

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of Regular Meeting of
the Board of Directors of the District

November 10, 1977

Upon notice duly given, the Board of Directors of the Southern California Rapid Transit District met at a regular meeting in the District Board Room, 425 South Main Street, Los Angeles, California, at 1:00 p.m. on November 10, 1977, at which time President Marvin L. Holen called the meeting to order.

Directors Present:

George W. Brewster	Thomas G. Neusom
Byron E. Cook	Jay B. Price
Donald Gibbs	Ruth E. Richter
Marvin L. Holen	Charles H. Storing
Gerald B. Leonard	George Takei
Mike Lewis (entered at 1:20 p.m.)	

Staff Present:

Jack R. Gilstrap, General Manager
George W. Heinle, Manager of Operations
Richard T. Powers, General Counsel
George L. McDonald, Manager of Planning
& Marketing
Joe B. Scatchard, Controller-Treasurer-Auditor
Jack Stubbs, Assistant General Manager
for Administration
Richard Gallagher, Manager & Chief Engineer-
Rapid Transit
John S. Wilkens, Manager of Employee Relations

Resolution
No. Assigned

Michael Olivas, Deputy Administrator-
Equal Employment Opportunity
Robert Williams, Manager of Customer
Relations
Richard K. Kissick, Secretary

Presentation of Certificate of Merit

Director Takei presented a Certificate of Merit to Clarence W. Brumwell, Operator-of-the-Month for September, 1977.

Review and Discussion of Discontinuance of UMTA
Funding for Phase II Division 3 Construction
Following Contract Award

President Holen announced that the Board should consider the Division 3 contract award to Zapata Diversified Builders and the implications regarding that award as expressed by UMTA in its letter dated November 7, a copy of which was distributed. The letter stated that UMTA was discontinuing its 80% funding of the Division 3 construction work effective immediately in view of the low minority subcontractor percentage of .7% contained in the contract, offered to help pay the costs of terminating the contract, work with the District in revising its MBE program

Resolution
No. Assigned

and suggested rebidding the contract.

Mr. Holen reported the contract is in full force and effect but does have a termination clause; that UMTA does have the right to terminate its funding but will pay 80% of the costs up to November 7, 1977, and that the District could go forward on its own bearing the full cost of the project.

On inquiry of Mr. Holen about damages incurred to date by Zapata, Mr. Powers reported the specifications in the contract provide a termination procedure as set forth in federal procurement regulations; allowable costs are spelled out relating essentially to all out-of-pocket costs and indebtedness, overhead costs, etc., and including a certain percentage of profit up to the date of termination. The staff has roughly estimated that Zapata expense to date might be approximately \$100,000, but we do not at this time know about the profit.

(Director Lewis entered at 1:20 p.m.)

Director Cook questioned expending public funds for work not performed, and Mr. Powers felt

Resolution
No. Assigned

that since the MBE goal was not reached in the contract he believed it was a federal attempt to reach that MBE participation. Mr. Cook inquired if UMTA and our Congressional Delegation had been furnished the information regarding the matter in accordance with his motion at the October 27 meeting. Mr. Gilstrap stated that the information had been furnished to UMTA but, as a result of the discussion at the subsequent Committee of the Whole meeting, it was his interpretation that he was to hold up on furnishing it to the Congressional Delegation. Mr. Holen concurred in this statement. Mr. Cook stated he assumed that the instructions in his motion had been carried out.

Director Storing inquired why the staff took action to stop all expenses by Zapata, and Mr. Gilstrap explained it was to prevent additional expense until the Board had the opportunity to review the matter, and that he had consulted with President Holen before acting. At Mr. Storing's request, Mr. Powers explained Section 106 which was a "catch-all"

Resolution
No. Assigned

clause permitting UMTA to withhold funds.

On Mr. Price's inquiry as to how the District could pay for the project, Mr. Gilstrap replied that our budget is tight, that the contract would require an expenditure of about \$800,000 this fiscal year which could be accomplished by service cuts (about 25 buses), or we might be able to obtain additional sales tax funds, but the request would have to be made through the County Commission, and a third choice would be to terminate the contract and rebid with UMTA participation. It was the staff recommendation that we terminate the contract, clarify the MBE program and rebid with UMTA participation. He felt that the staff recommendation was better for the riding public.

Mr. Gibbs felt that a fourth option was by proceeding and adjusting the MBE program for the next project, since rebidding would result in added costs.

