

LOS ANGELES METROPOLITAN TRANSIT AUTHORITY

Minutes of Regular Meeting of
the Members of the Authority

June 17, 1958

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Regular Meeting of Members
held June 17, 1958

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Upon notice duly given, the members of the Los Angeles Metropolitan Transit Authority met at a regular meeting at the Authority's Board Room, 1060 South Broadway, Los Angeles 15, California, at 3:00 o'clock p.m. on June 17, 1958, at which time the Chairman called the meeting to order.

Chairman Carl P. Miller, Members Fred S. Dean, Hayden F. Jones, Russell A. Quisenberry, Arthur J. Will and Clarence A. Winder attended. Member Don Belding was absent. Also present were Executive Director Ralph P. Merritt; General Attorney Gerald G. Kelly; General Manager Cone T. Bass; Public Relations Director James H. Raport; Controller Wm. W. Wakelee; Ernest Gerlach of Coverdale & Colpitts, Consulting Engineer of the Authority; Secretary Virginia L. Rees; Administrative Assistant James H. Lyons; Assistant Controller E. H. Uecker; Assistant Treasurer H. L. Black; Stephen O'Donnell, John Wagner and R. O. Christiansen of the Public Relations Department; Roderick M. Hills of Musick, Peeler & Garrett; Robert M. Shillito, General Manager, Downtown Business Men's Association; representatives of the press; and the public.

The minutes of the regular meeting held on May 20, 1958 were approved.

Insurance

Mr. Merritt read the report, dated June 16, 1958 of the Horton Insurance-Analysis Service, which report is attached to these Minutes as Exhibit 1. In relation to Mr. Horton's suggestion that an office of Insurance Manager be inaugurated, Mr. Merritt informed the members that he and Mr. Wakelee were attempting to find someone within the Authority organization.

Consulting Engineer

Mr. Merritt reported on the Origin and Destination Survey being made by Coverdale & Colpitts. He indicated that the survey would be completed within a year at a cost lower than was anticipated. He also reported that Coverdale & Colpitts now had need to call upon the Authority to provide additional temporary personnel pursuant to paragraph (iii), page 3, of the Authority contract with Coverdale & Colpitts, dated April 16, 1958, the pertinent part of which reads:

"(iii) For services of such engineering firms as we may employ, with the approval of the Authority, actual cost to us, and for individual temporary employees engaged locally, actual payroll cost to us plus 25 per cent."

After discussion, upon motion duly made, seconded and unani-

mously carried, it was

RESOLVED, that Coverdale & Colpitts is authorized to employ needed temporary employees pursuant to paragraph (iii) of Coverdale & Colpitts contract and that the employment of such temporary employees is approved by the Authority provided that the employment may not exceed four months.

Compensation of Consulting Engineer

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the statement of Coverdale & Colpitts in the amount of \$12,595.15 for services for the month of May be and the same is hereby approved for payment.

RESOLVED FURTHER, that the statement of Coverdale & Colpitts in the amount of \$800.00 for map preparation for Authority official bond statement be and the same is hereby approved for payment from the Construction Fund.

Labor Matters

Mr. Merritt reported on the various labor matters involving the Authority. After discussion, on motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Executive Director and General Attorney be and they are hereby authorized to collectively by unanimous action represent the Authority on all labor policies and matters.

Contract with Arthur Jenkins

After discussion, on motion made, seconded and unanimously carried, it was

RESOLVED, that the Executive Director be, and he is hereby, authorized to enter into a supplemental agreement on behalf of the Authority with Arthur Jenkins in an amount not to exceed \$5,000 for determination of present market value appraisals required for Authority accounting purposes, setting up valuation of physical properties, except land as now required, said agreement to be approved as to form by the General Attorney.

Contract with Pacific Electric Railway Company

After discussion, on motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Executive Director be, and he is hereby, authorized to enter into an agreement on behalf of the Authority with Pacific Electric Railway Company, subject to approval as to form by the General Attorney, to extend the existing trackage agreement of February 28, 1958 until September 30, 1958, and to extend the Authority-Pacific Electric agreement pertaining to certain other facilities in the manner and pursuant to the terms discussed at this meeting.

