

Report of the Director of Public Relations
LOS ANGELES METROPOLITAN TRANSIT AUTHORITY

Minutes of Regular Meeting of
the Members of the Authority and the Secretary

January 14, 1964

Upon notice duly given, the Members of the Los Angeles Metropolitan Transit Authority met at a regular meeting in the Authority Board Room, 1060 South Broadway, Los Angeles, California, at 10:30 a.m. on January 14, 1964, at which time the Chairman called the meeting to order.

Chairman A. J. Eyraud, Members Mark Boyar, Walter M. Briggs, Fred S. Dean, N. R. Dumont, Martin Pollard and Warden Woolard were present. Also present were Executive Director C. M. Gilliss; General Attorney Gerald G. Kelly; Acting General Manager M. Edwin Wright; Treasurer Walter J. Braunschweiger; Controller H. L. Black; Director of Public Relations R. O. Christensen; Chief Engineer Ernest R. Gerlach; Secretary Virginia L. Rees; and the public.

The Minutes of the Regular Meetings held December 3, 1963 and December 17, 1963 were approved.

Certificate of Merit

Mr. Eyraud presented the Authority's Certificate of Merit to Joseph A. Warren, Operator-of-the-Month for January, 1964, in recognition of the outstanding courtesy displayed by Mr. Warren toward his passengers and the public.

Report of Director of Public Relations

Mr. Christiansen presented the report of the Public Relations Department, a copy of which is on file with the Secretary.

Agreement with Honig-Cooper and Harrington

After discussion, on motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Executive Director be and he is hereby authorized to execute on behalf of the Authority the advertising contract with Honig-Cooper and Harrington for the year ending December 31, 1964, as discussed at this meeting; form of said agreement to be subject to approval of the General Attorney.

Allocation of Operating Revenues - Ratification of Action

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the following letter dated January 3, 1964 directed by H. L. Black, Assistant Treasurer, to the Trustee of the Trust Indenture dated as of January 1, 1958, be and the same is hereby ratified and approved:

"The actual disbursements from the Operation Fund for the calendar year 1963 are now known. In accordance with my letter of December 17, 1963 in reference to the formula allocation, please transfer in total for the year 1963 from the Revenue Fund to the following funds the amounts listed:

Operation Fund	\$38,830,281.03
Interest Fund	2,120,937.50
Bond Retirement Fund	1,041,666.66
Depreciation Reserve Fund	3,681,990.01
General Fund	350,000.00
Total Revenue	\$46,024,875.20

The total transfers for 1963 will meet the requirements of the Trust Indenture dated January 1, 1958 with respect to the various funds."

Agreement with California Building Maintenance Company, Inc.

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Executive Director be and he is hereby authorized to execute on behalf of the Authority the agreement with California Building Maintenance Company, Inc. providing for the cleaning of windows in certain Authority buildings for a one-year period commencing February 1, 1964, as discussed at this meeting; form of said agreement to be subject to approval of the General Attorney.

Approval of Authorization for Expenditure No. 123

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that Authorization for Expenditure No. 123, covering labor and material for installation of additional check valves, relay valves, tanks and piping on fourteen (14) pieces of Authority heavy duty non-revenue equipment equipped with air brakes, to conform with the latest revision of Section 26508 of the 1963 California Vehicle Code, at a cost not to exceed \$3,550.00, be and the same is hereby approved.

West Adams Substation Property - Authorization to Call for Bids

After discussion, upon motion duly made, seconded and unanimously carried, the following resolutions were adopted:

WHEREAS, it is the determination of the Authority that the real property and improvements thereon located at 2622 South Hobart Boulevard, Los Angeles, California, consisting of 13,300 square feet, with 100-foot frontage on Hobart Boulevard and a uniform depth of 133 feet, more particularly described as:

Lots 8 and 9 in block 2 of Charles Victor Hall Tract, in the city of Los Angeles, county of Los Angeles, state of California, as per map recorded in book 26 page 65 of Miscellaneous Records, in the office of the County Recorder of Los Angeles County,

RESERVING, however, all of the oil, gas and other minerals in and under said property lying below a depth of 500 feet,

are not needed for its requirements or for the purpose of carrying out the provisions of the Los Angeles Metropolitan Transit Authority Act of 1957, and that such property is not necessary, appropriate, profitable to or for the best interest of the Authority and the System; and

WHEREAS, the value of said real property was appraised on July 3, 1963 by an independent appraiser at \$22,750.00;

NOW, THEREFORE, BE IT RESOLVED, that the Purchasing Agent be and he is hereby authorized, pursuant to Article IX of the Rules and Regulations, to send out Invitations to Bid on the real property described above at a total minimum price of \$22,750.00; disposition of said property to be subject to approval of the Consulting Engineer and subject to retention of all oil, gas and other mineral rights;

RESOLVED FURTHER, that award of sale of said property be and hereby is authorized to be made to the highest responsible bidder upon certification and recommendation of acceptance thereof by the Authority Board;

RESOLVED FURTHER, that the Executive Director and the General Attorney be and hereby are authorized to take any and all actions necessary to preliminary completion of the sale of said property, and to agree to the proration of normal expenses of the escrow.

License Agreement with Yellow Cab Company of San Gabriel Valley, Inc.

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Executive Director be and he is hereby authorized to execute on behalf of the Authority a month-to-month License Agreement with Yellow Cab Company of San Gabriel Valley, Inc., Licensee, permitting the installation of a waiting bench and shelter on the Authority's station

facilities at the northwest corner of Ramona Boulevard and Tyler Avenue, El Monte; form of agreement to be subject to approval of the General Attorney.

