

LOS ANGELES METROPOLITAN TRANSIT AUTHORITY

Minutes of Special Meeting of
the Members of the Authority

March 31, 1964

Upon notice duly given, the Members of the Los Angeles Metropolitan Transit Authority met at a special meeting in the Authority Board Room, 1060 South Broadway, Los Angeles, California, at 10:30 a.m. on March 31, 1964, at which time the Chairman called the meeting to order.

Chairman A. J. Eyraud, Members Walter M. Briggs, Fred S. Dean, N. R. Dumont, Martin Pollard and Warden Woolard were present. Member Mark Boyar was absent. Also present were Executive Director C. M. Gilliss; General Manager Cone T. Bass; Controller H. L. Black; Director of Public Relations R. O. Christiansen; Chief Engineer Ernest R. Gerlach; Thomas J. Reilly of Musick, Peeler & Garrett; Secretary Virginia L. Rees and the public.

Report of Director of Public Relations

Mr. Christiansen presented the report of the Public Relations Department, a copy of which is on file with the Secretary.

Audited Financial Statements for the Year 1963

Mr. Black presented the audited Financial Statements of the Authority for the year, 1963, a copy of which is on file with the Secretary.

Soto Substation Property - Award of Sale

After discussion, upon motion duly made, seconded and unanimously carried, the following resolutions were adopted:

WHEREAS, on February 4, 1964, the Authority under the heading "Soto Substation Property - Authorization to Call for Bids," authorized the Purchasing Agent to call for bids on the real property described in said resolution at a total minimum price of \$7,500.00; and

WHEREAS, the Purchasing Agent called for bids on the real property described (Bid No. 3-6424); and

WHEREAS, bids were received from three (3) individuals and/or firms; and

WHEREAS, the Purchasing Agent has certified the bid of J. Arturo Guillen in the amount of \$11,006.00 as being the highest responsible bid;

NOW, THEREFORE, BE IT RESOLVED, that the bid of J. Arturo Guillen in the amount of \$11,006.00 covering the Soto Substation property located at 560 South Soto Street, Los Angeles, be and the same is hereby accepted; disposition of the said property to be subject to the approval of the Consulting Engineer and subject to the retention of all oil, gas and other minerals below a depth of 500 feet;

RESOLVED FURTHER, that the Executive Director and the General Attorney be and they hereby are authorized to take any and all actions necessary to complete the sale of said property, and to agree to the normal expenses of the escrow.

License Agreement with Guho Corporation - Storage of Spoil Material

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Executive Director be and he is hereby authorized to execute on behalf of the Authority a License Agreement between the

Authority, Licensor, and Guho Corporation, Licensee, permitting the use of the southerly 110 feet of the Authority's property located at the northwest corner of 12th Place and Georgia Street, Los Angeles, for the temporary storage of spoil material, at a monthly consideration of \$25.00; form of agreement to be subject to the approval of the General Attorney.

Changes of Bus Stop Zones

The General Manager reported that for the purpose of more efficient operation and more convenience to the public, certain changes had been made in bus stops. After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the report dated March 23, 1964 relating to changes of bus stop zones, filed with the Secretary, be and the same is hereby ratified and approved.

Report of Purchasing Agent - Statement of Materials and Supplies Account

The General Manager reported that pursuant to Section 8.6 E of the Rules and Regulations, the Purchasing Agent had submitted Statement of Materials and Supplies Account for the month of February, 1964, a copy of which report is on file with the Secretary.

Report of Purchasing Committee

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Report of the Purchasing Committee for the period of March 17, 1964 through March 30, 1964, as discussed at this meeting and

attached to these minutes as Exhibit 1, be and the same is hereby ratified and approved, and the appropriate payments are hereby authorized.

Changes of Route Description - Line No. 86

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the General Manager be and he is hereby authorized to make those changes in route on Line No. 86, as discussed at this meeting and as described in report dated March 19, 1964 filed with the Secretary, effective April 1, 1964; subject to the prior approval of the Consulting Engineer;

RESOLVED FURTHER, that the General Manager be and he is hereby authorized to make appropriate revisions in the Official Route Authorizations of the Authority as adopted on April 5, 1960 to reflect the above changes in route description.

Changes of Route Description - Line Nos. 59, 60, 62, 82 & 99

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the General Manager be and he is hereby authorized to make those changes in route on Line Nos. 59, 60, 62, 82 and 99, as discussed at this meeting and as described in report dated March 19, 1964 filed with the Secretary, effective as of May 3, 1964; subject to the prior approval of the Consulting Engineer;

RESOLVED FURTHER, that the General Manager be and he is hereby authorized to make appropriate revisions in the Official Route Authorizations of the Authority as adopted on April 5, 1960 to reflect the above changes in route description;

RESOLVED FURTHER, that the General Manager be and he is hereby authorized to make appropriate revisions in the Los Angeles Metropolitan Transit Authority Interurban Passenger Tariff No. 9 as adopted on March 30, 1962 involving Line Nos. 59,

60, 62, 82 and 99, as described in report dated March 19, 1964 filed with the Secretary.

