

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of Regular Meeting of
the Board of Directors of the District

November 21, 1972

Upon notice duly given, the Directors of the Southern California Rapid Transit District met at a regular meeting in the District Board Room, 1060 South Broadway, Los Angeles, California, at 10:00 a.m. on November 21, 1972, at which time President Norman Topping called the meeting to order.

Directors Leonard S. Gleckman, David K. Hayward, Herbert H. Krauch, Michael E. Macke, Don C. McMillan and Norman Topping were present. Directors Byron E. Cook, A. J. Eyraud, Jr., Thomas G. Neusom, Douglas A. Newcomb and Jay B. Price were absent.

Also present were General Manager Pro Tempore George W. Heinle; General Counsel Richard T. Powers; Manager of Planning & Marketing George L. McDonald; Controller-Treasurer-Auditor J. B. Scatchard; Chief Engineer Richard Gallagher; Secretary Richard K. Kissick; and the public.

Approval of Minutes

The Minutes of the Regular Meeting held November 7, 1972 were approved.

Temporary Route Diversions

After discussion, on motion duly made, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-72-294

RESOLVED, that the temporary route diversions caused by construction work affecting Line Nos. 2, 5, 7, 14, 20, 32, 37, 57, 60-G, 80, 81, 91-S, 93, 101, 103, 104, 122 and 125, as described in report dated November 13, 1972 filed with the Secretary, be and the same are hereby approved.

Changes in Bus Stop Zones

After discussion, on motion duly made, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-72-295

RESOLVED, that the report dated November 13, 1972 relating to bus stop changes filed with the Secretary, be and the same is hereby ratified and approved.

Approval of Annual Requisitions

After discussion, on motion of Director Krauch, Vice-Chairman of the Surface Operations Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-72-296

WHEREAS, on November 20, 1972 the Surface Operations and Finance Committees considered and concurred in the General Manager's report dated November 17, 1972 recommending approval of five Annual Requisitions covering the cost of pre-employment physical examinations, biennial physical examinations of bus operators, and leases of three Xerox machines, which report included the results of staff investigations to determine that services were being obtained at the lowest possible costs;

NOW, THEREFORE, BE IT RESOLVED, that the following Annual Requisitions be and the same are hereby approved:

- a. No. 3800-97, covering the cost of pre-employment physical examinations, including laboratory tests, at an estimated amount of \$7,000.00.
- b. No. 3800-98, covering cost of biennial physical examination of Bus Operators from January 1, 1973 to December 31, 1973, as required by District policy and State of California Department of Motor Vehicles, at an estimated amount of \$11,500.00.
- c. No. 2000-195, covering lease of 10th floor Xerox Model 4000 copier for year 1973, at an estimated cost of \$6,000.00.
- d. No. 3700-08, covering lease of Purchasing Department Xerox Model 4000 copier for year 1973, at an estimated cost of \$4,200.00.
- e. No. 7000-8, covering lease of Accounting Department Xerox Model 7000 copier for year 1973, at an estimated cost of \$18,000.00.

RESOLVED FURTHER, that the General Manager be and he hereby is authorized to execute appropriate letter agreements and the Purchasing Agent be and he hereby is authorized to issue Annual Purchase Orders in accordance with the Rules and Regulations; with form of agreements and Purchase Orders subject to approval of the General Counsel.

Issurance of Bids Covering the Sale of 450 Pounds of Foreign Coins

After discussion, on motion of Director Krauch, Vice-Chairman of the Surface Operations Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-72-297

WHEREAS, approximately 450 pounds of foreign coins have accumulated since inauguration of the Exact Fare System, with about 70% being of Mexican issue and the remaining 30% consisting of English, French, Italian and Israeli coins; and

WHEREAS, the labor cost to sort the 450 pounds of coins by hand would be excessive and, even if separated, banks are disinterested in redeeming such coins; and

WHEREAS, all Canadian coins have been separated and turned in for redemption; and

WHEREAS, it appears that every possible means of disposing of these coins have been explored and the staff has recommended issuance of bids as the most expedient and best method, with an estimate the District will receive from \$600.00 to \$850.00 for the entire lot; and

WHEREAS, on November 20, 1972 the Surface Operations Committee considered and concurred in the General Manager's report dated November 16, 1972, recommending issuance of bids covering the sale of the aforementioned foreign coins;

NOW, THEREFORE, BE IT RESOLVED, that the Purchasing Agent be and he hereby is authorized to issue bids covering the sale of approximately 450 pounds of foreign coins, in accordance with the Rules and Regulations, subject to prior approval of the Consulting Engineer; form of bid requirements and specifications subject to approval of the General Counsel.

