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LOS ANGELES METROPOLITAN TRANSIT AUTHORITY

Minutes of Regular Meeting of the Members of the Authority

March 3, 1959

Upon notice duly given, the members of the Los Angeles Metropolitan Transit Authority met at a regular meeting at the Authority Board Room, 1060 South Broadway, Los Angeles 15, California, at 10:00 o'clock a.m. on March 3, 1959, at which time the Chairman called the meeting to order.

Chairman Carl P. Miller, Members Fred S. Dean, Hayden F. Jones, Russell A. Quisenberry, Arthur J. Will and Clarence A. Winder attended. Member Don Belding was absent. Also present were Executive Director Ralph P. Merritt; General Attorney Gerald G. Kelly; General Manager Cone T. Bass; Public Relations Director James H. Raport; Treasurer Wm. W. Wakelee; Ernest R. Gerlach of Coverdale & Colpitts, Consulting Engineers; Secretary Virginia L. Rees; Administrative Assistant James H. Lyons; Stephen O'Donnell, John Wagner and R. O. Christiansen of the Public Relations Division; representatives of the press; and the public.

The Minutes of the regular meeting held on February 17, 1959 were approved.

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Election of Officers

The Nominating Committee, composed of Clarence A. Winder, Chairman, and Russell A. Quisenberry and Fred S. Dean, Members, reported their nominations of Carl P. Miller for Chairman, Clarence A. Winder for Vice-Chairman, Virginia L. Rees for Secretary, and Wm. W. Wakelee for Treasurer. The Chairman called for other nominations. None were made. After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the nominations be closed and that the Secretary be and she hereby is instructed to cast a unanimous ballot for the following officers of the Authority who shall serve from March 3, 1959 to March 3, 1960:

March 1, 1960
For Chairman: Carl P. Miller
For Vice-Chairman: Clarence A. Winder
For Secretary: Virginia L. Rees
For Treasurer: Wm. W. Wakelee

Advertising Contract with Honig-Cooper, Harrington and Miner

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Executive Director be and he is hereby authorized to execute on behalf of the Authority the contract with Honig-Cooper, Harrington and Miner read in its entirety at this meeting, such contract to be subject to the approval of the General Attorney.

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Agreement with City of Los Angeles

The General Attorney reported that by action taken on February 25, 1959 the City Council of the City of Los Angeles did by unanimous action approve the agreement and ordinances discussed at the Authority meeting on August 5, 1958. Mr. Kelly reported that the City Council's action concluded a year of negotiations between the Authority and the City. After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the City Council of the City of Los Angeles; the Board of Public Utilities and Transportation; T. M. Chubb, Chief Engineer and General Manager of the Public Utilities and Transportation Department; Roger Arnebergh, City Attorney; and Alan G. Campbell, Assistant City Attorney, be and they are hereby commended by the Los Angeles Metropolitan Transit Authority; and the Authority does hereby express its appreciation to them for their splendid cooperation and assistance in the solving of the mutual problems of the Authority and the City of Los Angeles in connection with the repeal of franchises held by former private transit companies and in reaching agreement on track removal problems;

RESOLVED FURTHER, that it is the Authority's unanimous hope that the warm working relationship with the City of Los Angeles so established will continue permanently to the mutual benefit of both the Authority and the City of Los Angeles.

RESOLVED FURTHER, that the Secretary be and she is hereby instructed to file the above resolutions in the records of the Authority and to forward copies to the individuals and public bodies named therein.

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Labor - State Conciliation Service Hearing

The General Attorney reported on the Findings, Opinion and Recommendations of the Hearing Officer in the current representation proceedings before the State Conciliation Service and read in full the "Proposed Order" appearing on pages 42 through 45 of the Hearing Officer's report, a copy of which report is on file in the office of the Secretary. After discussion, upon motion duly made, seconded and unanimously carried, the following resolution was adopted:

WHEREAS, the Hearing Officer in the current representation proceedings involving Authority employees has filed his "Findings, Opinion and Recommendations"; and

WHEREAS, the pertinent rules of the State Conciliation Service allows the Authority 20 days from the date of such filing to file exceptions to said "Findings, Opinion and Recommendations";

NOW THEREFORE, BE IT RESOLVED, that the General Attorney be and he is hereby authorized to waive said right to file exceptions and to notify the State Conciliation Service that the Authority accepts in full the above-mentioned "Findings, Opinion and Recommendations of the Hearing Officer."

Labor - Report on Litigation

The General Attorney reported that on February 27, 1959 the Honorable Ellsworth Meyer, Judge of the Superior Court, handed down a Memorandum of Decision in the case of Donnelly v. Los Angeles Metropolitan Transit Authority wherein the position of the Authority was sustained. The court ordered that the peremptory writ of mandate sought by the plaintiff

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be denied and instructed counsel for the Authority to prepare findings and a judgment.

Report of Public Relations Director

Mr. Raport presented the report of the Public Relations Division. A copy of said report is on file in the office of the Secretary.

Report of Treasurer

Mr. Wakelee presented the March 3, 1959 report of the Treasurer. A copy of said report is on file in the office of the Secretary.

Approval of Work Orders

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that Work Order No. 1166, in the amount of \$1,700, covering cost of paving in connection with track reconstruction on Pico Blvd. between Windsor Blvd. and Lucerne Blvd., be and the same is hereby approved.

RESOLVED FURTHER, that Work Order No. 1167, in the amount of \$1,450, for the purchase and installation of one Motor Drive Lathe, complete with Drum Control Switch and Three Jaw Cushman Chuck, be and the same is hereby approved; and the General Manager is hereby authorized to dispose, in a manner to the best interest of the Authority, Mulliner Enlund Lathe No. 5.

