

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of Regular Meeting of
the Board of Directors of the District

April 14, 1977

Upon notice duly given, the Board of Directors of the Southern California Rapid Transit District met at a regular meeting in the District Board Room, 425 South Main Street, Los Angeles, California, at 1:05 p.m. on April 14, 1977, at which time President Marvin L. Holen called the meeting to order.

Directors present:

George W. Brewster
Byron E. Cook
Marvin L. Holen
Gerald B. Leonard
Mike Lewis (entered at 2:26)

Thomas G. Neusom
Jay B. Price
Ruth E. Richter
Charles H. Storing
George Takei

Director absent:

Donald Gibbs

Staff present:

Jack R. Gilstrap, General Manager
Jack Stubbs, Asst. General Manager for Administration
Joe B. Scatchard, Controller-Treasurer-Auditor
George L. McDonald, Manager of Planning & Marketing
Suzanne Gifford, Assistant General Counsel
Richard Gallagher, Manager and Chief Engineer-Rapid Transit
John W. Wilkens, Manager of Employee Relations
John Walsh, Superintendent of Transportation
Helen M. Bolen, Assistant Secretary

Also present were members of the public and the news media.

Presentation of Fourth Quarter and the 1976 "Overall Winner" Safety Awards

President Holen presented to Division Manager Arthur Howard, representing the maintenance employees of Division No. 6, and to Division Manager L. E. Edmondson, representing transportation employees of Division 3 and 10, the Fourth Quarterly and the 1976 Overall Winner Safety Awards.

Presentation of Resolutions of Commendation to Former President Byron E. Cook and Former Vice-President Thomas G. Neusom

President Holen presented resolutions to Directors Cook and Neusom commending them for their leadership during their two-year tenure of office.

Item Added to the Agenda - Reinstatement of Saturday Service on Minibus Line No. 202, Reduction in Fare, and Discontinuance of Minibus Line No. 200

On motion of President Holen, seconded and unanimously carried, an item regarding the Down town Minibus Program was added to the agenda.

Director Takei reported that he and Director Richter had met with Councilman Lindsay. It was the consensus at their meeting that if Line No. 200 were to be terminated, which carries 30% of the total minibus ridership, and the total minibus funding were to be shifted to Line No. 202 which carries 70% of the minibus ridership, there would be sufficient funds to reimplement Saturday service on Line No. 202, and to reduce the fare from 25¢ to 15¢.

Director Takei further stated that Councilman Lindsay will introduce a resolution in the City Council after this Board has acted.

On motion of Director Takei, seconded and carried as noted below, the following resolution was adopted:

Resolution
No. assigned

) R-77-140

RESOLVED, that the General Manager is authorized
to:

- a. Reinstate Saturday service on Minibus Line No. 202;
- b. Lower the fare to fifteen (15) cents on Minibus Line No. 202; and
- c. Discontinue Minibus Line No. 200 and remove from the Official Route Descriptions Second Revised Page 200;

subject to the concurrence of the City and County of Los Angeles and the Community Redevelopment Agency, and subject to the approval of the Consulting Engineer.

Ayes: Brewster, Cook, Holen, Leonard, Neusom,
Price, Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Gibbs, Lewis

President Holen inquired if any consideration had been given to the possible extension of Line No. 202 to Chinatown on the north and to 11th Street on the south. Staff responded that while the lower fare will attract additional passengers, an extension of route might jeopardize the fiscal balance. This extension will be considered for incorporation into next year's operation.

Items Added to the Agenda - Report of the Rapid Transit Committee

On motion of Director Neusom, seconded and unanimously carried, items concerning the Rapid Transit Committee meeting on April 13 and Director Neusom's attendance at the County Transportation Commission were added to the agenda.

Resolution
No. assigned

) Director Neusom, Chairman of the Rapid Transit Committee reported that the Committee had considered the acquisition of the abandoned Southern Pacific Railroad Baldwin Park Line right-of-way, and the amendment of a contract with DeLeuw Cather & Company, covering Transit Planning Services. On motion of Director Neusom, seconded and carried as noted below, the committee recommendations were approved and the following resolutions were adopted:

R-77-141

RESOLVED, that the staff is directed to continue to work cooperatively with the City of El Monte, the County of Los Angeles and the City of Baldwin Park toward the acquisition of the abandoned Southern Pacific Railroad Baldwin Park Line right-of-way from Santa Anita Avenue in El Monte to LaRica Street in Baldwin Park for future rail or bus rapid transit extension, with the primary concern being that the State Law be carried out in that any land the District would obtain would be in fee simple with the District giving easements if necessary.

