

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of Regular Meeting of  
the Board of Directors of the District

December 8, 1977

Upon notice duly given, the Board of Directors of the Southern California Rapid Transit District met at a regular meeting in the District Board Room, 425 South Main Street, Los Angeles, California, at 1:10 p.m. on December 8, 1977, at which time President Marvin L. Holen called the meeting to order.

Directors Present:

George W. Brewster  
Byron E. Cook  
Marvin L. Holen  
Gerald B. Leonard  
Mike Lewis (entered at  
2:45 p.m.)

Thomas G. Neusom  
(entered at 1:27 p.m.)  
Jay B. Price  
Ruth E. Richter  
Charles H. Storing  
George Takei

Director Absent:

Donald Gibbs

Staff Present:

Jack R. Gilstrap, General Manager  
Jack Stubbs, Assistant General Manager  
for Administration  
Richard T. Powers, General Counsel  
Joe B. Scatchard, Controller-Treasurer-Auditor  
George L. McDonald, Manager of Planning & Marketing  
Byron Lewis, Director of Personnel

Resolution  
No. Assigned

Jack Walsh, Superintendent of  
Transportation  
Robert Williams, Manager of  
Customer Relations  
Michael Olivas, Deputy Administrator-  
Equal Employment Opportunity  
R. K. Kissick, Secretary

Also present were members of the public and  
the news media.

Presentation of Third Quarter 1977 Safe  
Performance Awards

President Holen presented the Third Quarter  
1977 Safe Performance Awards to Mr. Arthur  
Howard, Maintenance Manager of Division 5 and  
to Mr. Jerry Woods, Transportation Manager of  
Division 8.

Report of the Surface Operations Committee

Director Price, Chairman of the Surface  
Operations Committee, moved approval of Agenda  
Item Nos. 2, 3 and 4, which motion was seconded.

Prior to the vote on the motion, Mr. Walsh  
responded to questions which the Committee had  
asked regarding the purchase of glass under  
Item No. 3, with the principal points being

Resolution  
No. Assigned

that 90% of glass replacement in buses is due to vandalism, and nine side windows are replaced to every one front windshield or rear window. He also reported that windshields cost about \$700 per half. Mr. Walsh also reported that the staff is testing unbreakable glass which could result in this type of glass being included the next time the item is bid.

Director Cook inquired about requiring parents paying up to \$750 for vandalism caused by children, and Mr. Powers stated he would investigate.

Director Price's motion carried as noted below, and the following resolutions adopted:

Ayes: Brewster, Cook, Holen, Leonard,  
Neusom, Price, Richter, Storing,  
Takei  
Noes: None  
Abstain: None  
Absent: Gibbs, Lewis

R-77-448

RESOLVED, that the General Manager is authorized to execute contracts under Bid No. 11-7714 to the lowest responsible bidders covering the District's miscellaneous paper stock requirements for a one-year period, as follows:

- a. Carpenter/Offutt, 4295 Charter St., Los Angeles, at an approximate cost of \$195,480;

Resolution  
No. Assigned

R-77-448  
(Continued)

- b. La Salle Paper, 4170 Bandini Blvd., Los Angeles, at an approximate cost of \$17,260; and
- c. Blake, Moffitt & Towne, 2600 South Commerce Way, Commerce, at an approximate cost of \$16,570;

form of contracts subject to approval of the General Counsel.

R-77-449

RESOLVED, that the General Manager is authorized to execute contracts under Bid No. 11-7709 to the lowest responsible bidders covering the District's miscellaneous glass requirements for a one-year period, with option for one additional year at the election of the District, as follows:

- a. Armour Glass Co., 9401 Ann St., Santa Fe Springs, at an approximate cost of \$158,670;
- b. McFarling Glass, 1680 North Miller Ave., Los Angeles, at an approximate cost of \$23,950; and
- c. Hausman Bus Parts, 930 Selby St., El Segundo, at an approximate cost of \$34,975;

form of contracts subject to approval of the General Counsel.