Issuance of Bids Covering the Sale of Seventeen (17) 1953-1954 Used Surplus Diesel powered GMC Buses, Model TDH 4801, without Tires, and Three (3) Used Surplus Diesel Powered GMC Buses with tires (Two 1947 Model TDH 4507 and One 1953 Model TDH 4801)

After discussion, on motion of Director Krauch, Vice-Chairman of the Surface Operations Committee, seconded and

unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-72-298

WHEREAS, the Staff Purchasing Committee has recommended the issuance of bids covering the sale of 20 used surplus diesel buses; and

WHEREAS, 17 of these buses are 1953-1954 GMC Model TDH 4801 which are the remainder of a group of 65 buses which were originally offered for sale on May 4, 1971; and

WHEREAS, the other 3 buses recommended for sale are among ones acquired from the former Pomona lines and include two GMC 1947 Model TDH-4507 and one 1953 GMC Model TDH 4801; and

WHEREAS, two-thirds of the proceeds from the sale of this equipment would be credited to Urban Mass Transportation Administration Capital Grant Project CA-03-0024 (formerly CAL-UTG-24); and

WHEREAS, the disposition of these 20 buses has been approved by the Consulting Engineer; and

WHEREAS, on November 20, 1972 the Surface Operations and Finance Committees considered and concurred in the General Manager's report dated November 16, 1972 recommending issuance of bids covering the sale of the aforementioned used surplus buses at no stated minimum bid prices with the right to reject any and all bids;

NOW, THEREFORE, BE IT RESOLVED, that the Purchasing Agent be and he hereby is authorized to issue bids covering the sale of the following used surplus buses with no stated minimum bid prices on an as is-where is basis, reserving the right to reject any or all bids; in accordance with the Rules and Regulations; form of bid requirements and specifications subject to approval of the General Counsel:

- a. Seventeen (17) 1953-1954 Used Surplus Diesel Powered GMC Buses, Model TDH 4801, without tires, numbered as follows:

2911	6524	6537	6556
2950	6525	6539	6561
6509	6533	6546	6568
6512	6536	6548	6571
			6572

- b. Two (2) 1947 Used Surplus Diesel Powered GMC Buses, Model TDH 4507, with tires, numbered as follows:

70

72

and;

One (1) 1953 Used Surplus Diesel Powered GMC Bus, Model TDH 4801, with tires, numbered 59

Award of Contracts - Bid No. 11-7213 - Covering Purchase and Installation of Signs, Graphics and Audio System at El Monte Busway Station - Project No. CA-03-0034

After discussion, on motion of Director Krauch, Vice-Chairman of the Surface Operations Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-72-299

WHEREAS, under Resolution No. R-72-275 adopted October 27, 1972, the Purchasing Agent was authorized to issue bids covering the purchase and installation of signs and audio system at the El Monte Busway Station, in accordance with the bid requirements and specifications attached to Requisition No. 8000-440, at an estimated cost of \$73,500.000; subject to the prior concurrence of the Urban Mass Transportation Administration; and

WHEREAS, on November 3, 1972 the Purchasing Agent issued invitations to bid (Bid No. 11-7213) to nine prospective bidders, and on November 3, 1972 caused to be published in the Los Angeles Times notice of the issuance of said invitations to bid; and

WHEREAS, bids were opened on November 13, 1972 in response to said Bid No. 11-7213 from five bidders, with the Purchasing Agent certifying Cummings & Company as the lowest responsible bidder covering the purchase and installation of signs and graphics at a total estimated cost of \$55,000.00 and L. A. King Company as the lowest responsible bidder covering purchase and installation of audio system at a total estimated

cost of \$6,100.00, all as indicated on the Abstract of Proposals attached to these Minutes as Exhibit I; and

