

LOS ANGELES METROPOLITAN TRANSIT AUTHORITY

Minutes of Regular Meeting of  
the Members of the Authority

January 8, 1963

Upon notice duly given, the Members of the Los Angeles Metropolitan Transit Authority met at a regular meeting in the Authority Board Room, 1060 South Broadway, Los Angeles 15, California, at 10:30 a.m. on January 8, 1963, at which time the Vice-Chairman called the meeting to order.

Vice-Chairman Fred S. Dean, Members Walter M. Briggs, M. W. Hall and Warden Woolard were present. Chairman A. J. Eyraud, Members N. R. Dumont and Martin Pollard were absent. Also present were Executive Director C. M. Gilliss; General Manager Cone T. Bass; Treasurer Walter J. Braunschweiger; Controller H. L. Black; Director of Public Relations R. O. Christiansen; Chief Engineer Ernest R. Gerlach; General Attorney Gerald G. Kelly of Musick, Peeler & Garrett; Secretary Virginia L. Rees; and the public.

The Minutes of the Regular Meeting held December 18, 1962 were approved.

Mr. Bass presented the Authority's Certificate of Merit to Mr. Lawrence T. Staten, Operator-of-the-Month for January 1963, in recognition of the outstanding courtesy displayed by Mr. Staten toward his passengers and the public.

Report of Director of Public Relations

Mr. Christiansen presented the report of the Public Relations Department, a copy of which is on file with the Secretary.

Annual Membership Dues (increased) - Professional and Institutional Organizations

After discussion, the matter of payment of increased annual membership dues in Professional and Institutional Organizations was directed to be submitted to the Advertising, Promotion and Public Relations Committee and to the Finance Committee for review, as well as a complete review of all current memberships in such organizations.

Allocation of Operating Revenues - Ratification of Action

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the following letter dated January 3, 1963 directed by H. L. Black, Assistant Treasurer, to the Trustee of the Trust Indenture dated as of January 1, 1958, be and the same is hereby ratified and approved:

"The actual disbursements from the Operation Fund for the calendar year 1962 are now known. In accordance with my letter of December 19, 1962 in reference to the formula allocation, please transfer in total for the year 1962 from the Revenue Fund to the following funds the amounts listed:

|                           |                 |
|---------------------------|-----------------|
| Operation Fund            | \$38,480,520.79 |
| Interest Fund             | 2,172,604.18    |
| Bond Retirement Fund      | 991,666.66      |
| Bond Reserve Fund         | 500,594.98      |
| Depreciation Reserve Fund | 3,695,251.00    |
| General Fund              | 350,000.00      |
| Total Revenue             | \$46,190,637.61 |

The total transfers for 1962 will meet the require-

"ments of the Trust Indenture dated January 1, 1958 with respect to the various funds."

Withdrawal of Securities from Federal Reserve Bank

After discussion, upon motion duly made, seconded and unanimously carried, the following resolution was adopted:

WHEREAS, under Section 4.18 of the Los Angeles Metropolitan Transit Authority Act, and pursuant to the Agreement for Safekeeping of Securities, dated February 19, 1958, the Bank of America National Trust and Savings Association has on deposit with the Federal Reserve Bank of San Francisco the United States Government securities as security for deposits of money belonging to the Authority; and

WHEREAS, the Bank of America National Trust and Savings Association has advised that these deposits of securities now total \$9,000,000 face value; and

WHEREAS, by letter dated December 17, 1962, D. C. Easterday of the Bank of America National Trust and Savings Association has requested H. L. Black, Assistant Treasurer of the Authority, to furnish written authorization for the release to said Bank of five United States Treasury Bonds (1963), with unmaturred coupons attached, numbered 4439 through 4443, inclusive, totalling \$5,000,000 face value; and

WHEREAS, the Assistant Treasurer advises that the market value of the remaining United States Government securities held by the Federal Reserve Bank of San Francisco pursuant to said Agreement for Safekeeping of Securities is equal to at least 110 per cent of the amount of the Authority's deposit with the Bank of America and that the amount of the Authority's said deposit does not exceed the face value of the remaining United States Government Securities;

NOW, THEREFORE, BE IT RESOLVED, that H. L. Black, Assistant Treasurer, be, and he hereby is, authorized to deliver to the Federal Reserve Bank of San Francisco written authorization for the release of United States Treasury Bonds (1963), numbered 4439 through 4443, inclusive to the Bank of America National Trust and Savings Association, the said written authorization to be subject to the approval of the General Attorney.