R-77-142

RESOLVED, that Requisition No. 7-8000-945 is approved, and the General Manager is authorized to amend an existing contract with DeLeuw Cather & Company, covering Transit Planning Services on the Regional Transit Development Program, at a cost not to exceed \$6,000, which project will be funded by Prop. 5 funds; form of amendment subject to approval of the General Counsel.

Ayes: Brewster, Cook, Holen, Leonard, Neusom,
Price, Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Gibbs, Lewis

Director Neusom reported that the Rapid Transit Committee had discussed the District's role in proceeding with the planning

) and engineering work on the rapid transit project. He also reported on his attendance at the County Transportation Commission meeting on April 13. There was discussion concerning a disparity between the action taken by the Transit Advisory Committee and the written recommendation.

Director Leonard stated that it appeared to be a question of an accurate reporting. He suggested that staff be directed to request a meeting of the Sub-Committee on TAC to review their original recommendations made and the subsequent recommendation made.

On motion of Director Neusom, seconded and carried as noted below, the following resolution was adopted.

R-77-143

RESOLVED, that the General Counsel is directed to request an opinion from the State Attorney General's Office clarifying the legal issues surrounding the role of the District in proceeding with the planning and engineering work on the rapid transit project, with respect to whom has the authority at this stage of the proceedings; with this opinion to be requested only when it becomes appropriate and upon motion of the Rapid Transit Committee.

Ayes: Brewster, Cook, Holen, Leonard, Neusom,
Price, Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Gibbs, Lewis

After discussion concerning the availability of agenda, minutes and reports of the Commission, on motion of Director Cook, seconded and carried as noted below, the following resolution was adopted:

Resolution
No. assigned

) R-77-144

RESOLVED, that the Secretary is directed to request from the Los Angeles County Transportation Commission a copy of the full agenda, with attachments and reports in advance of every meeting of the Commission, including meetings of all Committees and Sub-Committees of the Commission;

RESOLVED FURTHER, that the Secretary is directed to transmit a copy of the agenda for all Board meetings and Committee meetings to the Executive Director of the Los Angeles County Transportation Commission.

Ayes: Brewster, Cook, Holen, Leonard, Neusom,
Price, Richter, Storing, Takei

Noes: None

Abstain: None

Absent: Gibbs, Lewis

(Director Neusom left at 2:00 p. m.)

Director Inquiry on Establishment of Administrative Award of
the Month

Director Leonard requested permission to discuss the establishment of an Administrative Award of the Month Program, and with the concurrence of all members present, this matter was added to the agenda. Director Leonard stated that our current awards to Operator, Information Operators, and Maintenance Employees leaves a vast segment of the District's work force unrecognized, and he made a motion that staff investigate the possibility of establishing a program to recognize exemplary administrative performance, which motion was seconded. Mr. Gilstrap responded that this would be an almost impossible program to develop and that perhaps the appropriate time to recognize administrative contributions would be during Non-Contract Salary Reviews. After

) further discussion, and with the concurrence of the second, Director Leonard withdrew his motion. Mr. Gilstrap suggested that a letter to all administrative employees be prepared for the signature of the President stating that the Board of Directors recognize their contribution to the District.

Item Added to the Agenda - Amendment of Contract with Louis T. Klauder and Associates Covering Monitoring of 200 AM General Bus Procurement

On motion of Director Price, seconded and unanimously carried, an item regarding the monitoring of the AM General Bus procurement was added to the Agenda.

On motion of Director Takei, seconded and carried as noted below, the following resolution was adopted:

R-77-145

RESOLVED, that the report dated April 14, 1977, a copy of which is filed with the Secretary, is adopted, and the General Manager is authorized to execute a contract with Klauder and Associates on a time, materials and expenses basis at a cost not to exceed \$15,000 covering the monitoring of the District's 200 AM General bus procurement; form of contract subject to approval of the General Counsel;

RESOLVED FURTHER, that every effort is to be made to obtain UMTA participation in this additional expenditure without delaying the effort.

President Holen questioned if the hiring of this firm is sufficient protection for the District in the event of litigation in the future. After discussion, the General Counsel was instructed to obtain the resumes of all persons involved in the inspection and monitoring of this bus procurement.

Resolution
No. assigned

) R-77-145 Ayes: Brewster, Cook, Holen, Leonard, Price,
(continued) Richter, Storing, Takei
 Noes: None
 Abstain: None
 Absent: Gibbs, Lewis, Neusom

(Director Takei left the meeting at 2:11 p. m.)

