

SPECIAL MEETING

Members present: Walter J. Brunmark Martin E. Pollard
Fred S. Dean Lloyd S. Whaley
H. C. McClellan Jim Wilson
B. O. Miller

Members absent: None

Also in attendance: Ralph P. Merritt, General Manager
 Stephen L. Wells, Public Information Counsel

The meeting was called to order by Chairman Pollard at 2:00 p.m.

The minutes of the special meeting of January 9, 1953 had been delivered to each member of the Authority. Moved by Mr. McClellan, seconded by Mr. Miller, that the minutes of that meeting be approved. The motion carried and minutes were approved.

The Secretary stated that the State authorities had ruled that the Los Angeles Metropolitan Transit Authority is not subject to the State law requiring its employees to make contributions to the California Unemployment Insurance Act. He stated further that the Secretary and Treasurer of the Authority desired to apply for voluntary coverage under the Act; and that a resolution had been prepared in compliance with State requirements making such request. The resolution was then read by the Secretary. Mr. Dean moved, seconded by Mr. Whaley, that the resolution as read be adopted, subject to approval by Mr. Beebe, Attorney for the Authority. Motion carried, all members voting aye.

Copy of said Resolution, which shall be known as Resolution Number Twelve:

"WHEREAS the Los Angeles Metropolitan Transit Authority is exempt under Section 7 (f) of the California Unemployment Insurance Act; and

"WHEREAS the Secretary and Treasurer of said Authority desire to make application for elective coverage of employees of a State, its political subdivision or instrumentalities under Section 7.6 of the Act: Now, therefore, be it

"RESOLVED, That the Los Angeles Metropolitan Transit Authority hereby elects, under Section 7.6 of the California Unemployment Insurance Act, to become an employer subject to such Act with respect to employment as set forth in this elective coverage agreement, and hereby makes application for written approval of this election by the California Employment Stabilization Commission. It is understood that upon approval of this election by the Commission, the Los Angeles Metropolitan Transit Authority will

be subject to the Act as of the date specified in this approval, and that under the Act will continue indefinitely or until elective coverage is terminated, as provided by Section 15 of the California Unemployment Insurance Act and Section 34 (f), title 22, of the California Administrative Code.

"This Authority accepts liability for payment of the required Employer contributions and agrees to withhold and remit to the Department the required wage-earner contributions."

The General Manager then presented a written report, dated January 28, 1953, copy of which has been delivered to each member of the Authority, covering his activities in the period from January 13 to January 25, 1953, with reference to the following subjects:

1. Presentation of Assembly Bill No. 2311 amending present Transit Authority Act as authorized; and Assembly Bill No. 2782.
2. Summary of other mass rapid transit legislation now before the Legislature.
3. Conferences with State Director of Public Works and State Highway Engineer with reference to cooperation on problems of interurban rapid mass transit.
4. Clarification of relationship with Institute of Transportation, University of California.
5. Discussion with Director of League of California Cities.
6. Participation in Mass Rapid Transit Forum of Oakland Chamber of Commerce on January 21.

The General Manager then made the following recommendations:

1. That request be made to State Highway Engineer for the appointment of a coordinating representative from his office to the Authority.
2. Authorization of contract with Board of Supervisors for transfer of funds for engineering, legal and other necessary expenses for economic and other engineering studies.
3. Authorization to request Board of Supervisors for authorization to use such portion of unused balance of \$2,600 in "Salaries and Wages" account of the Authority as of December 31, 1952, for payment of legal services as may be billed to the Authority by its Attorney.

In the matter of Mr. George Burpee's visit to Los Angeles February 23-27, it was suggested by Mr. Merritt that while Mr. Burpee, representing the firm of Coverdale & Colpitts, was in the city it would be most desirable if a luncheon meeting could be arranged by the Authority with Mr. Burpee as its guest. Some discussion followed, Mr. Pollard giving as his opinion that more could be accomplished by having a special meeting at the office of the Authority than could be done at a luncheon meeting, and suggested that such a meeting be held at this location on February 26 at 3 p.m. On motion made by Mr. McClellan, seconded by Mr. Dean and unanimously carried, the Chairman was authorized to call a special meeting of this Authority in its offices at 2233 Beverly Boulevard, Los Angeles, California, on February 26, 1953 at 3 p.m. for the purpose of discussing such matters of interest to both parties as may be presented.

It was suggested that Mr. Burpee and Mr. Merritt have the elements of a proposed contract between the Authority and Coverdale & Colpitts prepared and presented at that meeting for consideration.