R-77-450

RESOLVED, that the General Manager is authorized to execute lease agreements with Marty's Liquor, Inc., Lucas Herson, H. Tizeno and the Los Angeles City Department of Recreation and Parks, covering leasing of four parcels of property required for employee parking at Division 5, at an estimated cost of \$1,600 per month, with

Resolution  
No. Assigned

R-77-450  
(Continued)

terms of private party leases to be for two years and the Parks Department on a month-to-month basis, with a thirty-day cancellation clause, all as outlined in the report dated December 2, 1977, a copy of which is filed with the Secretary; form of lease agreements subject to approval of the General Counsel.

Report of the Advance Planning & Marketing Committee

Director Brewster, Chairman of the Advance Planning & Marketing Committee, reported that Agenda Item No. 5, reading as follows, had been carried over at the request of the staff:

"Consider adoption of Extra Scheduled Bus Service rates for the balance of the 1977-78 racing seasons; subject to approval of the Consulting Engineer."

Director Brewster then reported that representatives of the City of Santa Monica had appeared before the Committee to oppose the removal of passenger restrictions on Wilshire Boulevard, Line 83 in the City of Santa Monica, but that the Committee had recommended approval to remove the restrictions on an experimental basis for six months, with the staff to report on the results at the end of the experimental period,

Resolution  
No. Assigned

so moved, which motion was seconded.

Santa Monica Assistant City Attorney Terry Anderson and Director of Transportation Jack Hutchison appeared before the Board to oppose the motion, feeling it would divert passengers from the Santa Monica line, and threatened action by the City as far as it is necessary to go. They offered a counter proposal that the District should place dash signs in its buses informing passengers that local service is not permitted. They also pointed out the fact that the District had self-imposed a restriction recently on its own Line 35 in the San Fernando Valley.

Mr. Brewster reported that he had voted against the Committee recommendation and felt the matter should be held over until the report being prepared by the staff on restrictions imposed district-wide is submitted and, in the meantime, try the dash signs on the Line 83 buses.

Resolution  
No. Assigned

Director Leonard presented a substitute motion to try the dash signs on Line 83 for a six-month experimental period, which motion was seconded.

Director Price felt it was ridiculous for RTD pass holders not to be able to board RTD buses in the restricted area and that the original motion would be more effective. Director Cook suggested having RTD operators appear before the Board to explain the problems, moved to table the matter to the next Board meeting at which time have RTD operators appear before the Board, which motion was seconded and carried.

Director Richter felt we shouldn't bring operators in and have to pay them; President Holen requested the Santa Monica representatives to question their operators, and Mr. Price felt we should investigate the Santa Monica line that comes into downtown Los Angeles, to which Mr. Powers reported the agreement regarding that service expires in March, 1977.

Resolution  
No. Assigned

Mr. Gilstrap reported that Harry Maguire, Senior Staff Assistant, Transportation Department, was a former operator and could appear before the Board at this time.

Director Cook moved to remove the matter from the table in order to hear Mr. Maguire, which motion was seconded and unanimously carried.

Mr. Maguire appeared before the Board and explained the delays experienced by reason of prospective passengers boarding the buses and making it difficult to maintain a schedule, and knew of no dash signs on buses which would solve the problem. Mr. Maguire responded to questions by the Board.

On inquiry of Director Cook, Mr. Powers stated the lifting of the restriction would not be illegal if there was no significant diversion of passengers, and if the matter were referred to the Los Angeles County Transportation Commission he felt they would look at it as to whether it was advantageous to the riding public. Director Takei favored the six-month experimental removal of the restriction and requested Santa Monica for



Resolution  
No. Assigned

passenger and revenue figures. Mr. Cook inquired about paying Santa Monica diversion payments, but Santa Monica representatives opposed this idea and still wanted the District to test the dash signs.

At this point, Director Leonard withdrew his substitute motion and President Holen announced that this action placed Director Brewster's original motion before the Board.