Report of the Surface Operations-Advance Planning & Marketing
Joint Committee - Agenda Items No. 2 through 6

Director Price, Chairman of the Surface Operations Committee, reported on each item separately.

Agenda Item No. 2 regarding diesel fuel additives, was removed from the agenda.

Agenda Item No. 3 was removed from the Agenda and a meeting of the Administration Efficiency and Economy Committee has been called on Wednesday, April 27, 1977 at 9:30 a. m. to receive presentations from four finalist firms on an audit of the District's PL & PD program, with the Committee's recommendation on the award to be presented at the Board meeting on April 28.

Agenda Item No. 4 regarding the purchase of a bus washer for Division 5 was removed from the Agenda pending the outcome of staff meetings with UMTA, with a report to be made at the May Committee of the Whole Meeting.

On motion of Director Price, seconded and carried as noted below, Agenda Item No. 5 was approved and the following resolution was adopted:

Resolution
No. assigned

) R-77-146

RESOLVED, that the General Manager is authorized to award a contract to the following lowest responsible bidders under Bid No. CA-03-0090-G, covering the purchase and installation of furniture, furnishings and equipment for Division 7 Transportation and Maintenance facilities:

- a. Western Office, 236 South Los Angeles Street, Los Angeles, at a cost of \$21,580;
- b. Innercom, 1 Jackson Place, San Francisco, at a cost of \$21,250; and
- c. Bassett Business Interiors, 12900 East Philadelphia, Whittier, at a cost of \$18,976.14;

which purchases are funded in part under UMTA Capital Grant Project No. CA-03-0090; with form of contracts subject to approval of the General Counsel.

Ayes: Brewster, Cook, Holen, Leonard, Price,
Richter, Storing
Noes: None
Abstain: None
Absent: Gibbs, Lewis, Neusom, Takei

Director Price moved approval of Agenda Item No. 6, which motion was seconded and carried as noted below, and the following resolution was adopted:

R-77-147

RESOLVED, that the Short Range Plan and Transportation Improvement Program, as amended, be and the same are hereby ratified, and the General Manager is authorized to forward these documents to the Southern California Association of Governments.

Ayes: Brewster, Cook, Holen, Leonard, Price,
Richter, Storing
Noes: None
Abstain: None
Absent: Gibbs, Lewis, Neusom, Takei

Resolution
No. assigned

Authorization to Execute Contract Covering a Service Awareness Study

On motion of Director Price, seconded and carried as noted below, Agenda Item No. 7 was approved and the following resolution was adopted:

R.-77-148

RESOLVED, that Requisition No. 7-4400-7215 is approved and the General Manager is authorized to execute a firm fixed price contract with Human Factors Research, Inc., 7100 Hayvenhurst Avenue, Van Nuys, covering a Service Awareness Study at a cost of \$49,419; which study is covered under UMTA Grant Project No. CA-09-0046, subject to the concurrence of SCAG and UMTA, with form of contract subject to approval of the General Counsel.

Ayes: Brewster, Cook, Holen, Leonard, Price,
Richter, Storing

Noes: None

Abstain: None

Absent: Gibbs, Lewis, Neusom, Takei

(Director Takei entered the meeting at 2:23 p.m.)

Approval of Contract Award Covering Procurement of 2,400 Bus Advertising Frames - Agenda Item No. 8

On motion of Director Richter, seconded and carried as noted below, Agenda Item No. 8 was approved and the following resolution was adopted:

R.-77-149

RESOLVED, that the General Manager is authorized to execute a contract with Zumar Industries, 2828 Stanford, Los Angeles, the lowest responsible bidder under Bid No. CA-03-0090-H, covering the procurement of 2,400 bus advertising frames at a total cost of \$38,442.81, including anodizing; which purchase is funded in part under UMTA Capital Grant Project No. CA-03-0090, with form of contract subject to approval of the General Counsel.

Resolution
No. assigned

) R-77-149 Ayes: Brewster, Cook, Holen, Leonard, Price,
(continued) Richter, Storing, Takei
 Noes: None
 Abstain: None
 Absent: Gibbs, Lewis, Neusom

(Director Lewis entered the meeting at 2:26 p. m.)

Approval of Modification of Line No. 482 - Agenda Item No. 9

On motion of Director Cook, seconded and carried as noted below, Agenda Item No. 9 was approved and the following resolution was adopted:

R-77-150

RESOLVED, that the report dated April 7, 1977, a copy of which is filed with the Secretary, is adopted, and the General Manager is authorized to include in the Official Route Descriptions Second Revised Page 482; subject to approval of the Consulting Engineer.