The General Manager's request that the State Highway Engineer be asked to appoint a coordinating representative to the Authority from his office was taken up. Upon motion made by Mr. McClellan and seconded by Mr. Whaley, the request of the General Manager was approved and the General Manager was directed to prepare and present a resolution making such request to the Highway Engineer. On roll call the motion was adopted, all members voting aye.

In the matter of authorization of a contract with the Board of Supervisors of Los Angeles County for transfer of funds for engineering, legal and other necessary expenses for economic and other engineering studies, it was moved by Mr. McClellan, seconded by Mr. Dean, that the recommendation of the General Manager be adopted and that the Attorney for the Authority be given authority to cooperate with the Los Angeles County Counsel in the preparation of such contract. On roll call the motion carried, seven members voting aye-- no votes, none.

The General Manager asked that he be given authority to request the Board of Supervisors for permission to use such portion of the unused balance of \$2,600 remaining in "Salaries and Wages" account of the Authority as of December 31, 1952, for the payment of legal services as may be billed to the Authority by its Attorney. Discussion followed during which Mr. Pollard said that the matter should be discussed with Mr. A. J. Will, Chief Administrative Officer of the County, before such a resolution was passed. The other members of the Authority agreed to this policy, which will be followed by the General Manager.

Mr. Merritt gave an account of his activities in Berkeley in contacting Mr. Richard Graves, Executive Director of the League of California Cities, stating that he and Mr. Graves had found that there was substantial agreement on the part of the League and this Authority on the need for adequate coordination of planning for mass rapid transportation systems in the cities of California.

The General Manager also said that the Authority should seek the active support and cooperation of the Los Angeles City Council, the Mayor and the heads of all interested City departments in connection with legislative matters now pending. Chairman Pollard gave it as his opinion that the City Council might be reasonably expected to take favorable action in support of the Authority and, particularly, give its support and endorsement of Assembly Bill No. 2311. It was unanimously agreed that Chairman Pollard should interview members of the City Administration, including the Mayor, as well as the members of the Los Angeles City Council, with a view of obtaining their support of our bills in the State Legislature.

Mr. Merritt informed the members that the original agreement between him and the Authority, employing him as General Manager, was for a six-months period. Motion was made by Mr. McClellan and seconded by Mr. Miller that Ralph P. Merritt be continued as General Manager of this Authority for an indefinite period, under the same terms and conditions contained in the former agreement. The roll was called and the motion carried, seven members voting aye-- no votes, none.

The subject of the employment of Public Information Counsel and his proper compensation came up for discussion. Mr. Stephen L. Wells, of the Wells Agency, said that at the time the Authority first began to function he had been willing to go along with the Authority until such time as funds could be made available for payment of his services as publicity counsel, and that he was still willing to so continue. He said if it was the desire of the Authority he would have a statement prepared by his office giving a resume of its activities to date and a complete report of all work done for the Authority. Mr. Wells then asked to be excused. The request was granted and he retired from the meeting.

Mr. McClellan inquired if there were any funds available for public information service other than the amount of \$7,500 set up in the budget for this fiscal year. The Chairman replied that there were no other funds available for that purpose.

A motion was made by Mr. McClellan, seconded by Mr. Whaley, that Stephen L. Wells be employed as Public Information Counsel for the Authority for the period ending June 30, 1953, at a total compensation of \$7,500 for the entire period from March 3, 1952 to June 30, 1953, inclusive. The roll was called on the motion which was adopted by vote of seven ayes-- noes, none.

(According to the contract between the County of Los Angeles and the Los Angeles Metropolitan Transit Authority dated October 22, 1952, an amount of \$7,500 was set up in the annual budget of the County for "Public Information Service" for the Authority. Coordination of terms used by the Authority with those of the Supervisors suggests that the proper title should be "Public Information Counsel".)

Regarding news releases, Mr. McClellan said that he thought the General Manager and the Public Information Counsel should work together on all publicity matters. Mr. Brunmark said that he believed all publicity should be cleared with the Authority before being released; and Mr. Dean added that he had been severely criticized by the Long Beach Chamber of Commerce when he informed that body that he was unable to give out any publicity with respect to the work of the Authority. Mr. McClellan stated it as his opinion that the General Manager should supervise operations of all departments of the Authority, including that of publicity, and that he should see the resolutions passed by the Authority were carried out. Further, that he should pass upon any publicity to be given out by the Public Information Counsel, and if there should be any difference of opinion or disagreement between them as to releases to be made, the matter should be submitted by the General Manager to the Authority for its decision. Mr. McClellan then made a motion that the General Manager and the Public Information Counsel formulate a statement of public relations policy which shall be submitted to the Authority by the General Manager. The motion made by Mr. McClellan was seconded by Mr. Miller, the roll was called and the motion was carried by vote of seven ayes-- noes, none.