Mr. Gilstrap and Mr. Powers reported on the meetings with UMTA officials, and Mr. Powers

Resolution
No. Assigned

explained the legal aspects. He also explained that the UMTA General Counsel felt the .7% MBE participation was a feeble effort by the contractor and that the contractor had not properly documented his attempts to attain MBE participation, but the District staff had differed with those assumptions.

On motion of Director Richter, seconded and unanimously carried, the matter was added to the agenda for consideration.

Director Takei moved that the contract with Zapata be terminated and rebid, which motion was seconded.

Mr. Cook felt he could not agree with the UMTA position and that the Bakke case was still pending and the matter would still come up in the courts. Mrs. Richter felt the recent contract awarded to a 100% minority should be cancelled, and Mr. Lewis reviewed the entire chronology of the Division 3 project.

Mr. Gilstrap reviewed the MBE program

)
Resolution
No. Assigned

and the fact that out of three awards the District's overall MBE participation was good and that he had pointed that out to UMTA. It was frustrating, but he felt the only way to go was to terminate the contract and rebid. He reviewed several ways in which he felt the MBE program could be revised, following which Mr. Holen stated that the Facilities & Construction Committee was going to review the entire MBE program. Mr. Gilstrap felt that UMTA is in a period of policy change; Mr. Price felt we are in an untenable position, and Mr. Storing felt that we should fight the UMTA decision.

Director Lewis moved that Director Takei's motion be amended in that the contract be terminated contingent on UMTA providing 100% of the cost of termination and ask UMTA Administrator Page for aid in obtaining an MBE policy without experiencing the delays and problems the District has been experiencing, which motion was seconded.

Mr. Brewster inquired what happens if UMTA refused the 100% funding and Mr. Lewis

Resolution
No. Assigned

felt we would be back where we were today.

It was ascertained that the firm whose bid for the contract did meet the MBE goal was \$253,000 higher than the low bid of Zapata.

Director Lewis' amendment to the original motion passed by the following Roll Call vote:

Ayes:	Gibbs, Leonard, Lewis, Price, Richter, Storing
Noes:	Brewster, Cook, Holen, Neusom, Takei
Abstain:	None
Absent:	None

The question was called for on Director Takei's original motion, including the amendment, and failed 4 to 7 by the following Roll Call vote:

Ayes:	Gibbs, Lewis, Price, Richter
Noes:	Brewster, Cook, Holen, Leonard, Neusom, Storing, Takei
Abstain:	None
Absent:	None

Director Neusom moved to terminate the contract with Zapata and rebid, and work with UMTA to revise the MBE program, which motion

Resolution
No. Assigned

was seconded, but failed 5 to 6 by the following

Roll Call vote:

Ayes:	Brewster, Holen, Neusom, Price, Takei
Noes:	Cook, Gibbs, Leonard, Lewis, Richter, Storing
Abstain:	None
Absent:	None

Mr. Holen asked Mr. Powers about Zapata proceeding as a result of today's action, and Mr. Powers felt Zapata could proceed with the District paying the cost of the project.

There was discussion of the Notice to Proceed which would have to be issued within the next ten days.

In discussing possible meetings with DOT Secretary Adams and/or UMTA Administrator Page, Mr. Gilstrap felt that we needed the support of the County, the City of Los Angeles and other cities in order to accomplish any change in position by UMTA. He also felt a meeting with Adams and/or Page should be in Washington rather than issue them an edict to come to Los Angeles, and suggested a delegation of Directors and staff meet them in Washington.

Resolution
No. Assigned

The staff was instructed to arrange a meeting locally if possible, and if not, in Washington.

Review and Discussion of Airport Express
Service Operated by SCRTD

The Board reviewed the staff report dated November 7, which report commented on the critiques submitted by Airport Service and the Gray Line regarding the District's September 15 report with respect to the District's Airport Express service.

Director Takei moved that the District protest regarding the applications of the private carriers to operate the service to the California Public Utilities Commission be removed, with the District continuing to operate the service until the PUC determines that a private operator can provide the service, which motion was seconded.

Mr. James Lyons, attorney for Airport Service, appeared before the Board, distributed copies of an updated critique of the RTD report, and stated that both Airport Service and the

Resolution
No. Assigned

Gray Line have applications to the PUC to operate the Airport service. He explained the bankruptcy proceedings of AirportTransit.

(Directors Brewster and Neusom left the meeting at 3:25 p.m.)