Disposal of Surplus Equipment - Unit Nos. 101, 128 & 137

After discussion, upon motion duly made, seconded and unanimously carried, the following resolution was adopted:

WHEREAS, on May 21, 1963 the Authority approved the sale of Unit No. 101 at a minimum bid price of \$600.00 (Application For Authority to Sell or Trade-In Surplus Property, Serial No. 63-23), but no bid was received; and

WHEREAS, on October 8, 1963 the Authority approved the lowering of the minimum bid price on Unit No. 101 from \$600.00 to \$400.00, but no bid at said price was received; and

WHEREAS, on October 8, 1963 the Authority approved the sale of Unit Nos. 128 and 137 at the minimum bid prices of \$300.00 and \$400.00, respectively (Application For Authority To Sell or Trade-In Surplus Property, Serial No. 63-35), but no bids were received,

NOW, THEREFORE, BE IT RESOLVED, that the action of the Purchasing Agent in negotiating the sale of the above mentioned units of equipment, more particularly described below, be, and hereby is, ratified and approved:

Unit No.	Year	Make and Type	Mileage	Price
101	1947	Mack Tower Truck	54,000	\$250.00
128	1957	GMC Panel Truck	146,524	150.00
137	1946	GMC Tower Truck	65,682	250.00

John D. McGuigan, Inc. - Sale of P.C.C. Street Cars

After discussion, upon motion duly made, seconded and unanimously carried, the following resolution was adopted:

WHEREAS, on March 27, 1962 the Authority authorized the sale of P.C.C. Street Car Nos. 3007 and 3008 and granted an option to purchase 23 additional P.C.C. Street Cars, as set forth in

agreement dated April 10, 1962 between the Authority and John D. McGuigan, Inc.; and

WHEREAS, since said P.C.C. Street Car Nos. 3007 and 3008 are so situated in the Authority's storage lot as to make it inconvenient to remove for delivery, Mr. McGuigan has indicated his willingness to accept delivery of P.C.C. Street Car Nos. 3065 and 3077 in lieu thereof,

NOW, THEREFORE, BE IT RESOLVED, that the delivery of P.C.C. Street Car Nos. 3065 and 3077 in lieu of P.C.C. Street Car Nos. 3007 and 3008 under agreement dated April 10, 1962 between the Authority and John D. McGuigan, Inc. be and the same is hereby authorized and approved.

Amendment of Brokerage Agreement with American International Bus Exchange

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that letter agreement dated January 6, 1964 executed on behalf of the Authority by the Acting General Manager with American International Bus Exchange amending Exhibit A of Brokerage Agreement dated May 28, 1963 between the parties by deleting P.C.C. Street Car No. 3065 therefrom and adding P.C.C. Street Car No. 3071 thereto, be and the same is hereby ratified and approved.

Changes of Bus Stop Zones

The Acting General Manager reported that for the purpose of more efficient operation and more convenience to the public, certain changes had been made in bus stops. After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the reports dated December 30, 1963 and January 6, 1964 relating to changes of bus stop zones, filed with the Secretary, be and the same are hereby ratified and approved.

Temporary Route Diversions

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the temporary route diversions resulting from construction work affecting Lines 15, 104 and 109, as described in report dated December 30, 1963 filed with the Secretary, be and the same are hereby ratified and approved.

Report of Purchasing Agent of Statement of Materials and Supplies Account

The Acting General Manager reported that pursuant to Section 8.6 E of the Rules and Regulations, the Purchasing Agent had submitted a Statement of Materials and Supplies Account for the month of November, 1963, a copy of which report is on file with the Secretary.

Report of Purchasing Agent of Sales of Surplus, Obsolete or Used Material, Supplies or Equipment

The Acting General Manager reported that pursuant to Section 9.8 of the Rules and Regulations, the Purchasing Agent had submitted a Report of Sales of Surplus, Obsolete or Used Material, Supplies or Equipment for the quarter ending December 31, 1963, a copy of which report is filed with the Secretary.

Report of Purchasing Committee

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Report of the Purchasing Committee of Authorizations for the period December 17, 1963 through January 13, 1964, as

discussed at this meeting and attached to these minutes as Exhibit 1, be and the same is hereby ratified and approved, and the appropriate payments are hereby authorized.

Changes of Route Descriptions - Line Nos. 81 and 95, and Related Line Nos. 21, 23, 31 & 45

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the General Manager be and he is hereby authorized to make those changes in route on Line Nos. 81 and 95 and related Line Nos. 21, 23, 31 and 45, as discussed at this meeting and as described in report dated December 18, 1963, filed with the Secretary, effective March 22, 1964, subject to the prior approval of the Consulting Engineer.

RESOLVED FURTHER, that the General Manager be and he is hereby authorized to make appropriate revisions in the Official Route Authorizations of the Authority as adopted on April 5, 1960 to reflect the above changes in route description.

Changes of Route Descriptions - Revised Combination of Line Nos. 9, 53 and 54 in South Gate Area

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the General Manager be and he is hereby authorized to make those changes in route involving Line Nos. 9, 53 and 54, as discussed at this meeting and as described in report dated December 18, 1963 filed with the Secretary, effective March 22, 1964, subject to the prior approval of the Consulting Engineer.

RESOLVED FURTHER, that the General Manager be and he is hereby authorized to make appropriate revisions in the Official Route Authorizations of the Authority as adopted on April 5, 1960 to reflect the above changes in route description.