RESOLVED FURTHER, that Work Order No. 1169, in the amount of \$1,800, for the purchase and installation of one Ingersoll-Rand 10 TD Air Compressor

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in the basement of the Transit Authority Building, be and the same is hereby approved; and the General Manager is hereby authorized to dispose, in a manner to the best interest of the Authority, one worn-out air compressor.

Disposal of Surplus Property

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the General Manager be and he is hereby authorized to dispose of the following items in a manner to the best interest of the Authority:

- a. Worn out Underwood manual typewriter, Serial No. S5414502-11.
- b. 1 portable Underwood Typewriter #G 1949046
1 portable Underwood Typewriter #G 1947595
1 standard Underwood Typewriter #M 5173076-11
1 standard Underwood Typewriter #M 5172825-11
1 Underwood Typewriter & Metal Stand #14-6070605
1 Underwood Typewriter & Metal Stand #14-6071855
- c. 1 3-column Cardex file
2 Portable Electric Fans
1 Filing Cabinet (18"x28"-6 card drawers; 1 legal drawer)
1 Filing Cabinet (18"x28"-5 drawers; legal)
6 Flash Cameras with Flashes
1 Copyright Duplicator
- d. 1 - 10" Lens for 16MM.
1 Minocular View Finder for 10" Lens
1 - 4" Lens
1 - 4" Lens Adapter
1 Series 6 Adapter Ring
1 Density Filter
1 - 16MM Eastman Magazine Movie Camera with 1" Lens and Carrying Case

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Lease with AFL-CIO Sub-Regional Office, Region. 22

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Executive Director be and he is hereby authorized to execute on behalf of the Authority as Lessor a two-year Lease, effective April 1, 1959, with AFL-CIO Sub-Regional Office, Region 22, for Rooms 707, 708, 709 and 710 of the Transit Authority Building, at a monthly rental of \$264.00, said lease to be subject to approval by the General Attorney. X

Concession Stand Lease with McCaffery

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Executive Director be and he is hereby authorized to execute on behalf of the Authority as Lessor a renewal Lease for a three-year period effective April 1, 1959 with Raymond R. McCaffery and Iva Lue McCaffery for the leasing of space in the Whittier Bus Station to be used in the operation of a concession stand, at a monthly rental of \$50, plus 7% of gross receipts in excess of \$1,000 per month, said lease to be subject to approval by the General Attorney. X

Approval of Route Change - Florence-Soto and West 54th Street-North Main Street Motor Coach Lines

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the operation of the Florence-Soto Motor Coach Line and the West 54th Street-North Main Street Motor Coach Line over the routes described at this meeting and as filed with the Secretary be and the same is hereby approved.

unanimously carried, it was

RESOLVED, that the report of the General Manager relating to bus stop changes as discussed at this meeting and as filed with the Secretary be and the same is hereby ratified and approved.

Report of Purchasing Committee

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Report of Purchasing Committee of Authorizations for period from February 18, 1959 through March 2, 1959 be and the same is hereby ratified and approved and the appropriate payments are hereby authorized.

RESOLVED FURTHER, that said report be filed with the Secretary of the Authority.

Business Development and Information Division

The Executive Director proposed a reorganization plan for the Public Relations Division whereby such division would be eliminated and a new division to be called "Business Development and Information Division" would be created. A chart showing the organizational breakdown of this new division is attached to these Minutes as Exhibit 1. After discussion, upon motion duly made, seconded and unanimously carried, the following resolutions were adopted:

WHEREAS, in keeping with the Authority's policy of integrating and streamlining activities, it is the Authority's desire that the Public Relations Division be eliminated and a new division to be called "Business Development and Information Division" be created; and

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WHEREAS, the Business Development and Information Division will have four major sections rather than six major sections as previously set up for the Public Relations Division;

NOW THEREFORE, BE IT RESOLVED that the Public Relations Division be and the same is hereby abolished;

RESOLVED FURTHER, that a new division to be called the "Business Development and Information Division" be and the same is hereby created;

RESOLVED FURTHER, that the Business Development and Information Division be and the same is hereby divided into four major sections to be called Advertising & Sales Promotion, Community Relations, Public Information, and Internal Communications as more specifically set forth in Exhibit 1 to these Minutes;

RESOLVED FURTHER, that the title of Public Relations Director be and the same is hereby changed to Director of Business Development and Information Division.

Non-Contract Personnel Actions

The Executive Director gave the following report with reference to action on certain non-contract personnel: Pursuant to the acquisition of certain assets of Los Angeles Transit Lines, Metropolitan Coach Lines and Asbury Rapid Transit System on March 3, 1958, and the merging of operations, the Authority also merged substantially all the managerial personnel of the three companies. The Authority's purchase agreements provided that such managerial employees would be retained for one year. This agreement expires today, March 3, 1959. Acting upon the instructions of the Authority, and

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after consultation with department heads and the review of the responsibilities and records of the 73 managerial employees covered by these agreements, the Executive Director now reports that 12 separation notices will be delivered today. These employees will be eligible to receive full salary to date, vacation allowances for 1958 and 1959, two weeks' salary as severance pay, and the pension rights which each has accrued. The total annual payroll savings will be approximately \$100,000.

Next Meeting

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the next regular meeting of the Authority be held at the Authority's Board Room at the Transit Authority Building, 1060 South Broadway, at 10:00 a.m. on March 17, 1959.

There being no further business before the meeting, it adjourned.

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