A.T.A. Western Regional Conference - April 5 - 8, 1964

Mr. Gilliss announced that the Authority will host the American Transit Association Western Regional Conference to be held on April 5 through April 8, 1964 at the Biltmore Hotel in Los Angeles, and expressed the hope that the Members would be able to attend.

Employees - Non-Contract - Salary Adjustments

Mr. Woolard, Chairman of the Personnel Committee, presented the Personnel Committee's recommendations for certain adjustments and reclassifications of non-contract positions, as well as an across-the-board salary adjustment. A copy of Mr. Woolard's report is on file with the Secretary.

Thereupon, Mr. Pollard entered the meeting.

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Los Angeles Metropolitan Transit Authority Position Classification and Salary Plan, adopted by the Authority on February 16, 1960, be and hereby is amended effective as of March 22, 1964 by increasing the schedule of rates by 5%, excluding, however, the management positions removed from said Plan as set forth in resolution adopted by the Authority on December 17, 1963.

RESOLVED FURTHER, that the following changes in personnel classifications under the Los Angeles Metropolitan Transit Authority Position Classifi-

education and Salary Plan be and the same are hereby approved:

(a) Elimination of:

Dept.	Position	Salary		Effective Date
		Range	Step	
3100	Secretary I	12	D	4/12/64
3400	Joint Pole Rep.	22	E	6/1/64

(b) Establishment of:

Dept.	Position	Salary		Effective Date
		Range	Step	
2100	Secretary IV	19	C	4/12/64

(c) Reclassification of:

Dept.	Incumbent	From		To		Effec. Date	Anniv. Date
		Position	Position	Range	Step		
2100	C. Whitman	Sec'y III	Sec'y IV	19	D	3/22/64	3/22/64
2300	F. Ryan	Sec'y III	Sec'y IV	19	D	3/22/64	3/22/64
2400	J. Day	Sec'y II	Sec'y III	17	C	3/22/64	3/22/64
2400	D. Beane*	Sec'y II	Sec'y III	17	B	3/22/64	1/1/64
3800	A. Swanson	Sec'y II	Sec'y III	17	C	3/22/64	3/22/64
3700	D. Delp	Sec'y II	Sec'y III	17	C	3/22/64	3/22/64

*Anniversary Date remains unchanged

(d) Reclassification of:

Dept.	Position	From		To		Effec. Date	Anniv. Date
		Range	Step	Range	Step		
3400	Prop'ty Maint. Foreman	21	E	22	E	3/22/64	3/22/64
3900	Service Inspec. I(10)	14		16		3/22/64	3/22/64
3900	Service Inspec. II (4)	15		17		3/22/64	3/22/64
3900	Sr. Service Inspector	17		19		3/22/64	3/22/64

State Compensation Insurance Fund - Workmen's Compensation Excess Liability

After discussion, upon motion duly made, seconded and unanimously carried, the following resolution was adopted:

WHEREAS, on March 1, 1964 the Authority became self-insured with respect to its workmen's compensation liability; and

WHEREAS, the Insurance Committee has recommended that the Authority obtain excess coverage insurance covering the Authority's liability for

any accident or occurrence in excess of \$25,000.00, to a maximum of \$1,000,000.00; and

WHEREAS, the General Attorney has advised that, under Insurance Code Section 11870, such excess coverage insurance cannot be purchased from a private insurance company unless the State Compensation Insurance Fund has refused to accept the risk; and

WHEREAS, the State Compensation Insurance Fund has agreed to provide such excess coverage insurance, effective as of 12:01 A.M., March 5, 1964, at the annual premium rate of \$0.1375 per \$100.00 of the gross payroll of all employees without limitation or deductions, payable annually in advance on the basis of rate times the projected annual gross payroll, with annual adjustments of premium to rate times actual gross payroll;

NOW, THEREFORE, BE IT RESOLVED, that the action of the Insurance Committee and Authority staff in arranging with the State Compensation Insurance Fund for such excess coverage insurance effective as of 12:01 A.M., March 5, 1964 be, and it hereby is, ratified and approved.

RESOLVED FURTHER, that the offer of the State Compensation Insurance Fund to provide such excess coverage insurance effective as of 12:01 A.M., March 5, 1964, at the annual premium rate of \$0.1375 per \$100.00 of the gross payroll, payable as hereinabove set forth, be, and it hereby is, accepted.

RESOLVED FURTHER, that, subject to the prior receipt of a policy of insurance which is approved by the Insurance Committee and approved as to form by the General Attorney, the Treasurer or the Assistant Treasurer be, and he hereby is, authorized to pay to the State Compensation Insurance Fund the sum of \$41,250.00, as advance premium for the period from March 5, 1964 through February 28, 1965.

There being no further business, the meeting adjourned.

VIRGINIA L. REES

Secretary