It was suggested that hereafter all recommendations made by any member of the Authority, or any of its officers, be prepared and presented, in advance, to the Authority in resolution form as far as practical.

Moved by Mr. McClellan, seconded by Mr. Dean, that the report of the General Manager dated January 28, 1953, be approved; that the General Manager be commended for the splendid accomplishments outlined in his report, and that the entire report be included in and made a part of the minutes of this meeting. Motion carried, seven aye votes-- no votes, none.

The General Manager reported that Assemblyman Geddes had introduced into the State Legislature at its recent session a bill to be known as Assembly Bill No. 2782 which reads:

"An act making an appropriation to the Los Angeles Metropolitan Transit Authority for administrative, engineering and legal expenses.

"The people of the State of California do enact as follows:

Section 1. The sum of four hundred thousand dollars (\$400,000) is appropriated from the General Fund to the Los Angeles Metropolitan Transit Authority for administration, planning, engineering, and legal expenses in effectuating the Los Angeles Metropolitan Transit Authority Act."

The General Manager asked for the support of the Authority in securing the passage of this bill by the State Legislature. In the dis-

MINUTE RECORD OF LOS ANGELES METROPOLITAN TRANSIT AUTHORITY

MEETING HELD ON THE Tenth DAY OF February 1953

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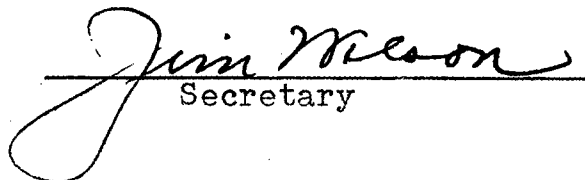
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cussion of this request the General Manager answered a number of questions by the members of the Authority, giving his reasons why this Assembly Bill No. 2782 should have the active support of the Authority, and pointing out that it was the one appropriation to be made to the Authority and is similar in amount to that asked by the San Francisco Transit Commission.

Mr. Dean then made a motion that the Los Angeles Metropolitan Transit Authority give its support to the Geddes Bill, A.B. 2782, and that the General Manager be authorized to use every effort to secure the passage of the bill by the Legislature. The motion was seconded by Mr. McClellan, vote was taken and the motion carried, seven members voting aye-- voting no, none.

Mr. Merritt reported also on contacts made with, and information gained from, the Westinghouse Electric Corporation with respect to speed schedules, power requirements, etc., of a mass rapid transportation system.

There being no further business, it was moved by Mr. Miller, seconded by Mr. Brunmark, that the meeting be adjourned. Motion carried and meeting adjourned at 4:30 p.m.


Secretary

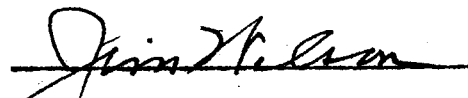
Bills

Los Angeles, California
January 26, 1953

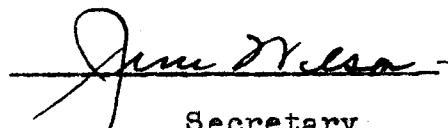
Name.
Member Los Angeles Metropolitan Transit Authority
Member's address.

You are hereby notified that the regular monthly meeting
of this Authority for Tuesday, February 3, 1953, is cancelled.

Chairman Pollard has called a special meeting of the Authority
to be held at its offices at 2233 Beverly Boulevard, Los Angeles,
California, on Tuesday, February 10, 1953, at 2:00 o'clock, P.M.
for the transaction of any business that may properly come
before it.


Secretary

I, JIM WILSON, Secretary of the Los Angeles Metropolitan
Transit Authority do hereby certify that the above is a
true and correct copy of notice delivered to all members
of this Authority notifying them of a special meeting to
be held on the Tenth day of February, 1953.


Secretary

We, the undersigned, being all the members of the Los Angeles Metropolitan Transit Authority, do hereby ratify, adopt and consent to all the acts, resolutions, appointments, proceedings, rules and regulations shown upon the above minutes held on February 10, 1953, and do hereby declare them to be the acts, resolutions, appointments, proceedings, rules and regulations of the Authority and do hereby approve said minutes.

W. J. Bunnick 2/10/53

Walter T. ... 2/10/53

L. Whaley 2-10-53

Ken ... 2-10-53

Frank ... 2/10/53

O. T. ... 2/10/53

Jim ... 2-10-53