

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of the Regular Meeting of the
Board of Directors of the District

August 25, 1977

Upon notice duly given, the Board of Directors of the Southern California Rapid Transit District met at a regular meeting in the District Board Room, 425 South Main Street, Los Angeles, California, at 1:00 p. m. on August 25, 1977, at which time Vice-President George W. Brewster called the meeting to order.

Directors present:

George W. Brewster
Byron E. Cook
Gerald B. Leonard
Mike Lewis
Thomas G. Neusom

Jay B. Price
Ruth E. Richter
Charles E. Storing
George Takei

Directors absent:

Donald Gibbs
Marvin L. Holen

Staff present:

Jack R. Gilstrap, General Manager
George W. Heinle, Manager of Operations
Jack Stubbs, Asst. General Manager for Administration
Suzanne Gifford, Assistant General Counsel
George L. McDonald, Manager of Planning & Marketing
John S. Wilkens, Manager of Employee Relations
Joe B. Scatchard, Controller-Treasurer-Auditor
Richard Gallagher, Manager & Chief Engineer-Rapid Transit
Michael Olivas, Deputy-Admin., Equal Employment Opportunity
Robert Williams, Manager of Customer Relations
Richard K. Kissick, Secretary

Also present were members of the public and the news media.

Resolution
No. Assigned

Presentation of Certificates of Merit

Vice-President Brewster presented Certificates of Merit to Jordan Gray Holland, Operator-of-the-Month, Gregory Pitts, Information Operator-of-the-Month and to Clevester Young, Maintenance Employee-of-the-Month, all for the month of July, 1977.

Report of the Surface Operations Committee

On motion of Director Price, Chairman of the Surface Operations Committee, seconded and carried as noted below, Agenda Item No. 2 was approved, and the following resolution adopted:

R-77-330

RESOLVED, that the report dated August 17, 1977 is approved, and the General Manager is authorized to execute a contract with Kimmerle Bros., 2300 South Hill Street, Los Angeles, the only bidder responding to Bid No. CA-03-0121-J, covering the purchase of fourteen (14) pit jacks at a total bid price of \$58,647, which purchase is funded in part under UMTA Grant No. CA-03-0121; form of contract subject to approval of the General Counsel.

Ayes:	Brewster, Cook, Leonard, Lewis, Neusom, Price, Richter, Storing, Takei
Noes:	None
Abstain:	None
Absent:	Gibbs, Holen

Resolution
No. Assigned

Report of the Administration, Efficiency and Economy
Committee

On motion of Director Cook, Chairman of the
Administration, Efficiency and Economy Committee,
seconded and carried as noted below, Agenda Item No.
3 was approved, and the following resolution adopted:

R-77-331

RESOLVED, that the report of the Administration, Efficiency and Economy Committee dated August 18, 1977 is approved, and the General Manager is authorized to execute a contract with the firm of Arthur Andersen & Co. to conduct an organizational and policy study at a cost not to exceed \$207,125, except that the contract is to be amended to indicate that Robert Bruning, Partner, will be the project director, with the number of hours devoted to the project to be as required, and Patrick D. Murphy is to be listed as a consultant on the project; form of contract subject to approval of the General Counsel.

Ayes:	Brewster, Cook, Leonard, Lewis, Neusom, Price, Richter, Storing, Takei
Noes:	None
Abstain:	None
Absent:	Gibbs, Holen

Director Cook reported that the Administration, Efficiency and Economy Committee had reviewed the report dated August 17, 1977 proposing a change in Section 7.3(2)(b) of the Rules and Regulations which would permit

Resolution
No. Assigned

Directors to purchase airline tickets through a travel agency, and that the Committee had recommended that the proposed change be withdrawn from the agenda.

Report of the Advance Planning & Marketing Committee

On motion of Director Brewster, Chairman of the Advance Planning & Marketing Committee, seconded and carried as noted below, Agenda Item Nos. 5 and 6 were approved, and the following resolutions adopted:

Ayes:	Brewster, Cook, Leonard, Lewis, Neusom, Price, Richter, Storing, Takei
Noes:	None
Abstain:	None
Absent:	Gibbs, Holen

R-77-332

RESOLVED, that the report dated August 17, 1977 recommending minor route modifications to Line 842 - Compton Boulevard-Bellflower Boulevard in the cities of Bellflower and Carson, and Line 846 - Artesia Boulevard in the city of Carson, is approved, and the General Manager is authorized to include in the Official Route Descriptions Second Revised Page 842 and Second Revised Page 846, effective September 19, 1977; subject to approval of the Consulting Engineer.

Resolution
No. Assigned

R-77-333

RESOLVED, that the report dated August 15, 1977 recommending a minor route modification to Line 88 - San Diego Freeway Flyer in the San Fernando Valley is approved, and the General Manager is authorized to include in the Official Route Descriptions Eighth Revised Page 88 effective immediately; subject to approval of the Consulting Engineer.

Report of the Finance Committee

On motion of Director Lewis, Chairman of the Finance Committee, seconded and carried as noted below, Agenda Item No. 7 was approved and the following resolution adopted:

R-77-334

RESOLVED, that Requisition No. 7-7099-32 is approved, and the General Manager is authorized to execute an option with the joint venture of Coopers & Lybrand/Wilfong & Co. for one additional year of public accounting services on a time and material basis, at a cost not to exceed \$25,000; form of option agreement subject to approval of the General Counsel.

