

LOS ANGELES METROPOLITAN TRANSIT AUTHORITY

Minutes of Regular Meeting of
the Members of the Authority

May 20, 1958

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Upon notice duly given, the members of the Los Angeles Metropolitan Transit Authority met at a regular meeting at the Authority's Board Room, 1060 South Broadway, Los Angeles 15, California, at 3:00 o'clock p.m. (P.S.T.) on May 20, 1958, at which time the Vice-Chairman called the meeting to order.

Vice-Chairman Clarence A. Winder, Members Don Belding, Fred S. Dean, Hayden F. Jones, Russell A. Quisenberry, and Arthur J. Will attended. Chairman Carl P. Miller was absent. Also present were Executive Director Ralph P. Merritt, General Attorney Gerald G. Kelly, General Manager Cone T. Bass, Public Relations Director James H. Raport, Controller Wm. W. Wakelee, Ernest Gerlach and Clark Abbott of Coverdale & Colpitts, Consulting Engineer of the Authority, Secretary Virginia L. Rees, Administrative Assistant James H. Lyons, Stephen O'Donnell of the Public Relations Department, Roderick M. Hills of Musick, Peeler & Garrett, representatives of the press, and the public.

The minutes of the regular meeting held on May 1, 1958 were approved.

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Extension of Pacific Electric Agreements

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Executive Director and General Attorney be and they hereby are authorized to negotiate an appropriate extension of present Pacific Electric agreements including Long Beach and San Pedro Lines.

RESOLVED FURTHER, that upon the completion of said negotiations, the Executive Director and General Attorney shall submit a proposed extension of these Pacific Electric agreements for approval by Members of the Authority.

Extension of Various Tire Contracts

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Executive Director be and he is hereby authorized to extend existing tire contracts taken over by the Authority from Metropolitan Coach Lines, Los Angeles Transit Lines, and Asbury Rapid Transit System, which expire prior to June 30, 1959 in order to provide for a uniform tire contract commencing on the date of the expiration of the last contract in June, 1959, said uniform tire contract to be let in a manner to be subsequently specified by the Authority Board.

Authorization for Ads in Bellflower Area

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Public Relations Director be and he is hereby authorized to purchase ads in community newspapers in the Lynwood-Paramount-Bellflower area in an amount not to exceed \$300.00 to publicize the new Bellflower Line Motor Coach operations.

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Report of Coverdale & Colpitts

Mr. Clark Abbott of Coverdale & Colpitts made a report to the Authority, a copy of which report is attached hereto as Exhibit 1.

Service Changes and Re-routing of Lines

After discussion, upon motion duly made, seconded and unanimately carried, the following resolutions were adopted:

Line No. 75

WHEREAS, the General Manager recommends that Transit Authority Line No. 75 be rerouted and restrictions lifted in the manner described at this meeting and in the memorandum inserted in the minute book immediately following these minutes as Exhibit 2; and

WHEREAS, such routing change will in no way tend to reduce the net revenues of the Authority below the amounts required by the provisions of Section 1002 of the Trust Indenture; and

WHEREAS, this rerouting of Line No. 75 provides services equal to those now provided by both Line No. 75 and Line No. 35;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that Transit Authority Line No. 75 be rerouted and restrictions lifted as hereinabove mentioned;

RESOLVED FURTHER, that Transit Authority Line No. 35 be eliminated.

RESOLVED FURTHER, that the General Manager is authorized to establish such zones as may be required on said line for the loading and unloading of passengers; such authorization shall include the painting of curbs, the erection of signs and the preparation of the area for the loading and unloading of passengers;

RESOLVED FURTHER, that the General Manager

shall submit a report of his action when such zones have been completed; this report shall include the location of each zone established and the expenses incurred, as well as any further information he may wish to include.

Line No. 86

WHEREAS, passengers may not be picked up or discharged on Transit Authority Line No. 86 between downtown Los Angeles and Hyperion and Riverside Drive; and

WHEREAS, the General Manager recommends that this restriction be removed in the manner described at this meeting and in the memorandum inserted in the minute book immediately following these minutes as Exhibit 3;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the above-mentioned restrictions on Line No. 86 be removed.