The General Attorney pointed out that the extension of the trackage agreement could make the Authority liable to contribute for certain capital improvements required by the Public Utilities Commission on Pacific Electric lines.

Revenue Report

The report of revenues received, expenses incurred and bond debt service for the month of April, 1958, attached to these Minutes as Exhibit 2, was received and filed by the Authority and public distribution authorized.

Disability Insurance

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Executive Director be and he is hereby authorized to enter into an agreement with the State of California Department of Employment to provide unemployment and disability insurance coverage for executive officers and administrative employees and all other employees of the Authority pursuant to Section 709 of the California Unemployment Insurance Code.

RESOLVED FURTHER, that pursuant to the terms of this agreement the Authority will be required to pay \$3,141.75 for March, 1958, but shall not be required to pay any premiums for the balance of 1958 for said unemployment insurance.

RESOLVED FURTHER, that such action is subject to the prior approval of the General Attorney and Insurance Consultant.

Transfer Advertising Agreements

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Executive Director is hereby authorized to enter into transfer advertising agreements in the form reviewed at this meeting with the following firms:

- Acousticon of Los Angeles
- Harris & Frank
- Marinello School of Beauty Culture
- Paramount Downtown Theatre

Compensation of Jeffries Banknote Company

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the statement of Jeffries Bank-note Company in the amount of \$202.80 for the printing of registered bonds be and the same is hereby approved.

Sale of Scrap from Bellflower Operation

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the General Manager be and he is hereby authorized to sell to the highest bidder certain equipment and material now obsolete and scrap because of the termination of the Bellflower operation.

Uniforms of Bus Operators

After discussion, upon motion duly made, the following resolution was seconded:

RESOLVED, that the color of uniforms of bus operators be and the same is hereby changed to Air Force Blue, as agreed by Management and Unions, such change to be effective within a year's time.

Members Dean, Jones, Miller, Quisenberry and Winder voted "aye". Member Will voted "no".

Disposal of Surplus Coaches

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the General Manager be and he is hereby authorized to dispose by bid of one surplus coach (No. 2150) at a price not less than the price paid for its acquisition by the Authority.

RESOLVED FURTHER, that the General Manager be

and he is hereby authorized to dispose of three 45-passenger coaches (Nos. 6071, 6086, and 6087), at the highest price above \$750 each.

Employment of Personnel

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Executive Director be and he is hereby authorized to employ one addressograph operator at a salary of \$300 to \$325 per month; one male clerk for Equipment Maintenance at \$400 per month; and one steno-clerk in Electrical Equipment office at \$400 to \$425 per month.

Replacement of Automobiles

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the General Manager be and he is hereby authorized to replace 11 automobiles now obsolete or wrecked with 11 Plymouth cars at a total cost of \$20,478, including cost of additional servicing and equipment;

RESCINDED BY
RESOLUTION
ADOPTED
JULY 15, 1958

RESOLVED FURTHER, that the General Manager be and he is hereby authorized to dispose of the 11 automobiles being replaced.

Purchase of Shop Tools

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the General Manager be and he is hereby authorized to purchase from Pacific Electric \$1500 worth of miscellaneous shop tools.

Purchase of Time Clocks

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that Work Order #1051 for purchase of 15 time clocks at estimated cost of \$5,000 be and the same is hereby approved;

RESOLVED FURTHER, that the General Manager be and he is hereby authorized to dispose of the equipment being replaced by such time clocks.

Termination Agreement with Pacific Electric

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the General Manager be and he is hereby authorized to execute on behalf of the Authority the termination agreement with Pacific Electric Railway Company of lease #15104, which lease covers the parking area on the Bellflower Line no longer being used.

Report of Purchasing Committee

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Report of Purchasing Committee of Authorizations from May 29, 1958 to June 12, 1958, as attached hereto as Exhibit 3, be and the same is hereby ratified and approved and the appropriate payments are hereby authorized.

Agreement with Huntington Park Post Office

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Executive Director is hereby

authorized to execute an agreement on behalf of the Authority with the United States Post Office, Huntington Park, California, for the transportation of letter carriers and other personnel. Such agreement shall be in the form reviewed at this meeting and attached to these Minutes as Exhibit 4.

Agreement with California Transit Advertising Inc.