Assignment of Pico & Rimpau Coffee Shop Lease -  
Theodore Forrest to Jerri Forrest

After discussion, upon motion duly made, seconded and unanimously carried, the following resolution was adopted:

RESOLVED, that the Executive Director be and hereby is authorized to execute on behalf of the Authority a consent to assignment of lease agreement dated September 1, 1961 covering premises located on the Pico & Rimpau Loop for the operation of a coffee shop by Theodore Forrest, Lessee, to Jerri Forrest; form of consent to assignment subject to approval of the General Attorney.

Termination Agreement with Pacific City Lines relating to  
Operating Rights on Brand Boulevard, Glendale

After discussion, upon motion duly made, seconded and unanimously carried, the following resolution was adopted:

RESOLVED, that the Executive Director be and hereby is authorized to execute on behalf of the Authority a termination agreement with respect to the obligations of the Authority under agreement dated October 2, 1940 between Pacific City Lines, Inc. and the Pacific Electric Railway Company; form of termination agreement subject to approval of the General Attorney.

Approval of Work Order No. 1593

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that Work Order No. 1593, covering purchase and preparation for service of 100 Flexible, Model F2D6V-401-1, 50-passenger transit diesel coaches, to be numbered 5900 through 5999, at an estimated cost of \$2,761,614.00, be and the same is hereby approved.

Approval of Work Order No. 1602

After discussion, upon motion duly made, seconded and unanimously carried, the following resolutions were adopted:

WHEREAS, on December 4, 1962, the Purchasing Agent called for bids on ten (10) Scout type Pick-up Trucks (Bid No. 12-6213); and

WHEREAS, the Purchasing Agent received bids from two dealers; and

WHEREAS, it is the desire of the Authority to purchase such equipment from the lowest responsible bidder; and

WHEREAS, the Purchasing Agent has certified the bid of Bob Hansen Motors as the lowest responsible bid;

NOW, THEREFORE, BE IT RESOLVED, that the bid of Bob Hansen Motors, in the amount of \$15,652.00, including sales tax, be and the same is hereby accepted;

RESOLVED FURTHER, that Work Order No. 1602, covering the purchase and preparation for service of ten (10) 1963 International "Scout" 4x2 Pick-up Trucks, to be numbered 200 to 209, inclusive, in the estimated amount of \$16,152.00, be and the same is hereby approved.

Approval of Work Order No. 1603

After discussion, upon motion duly made, seconded and unanimously carried, the following resolutions were adopted:

WHEREAS, on December 11, 1962, the Purchasing Agent called for bids on two (2) 1963 4-Door Sedans (Bid No. 12-6219); and

WHEREAS, the Purchasing Agent received bids from ten dealers; and

WHEREAS, it is the desire of the Authority to purchase such equipment from the lowest responsible bidder; and

WHEREAS, the Purchasing Agent has certified the bid of Downtown Ford as the lowest responsible bid;

NOW, THEREFORE, BE IT RESOLVED, that the bid of Downtown Ford, in the amount of \$4,811.04, including sales tax, be and the same is hereby accepted;

RESOLVED FURTHER, that Work Order No. 1603, covering the purchase and preparation for service of two (2) 1963 Ford "Galaxie" Four-Door Sedans, to be numbered 400 and 401, in the estimated amount of \$5,000.00, be and the same is hereby approved.

#### Approval of Requisition No. 3399-179

After discussion, upon motion duly made, seconded and unanimously carried, the following resolution was adopted:

RESOLVED, that Requisition No. 3399-179, covering the purchase of two (2) Standard IBM 17" Electric Typewriters, at an estimated cost of \$1,019.20, be and the same is hereby approved.

#### Temporary Route Diversions

After discussion, upon motion duly made, seconded and unanimously carried, the following resolution was adopted:

RESOLVED, that the temporary route diversions resulting from construction work affecting Lines 33-E, 34, 35, 60, 60-G, 63, 68, 69, 71 and 92, as described in report dated December 31, 1962 filed with the Secretary, be and the same are hereby ratified and approved.

#### Report of Purchasing Committee

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Report of the Purchasing Committee of Authorizations for the period

December 18, 1962 through January 7, 1963, as discussed at this meeting and filed with the Secretary, be and the same is hereby ratified and approved, and the appropriate payments are hereby authorized.