WHEREAS, on November 20, 1972 the Surface Operations and Finance Committees considered and concurred in the General Manager's report dated November 16, 1972 recommending award of contracts to the aforementioned lowest responsible bidders;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to execute on behalf of the District contracts with the lowest responsible bidders covering purchase and installation of signs, graphics and audio system at the El Monte Busway Station, UMTA Project No. CA-03-0034, as follows:

- a. Contract No. 02-21-204-28 with Cummings & Company, 200- 12th Avenue SE, Nashville, Tennessee, covering purchase and installation of signs and graphics, at an estimated cost of \$55,000.00; subject to approval of Affirmative Action Plan by the Urban Mass Transportation Administration; form of contract subject to approval of the General Counsel; and
- b. Contract No. 02-21-205-28 with L. A. King Company, 3306 Lime Avenue, Long Beach, California, covering purchase and installation of audio system, at an estimated cost of \$6,100.00; form of contract subject to approval of the General Counsel.

Removal from Agenda - Proposed Sale of Former Pasadena Division to the City of Pasadena Community Redevelopment Agency

After discussion, on motion of Director Krauch, Vice-Chairman of the Surface Operations Committee, the following item was removed from the agenda and carried over for consideration by the Board of Directors at its next meeting:

"Consider acceptance of offer dated August 29, 1972 from the Community Redevelopment Agency of the City of Pasadena for the purchase of that

certain property located at 182 North Fair Oaks Avenue, Pasadena, California (Lot 6, Sumstines Subdivision, as recorded in Miscellaneous Records, Book 14, Page 80, in the office of the Recorder of Los Angeles County; and, P. E. Railway Depot Tract Number 2, as recorded in Map Book 8, Page 174, in the office of the Recorder of Los Angeles County) for the sum of \$225,000; and authorization of the General Manager to execute all documents necessary to effect the transfer of title; waiver of compliance with Section 9.10 of the Rules and Regulations of the District; subject to prior approval of the Consulting Engineer; form of instruments subject to approval of the General Counsel."

Approval of Minor Route Modifications of Line Nos. 53 and 60
to Permit Use of a Completed Portion of the San
Bernardino Busway Lanes

After discussion, on motion of Director Macke, Chairman of the Advance Planning & Marketing Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-72-300

WHEREAS, a portion of the San Bernardino Express Busway lanes between the cities of El Monte and Los Angeles have now been completed and it is proposed to reroute portions of two lines now operating on the regular traffic lanes of the San Bernardino Freeway into the Busway lanes at El Monte, in lieu of the present routes; and

WHEREAS, on November 20, 1972 the Surface Operations and Advance Planning & Marketing Committees considered and concurred in the General Manager's report dated November 16, 1972 recommending that portions of Line Nos. 53 and 60 now operating on the regular traffic lanes of the San Bernardino Freeway be rerouted to operate over the completed portion of the Express Busway lanes between Santa Anita Avenue in El Monte and the Long Beach Freeway, to operate 72 one-way trips Monday through Friday, 61 trips on Saturdays and 62 trips on Sundays, to operate in this manner until completion of the entire Busway in the spring of 1973;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to reroute Line Nos. 53, 53-A, 60 and 60-B to operate over the completed portion of the Express Busway lanes between Santa Anita Avenue, El Monte, and the Long Beach Freeway, to become effective early in December, 1972; as described in report dated November 16, 1972 filed with the Secretary; subject to the prior approval of the Consulting Engineer;

RESOLVED FURTHER, that the General Manager be and he hereby is authorized to make appropriate revisions in the Official Route Authorizations adopted November 4, 1964, as amended, to include the route modifications of Line Nos. 53, 53-A, 60 and 60-B, hereinabove authorized.

