

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of Regular Meeting
of the Board of Directors of the District

April 13, 1978

APR 25 1978
P.C.T.

Upon notice duly given, the Board of Directors of the Southern California Rapid Transit District met at a regular meeting in the District Board Room, 425 South Main Street, Los Angeles, California, at 1:00 p.m. on April 13, 1978, at which time President Marvin L. Holen called the meeting to order.

Directors Present:

| | |
|------------------------|------------------------------|
| Byron E. Cook | Thomas G. Neusom (3:23 p.m.) |
| David K. Hayward | Jay B. Price |
| Marvin L. Holen | Ruth E. Richter |
| Gerald B. Leonard | Charles H. Storing |
| Mike Lewis (1:35 p.m.) | George Takei |

Director Absent:

Donald Gibbs

Staff Present:

Jack R. Gilstrap, General Manager
Samuel Black, Acting Manager of Operations
Jack Stubbs, Asst. General Manager for Administration
George L. McDonald, Manager of Planning & Marketing
Richard T. Powers, General Counsel
John S. Wilkens, Manager of Employee Relations
Richard Gallagher, Chief Engineer-Manager, Rapid Transit
Joe B. Scatchard, Controller-Treasurer-Auditor
Michael Olivas, Deputy Admin. -Equal Employment Opportunity
Robert G. Williams, Manager of Customer Relations
Richard K. Kissick, Secretary

Also present were members of the public and the news media.

Resolution
No. Assigned

Introduction of New Director David K. Hayward

President Holen introduced new Director David K. Hayward, Councilman and Mayor of the City of Redondo Beach, who was elected on April 6, 1978 by City Selection Subcommittee Corridor "B" to represent that corridor for the unexpired term ending June, 1978, and replacing former Director George W. Brewster. A copy of Director Hayward's Oath of Office is attached to these Minutes as EXHIBIT I.

Mr. Holen also announced that Director Storing had recently been elected Mayor of the City of La Puente.

Presentation of Commendatory Resolution to Former Director George W. Brewster

President Holen presented a commendatory resolution from the Board of Directors to former Director George W. Brewster for his services since June, 1973. Mr. Brewster thanked the Board for the resolution and expressed his appreciation to the Board and staff for their cooperation during his tenure of office.

Appearance of Mr. William Brodeck - Carried Over to Next Meeting

Director Cook stated that it was his understanding

Resolution
No. Assigned

that Mr. William Brodeck, representing the Hollywood-Burbank Airport, would appear before the Board at the next meeting to make a presentation regarding the proposed discontinuance of Airport Express Lines 790 and 791.

Presentation by Mr. Bruce Williams, President of Transit Shelters, Inc.

Mr. Bruce Williams, president of Transit Shelters, Inc. made a presentation to the Board on the subject "A Sidewalk Management Program", a program which proposes that all newspaper racks be combined into one cylindrical rack and placement of transit shelters of various designs at bus stops. He felt the program would help retain ridership and add to the District's financial situation.

He distributed drawings of his proposed layouts and thanked the staff for its help in the program, and emphasized that RTD could only endorse the program but that final action would have to come from the Los Angeles City Council, and that it was presently in the Council Public Works Committee. He indicated that if Council approval is obtained, an RFP would be sent out

Resolution
No. Assigned

to all firms interested in establishing a transit shelter program. He also explained a computerized electronic information system which could be placed in each shelter which would give bus information. He requested the Board and RTD to participate in the program and stated that such endorsement would aid in developing the program.

Director Price felt Mr. Williams would have difficulty in getting approval of the Los Angeles City Council and should start in the outlying areas and smaller cities.

(Director Lewis entered the meeting at 1:35 p.m.)

President Holen suggested that the staff continue to work with Mr. Williams and other agencies on the project. Mr. Gilstrap stated that the Board, in effect, had endorsed the concept and instructed the staff to continue to work with Mr. Williams and other agencies in the program. There were no objections to that statement.

Consideration of Revised Minority Business Enterprise (MBE) Policy - Carried Over

Mr. Gilstrap explained the problems in

Resolution
No. Assigned

connection with the MBE policy previously adopted by the Board, and that the policy proposed today was as near as possible in accordance with UMTA Circular 1165.1. He felt there were unanswered questions and ambiguities and some requirements making it difficult to operate the policy in the state of California, and explained the differences in some other states and cities such as Atlanta, where contracts are negotiated after bids are opened.