Ayes: Brewster, Cook, Holen, Leonard, Lewis,
 Price, Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Gibbs, Neusom

Approval of Discontinuance of San Gabriel Drive-In Theatre Park/
Ride portion of Line No. 487 and Termination of Parking Agreement -
Agenda Item No. 10

On motion of Director Price, seconded and carried as noted below, Agenda Item No. 10 was approved and the following resolution was adopted:

R-77-151

RESOLVED, that the report dated April 6, 1977, a copy of which is filed with the Secretary, is adopted, and the General Manager is authorized to discontinue a portion of Line No. 487 San Gabriel Drive-In Theatre park/ride operation; subject to approval of the Consulting Engineer; and

Resolution
No. assigned

R-77-151
(continued)

RESOLVED FURTHER, that the General Manager is authorized to terminate the existing agreement with Edwards Theatres covering the San Gabriel Drive-In Theatre; form of termination notice subject to approval of the General Counsel.

Ayes: Brewster, Cook, Holen, Leonard, Lewis,
Price, Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Gibbs, Neusom

Board of Directors Recessed in Executive Session at 2:25 p. m.

On motion of Director Takei, seconded and unanimously carried, the Board of Directors recessed in Executive Session at 2:25 p. m. to consider personnel matters.

The Board reconvened at 3:05 p. m. with all Directors responding to Roll Call except Directors Brewster, Cook, Gibbs and Neusom.

President Holen reported that notification will be sent to the United Transportation Union regarding the lay-off of approximately 150 bus drivers. The appointment of Mr. Paul Taylor as Manager of Surface Planning was also announced.

Approval of Consent Calendar - Agenda Items No. 12 through 24

On motion of Director Price, seconded and carried as noted below, Agenda Items No. 12 through 24 on the Consent Calendar were approved, and the following resolutions were adopted and/or actions taken:

Resolution
No. assigned

Ayes: Holen, Leonard, Lewis, Price, Richter,
Storing, Takei
Noes: None
Abstain: None
Absent: Brewster, Cook, Gibbs, Neusom

R-77-152

RESOLVED, that the report dated April 5, 1977, a copy of which is filed with the Secretary, is adopted, Requisition No. 7-3099-24 is approved, and the General Manager is authorized to execute a letter contract with TRW, Inc., One Space Park, Redondo Beach, covering development and implementation of an automated manpower management and allocation control program (MMAC) at a cost not to exceed \$9,900; which project may be funded in part under UMTA Grant No. CA-09-0053, with form of contract subject to approval of the General Counsel.

R-77-153

RESOLVED, that Requisition No. 7-7300-565 is approved, and the General Manager is authorized to exercise an option with Texaco, Inc., for one additional year covering the District's requirements for upper cylinder lubricant at an estimated cost of \$37,000; form of option subject to approval of the General Counsel.

R-77-154

RESOLVED, that the General Manager is authorized to award a contract to Muncie Reclamation, 1208 East Centennial Avenue, Muncie, Indiana, the lowest responsible bidder under Bid No. 3-7704, covering the District's requirements for radiator hoses for a one-year period at a cost of approximately \$81,700; form of contract subject to approval of the General Counsel.

R-77-155

RESOLVED, that the General Manager is authorized to award a contract to Abrasive Engineering Tool & Equipment Company, 15401 South San Pedro, Gardena, the lowest responsible bidder under Bid No. 2-7715, covering the District's requirements for abrasives for a one-year period at a cost of approximately \$24,650; form of contract subject to approval of the General Counsel.

R-77-156

RESOLVED, that the General Manager is authorized to exercise an option for one additional year with F.C.A. Company, 160 West Olive, Burbank, covering the sale of the District's scrap tabulating cards and related material, at an estimated annual yield of \$9,600; form of option subject to approval of the General Counsel.

Resolution
No. assigned

R-77-157 RESOLVED, that Requisition No. 7-7300-566 is approved, and the Purchasing Agent is authorized to call for bids covering the District's requirements for miscellaneous petroleum products for a one-year period; form of bid requirements and specifications subject to approval of the General Counsel.