Mr. Lyons briefly reviewed his report which had been distributed, and stated he took exceptions to much of the RTD staff report, principally in the areas of revenues and expenses, with expenses understated. He requested the RTD to continue providing the service until the private carrier could do so and to remove the protest to the PUC. Mr. Lyons then responded to several questions from the Board.

Mr. Dale L. Dullabaum, representing the Gray Line Motor Tours, appeared before the Board and supported Mr. Lyons' statements, and stated that the Airport express service should be provided by private carriers. He felt the RTD staff recommendations, if implemented, would result in a loss of \$500,000 to \$1 million in the next year to the District. He briefly

Resolution
No. Assigned

reviewed the critique of the District's report which had been furnished by Gray Line.

Director Lewis moved calling for the question on Director Takei's motion, which motion was seconded but failed 3 to 6 by the following Roll Call vote:

Ayes:	Lewis, Price, Richter
Noes:	Cook, Gibbs, Holen, Leonard, Storing, Takei
Abstain:	None
Absent:	Brewster, Neusom

Director Cook inquired how the private carriers could provide the service at a profit while RTD couldn't, and Mr. Dullabaum replied that the RTD is providing too much service and that the private carriers could operate at less expense.

Mr. Heinle made a statement supporting the staff report and recommendations as contained in the September 15 report, and refuted many of the statements which had been made by Mr. Lyons and Mr. Dullabaum, and that Airport Service and Gray Line had submitted no ridership statements

Resolution
No. Assigned

or cost estimates in their applications to the PUC. He also reported on the various cities throughout the U.S. and Canada which had received UMTA funding, in the case of U.S. cities, for the purchase of special type airport buses, and urged the District to continue providing the service.

On inquiry of Director Storing as to why the RTD shouldn't also apply to the PUC to operate the service, Mr. Powers replied that the District was not required to file with the PUC -- that our District law gave us the authority to operate the service.

Director Takei modified his original motion that the SCRTD continue to provide the Airport Express service until such time as the PUC selects a qualified operator, which motion was seconded, but failed by a Roll Call vote of 4 to 5, as follows:

Ayes:	Cook, Gibbs, Lewis, Takei
Noes:	Holen, Leonard, Price, Richter, Storing
Abstain:	Brewster, Neusom

(Director Takei left the meeting at
4:10 p.m.)

Resolution
No. Assigned

Discussion of District's Position with Respect
to Potential Use of Baldwin Park Right-of-Way
for Transit Purposes - Referred to Rapid
Transit Committee

Mr. Powers reviewed the report dated November 4 regarding whether the abandoned Baldwin Park Southern Pacific right-of-way should be retained for transit use, and the problems as a result of an L.A. County condemnation suit for a portion of the right-of-way. Also reviewed were the provisions of Senate Bill 283 and the fact that the Los Angeles County Transportation Commission had been requested to support the District in its request that the right-of-way be retained for transit purposes.

Mr. Terry Smith, representing the County Counsel's office, appeared before the Board and distributed a report which had been prepared by his office regarding the matter. He stated a resolution of the matter was necessary in order for the County to proceed.

(Director Brewster returned at 4:15 p.m.)

Resolution
No. Assigned

Mr. Smith inquired if the District wanted an easement and, if so, underground or aerial?

Mr. Price felt the Board had already taken action to acquire the right-of-way; Mr. Lewis felt the decision must be made in the next 60 days and Mr. Storing felt the City of El Monte project also entered into the picture.

On inquiry of Mr. Holen, Mr. Powers felt the District did have the authority to acquire the right-of-way for transit purposes, subject to approval of the County Transportation Commission. Mr. Gilstrap explained that the District would acquire the land through the federal government with the concurrence of the Commission, and also that the Commission had decided to study all rights-of-way available in the County.

Mr. Holen asked Mr. Smith what the Board could do to clarify the situation, and how it related to SB-283 and CalTrans to acquire the property, and Mr. Smith felt that SB-283 does not have impact on the County under certain

Resolution
No. Assigned

conditions, and that a position of the Board was desirable as soon as possible.

Mr. Powers reported the staff disagreed with the County's interpretation of SB-283 and explained certain sections of the law, and Mr. Smith felt that part of the property in question was not a part of the right-of-way.

Mr. Joseph Easley, attorney for CalTrans, appeared before the Board and stated he did not completely concur in Mr. Power's statements regarding SB-283, but that CalTrans would have proceeded to acquire the right-of-way for transit purposes had they been requested to do so by the District.

