

LOS ANGELES METROPOLITAN TRANSIT AUTHORITY

Minutes of Regular Meeting of
the Members of the Authority

December 15, 1959

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Upon notice duly given, the Members of the Los Angeles Metropolitan Transit Authority met at a regular meeting at the Authority Board Room, 1060 South Broadway, Los Angeles 15, California, at 10:00 a.m. on December 15, 1959, at which time the Chairman called the meeting to order.

Chairman Carl P. Miller, Members Don Belding, A. J. Eyraud, Hayden F. Jones, and Russell A. Quisenberry were present. Members Fred S. Dean and Arthur J. Will were absent. Also present were Executive Director C. M. Gilliss; General Attorney Gerald G. Kelly; General Manager Cone T. Bass; Treasurer Wm. W. Wakelee; Director of Business Development & Information James H. Raport; Richard Winn of the Business Development & Information Division; Secretary Virginia L. Rees; Carter Barber of the Mirror-News; Art Ryon of the L.A. Times; Fred Weigle of the Herald-Express; and Kay Waymire of the L. A. Examiner; and the public.

The Minutes of the Budget Hearing and of the Regular Meeting, both held December 1, 1959, were approved.

Business Development and Information Division Report

Mr. Raport presented the report of the Business Development and Information Division. A copy of said report is on file in the office of the Secretary.

Agreement with P.E. - Lease No. 13919

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Executive Director be and he is hereby authorized to execute on behalf of the Authority an agreement extending Lease No. 13919, which expired October 31, 1959, with Pacific Electric Railway Company for Fullerton Bus Station, said extension agreement having been approved as to form by the General Attorney.

Rerouting - Line No. 60

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the minor rerouting of Line No. 60 changing turnaround loop, as described at this meeting and as covered by report dated December 7, 1959 filed with the Secretary, be and the same is hereby approved.

Temporary Reroutings and Special Services

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the temporary reroutings resulting from construction work affecting Lines 20 and 53, and special combination route operations which occurred on November 24 and December 3, 1959, as covered by report dated December 8, 1959 filed with the Secretary, be and the same are hereby ratified and approved.

Change of Bus Stops

The General Manager reported that a survey had indicated service could be improved by the making of certain changes in bus stops. After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the report of the General Manager relating to bus stop changes, as discussed at this meeting and as filed with the Secretary, be and the same is hereby ratified and approved.

Disposal of Surplus Property

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the General Manager be and he is hereby authorized to dispose of the following equipment in a manner that best serves the interests of the Authority:

1 Ingersoll-Rand MT-1 Tie Tampe
(Serial #A22114)

Approval of Work Order

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that Work Order No. 1235, covering cost of leveling and compacting 4 inches of select material and preparing area at Division 1 car barn for paving, at a cost not to exceed \$2,000, be and the same is hereby approved.

Ticket Agency Agreement - Pomona Transportation Terminal, Inc.

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Executive Director be and he is hereby authorized to execute a ticket agency agreement between the Authority and Pomona Transportation Terminal, Inc., at Pomona, for a term of 10 years, form of agreement to be subject to approval of the General Attorney.

Termination of Ticket Agency Agreement - Greyhound Corporation

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Executive Director be and he is hereby authorized to execute a termination of Pomona ticket agency agreement between the Authority and Greyhound Corporation, form of such termination agreement to be subject to approval by the General Attorney.

Report of Purchasing Committee

After discussion, upon motion duly made and seconded, it was

RESOLVED, that the Report of the Purchasing Committee of Authorizations for the period December 1, 1959 through December 14, 1959, as discussed at this meeting and as filed with the Secretary, be and the same is hereby ratified and approved and the appropriate payments are hereby authorized.

Messrs. Belding, Eyraud, Jones and Miller voted "aye."

Mr. Quisenberry refrained from voting due to his connection with the Valley Times.

Addition to Agenda

Coffee Shop Lease - termination of Jack Richman lease - Lease with Mrs. Harriet Rose

Upon approval of the five Board Members present, consideration of termination of Coffee Shop Lease and of entering into new Coffee Shop Lease was added to the agenda, and after discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Executive Director be and he is hereby authorized to enter into a Termination of Lease Agreement as of December 31, 1959 between the Authority and Jack Richman terminating the present lease dated November 1, 1957, assigned to Jack Richman as of May 1, 1958, which by its terms terminates on October 31, 1962, for lease of Coffee Shop at 1060 South Broadway; such Termination of Lease Agreement to be subject to approval as to form by the General Attorney;

RESOLVED FURTHER, that the Executive Director be and he is hereby authorized to enter into a new lease of Coffee Shop at 1060 South Broadway with Mrs. Harriet Rose for a 5-year term commencing January 1, 1960 at a monthly rental of \$150 for the first year; \$175 for the next 2 year, and \$200 for the final 2 years of the term; such lease to be subject to approval as to form by the General Attorney.