Approval of Revised Work Order No. 1505

Upon approval of the four Members present, consideration of Revised Work Order No. 1505 was added to the agenda, and after discussion, upon motion duly made, seconded and unanimously carried, the following resolution was adopted:

WHEREAS, on June 19, 1962, the Authority approved Work Order No. 1505 providing for the lowering of ceiling in Special Agent's office; modernization of lighting fixtures in Operators' Room, and installation of air conditioning in Clerks' and Special Agent's offices and in basement of Transportation Building at Division 3220, at an estimated cost of \$8,325.00; and

WHEREAS, it is now the desire of the Authority to eliminate the modernization of lighting fixtures in the Operators' Room;

NOW, THEREFORE, BE IT RESOLVED, that Revised Work Order No. 1505, covering the lowering of ceiling in Special Agent's office; closing of windows in basement, and installation of air-conditioning in Clerks' and Special Agent's offices and in basement of Transportation Building, Division 3220, at an estimated cost of \$5,500.00, be and the same is hereby approved.

Disposal of Surplus Equipment

Upon approval of the four Members present, consideration of the acceptance of an offer to purchase two surplus 2,000 to 3,000 amp. high-speed Westinghouse DC Circuit Breakers was added to the agenda, and after discussion, upon motion duly made, seconded and unanimously carried, the following resolution was adopted:

WHEREAS, the Purchasing Agent has received an offer in the amount of \$1,900.00 cash from Western Power Equipment and Manufacturing Company for two (2) surplus Westinghouse Air Circuit Breakers, Type HS, Style #SO4OY104, 2000 Amps; and

WHEREAS, the Consulting Engineer has approved the disposal of all surplus Amoco Substation equipment, of which the above described two circuit breakers are a part, at the minimum price of \$3,000 (Serial No. 62-24);

NOW, THEREFORE, BE IT RESOLVED that the offer of Western Power Equipment and Manufacturing Company in the amount of \$1,900.00 cash for the two (2) surplus Westinghouse Air Circuit Breakers, Type HS, Style #SO4OY104, 2000 Amps., be and hereby is accepted.

Changes of Route Description - Line Nos. 18 and 41

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the General Manager be and he is hereby authorized to make those changes in route on Line Nos. 18 and 41, as discussed at this meeting and as described in report dated December 29, 1962 filed with the Secretary, effective January 20, 1963, subject to the prior approval of the Consulting Engineer; and

RESOLVED FURTHER, that the General Manager be and he is hereby authorized to make appropriate revisions in the Official Route Authorizations of the Authority as adopted on April 5, 1960 to reflect the above changes in route description.

Personnel - Non-contract Employees

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the following additions and/or reductions in positions in the Public Relations Department and in the Transportation Department



under the Los Angeles Metropolitan Transit Authority Position Classification and Salary Plan, be and the same are hereby approved:

**Public Relations Department:**

**Additions:**

|                                 | Range | Effective Date |
|---------------------------------|-------|----------------|
| Public Relations Representative | 22    | 12/30/62       |
| Community Representative        | 18    | 1/7/63         |

**Transportation Department:**

**Additions:**

|                      |    |   |
|----------------------|----|---|
| Ass't Division Supt. | 22 | Between<br>January<br>13 &<br>March 31,<br>1963 |
| Supervisor           | 21 |   |
| Instructor           | 21 |   |
| Schedule Maker       | 18 |   |

**Reductions:**

1 Division Superintendent  
6 Division Clerks

Loyalty Oath - Administration of

After discussion, upon motion duly made, seconded and unanimously carried, the following resolutions were adopted:

RESOLVED, that the resolution adopted by this Authority on April 5, 1960, under the heading "Loyalty Oath - Administration of," be and the same hereby is rescinded.

RESOLVED FURTHER, that pursuant to Section 3104 of the Government Code of the State of California, the following named persons be and they are hereby appointed as authorized to administer the oath prescribed by Section 3 of Article 20 of the Constitution of California, for and on behalf of the Los Angeles Metropolitan Transit Authority:

| <u>Name</u>                           | <u>Address</u>                                    |
|---------------------------------------|---|
| W. C. Scholl<br>Director of Personnel | 1060 South Broadway<br>Los Angeles 15, California |
| John S. Wilkens<br>Personnel Analyst  | 1060 South Broadway<br>Los Angeles 15, California |