(Director Gibbs left the meeting at 4:45 p.m.)

Mr. Lewis felt the District should either grant the request of the County or buy the right-of-way ourselves, and Mr. Gilstrap stated the District has incurred costs negotiating the matter with the County and we are being asked

Resolution
No. Assigned

to pay redesign costs to the County and the staff could not recommend that.

Mr. Smith stated that if the easement were underground it would be less costly to the District, and Mr. Holen felt that the Board could not determine today whether a future line would be underground or aerial.

Director Lewis moved that the General Counsel be authorized to negotiate a contract with CalTrans to acquire the property and then negotiate with the County for an easement for the parcel that the County has under condemnation, which motion was seconded.

Mr. Powers felt that whether the District went aerial or underground the County would still have to relocate their proposed facility and pay the cost of that relocation.

On inquiry, Mr. Gallagher stated that he could have a line profile of the area in the next few days.

After further discussion, President

Resolution
No. Assigned

Holen referred the matter to the Rapid Transit Committee, and the staff was directed to appear before the County Transportation Commission at its next meeting to ascertain the Commission's position on the matter.

(Director Brewster left the meeting at 5:00 p.m.)

Report of the Rapid Transit Committee

On motion of Director Leonard, seconded and carried as noted below, Agenda Item No. 4 was approved and the following resolution adopted:

R-77-418

RESOLVED, that Resolution No. R-77-370 adopted September 22, 1977 be and the same is hereby amended in that the General Manager is authorized to execute a contract with the firm of Woodward Clyde Associates covering geotechnical services for the Rapid Transit Element of the Regional Transit Development Program, at a total cost not to exceed \$49,000, rather than with the firm of ESCA TECH as authorized in the aforementioned resolution; with form of contract subject to approval of the General Counsel.

Ayes: Cook, Holen, Leonard, Lewis,
Price, Richter, Storing
Noes: None
Abstain: None
Absent: Brewster, Gibbs, Neusom, Takei

Resolution
No. Assigned

Report of the Advance Planning & Marketing Committee

On motion of Director Cook, reporting for the Advance Planning & Marketing Committee, seconded and carried as noted below, Agenda Item No. 5 was approved and the following resolution was adopted:

R-77-419

RESOLVED, that the report dated November 3, 1977 is approved and the General Manager is authorized to:

- a. Implement minor changes in the Downtown Minibus service along the northbound loop and in the vicinity of Occidental Center, and to include in the Official Route Descriptions Third Revised Page 202, effective January 1, 1978; subject to approval of the Consulting Engineer;
- b. Implement an extension of the Downtown Minibus service from Occidental Center to the Furniture Mart effective January 1, 1978, and to include in the Official Route Descriptions Fourth Revised Page 202, subject to funding of the additional expense by the City of Los Angeles and the City of Los Angeles Community Redevelopment Agency, and subject to approval of the Consulting Engineer;
- c. Execute an amended contract with the City of Los Angeles and the City of Los Angeles Community Redevelopment Agency providing for funding by those agencies of the additional expense incurred by the District in extending Line 202

Resolution
No. Assigned

R-77-419
(Continued)

from Occidental Center to the Furniture Mart; form of contract subject to approval of the General Counsel;

RESOLVED FURTHER, that the staff is directed to maintain separate passenger statistics of the results of extending Line 202 between the Occidental Center and the Furniture Mart.

Ayes: Cook, Holen, Leonard, Lewis, Price, Richter, Storing
Noes: None
Abstain: None
Absent: Brewster, Gibbs, Neusom, Takei

Director Cook moved approval of the Advance Planning & Marketing Committee's recommendation to expend an additional \$10,000 for television spots in connection with pass sales promotion, which motion was seconded.

Directors Richter and Storing objected to the use of television and felt radio spots would be more effective.

Director Richter presented a substitute motion that the Committee report be approved except with the use of radio spots instead of television spots, which motion was seconded, carried as noted below, and the following

Resolution
No. Assigned

resolution adopted:

R-77-420

RESOLVED, that the staff is authorized to expend an additional \$10,000 for the purpose of promoting monthly pass sales by means of radio spots, on the basis outlined in the report dated November 10, 1977, a copy of which is filed with the Secretary.