Approval of Establishment of a New Service Between Sunland and Pacoima on a Six-Month Experimental Basis

After discussion, on motion of Director Macke, Chairman of the Advance Planning & Marketing Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-72-301

WHEREAS, many requests have been received from residents, local chambers of commerce and civic officials, to establish a new service between the Sunland-Tujunga and Pacoima-Van Nuys areas so as to provide a direct routing between the two areas; and

WHEREAS, at the present time, it is necessary for passengers to take an extremely circuitous method to travel between these two areas involving two or more interchanges and excessive travel time; and

WHEREAS, on November 20, 1972 the Surface Operations, Advance Planning & Marketing and Finance Committees considered and concurred in the General Manager's report dated November 16, 1972, a copy of which is filed with the Secretary, recommending establishment of a new service on a six-month experimental basis between the Sunland-Tujunga and Pacoima-Van Nuys areas, which would require one bus at an estimated cost of \$19,200.00 for the six-month

period of the trial service, to be funded out of the New Services Fund included in the 1973 Fiscal Year budget, subject to certain modifications being made by the City of Los Angeles in a curb return and installation of signs at each end of a bridge to permit safe bus operation;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to establish a trial service between the Sunland-Tujunga and Pacoima-Van Nuys areas, to be known as Sunland-Pacoima Line No. 119, on a six-month experimental basis, to become effective December 3, 1972, or as soon thereafter as the street and traffic modifications necessary for safe operation are accomplished, as described in report dated November 16, 1972 filed with the Secretary; subject to the prior approval of the Consulting Engineer;

RESOLVED FURTHER, that the General Manager be and he hereby is authorized to make appropriate revisions in the Official Route Descriptions adopted November 4, 1964, as amended, to include Original Page 119, and to amend the District's Local Passenger Tariff No. 18, hereinabove authorized.

Approval of Designation of Senior Auditor as Assistant Auditor
for the Purpose of Signing Warrants

After discussion, on motion of Director Hayward, Chairman of the Personnel Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-72-302

WHEREAS, Section 12.6 of the Rules and Regulations provides that the Auditor and Assistant Auditor are authorized to sign warrants in place of the President or Vice-President of the Board; and

WHEREAS, the Assistant Auditor is signing from 1,000 to 1,100 warrants monthly to cover payments made by the District and the Auditor has recommended that the time of the Assistant Auditor could be used to better advantage on other projects if the Senior Internal Auditor were designated an Assistant Auditor for the purpose of signing warrants with a value up to \$2,500.00 per warrant; and

WHEREAS, on November 20, 1972 the Personnel and Finance Committees considered and concurred in the General Manager's report dated November 16, 1972 recommending that the Senior Internal Auditor be designated an Assistant Auditor for the purpose of signing warrants with a value up to \$2,500.00 per warrant;

NOW, THEREFORE, BE IT RESOLVED, that the Senior Internal Auditor be and he hereby is designated an Assistant Auditor for the purpose of signing warrants with a value up to \$2,500.00 per warrant..

Authorization of the General Manager to File Application with the Department of Transportation, Urban Mass Transportation Administration, for a Demonstration Grant for the Training of Mechanics in Welding, Air Conditioning and Electrical Systems, and to Execute all Instruments and Contracts Necessary to Carry Out the Project

After discussion, on motion of Director Hayward, Chairman of the Personnel Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION R-72-303

WHEREAS, representatives of the Urban Mass Transportation Administration have indicated they would consider an application from the Southern California Rapid Transit District for a Demonstration Grant which would show that specialized mechanic training on a transit property can improve the bus maintenance and repair productivity and increase the lower level mechanic's skills thereby enhancing his ability to advance to a higher pay level; and

WHEREAS, the staff has developed a program for the training of mechanics in welding, air conditioning and electrical systems, which is estimated to cost \$60,000.00 for a one-year period, and would be open to all mechanic personnel on the basis of seniority, with such program to include the cost of development and validation of a mechanic "B" knowledge test in order to accurately identify the areas of mechanic knowledge needing to be improved as well as to evaluate the success of the training program; and

WHEREAS, on November 20, 1972 the Personnel and Finance Committees considered and concurred in the General Manager's report dated November 16, 1972 recommending that he be authorized to file for a Demonstration Grant to cover the cost of developing a training program for bus mechanics in welding, air conditioning and electrical systems, at an estimated cost of \$60,000.00 for a one-year period, including the cost of development and validation of a knowledge test, and further recommending authorization of the General Manager to execute all instruments and contracts necessary to carry out the project;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to file an application on behalf of the Southern California Rapid Transit District with the Department of Transportation, Urban Mass Transportation Administration, for a Demonstration Grant for the training of mechanics in welding, air conditioning and electrical systems, at an estimated cost of \$60,000.00 for a one-year period, including the cost of development and validation of a knowledge test; form of application subject to approval of the General Counsel;

FURTHER RESOLVED, that the General Manager be and he hereby is authorized to execute all instruments and contracts necessary to carry out the aforementioned project; form of instruments and contracts subject to approval of the General Counsel.