R-77-158 RESOLVED, that the following requisitions are approved:

- a. Requisition No. 7-3399-2142 covering the purchase of one (1) six-yard capacity dump truck;
- b. Requisition No. 7-3399-2143 covering the purchase of (7) industrial power sweepers; and
- c. Requisition No. 7-3399-2154 covering the purchase of one (1) pavement roller;

which purchases are funded in part under UMTA Capital Grant Project No. CA-03-0121, and the Purchasing Agent is authorized to call for bids thereon in accordance with the Rules and Regulations; form of bid requirements and specifications subject to approval of the General Counsel.

R-77-159 RESOLVED, that Requisition No. 7-7300-564 is approved, and the Purchasing Agent is authorized to call for bids covering the procurement of 10,000 triangular bus stop signs; form of bid requirements and specifications subject to approval of the General Counsel.

R-77-160 RESOLVED, that the following requisitions are approved:

- a. Requisition No. 7-7300-567 covering the District's requirements for miscellaneous bearings for a six-month period; and
- b. Requisition No. 7-7300-568 covering the District's requirements for miscellaneous oil and grease seals for a one-year period;

and the Purchasing Agent is authorized to call for bids thereon in accordance with the Rules and Regulations; form of bid requirements and specifications subject to approval of the General Counsel.

Resolution
No. assigned

R-77-161

RESOLVED, that Requisition No. 7-7300-563 is approved, and the Purchasing Agent is authorized to call for bids covering the procurement of 110,000 linear feet of Mylar sign material; form of bid requirements and specifications subject to approval of the General Counsel.

R-77-162

RESOLVED, that the report dated April 4, 1977, relative to a minor route modification to Line No. 122, a copy of which is filed with the Secretary, is adopted, and the General Manager is authorized to include in the Official Route Descriptions Third Revised Page 122; subject to approval of the Consulting Engineer.

RESOLVED FURTHER, that the report dated April 7, 1977, relative to a minor route modification to Line No. 446, a copy of which is filed with the Secretary, is adopted, and the General Manager is authorized to include in the Official Route Descriptions Second Revised Page 446; subject to approval of the Consulting Engineer.

R-77-163

RESOLVED, that the report dated April 6, 1977, a copy of which is filed with the Secretary, is adopted, and the General Manager is authorized to execute an anchor easement to construct, maintain and repair a utility pole and guy wire at the northwest corner of the District's Division 7 property; form of document subject to approval of the General Counsel.

-- Approved Minutes of Regular Meeting held March 24, 1977.

-- Ratified temporary route diversions as described in report dated April 8, 1977, filed with the Secretary.

-- Ratified bus stop zone changes as described in report dated April 6, 1977, filed with the Secretary.

-- Received and Filed Purchasing Agent's Statements as follows:

1. Statement of Purchases Over \$1,000 for the month of February, 1977.
2. Statement of Material & Supplies Account for the month of February, 1977.

Resolution
No. assigned

Report on Meeting with the Cities of Pomona, Claremont and LaVerne

Director Storing reported on the results of the meeting held on Tuesday, April 12 with representatives of the cities of Claremont, Pomona and La Verne regarding their continuing interest to secede from the District.

As a result of this meeting, the cities have agreed that many of their concerns could be resolved through closer communication with the District.

On motion of Director Price, seconded and carried as noted below, the following resolution was adopted:

R-77-164

RESOLVED, that a Transportation Advisory Committee be established to be composed of officials, residents, the League of Women Voters, Chambers of Commerce and other interested persons or groups from the Pomona Valley and representatives from the District, for the purpose of improving communications and ensuring community input to the transportation planning process.

Ayes: Holen, Leonard, Lewis, Price, Richter,
Storing, Takei
Noes: None
Abstain: None
Absent: Brewster, Cook, Gibbs, Neusom

Receipt of Letter from SCAG Regarding Maintenance of Effort Requirements for 1978

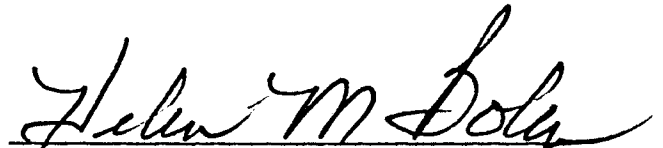
General Manager Gilstrap reported that a letter dated April 12, 1977 was received from Mr. Ackerman of SCAG, a copy of which is filed with the Secretary, indicating that the District now appears to meet the federal Maintenance of Effort requirement for 1978.

Resolution
No. assigned

) Commencement of New Committee Structure

President Holen announced that the new Board Committee structure, memberships and meeting times would be effective for all future meetings.

The meeting was adjourned at 3:30 p. m.


Assistant Secretary