On Director Takei's inquiry, Civil Engineer Phil Meyers explained the differences in goals or quotas of the current and proposed policies.

Director Price questioned the policy listed on Page 5, under Section 7, Sub-section (e), regarding reasons for rejection of minority sub-bids, and Mr. Meyers replied that the staff also had concern for that section but that UMTA was requiring it.

Mr. Gilstrap felt that we have the problem of trying to adhere to the UMTA circular and still stay within the limitations of California law.

Director Richter moved carrying the matter over until all items have been negotiated with UMTA, which motion was seconded, and objected to many parts of the

Resolution
No. Assigned

proposed policy but with no specifics. Assistant General Counsel Gifford reported, in essence, most of the policy had been negotiated with UMTA and the policy proposed represents the results of those negotiations. Director Storing felt we should have an explanation of all items in dispute from UMTA; Mr. Price felt it would eventually end up in the courts, and Mr. Lewis felt the majority and minority organizations should be afforded the opportunity to comment on the proposed policy.

It was determined that RFP's are already out on design services for the East and West San Fernando Valley divisions, were issued prior to the UMTA circular, but that staff would attempt to adhere to some of the UMTA guidelines.

Mr. Gilstrap stated that many hours had been devoted by the Board and staff in working out the plan, and felt that even if the policy proposed was adopted UMTA will probably find fault with it, and staff needed guidance on how amendments could be made that would be acceptable to the Board and UMTA.

President Holen remarked on the many millions of dollars in projects that are being held up pending

Resolution
No. Assigned

adoption of an acceptable program.

Mr. Powers reported on the meeting with CAPOTS held in Sacramento last week, and UMTA representatives had explained in detail that the policies in the UMTA circular were necessary to be adhered to.

Director Price made a substitute motion to adopt the proposed policy and forward to UMTA as an adopted policy, which motion was seconded.

On inquiry of President Holen, Ms. Gifford stated that the policy could be forwarded to UMTA for comments without adoption of the Board, and Director Price amended his substitute motion accordingly.

The question was called for on Director Price's substitute motion, as amended, and defeated by a Roll Call vote as follows:

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| Ayes: | Hayward, Holen, Price, Storing, Takei |
| Noes: | Cook, Lewis, Richter |
| Abstain: | Leonard |
| Absent: | Gibbs, Neusom |

Director Cook then moved to table the matter for two weeks, which motion was seconded and carried by the following Roll Call vote:

Resolution
No. Assigned

Ayes: Cook, Leonard, Lewis, Price,
Richter, Storing, Takei
Noes: Hayward, Holen
Abstain: None
Absent: Gibbs, Neusom

The staff was instructed to communicate with UMTA to seek clarification of the areas of concern regarding the proposed policy, as outlined in the staff report dated April 10, 1978.

Mr. Gilstrap requested permission to contact each Board member regarding suggestions. However, in lieu of that, President Holen requested all Board members to contact Ms. Gifford regarding their suggestions as soon as possible.

(Director Leonard left the meeting at 2:50 p.m.)

Report of the Surface Operations Committee

On motion of Director Price, Chairman of the Surface Operations Committee, seconded and carried as noted below, Agenda Item Nos. 5 through 8 were approved and the following resolutions adopted:

Ayes: Cook, Hayward, Holen, Lewis,
Price, Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Gibbs, Leonard, Neusom

Resolution
No. Assigned

- R-78-114 RESOLVED, that Requisition No. 8-7300-780, together with bid specifications, is approved, and the Purchasing Agent is authorized to call for bids covering the District's requirements for gasoline for a one-year period, with an option for one additional year at the election of the District; form of bid requirements and specifications subject to approval of the General Counsel.
- R-78-115 RESOLVED, that the General Manager is authorized to award a contract to Star Machine & Tool Company, 201 Sixth Street, S.E., Minneapolis, Minnesota, the lowest responsible bidder under Bid No. CA-03-0049-P, covering the procurement of seven (7) double spindle drum brake lathes at a total bid price of \$123,559, which purchase is funded in part under UMTA Capital Grant Project No. CA-03-0049; form of contract subject to approval of the General Counsel.
- R-78-116 RESOLVED, that Requisition No. 8-7300-776 is approved, and the General Manager is authorized to negotiate a contract with Reef Baker Corporation, 5664 North River Road, Marine City, Michigan, covering the District's requirements for converter clutch discs for a two-year period at an estimated cost of \$40,400; form of contract subject to approval of the General Counsel.
- R-78-117 RESOLVED, that the report dated April 6, 1978, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to:
- a. Amend the contract to lease three (3) additional District surplus buses to the Santa Cruz Metropolitan Transit District, on the basis outlined in the aforementioned report; form of amendment subject to approval of the General Counsel; and
 - b. Enter into equipment leases with other transit agencies for the lease of surplus District buses, on the basis outlined in the aforementioned report; form of leases subject to approval of the General Counsel.

