the call box system was conducted to determine steps and costs necessary to make the call boxes accessible to individuals with mobility impairments. As a result of the assessment, thirteen (13) call box installation design plans were developed then submitted to and approved by Caltrans and the California State Architect. The new call box plans were subsequently used to develop thirty-six (36) construction/retrofit plans that detail how to make the required site improvements.

The plans were then incorporated into a Statement/Scope of Work and an IFB was advertised to solicit qualified firms to make the required modifications. The plans primarily require the following improvements:

- Increase the size of the pedestrian pad to accommodate wheelchairs;
- Construct concrete, slip resistant pedestrian pads with a cross slope no greater than 2%;
- Eliminate any existing curb or dike;
- Construct a 36" wide path, when needed, from the edge of the shoulder to the site; and
- Replace transverse retaining walls with tapered and/or sloped retaining walls.

FINANCIAL IMPACT

SAFE has secured, through an Agreement with the MTA, a \$7.5 million federal Regional Surface Transportation Program (RSTP) grant to fund the direct construction cost associated

with this contract. Funding of \$1.7 million for this contract is included in the approved FY02 budget in cost center 3351, under project 300209. Since this is a multi-year contract, the cost center manager and Executive Officer will be accountable for budgeting the balance in future years.

ALTERNATIVES CONSIDERED

The Board may (a) not authorize the award and execution of the contract or (b) modify the amount of the contract award. Neither alternative is recommended, as they would violate existing requirements.

PROCUREMENT SUMMARY

This solicitation was originally advertised between June 6 and July 6, 2001. When no bids were received, a new solicitation and advertising schedule was negotiated. A second Notice of Availability was mailed to 162 prospective bidders and the requirement was advertised between August 14 and September 20, 2001. Small Business Diversity and Procurement outreached to 85 certified DBE firms through Bid Alerts and follow-up telephone calls. A pre-bid conference was held on August 27, 2001 and representatives from seven firms attended.

In compliance with existing requirements, bids were due on September 20, 2001, and SAFE received one (1) bid. The bid and bidder were evaluated and found to be responsive and responsible. SAFE must now obtain Board approval to execute this contract by November to ensure compliance with a pre-established schedule.

The contract to be awarded is a requirements contract for the estimated quantity for a specific duration of time. The bid quantities are estimates only, with deliveries to be ordered and released as required. The contract permits the SAFE to order only those quantities of renovated call box sites that can be purchased within the authorized funding limitation of \$7,500,000 (including change orders) in accordance with the legal settlement terms.

COST/PRICE ANALYSIS

INDEPENDENT ESTIMATE	BID PRICE
\$11,519,406	\$9,571,560

The price of the acquisition is determined fair and reasonable based on the comparison of the bid price to the engineer's estimate and the aura of competition. While only one bid was received the bid was formulated and submitted under the auspices of a competitive environment. The winning bidder believed at the time of bid submission that they were forwarding the bid in a competitive atmosphere. Thus, the aura of competition helped determine the price fair and reasonable.

The engineer's estimate assumed that the bidder would lease traffic control and other equipment while the bidder probably owns such equipment. This is the most likely reason for the difference between the engineer's estimate and the bid price.

SMALL BUSINESS PARTICIPATION

SAFE established a DBE goal of 15% for this contract. Peterson Chase committed to 15.01%.

Award Amount

\$7,500,000

Bidder's Name	Commitment	Paid to Date Attainment	Project Completion	Current Status
J.C. Supply	15.01%	-0-	-0-	To be awarded
TOTAL	15.01%	-0-	-0-	

ATTACHMENT

Attachment A: Procurement Summary – Sealed Bid

Prepared by: Kenneth Coleman, Program Manager
C.J. Lewis, Sr. Contract Administrator



Roger Snoble
Executive Officer
Service Authority for Freeway Emergencies

Procurement: 02-SAFE-025

Board Date: November 29, 2001

BOARD REPORT ATTACHMENT "A"
PROCUREMENT SUMMARY - SEALED BID

1.	Independent Estimate: \$11,519,406
2.	Recommended Vendor: Peterson Chase General Engineering Construction, Inc.
	Recommended Vendor
	Peterson Chase
	Total Recommended Price
	\$7,500,000
	Total Award \$7,500,000
3.	Description of Equipment or Material: Kenneth Hahn Call Box System, Mobility Impaired Accessibility Improvement Project
4.	Issued and Advertised: Issued August 21, 2001; advertised August 14 through September 20
5.	DBE Participation Goal: 15%
	Responsive? Yes
6.	No. of Bid Notifications sent (postcards): 162
7.	No. of Bids Picked up by Vendors: 19
8.	Pre-Bid Conference: August 27, 2001
9.	Date bids opened: September 20, 2001
10.	No. bids received: 1 (one)
11.	Staff analysis:
	1. List Bidders: Peterson Chase General Engineering Construction, Inc. 2. Technical Analysis – Responsiveness: Yes
12.	Protest Received: No
	Disposition of Protest/Appeal:
13.	Award to Other than Low Bid? No
14.	Conflict of Interest form submitted to Ethics: Yes
15.	EO Evaluation Completed: Yes
16.	Pre-Qualification Completed: N/A
17.	Audit Report Status: N/A
18.	Contract Administrator: C. J. Lewis (213) 922-6966
19.	Program Manager: Kenneth Coleman (213) 922-2951