The original motion carried by a Roll Call vote as noted below and the following resolution adopted:

R-77-451

RESOLVED, that the General Manager is authorized to remove the restriction on the carrying of local passengers on Wilshire Boulevard Line No. 83 along Wilshire Boulevard between Federal Avenue and Ocean Avenue in the City of Santa Monica, as soon as practicable, for an experimental period of six months, with the staff directed to report back on the results of said restriction removal at the end of the experimental period.

Ayes: Cook, Holen, Leonard, Neusom,  
Price, Richter, Takei  
Noes: Brewster, Storing  
Abstain: None  
Absent: Gibbs, Lewis

Resolution  
No. Assigned

The Santa Monica representatives warned the Board that the action taken today could result in possible labor protective agreement 13(c) claims.

On motion of Director Price, seconded and unanimously carried, the President was requested to attempt to arrange a joint meeting of the Board with the Santa Monica City Council.

Report of the Facilities & Construction  
Committee

On motion of Director Price, Vice-Chairman of the Facilities & Construction Committee, seconded and carried as noted below, Agenda Item No. 7 was approved and the following resolution adopted:

R-77-452

RESOLVED, that the Purchasing Agent is authorized to issue an addendum to the bid specifications for the Division 18 Transportation Building expansion with respect to minority business enterprise participation, as follows:

"Bidders who are minority prime contractors will be permitted to include work performed by their own forces to be applied toward meeting the MBE goal."

Resolution  
No. Assigned

Ayes: Brewster, Cook, Holen, Leonard,  
Neusom, Price, Richter, Storing,  
Takei  
Noes: None  
Abstain: None  
Absent: Gibbs, Lewis

Director Price reported that the revised Minority Business Enterprise (MBE) Policy Statement had been carried over by the Facilities & Construction Committee for review by the full Board.

President Holen felt the Board had not had the opportunity to fully review the proposed policy and suggested carrying the matter over to the next meeting. There being no objection, the matter was carried over.

Report of the Finance Committee

President Holen reported that the Finance Committee had reviewed the report under Agenda Item No. 9 regarding financial projections in the proposed five-year plan, that the report would be updated following a meeting of the Finance Committee with the Finance Review Committee of the Los Angeles County Commission

Resolution  
No. Assigned

on December 12, and that he was calling a Special Meeting of the Board to consider the matter at 1:30 p.m. on Thursday, December 15.

(Director Cook left the meeting at 2:20 p.m.)

Report of the Personnel Committee

On motion of Director Takei, Chairman of the Personnel Committee, seconded and carried as noted below, Agenda Item No. 10 was approved and the following resolution adopted:

R-77-453

RESOLVED, that the report dated December 1, 1977, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to execute a contract with Walter P. Ellerbeck, M.D., 1401 South Hope Street, Los Angeles, under RFP 11-7711, covering pre-employment, special and biennial examinations for the period January 1, 1978 through June 30, 1979, with option for renewal on a year-to-year basis, at an estimated cost of \$86,000; form of contract subject to approval of the General Counsel.

Ayes: Brewster, Holen, Leonard,  
Neusom, Price, Richter,  
Storing, Takei  
Noes: None  
Abstain: None  
Absent: Cook, Gibbs, Lewis

Resolution  
No. Assigned

On motion of Director Richter, seconded and carried as noted below, Agenda Item Nos. 12 through 16 on the Consent Calendar were approved, and the following resolutions and/or actions approved:

Ayes: Brewster, Holen, Leonard, Neusom,  
Price, Richter, Storing, Takei  
Noes: None  
Abstain: None  
Absent: Cook, Gibbs, Lewis

R-77-454

RESOLVED, that the General Manager is authorized to issue a deductive Change Order in the amount of \$25,160 to United Riggers and Erectors for modification to the bus vacuum equipment at Division 5 (P.O. No. 26944), as required by the Urban Mass Transportation Administration; form of Change Order subject to approval of the General Counsel.