Resolution
No. Assigned

Report of the Facilities & Construction Committee

On motion of Director Price, Vice-Chairman of the Facilities & Construction Committee, seconded and carried as noted below, Agenda Item No. 9 was approved and the following resolution adopted:

R-78-118

RESOLVED, that the report dated April 4, 1978, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to call for sealed bids covering the sale of surplus District property located at 1123 South Main Street, Los Angeles, on the basis as outlined in the aforementioned report, with the bid opening and proposed auction to be conducted in the District's Board Room; form of bids subject to approval of the General Counsel.

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| Ayes: | Cook, Hayward, Holen, Lewis, Price, Richter, Storing, Takei |
| Noes: | None |
| Abstain: | None |
| Absent: | Gibbs, Leonard, Neusom |

(Director Cook left the meeting and Director Leonard returned to the meeting at 2:55 p. m.)

Report of the Equipment & Maintenance Committee

On motion of Director Storing, Chairman of the Equipment & Maintenance Committee, seconded and carried as noted below, Agenda Item No. 10 was approved, as amended by Committee, and the following resolutions adopted:

Resolution
No. Assigned

R-78-119

RESOLVED, that the report dated April 10, 1978, a copy of which is filed with the Secretary, be and the same is approved, except that the fleet mix of buses to be ordered under the major bus procurement program outlined in said report is amended to increase the order for intermediate buses by 70, from 50 to 120, making the total number of buses to be ordered 1,030, instead of 960 as outlined in the aforementioned report;

RESOLVED FURTHER, that the General Manager is authorized to execute and file all documents necessary to obtain from the Urban Mass Transportation Administration a capital grant covering the purchase of 1,030 buses, at an estimated cost of \$164 million, as outlined in Resolution No. R-78-120 adopted April 13, 1978;

RESOLVED FURTHER, that the Secretary is authorized to call a public hearing in connection with the aforementioned bus procurement to be held at 1:00 p.m. on May 25, 1978, as outlined in Resolution No. R-78-121 adopted April 13, 1978.

R-78-120

Resolution authorizing the filing of an application with the Department of Transportation, United States of America, for a grant under the Urban Mass Transportation Act of 1964, as Amended.

WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs;

WHEREAS, it is required by the U. S. Department of Transportation in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as Amended, the applicant give an assurance that it will comply with

Resolution
No. Assigned

R-78-120
(Continued)

Title VI of the Civil Rights Act of 1964 and the U. S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment contracts, or consultant and other services;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Southern California Rapid Transit District:

1. That the General Manager is authorized to execute and file an application on behalf of the Southern California Rapid Transit District with the U. S. Department of Transportation to aid in the financing of the purchase of 1,030 urban transit buses, including related equipment, at an estimated cost of \$164,000,000.
2. That the General Manager is authorized to execute and file with such application an assurance or any other document required by the U. S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.
3. That the General Manager is authorized to furnish such additional information as the U. S. Department of Transportation may require in connection with the application or the project.
4. That the General Manager is authorized to set forth and execute affirmative minority business policies in connection with the project's procurement needs.

Resolution
No. Assigned

R-78-120
(Continued)

5. That the General Manager is authorized to execute all other necessary documents and contracts in connection with said grant application filed with the U. S. Department of Transportation, Urban Mass Transportation Administration.

R-78-121

RESOLVED, that a public hearing regarding the District's application for a capital grant to aid in the purchase of 1,030 various type transit buses, including related equipment, is called to be held at 1:00 p.m. on May 25, 1978 in the District's Board Room, 425 South Main Street, Los Angeles, and the Secretary is authorized to publish a Notice of Intent to hold such public hearing and to notify interested federal, state and local agencies, in accordance with the requirements of the Urban Mass Transportation Administration.