Operating Report for the Month of October, 1972

The Operating Report for the month of October, 1972 was presented to the meeting and was ordered "Received and Filed." A copy of the report is filed with the Secretary.

Board of Directors Recessed in Executive Session at 10:17 a.m.

Upon motion of Director Hayward, Chairman of the Personnel Committee, seconded and unanimously carried, the Board of Directors recessed in Executive Session at 10:17 a.m.

to discuss personnel matters.

The meeting was reconvened at 10:27 a.m. with Directors Gleckman, Hayward, Krauch, Macke, McMillan and Topping responding to Roll Call. Directors Cook, Eyraud, Neusom, Newcomb and Price were absent from the meeting.

No report of the meeting in Executive Session was made.

Approval of Granting Right-of-Entry Permit to Southern California Gas Company at El Monte Division #9 Property

Upon approval of the six Directors present, the matter of granting a Right-of-Entry Permit to the Southern California Gas Company at the El Monte Division #9 property was added to the agenda.

After discussion, on motion of Director Macke, Chairman of the Advance Planning & Marketing Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-72-304

WHEREAS, on November 20, 1972 the Advance Planning & Marketing Committee considered and concurred in a report of the Chief Engineer regarding a request by the Southern California Gas Company for a right-of-entry permit at the District's El Monte Division #9 property in order to have access to its metering station, which area will eventually be taken over by the State of California incidental to construction of a parking lot for the El Monte Busway Station; and

WHEREAS, the Southern California Gas Company will also require access over the Busway and El Monte Yard entrance road in order that Gas Company employees will be able to reach the Gas Company parking area;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to approve the aforementioned requests and execute an agreement granting the Southern California Gas Company a right to enter upon the District's El Monte Division #9 yard in order to have access to said Gas Company's metering station, and also granting the Southern California Gas Company permission to enter upon the Busway and El Monte Yard entrance road to enable employees to reach the Gas Company parking area; form of instruments subject to approval of the General Counsel.

Report of General Manager

The General Manager's report on the activities of the District since the last Regular Meeting was presented by General Manager Pro Tempore George W. Heinle. A copy of the report is attached to these Minutes as Exhibit 2.

Inspection of Electrobuses and Showing of Film Slides of Recent European Transit Inspection Tour

Director Hayward reported that he understood there would be a short inspection of the Electrobuses following the next Board Meeting and that this would be followed by a showing in the Board Room of film slides taken during the recent European Transit Inspection Tour.

Adjournment in Memory of Knox Bourne

President Topping announced that it was with deep regret to learn of the passing of Mr. Knox Bourne, a leading transit supporter and Past-Chairman of the State Transportation Board, and that he would entertain a motion to adjourn the Meeting in memory of Knox Bourne.

Upon motion duly made, seconded and unanimously carried, the Meeting was adjourned in memory of Mr. Knox Bourne, and the staff instructed to send an appropriate expression of sympathy from the Board of Directors to Mr. Bourne's family.

The Meeting thereupon adjourned in Memory of Mr. Knox Bourne.



Secretary

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

General Manager's Report

Presented by George W. Heinle, General Manager Pro Tempore

At Board Meeting, November 21, 1972

Yes, Mr. President. I do have a short report which Mr. Gilstrap asked that I present to you.

The District's current series of rapid transit public meetings--in which members of your Board have participated--will be concluded tonight with a meeting in the Santa Monica High School cafeteria. Director Hayward is scheduled to join RTD staff members for this presentation.

Copies of the District's newest publication--the Rapid Transit Digest--are in the mail to you. This new publication will be issued on a regular basis as one of the ways of keeping the community informed.

A ceremony was held in Newhall on Friday, November 10 to inaugurate the expanded service to Bouquet and Seco Canyons. Representative John Rousselot joined community and civic leaders participating in the program. Similar inaugural programs are being arranged for the services authorized by you in the Sunland-Pacoima and Eagle Rock areas. Members of your Board representing the areas will be invited to participate along with leaders in the community.

Mr. President, that concludes the General Manager's Report.