R-77-455

RESOLVED, that the General Manager is authorized to award a contract to Hetzel Brothers, 1457 East Washington Boulevard, Los Angeles, the lowest responsible bidder under Bid No. 11-7721 covering the District's requirements for pre-fab rear brake shoes for a one-year period, at a cost of approximately \$13,000; form of contract subject to approval of the General Counsel.

R-77-456

RESOLVED, that the General Manager is authorized to award a contract to TEMCO, 7321 North Hamlin, Skokie, Illinois,

Resolution  
No. Assigned

R-77-456  
(Continued)

the lowest responsible bidder under Bid No. 11-7715 covering the District's requirements for miscellaneous Timken-Bower bearings for a one-year period at an approximate cost of \$30,000; form of contract subject to approval of the General Counsel.

R-77-457

RESOLVED, that the General Manager is authorized to award a contract to AREX Graphics, Inc., 256 East Third Street, Mt. Vernon, New York, the lowest responsible bidder under Bid No. 11-7722 covering procurement of 110,000 feet of mylar sign material at a price of \$41,577; form of contract subject to approval of the General Counsel.

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Approved Minutes of Special Meeting held November 21, 1977.

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Ratified bus stop zone changes as described in report dated December 1, 1977 filed with the Secretary.

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Ratified temporary route diversions as described in report dated December 2, 1977 filed with the Secretary.

Director Special Items

President Holen invited a motion to ratify travel by Directors to Washington, D.C. on November 16 to attend a meeting with UMTA officials. On motion of Director Price, seconded

Resolution  
No. Assigned

and carried as noted below, the following  
resolution was adopted:

R-77-458

RESOLVED, that travel by members of the Board of Directors to Washington, D.C. on November 16, 1977 to attend a meeting with UMTA officials regarding the District's MBE program and the contract award covering the Phase II reconstruction at Division 3 be and the same is hereby ratified, and the Treasurer authorized to pay expenses incurred in connection with said travel.

Ayes: Brewster, Holen, Leonard, Neusom,  
Price, Richter, Storing, Takei  
Noes: None  
Abstain: None  
Absent: Cook, Gibbs, Lewis

President Holen reported that Director Lewis had been reappointed as a member of the Technical Advisory Committee to the Transportation Steering Committee of the National Association of Counties, and invited a motion to authorize travel by Director Lewis to attend meetings of the committee during the term of his appointment, with the first one being in Kansas City, Missouri on January 10 and 11. Director Storing felt that the County should pay some of the expenses, and there was discussion of carrying the matter over

Resolution  
No. Assigned

to the next meeting of the Board. However, Director Lewis entered the meeting at 2:45 p.m. (at which time Director Cook returned to the meeting), and Mr. Lewis outlined the duties and responsibilities of the committee, including the fact that it was helpful in seeking federal transportation legislation, especially transit funding, and also the fact that they had fought the labor protective 13(c) agreements at the time they were being considered.

(Director Neusom left the meeting at 2:47 p.m.)

On motion of Director Richter, seconded and carried as noted below, the following resolution was adopted:

R-77-459

RESOLVED, that Director Mike Lewis is authorized to attend meetings of the Technical Advisory Committee to the Transportation Steering Committee of the National Association of Counties during the term of his appointment to said committee, and the Treasurer authorized to reimburse expenses incurred in connection with attendance at said meetings.

Ayes: Brewster, Cook, Holen, Leonard,  
Lewis, Price, Richter, Storing,  
Takei



Resolution  
No. Assigned

R-77-459  
(Continued)

Noes: None  
Abstain: None  
Absent: Gibbs, Neusom

Director Richter announced that there would be a meeting of the Community & Customer Relations Committee at 10:30 a.m. on Thursday, December 15, for the purpose of receiving update reports on the telephone information computer system and the distribution of system map guides, as well as to discuss a proposal for sending bi-monthly or quarterly communication to elected officials advising them of District activities.

Director Leonard suggested that the staff meet with representatives of County Road Commissioner Morhar regarding the Granada Hills minibus service, with the possibility of advancing the review period to 45 or 60 days after the service commenced, instead of 90 days, and investigate the possibility of terminating the contract.