Ayes:	Brewster, Cook, Leonard, Lewis, Neusom, Price, Richter, Storing, Takei
Noes:	None
Abstain:	None
Absent:	Gibbs, Holen

On motion of Director Lewis, seconded and carried as noted below, Agenda Item No. 8 was approved, and the following resolution adopted:

Resolution
No. Assigned

R-77-335

RESOLVED, that the report dated August 17, 1977 is approved, and the General Manager is authorized to reinstate the District's membership in the California Association of Publicly Owned Transit Systems (CAPOTS) for one year, together with authorization of the Treasurer to pay dues in the amount of \$3,200 for one year; subject to the provision that the General Manager be appointed as a member of the Executive Committee of CAPOTS, and further subject to adoption by CAPOTS of an amendment to its constitution whereby the Association will concern itself only with legislative matters of statewide interest to transit and will refrain from taking positions on local or regional matters unless there is the unanimous agreement of the Executive Committee.

Ayes:	Brewster, Cook, Leonard, Lewis, Neusom, Price, Richter, Storing, Takei
Noes:	None
Abstain:	None
Absent:	Gibbs, Holen

On motion of Director Lewis, seconded and unanimously carried, the Operating Report for the month of July, 1977 was received and filed.

Report of the Personnel Committee

Director Takei, Chairman of the Personnel Committee, stated that he had three progress reports. First, that the Committee had reviewed the report dated August 22 regarding the moratorium on the non-

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Resolution
No. Assigned

contract step increases and the Committee had requested the staff to submit a further report regarding a plan to increase the number of salary grades and hoped to have a recommendation for consideration by the Board at the next meeting.

Secondly, with respect to the Affirmative Action Seminar tentatively scheduled to be conducted September 6 and 7, the Committee had requested Director Neusom and General Manager Gilstrap to further investigate the format of the seminar, and there was a possibility that the dates the seminar was to be conducted may be postponed pending the results of that investigation.

Lastly, Mr. Takei reported that the Committee had not had sufficient time to further review the Employee Suggestion Program report and would consider it at the next meeting of the Committee.

Approval of Consent Calendar - Agenda Item Nos. 11
thru 14

After response by Mr. Gallagher to questions by Director Cook concerning geotechnical consultant services proposed under Agenda Item No. 11, on motion of Director Cook, seconded and carried as noted below,

Resolution
No. Assigned

Agenda Item Nos. 11 through 14 were approved, and the following resolutions adopted and/or actions taken:

Ayes:	Brewster, Cook, Leonard, Lewis, Neusom, Price, Richter, Storing, Takei
Noes:	None
Abstain:	None
Absent:	Gibbs, Holen

R-77-336

RESOLVED, that Requisition No. 7-8000-976 is approved, and the Purchasing Agent is authorized to call for proposals covering geotechnical consultant services required in connection with the analysis of all bus vs. rail/bus alternatives for the Wilshire-Hollywood-North Hollywood Corridor of the Regional Transit Development Program, at an estimated cost of \$49,000, which cost is funded in total by Proposition 5 funds; form of Request for Proposal subject to approval of the General Counsel.

R-77-337

RESOLVED, that the General Manager is authorized to execute a contract with Allied-Kelite Products, P. O. Box 2917, Terminal Annex, Los Angeles, the lowest responsible bidder under Bid No. CA-03-0121-I, covering the purchase and installation of five (5) steam cleaners at a total bid price of \$15,446, which purchase is funded in part under UMTA Capital Grant Project No. CA-03-0121; form of contract subject to approval of the General Counsel.

Resolution
No. Assigned

R-77-338

RESOLVED, that Requisition No. 7-7300-652 is approved, and the Purchasing Agent is authorized to call for bids covering the District's requirements for clutch drive discs and bevel gear assemblies for a one-year period in accordance with the Rules and Regulations; form of bid requirements and specifications subject to approval of the General Counsel.

Approved the Minutes of the Special Meeting held August 4, 1977 and the Regular Meeting held August 11, 1977.

Ratified temporary route diversions caused by construction work as described in the report dated August 19, 1977 filed with the Secretary.

Ratified bus stop zone changes as described in the report dated August 16, 1977 filed with the Secretary.

Received and filed the Purchasing Agent's Statement of Purchases Over \$1, 000 for the month of July, 1977.

Committee Report

Director Price, Chairman of the Surface Operations Committee, reported on information received to date regarding the District becoming self-insured for PL&PD or joining a consortium. Most of the information to date is from the San Diego area where the city has become

Resolution
No. Assigned

completely self-insured, and the San Diego Gas & Electric Co. and others which have formed a consortium, and the fact that in some cases the plans took as much as five years to finalize. Mr. Price stated he hoped to have sufficient information in the near future for the Surface Operations Committee to review.

Director Cook inquired where monthly passes could be purchased in Burbank and was advised at the Automobile Club.

Director Storing inquired regarding the status of contracts with school districts to sell student passes and Mr. Gilstrap reported there was no progress to date. Mr. Heinle reported, however, that several colleges and universities had agreed to sell student passes.

The meeting was adjourned at 1:38 p. m.



Secretary