Lines Nos. 24, 25 and 56

WHEREAS, certain road construction makes desirable the reroutings of Transit Authority Lines Nos. 24, 25 and 56; and

WHEREAS, the General Manager recommends that reroutings in said lines be made as described at this meeting and in his memorandum inserted in the minute book immediately following these minutes as Exhibit 4; and

WHEREAS, such routing changes will in no way tend to reduce the net revenues of the Authority below the amounts required by the provisions of Section 1002 of the Trust Indenture; and

WHEREAS, the reroutings of said lines shall provide services equal to those now provided on said lines;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the General Manager is authorized to inaugurate the above proposed reroutings on Lines Nos. 24, 25 and 56, provided that such reroutings shall be for sixty days only.

Line No. 24

WHEREAS, certain restrictions now exist on Los Angeles-San Fernando Line No. 24; and

WHEREAS, the General Manager recommends that these restrictions be removed in the manner described at this meeting and in the memorandum inserted in the minute book immediately following these minutes as Exhibit 5;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the above-mentioned restrictions on Los Angeles-San Fernando Line No. 24 be removed.

Lines Nos. 59, 60 and 62

WHEREAS, the City of Riverside has recently made Seventh and Eighth Streets in that city one-way streets; and

WHEREAS, such action requires the rerouting of Transit Authority Lines Nos. 59, 60 and 62; and

WHEREAS, the General Manager recommends that said lines be rerouted in the manner described at this meeting and in his memorandum inserted in the minute book immediately following these minutes as Exhibit 6; and

WHEREAS, such routing changes will in no way tend to reduce the net revenues of the Authority below the amounts required by the provisions of Section 1002 of the Trust Indenture; and

WHEREAS, the reroutings of said lines shall provide services equal to those now provided on said lines;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the General Manager is authorized to inaugurate the above proposed reroutings on Lines Nos. 59, 60 and 62.

La Cienega Line

WHEREAS, the General Manager recommends that a new Transit Authority line be established on La

Cienega Boulevard in the manner described at this meeting and as set out in detail in the memorandum inserted in the minute book immediately following these minutes as Exhibit 7;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the General Manager is authorized to inaugurate the above-mentioned new line on La Cienega Boulevard for a sixty-day, seven day a week trial period;

RESOLVED FURTHER, that at the end of said period the General Manager shall report to the Members of the Authority as to the advisability of continuing such service;

RESOLVED FURTHER, that the General Manager is authorized to establish such zones as may be required on said line for the loading and unloading of passengers; such authorization shall include the painting of curbs, the erection of signs and the preparation of the area for the loading and unloading of passengers;

RESOLVED FURTHER, that the General Manager shall submit a report of his action when such zones have been completed; this report shall include the location of each zone established and the expenses incurred, as well as any further information he may wish to include.

Bellflower Line

WHEREAS, at its regular meeting of May 1, 1958 the Authority authorized the General Manager to institute a motor coach line in lieu of the rail service operated on the so-called "Bellflower Line";

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the General Manager is authorized to establish such zones as may be required on said line for the loading and unloading of passengers; such authorization shall include the painting of curbs, erection of signs, and the preparation of the area for the loading and unloading of passengers;

RESOLVED FURTHER, that the General Manager shall submit a report of his action when such zones have been completed; this report shall include the loca-

tion of each zone established and the expenses incurred, as well as any further information he may wish to include.

Report of Public Relations Director

Mr. Raport presented to the meeting a report on the activities of the Public Relation's Department. After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the sum of \$1500.00 be and it hereby is appropriated for use by the Public Relations Director, with approval of the Executive Director, for publicizing the new service on La Cienega Boulevard and the Central Business District Loop Service.

Report of Controller

Mr. Wakelee presented to the meeting a report on departmental organization, assignment of personnel and titles, and definition of responsibilities. After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Table of Organization presented at this meeting, which is attached hereto as Exhibit 8, be and the same is hereby approved.

Revocation of Appointment as Assistant Treasurer

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the appointment of J. L. Pujol as Assistant Treasurer be and the same is hereby revoked.