Ayes: Cook, Holen, Leonard, Lewis,
Price, Richter, Storing
Noes: None
Abstain: None
Absent: Brewster, Gibbs, Neusom,
Takei

Report of the Finance Committee

Director Lewis, Chairman of the Finance Committee, reported that the Committee had reviewed the report dated November 4 regarding the status of the District's service and preliminary financial plan for Fiscal Year 1979, and that the staff had been requested to furnish additional information for further review by the Committee at its next meeting.

Mr. Lewis also reported that the meeting with the County Commission Finance Review Committee, which had tentatively been set for November 14, had been postponed.

Resolution
No. Assigned

(Director Price left the meeting at
5:20 p.m.)

Report of the Personnel Committee

Director Lewis, Vice-Chairman of the Personnel Committee, moved approval of the Committee's recommendation that the General Manager be authorized to enter into contracts with Continental Insurance Company and the California Medical Group Health Plan for Non-contract medical coverage, which contracts would permit the employees to qualify under the Federal Health Maintenance Organization (HMO) if it is determined that the District is required to comply with the HMO requirements, which motion was seconded.

After President Holen had ascertained from Mr. Powers that he would not have a conflict of interest by reason of his involvement with Blue Shield, the motion failed by a vote of 5 to 1, with Director Storing voting "no."

Mr. Storing stated he had voted "no"

Resolution
No. Assigned

since he felt the group plan would be less expensive to the District. Mr. Wilkens and Mr. Byron Lewis explained that if the District does have to come under HMO we would be required to have both options--also, that the proposal of the California Medical Group Health Plan required that there be an alternate plan available to the employees.

Director Storing then moved for reconsideration, which motion was seconded and unanimously carried.

(Director Price returned to the meeting at 5:25 p.m.)

Director Lewis restated his previous motion, which motion was seconded and carried as noted below, and the following resolution adopted:

R-77-421

RESOLVED, that the report dated November 3, 1977, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to execute contracts with Continental Assurance Company and the California Medical Group Health Plan covering

Resolution
No. Assigned

R-77-421
(Continued)

Non-Contract employee medical, dental and vision care coverage for a one-year period effective January 1, 1978; form of contracts subject to approval of the General Counsel.

Ayes: Cook, Leonard, Lewis,
Price, Richter, Storing
Noes: None
Abstain: Holen
Absent: Brewster, Gibbs, Neusom,
Takei

Director Lewis reported that the Personnel Committee had reviewed and received and filed the staff report dated November 4 with respect to the correspondence with the UMTA Director, Office of Civil Rights, regarding the Affirmative Action Compliance investigation.

Approval of Sale Prices of New RTD Bus System Guide

At the request of Director Richter, Agenda Item No. 10 on the Consent Calendar was considered separately.

Mrs. Richter felt that the sale price of the new RTD Bus System Guide should remain at 50¢, plus tax, rather than the staff recommendation of 50¢, including tax; also, that the sale price

Resolution
No. Assigned

through the mail should be 65¢, including sales tax, postage and handling.

On motion of Director Richter, seconded and carried as noted below, the following resolution was adopted:

R-77-422

RESOLVED, that the sale price of the RTD Bus System Guide is to remain at 50¢, plus sales tax, rather than at 50¢, including sales tax, as recommended by the staff;

RESOLVED FURTHER, that the sale price of the aforementioned guide through the mail shall be 65¢ each, including sales tax, postage and handling;

RESOLVED FURTHER, that in accordance with a recommendation of the Community & Customer Relations Committee, the wholesale price of the aforementioned guide shall be 35¢ each, rather than the 25¢ proposed by the staff.

Ayes: Cook, Holen, Leonard, Lewis,
Price, Richter, Storing
Noes: None
Abstain: None
Absent: Brewster, Gibbs, Neusom, Takei

Approval of the Consent Calendar

On motion of Director Richter, seconded and carried as noted below, the remaining items on the Consent Calendar, Nos. 11 through 19, were

Resolution
No. Assigned

approved, and the following actions and/or resolutions adopted:

Ayes: Cook, Holen, Leonard,
Lewis, Price, Richter,
Storing
Noes: None
Abstain: None
Absent: Brewster, Gibbs, Neusom,
Takei

R-77-423

RESOLVED, that the Purchasing Agent is authorized to call for bids covering the sale of the District's used oil for a one-year period, subject to approval of the Consulting Engineer; form of bid requirements and specifications subject to approval of the General Counsel.