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the General Attorney be and he is hereby instructed to prepare an amendment to the current contract (as assigned to the Authority by Los Angeles Transit Lines) with California Transit Advertising Inc. on the use of unsold space for free charitable use by California Transit Advertising Inc. to conform to Section 6 of the former Metropolitan Coach Lines and Asbury Rapid Transit System contracts;

RESOLVED FURTHER, that the Executive Director be and he is hereby authorized to execute such agreement on behalf of the Authority.

Plan for New Car Card Advertising Contract

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Executive Director be and he is hereby instructed to prepare a plan to be submitted to the Authority Board for approval for new car card advertising to be effective after January 1, 1959.

Rental of IBM Equipment

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the General Manager be and he is

hereby authorized to release certain presently leased IBM equipment and rent substitute equipment at an added monthly rental of \$2,700.00, delivery to be in approximately 8 months.

Printing of Employee Magazine

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that Purchase Orders for the printing (by Aldine) of 4500 copies of 12 issues of magazine for employees at \$274.50 per issue be and the same are hereby approved.

Uniform Charter Bus Rates

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the "Charter Motor Coach Service Rate Schedule" as reviewed at this meeting and as attached to these Minutes as Exhibit 5 be and the same is hereby approved, subject to the approval of the Consulting Engineer.

RESOLVED FURTHER, that the "Charter of motor coaches for making of motion pictures" as reviewed at this meeting and as attached to these Minutes as Exhibit 6 be and the same is hereby approved, subject to the approval of the Consulting Engineer.

Terminal at Pacific Ocean Park Amusement Center

After discussion, upon motion duly made, seconded and unanimously carried, it was resolved:

WHEREAS, the opening of Pacific-Ocean Park Amusement Center in Ocean Park will cause an increased passenger load on the Authority's Line No. 75; and

WHEREAS, such increased passenger load will require turning and terminal facilities in the vicinity of Ashland Avenue and Main Street;

NOW, THEREFORE IT IS HEREBY RESOLVED, that the General Manager is authorized to install such turning and terminal facilities in the vicinity of Ashland Avenue and Main Street as requested at this meeting.

RESOLVED FURTHER, that the General Manager is authorized to install those terminal layover zones, passenger stops and bus loading zones that may be required in this same vicinity.

RESOLVED FURTHER, that the General Manager shall submit a report when the above authorized action has been completed. This report shall include the location of all installations and the expenses incurred, as well as any further information he may wish to include.

Turn-around at Crenshaw and 54th Street

After discussion, upon motion duly made, seconded and unanimously carried, the following resolution was adopted:

WHEREAS, the Authority now operates a turn-around at Crenshaw and 54th Street; and

WHEREAS, current excavation by the City of Los Angeles makes it impossible for the Authority to use such turn-around; and

WHEREAS, the General Manager recommends that a change in said turn-around facilities be authorized until the completion of the above-mentioned excavation;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the routing for the Crenshaw and 54th Street terminal be changed in the manner requested at this meeting, provided that such change shall in no way effect the existing bus stop locations of the Authority.

Changes of Bus Stops

Mr. Bass reported that since the Authority's operations started on March 3, 1958, approximately 207 stop zones have been established, 20 have been abandoned and one has been relocated, all at a total cost of \$1,673.37. Mr. Bass filed with the Authority a list of all such bus stop changes made from March 3, 1958 to date. After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the report of the General Manager relating to bus stop changes be and the same is hereby ratified and approved;

RESOLVED FURTHER, that said report be lodged with the Secretary of the Authority.

Relocation of Fare Zone on Bellflower Line

After discussion, upon motion duly made, seconded and unanimously carried, it was resolved:

WHEREAS, the General Manager recommends that the Authority's "fare limit point" on its Los Angeles-Bellflower Line at Lakewood Boulevard at Compton Boulevard be changed to Lakewood Boulevard at the Pacific Electric tracks; and

WHEREAS, this change of approximately 600 feet will have no effect on the Authority's revenues; and

WHEREAS, such change will cause this "fare limit point" to correspond more closely to the former "fare limit point" on the rail service operated between Los Angeles and Bellflower;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the General Manager is authorized to make the above-described "fare limit point" change, subject to approval of the Consulting Engineer.