Authorization to Sign Checks

After discussion, upon motion duly made, seconded and unanimously carried, the following resolutions were adopted:

RESOLVED, that the Bank of America National Trust and Savings Association as a designated depository of this Authority be and it (including its correspondent banks) is hereby authorized, requested and directed to honor all checks, drafts or other orders for the payment of money drawn in the Authority's name on its accounts (including those drawn to the individual order of any person or persons whose names appear thereon as signer or signers thereof) when bearing the facsimile signatures of the following, as indicated:

<u>Signed by</u>	<u>Countersigned by any one of the following</u>
Martin Pollard, Treasurer	Carl P. Miller, Chairman
S. Underwood, Assistant Treasurer	Clarence A. Winder, Vice Chairman
T. V. Collins, Assistant Treasurer	Ralph P. Merritt, Executive Director
H. L. Black, Assistant Treasurer	

and the Bank of America National Trust and Savings Association (including its correspondent banks) shall be entitled to honor and to charge the Authority for all such checks, drafts or other orders for the payment of money, regardless of by whom or by what means the actual facsimile signature or signatures thereon may have been affixed thereto, if such facsimile signature or signatures resemble the facsimile specimens from time to time filed with the Bank of America National Trust and Savings Association by the Secretary or other officer of the Authority. That all previous authorizations for the signing and honoring of checks, drafts or other orders for the payment of money drawn on the said Bank of America National Trust and Savings Association by the Authority are hereby continued in full force and effect as amplified hereby.

RESOLVED FURTHER, that the Chairman and Secretary

be and they are hereby authorized to execute a Certificate of Authority of Officers to the Bank of America National Trust and Savings Association; and that the officers named therein have been duly elected and are now qualified to sign as such officers on behalf of the Authority; and that the specimen signatures appearing opposite the names and titles on the Certificate of Authority of Officers are the Genuine signatures of such officers and that the Bank of America National Trust and Savings Association, Corporate Trust Department, is authorized to recognize these signatures until written notice to the contrary is given to said Bank.

Calendar Year Basis for Annual Audits

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the calendar year be used as a basis for annual audits as set forth in the Trust Indenture, dated January 1, 1958 between the Authority and Bank of America National Trust and Savings Association.

Trustee's Fees

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the schedule of fees of the Bank of America National Trust and Savings Association under the Trust Indenture of January 1, 1958, as set forth in the Bank of America's letter of May 8, 1958, be and the same is hereby approved.

RESOLVED FURTHER, that the schedule of fees of the Bank of America National Trust and Savings Association under the Equipment Trust Agreement of March 1, 1958, as set forth in the Bank of America's letter of April 28, 1958, be and the same is hereby approved.

Monthly Financial Report of Operations

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the monthly financial report of operations as presented to the Trustee and Consulting Engineer pursuant to Section 1010 of the Trust Indenture shall be presented to the Authority Board at its first regular meeting of each month. Said financial report will cover the period of the second preceding month.

Pacific Ocean Park Ad

After discussion, upon motion duly made, seconded and unanimously carried, the following Resolution was adopted:

WHEREAS, Pacific Ocean Park has requested that promotional advertising on its behalf be placed on the back of the Authority's identification checks; and

WHEREAS, the General Manager recommends that a contract for such advertising be entered into by the Authority;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the General Manager is authorized to negotiate and enter into a contract with Pacific Ocean Park to provide for the above-mentioned advertising, provided that said contract shall be approved as to form by the General Attorney.

Payment to Los Angeles Transit Lines

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the sum of \$2,500 be paid to Los Angeles Transit Lines in reimbursement of payment under protest of premium on franchise faithful

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performance bond No. 4783095 issued by Fidelity & Deposit Company of Maryland, which payment has been approved by the General Attorney.

Purchase of 10 H.P. U.S. Motor

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the General Manager be and he is hereby authorized to purchase on behalf of the Authority a 10 H.P. U.S. Motor Model 43-324-41-V E U H, to be used at Generator Test Stand at South Park Shops, the expenditure for such purchase not to exceed \$1,700.00.

Report of Purchasing Committee

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Report of Purchasing Committee of Authorizations from May 6, 1958 to May 19, 1958, as attached hereto as Exhibit 9, be and the same is hereby ratified and approved and the appropriate payments are hereby authorized.

Employment of Draftsman

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Executive Director be and he is hereby authorized to employ a draftsman at a salary of \$450.00 per month.