Director Cook requested that a report be submitted to the Administration, Efficiency & Economy Committee listing the numbers of operator miscellaneous complaints received regarding

Resolution  
No. Assigned

operational safety, including defect cards, and including incidents where drivers have been attacked while driving.

President Holen reported on the proposed expansion of the downtown minibus service during the Christmas season. During the period December 12 through 31 the expanded service would cost an estimated \$12,800, not counting additional revenue, with the District's 20% share being \$2,580. The additional cost to extend the service to the Convention Center during the same period would be \$6,400, not counting additional revenue, with the District's 20% share being \$1,280. He stated the Board should authorize the District's 20% share, and that we are working with the City of Los Angeles to fund its 80% requirement, and invited a motion to amend the current Minibus agreement accordingly, subject to funding by the City and the CRA of 80% of the additional costs.

On motion of Director Richter, seconded and carried as noted below, the following resolution was adopted:

Resolution  
No. Assigned

R-77-460

RESOLVED, that the General Manager is authorized to execute an amendment to the current Minibus Agreement between the District, the City of Los Angeles and the City of Los Angeles Community Redevelopment Agency providing for additional and extended services of the Downtown Los Angeles Line No. 202 during the period December 12 through December 31, 1977, as follows:

- a. additional daily and Saturday service at an estimated added gross cost of \$12,800; and
- b. extended service from the Occidental Center to the Los Angeles Convention Center at an estimated gross cost of \$6,400;

subject to funding of said additional costs by the City of Los Angeles and the City of Los Angeles Community Redevelopment Agency on the percentage basis as outlined in the aforementioned current Minibus Agreement; form of contract amendment subject to approval of the General Counsel.

Ayes: Brewster, Cook, Holen, Leonard,  
Lewis, Price, Richter, Storing,  
Takei  
Noes: None  
Abstain: None  
Absent: Gibbs, Neusom

President Holen briefly reviewed a memorandum which had been prepared by staff member W. R. Bennett regarding promotion by PSA of the upcoming Hollywood-Burbank Airport express service. Director Cook reported on a trial run he had taken

Resolution  
No. Assigned

over the bus routes and a meeting regarding the establishment of Airport Express bus stops.

Report of the General Manager

The General Manager's report of out-of-state travel during the month of November was received and filed.

Mr. Gilstrap reported that the Assembly Transportation Committee hearing chaired by Assemblyman Ingalls would be held the next day, December 9, in the District's Board Room, and that President Holen and himself, as well as Jerry Premo and others would be making presentations, and invited all Directors to attend.

Mr. Gilstrap then reported that he had been contacted by Councilman Ronka regarding transportation as it relates to the 1984 Olympics. He reported to the Councilman that RTD had not yet been involved in transportation planning for the Olympics, that many locations would be served by present District lines, the problems where additional service could not be provided

Resolution  
No. Assigned

due to budget restrictions, and if operations are to be expanded the District would need additional funding. Groups needing transportation fall into three categories: 1) participants, officials, judges, etc., estimated to be 12,000; 2) spectators going to the events, with no estimates of numbers; and 3) people coming to Los Angeles as tourists during the period of the Olympics. Each group is a special transportation situation. We need lots of answers as to where events will be held, how they are entering Los Angeles and many other answers, including the use of school and charter buses, etc., what will the District's status be in 1984, what kind of service will be necessary, etc. He told the Councilman that RTD should be involved early in the transportation planning, that RTD has considerable experience in handling special events and expedited services and that we have a flexible system. Given the resources the District can do an excellent job.

Mr. Gilstrap reported that Chief Davis had been requested to come back with a definite program, but RTD has not been requested at this time to do anything further.

Resolution  
No. Assigned

Director Leonard requested that Mr. Gallagher provide a detailed list of upcoming community meetings, including the date, time and place, much of which information had not been included in the list already provided.

President Holen announced that one of the new E&H AM General buses had been delivered and was available for inspection in the parking lot adjacent to the building.

The meeting was adjourned at 3:07 p.m.

  
Secretary