Report on Personnel Matters - Non-contract employee
Salary Increases

Mr. Gilliss announced that Mr. Leonard Alpert of the State Personnel Board was present at the meeting, and that a 5-page report had been prepared by the State Personnel Board, entitled "Second Interim Report on Classification and Salary Survey for Non-contract Staff," dated December 11, 1959. Mr. Gilliss then presented pertinent portions of the report, and after discussion, on motion duly made, seconded and unanimously carried, it was

RESOLVED, that the following increases in salaries of the following non-contract employees be and they are hereby made effective December 6, 1959:

NAME	TITLE	PRESENT RATE	NEW RATE
C. Fontana	Draftsman	\$440	\$450
R. Wedaa	Buyer	400	420
E. J. Ryan	Supervisor of Material Control	410	435
Helena Bates	EDP Equipment Operator	409	435
Norma Weiss	Head Key Punch Operator	371	385
G. C. Bosinski	Supervising Clerk	400	425
Jeanne A. Day	Secretary	381	400
Dorothy Delp	Secretary	390	400
Edna R. Eichorn	Secretary	390	400
Minnie E. Kellogg	Secretary	381	400
Anna M. Swanson	Secretary	386	400
E. M. Villalobos	Secretary	350	376
	and		
	2 Undercover Agents	385	386
	4 Undercover Agents	375	376

Progress Report by Daniel, Mann, Johnson & Mendenhall

Mr. Gilliss announced that the report of Daniel, Mann, Johnson & Mendenhall would be given at the joint meeting with the Los Angeles County Board of Supervisors on December 16, 1959.

Write Off of Certain Accounts Receivable

The Treasurer reported on all accounts receivable items which had reached an age of 120 days since the last report was made to the Authority. The General Attorney pointed out that there was a constitutional question of gift involved in that certain individuals or companies had contracted for service, received the service, and agreed to pay for it. He stated that the customary practice of public agencies was to recognize that financial ability of individuals will ebb and flow and while such accounts receivable might not be collectible at the moment, they are reduced to judgment through action in the Small Claims Court. The future collectibility is thereby given some possibility. He stated that amounts of up to \$150.00 could be reduced to judgment in this manner for a period of five years and such judgment could be renewed for another five years. The General Attorney also suggested the advisability of the Authority instructing its insurance carrier to reduce claims for the Authority being handled by

the insurance carrier to judgment in the Small Claims Court. The General Attorney recognized that many of these claims before the Authority for write off today were not capable of being reduced to judgment as the statute of limitations had run, but a change in policy would remove this impediment. The Executive Director stated he would prepare a recommended program for the Authority to follow relating to future uncollectible accounts receivable and would bring such a program before the Authority at its next meeting. After discussion, upon motion duly made, seconded and unanimously carried, the following resolution was adopted:

WHEREAS, certain accounts receivable have reached an age of at least 120 days without payments being made thereon; and

WHEREAS, it is the finding of the Authority that such accounts receivable are uncollectible; and

WHEREAS, the writing off of these accounts receivable has the approval of the Consulting Engineer;

NOW, THEREFORE, BE IT RESOLVED, that the following accounts receivable in the amounts as indicated be and the same are hereby written off:

J. & J. Enterprises
Attention: Mr. Henry Lenz
603 Indiana Terrace
South Pasadena, California \$471.00

Polio Sunshine Association
c/o Mrs. Ida M. Dickerson
1614 East 87th Place
Los Angeles 2, California 59.00

NuWay Laundry
c/o Pacific Indemnity Insurance Company
317 South Brand Boulevard
Glendale 4, California \$ 59.10

Mrs. Charles K. D'Auria
c/o Continental Casualty Company
653 South Spring Street
Los Angeles 14, California 40.99

Mr. Ivan B. Paletz
934 North Ontario
Burbank, California 37.78

Mr. Arthur C. Reynosa
c/o State Farm Insurance Company
14416 Victory Boulevard
Van Nuys, California 151.13

The Treasurer reported that there was some likelihood of collecting on the following accounts, and requested that no action be taken pending further developments in continued efforts toward collection:

West American Travel
6200 Franklin Avenue
Los Angeles 28, California \$145.37

Jim's Place
2315A West Victory Boulevard
Burbank, California 30.00

Labor - Agreement with BRT

The Executive Director reported that agreement had been reached between representatives of the Authority and the Brotherhood of Railroad Trainmen's Negotiating Committee on the terms of a new collective bargaining agreement. He

announced that a vote would be taken of the members of the Brotherhood of Railroad Trainmen on December 17, 1959, seeking their approval of the proposed agreement. The Executive Director requested that the Chairman call a Special Meeting of the Authority for 2:30 p.m. on December 18, 1959 for the purpose of considering approval of the Collective Bargaining Agreement with the Brotherhood of Railroad Trainmen, such scheduled meeting to be conditioned upon the approval of the agreement by the members of the Brotherhood of Railroad Trainmen in the vote to be held on December 18, 1959. After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that a Special Meeting of this Authority be and the same is hereby called for 2:30 p.m. on December 18, 1959 at the Authority's Board Room at the Transit Authority Building, 1060 South Broadway, to consider the ratification of the Collective Bargaining Agreement between the Authority and the Brotherhood of Railroad Trainmen, provided that the members of the Brotherhood of Railroad Trainmen previously approved the execution of said agreement by their representatives.

Addition to Agenda - Bids for Motor Fuel, etc.

Upon approval of the five Authority Members present, consideration of authorizing the Executive Director to request bids for petroleum products was added to the agenda. After discussion, upon motion duly made, seconded and

unanimously carried, it was

RESOLVED, that the Executive Director be and he is hereby authorized to call for bids, in the manner discussed at this meeting, for motor fuel, lubricants, petroleum products and related engineering services to cover the Authority's requirements for a period of one year commencing February 1, 1960.

Next Meeting

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that a Special Meeting of the Authority be and the same is hereby called, pursuant to notice already published, for 2:00 p.m. on December 10, 1959, at the Authority's Board Room at the Transit Authority Building, 1000 South Broadway, for the purpose of meeting jointly with the Los Angeles County Board of Supervisors.

There being no further business before the meeting, it adjourned.

Secretary