Rules and Regulations

After discussion, upon motion duly made, seconded and unanimously carried, the following Resolutions were adopted:

RESOLVED, that Section 3.4 of Article III of the Rules and Regulations of the Los Angeles Metropolitan Transit Authority be amended to read in its entirety as follows:

"3.4 Meetings to be Public. The Secretary of the Authority shall retain a copy of the notice of the meeting and communicate the information contained therein to any person requesting the same. Any member of the public, including representatives of the press or otherwise, may attend the meetings of the Authority, provided that the Members of the Authority may meet in an executive session to consider and act upon financial or personnel matters which, if made public at the time of such meeting, would be detrimental to the best interests of the Authority. Such executive sessions may be held only upon the vote of four members of the Authority made at a meeting of the Authority or by the presentation to the Executive Director of a writing signed by four Members of the Authority requesting such executive session. All minutes of such executive sessions shall be made public at the earliest possible time that such disclosure may be made without detriment to the Authority. The Members of the Authority shall not have sessions for the discussion of Authority business except as provided in this Article; provided that nothing in this Article shall be construed as preventing the Authority from conducting study sessions as a Committee of the Whole in the manner prescribed under Article IV."

RESOLVED FURTHER, that Article IV of the Rules and Regulations of the Authority be amended to read in its entirety as follows:

"IV. Committees

"4.1 Committee of the Whole. The Authority by Board action may from time to time refer matters to the Committee of the Whole for study. The Committee of the Whole may not act on behalf of the Authority. The membership of the Committee of the Whole shall consist of every member of the Authority.

"4.2 Special Committees. Special committees may be created from time to time for special projects by action of the Authority. Any such committee may be discharged from further duties by Authority action at any meeting. All members of special committees shall be appointed by the Chairman with the consent of a majority of the members, exclusive of the Chairman, and need not be members of the Authority. The Chairman of any special committee shall be a member of the Authority. The Chairman of the Authority and the Executive Director shall be ex officio a member of all committees except the Nominating Committee. The function of any committee shall be limited to study of those matters referred to such committee. If all of the Authority members are not members of a special committee, the special committee's report must be made to the Committee of the Whole so that all members of the Authority will be informed of the results of the special committee's study. The Committee of the Whole shall when fully apprised of the contents of such report set the subject matter for public discussion and action at a special or regular meeting of the Authority."

State of California Utilities Agreement

After discussion, upon motion duly made, seconded and unanimously carried, the following Resolution was adopted:

WHEREAS, the State of California, Department of Public Works, Division of Highways, has requested the Authority to execute a Utilities Agreement numbered 7Ut-1810; and

WHEREAS, by the terms of this agreement, a copy of which is inserted into the minute book immediately following these minutes as Exhibit 10, the State of California is obligated to pay all expenses connected with the relocation of certain utility facilities necessitated by the construction of the so-called Golden State Freeway;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Executive Director is authorized to execute this agreement on behalf of the Authority.

Employees' Payroll Deductions

After discussion, upon motion duly made, seconded, and unanimously carried, the following Resolutions were adopted:

WHEREAS, the Authority has in accordance with the past practice of Los Angeles Transit Lines and Metropolitan Coach Lines made payroll deductions from the pay checks of its employees in order that these employees might purchase certain items from various suppliers; and

WHEREAS, Los Angeles Transit Lines and Metropolitan Coach Lines represented to such suppliers that such deductions would be made; and

WHEREAS, by opinion dated May 7, 1958, the General Attorney has advised that certain of these deductions may not properly be made by the Authority; and

WHEREAS, to recent date various of these suppliers, relying upon the representation of Los Angeles Transit Lines and Metropolitan Coach Lines that all the above-mentioned deductions would be made, have furnished Authority employees with types of merchandise that may not, in the opinion of the General Attorney, be purchased by means of payroll deductions; and

WHEREAS, the Controller has notified all suppliers that in the future the Authority will make only those deductions which are stated to be proper by the General Attorney;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the above-mentioned deductions shall be continued with respect to all merchandise purchased prior to the date of the above-mentioned notice given by the Controller in accordance with the past practices of Los Angeles Transit Lines and Metropolitan Coach Lines;

RESOLVED FURTHER, that such deductions shall not be made in the future by the Authority except in accordance with the above-mentioned opinion of the General Attorney.