R-77-424

RESOLVED, that the General Manager is authorized to execute an agreement with CalTrans covering review appraisal, acquisition and relocation service of property required for employee parking at Division 1, at an estimated cost of \$10,700, which cost is funded in part under UMTA Capital Grant Project No. CA-03-0132; form of agreement subject to approval of the General Counsel.

R-77-425

RESOLVED, that Requisition No. 7-4400-71041 is approved, and the Purchasing Agent is authorized to call for proposals covering emergency printing services for the Marketing Department for a one-year period; form of Request for Proposal subject to approval of the General Counsel.

R-77-426

RESOLVED, that Requisition No. 7-4400-839 is approved, and the Purchasing

Resolution
No. Assigned

R-77-426
(Continued)

Agent is authorized to call for proposals covering phototype services for the Marketing Department for a one-year period; form of Request for Proposal subject to approval of the General Counsel.

R-77-427

RESOLVED, that the General Manager is authorized to execute a contract with Montgomery Elevator Company, 13422 South Normandie Avenue, Gardena, the only firm responding to RFP 107721, covering preventative maintenance service for elevators and escalators at El Monte, University and Hospital Busway Stations for a two-year period, at a cost of \$7,502.40 per year; form of contract subject to approval of the General Counsel.

R-77-428

RESOLVED, that a minor route modification to Line No. 861 in the South Bay area is approved, and the General Manager is authorized to include in the Official Route Descriptions Third Revised Page 861, effective November 13, 1977; subject to approval of the Consulting Engineer.

R-77-429

RESOLVED, that minor route modifications to Line Nos. 92 and 176 in the South Central Los Angeles area are approved, and the General Manager is authorized to include in the Official Route Descriptions Seventh Revised Page 92 and Third Revised Page 176 effective November 13, 1977; subject to approval of the Consulting Engineer.

R-77-430

RESOLVED, that the General Manager is authorized to execute a lease agreement extension with the State of California covering the lease of approximately .5 acres of land at 14601 Sherman Way,

Resolution
No. Assigned

R-77-430
(Continued)

Van Nuys, for continued use for employee parking at Division 8, at a monthly rental rate of \$200, for a two-year period ending January 31, 1979, and month-to-month thereafter; form of lease extension subject to approval of the General Counsel.

R-77-431

RESOLVED, that Resolution No. R-77-270 adopted July 14, 1977 be and the same is hereby amended in that the commencement date of the contract with Webster Delivery Services, Inc., covering the leasing of a portion of the District's Macy Yard property is changed from September 1, 1977 to November 1, 1977, with the term of said lease to remain the same; form of contract subject to approval of the General Counsel.

Approved Minutes of Regular Meetings held October 18 and October 27, 1977.

Ratified bus stop zone changes as described in the report dated November 4, 1977 filed with the Secretary.

Ratified temporary route diversions as described in the report dated November 4, 1977 filed with the Secretary.

Director Special Items

Director Richter suggested that all current security guards and special agents receive training as required under the peace

Resolution
No. Assigned

officer status law, and requested resumes of each agent. Mrs. Richter also felt that when making a decision for the new head of the transit police the person appointed should have a good liaison with all law enforcement agencies.

President Holen referred the matter to the Personnel Committee.

Director Storing suggested that the Administration, Efficiency & Economy Committee investigate the feasibility and cost of installing an electronic voting board. Director Price opposed the suggestion, feeling that such a device was not necessary.

Report of the General Manager

Mr. Gilstrap reported that a Committee of the Whole meeting is being scheduled with the Board of Directors of the Long Beach Public Transportation Company at 11:30 a.m. on Tuesday, December 6, for lunch and a tour of their facilities and inspection of the new GM RTD-2 bus. Information will be furnished to the Board when arrangements have been completed.

Resolution
No. Assigned

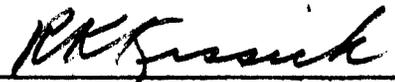
The General Manager's report of out-of-state travel for the month of October was received and filed.

President's Report

President Holen reported that in accordance with the previous discussion, Mr. Gilstrap had been instructed to arrange a meeting with DOT Secretary Adams and/or UMTA Administrator Page, and a meeting with the Congressional Delegation, regarding the Division 3 matter.

Director Lewis inquired about a Transportation Research Board meeting in San Diego in the near future. Mr. Gilstrap stated he believed the meeting was on the subject of paratransit. Mr. McDonald stated he had information regarding the meeting and would forward it to all Board members.

The meeting adjourned at 5:40 p.m.



R. K. Kissick
Secretary