Ayes: Hayward, Holen, Leonard, Lewis,
Price, Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Cook, Gibbs, Neusom

Prior to the vote on the above resolutions, Director Takei objected to the purchase of 50 interurban buses, feeling that the District could be criticized for purchasing additional buses for the airport express service. On inquiry, Mr. Black reported that only about 20 of this type of bus is used on the Airport Express services, with the major use being on long-haul interurban lines. A canvass of the Board by President Holen indicated that Director Takei was the only one objecting to the purchase.

Resolution
No. Assigned

Director Lewis requested that a PERT chart be prepared for use at the bus acquisition public hearing indicating the buses to be acquired, funding, financing, time elements, et cetera.

Director Storing reported that the Equipment & Maintenance Committee had requested the staff to paint one of the intermediate 30-foot buses in the minibus color scheme, to make some minor changes in seating design to make the bus more appropriate for circulation purposes, and then test the bus on the Downtown Los Angeles minibus line, with the staff to report back to the Committee and the Board on the results of the test.

Report of the Rapid Transit Committee

Director Leonard, Chairman of the Rapid Transit Committee, reported that the Committee had met on April 11 and reviewed today's agenda items, as well as several informational items. He reported that the Committee had received detailed presentations by the staff on the bus support plan for the Downtown People Mover project, as well as the freeway transit element of the RTDP.

**Resolution
No. Assigned**

Mr. Leonard then reported that Item No. 11, reading as follows, had been removed from the agenda for future consideration:

"Consider authorization of the General Manager to award a contract covering graphic art and copywriting services for the Draft and Final Alternatives Analysis/EIS reports and the Summary Report on the Regional Core Transit Element of the RTDP, subject to the concurrence of UMTA; form of contract subject to approval of the General Counsel.

"These services are funded 80% by UMTA and 17.5% by Proposition 5 funds."

On motion of Director Leonard, seconded and carried as noted below, Agenda Item No. 12 was approved and the following resolution adopted:

R-78-122

RESOLVED, that Requisition No. 8-8000-106 is approved, and the General Manager is authorized to amend an existing contract with DeLeuw, Cather & Co., 9841 Airport Blvd., Los Angeles, covering additional technical assistance in evaluating costs for alternative transit systems to increase the cost to an amount not to exceed \$16,000, which services are funded 80% by UMTA and 17.5% by Proposition 5 funds; subject to the concurrence of UMTA; form of contract amendment subject to approval of the General Counsel.

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|----------|--|
| Ayes: | Hayward, Holen, Leonard, Lewis, Price, Richter, Storing, Takei |
| Noes: | None |
| Abstain: | None |
| Absent: | Cook, Gibbs, Neusom |

Resolution
No. Assigned

Report of the Advance Planning & Marketing Committee

On motion of Director Takei, Vice-Chairman of the Advance Planning & Marketing Committee, seconded and carried as noted below, Agenda Item Nos. 13 through 15 were approved and the following resolutions adopted:

R-78-123

RESOLVED, that the report dated April 6, 1978, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to include in the Official Route Descriptions Original Pages 521, 522, 523, 524, 531, 532, 533, 534, 541, 542, 543, 544, 545, and 546, which are routes for the Bus Express Employee Program (BEEP) to serve the El Segundo Aerospace Industrial Complex under a project funded 100% by UMTA;

RESOLVED FURTHER, that the General Manager is authorized to make changes in the aforementioned adopted routes as patronage-demand requires in accordance with the conditions of the grant agreement.

R-78-124

RESOLVED, that the report dated March 29, 1978, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to include in the Official Route Descriptions First Revised Page 721, which includes a minor route modification to the Line 721 Park/Ride service;

RESOLVED FURTHER, that the General Manager is authorized to enter into a month-to-month parking facility agreement with Northridge Hospital Foundation, which agreement will provide off-street parking at the Foundation's satellite parking lot at the southeast corner of Reseda Blvd. and Cantara St. for Line 721 passengers; form of agreement subject to approval of the General Counsel.

Resolution
No. Assigned

R-78-125

RESOLVED, that the report dated April 5, 1978, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to enter into an Interagency Transfer Agreement with the City of Comton; form of agreement subject to approval of the General Counsel.

Ayes: Hayward, Holen, Leonard, Lewis,
Price, Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Cook, Gibbs, Neusom

Report of the Personnel Committee

Director Takei, Chairman of the Personnel Committee, reported the following actions of the Committee with respect to Agenda Item Nos. 16 (a), (b), (c) and (d):

- Item 16 (a): After receiving suggestions from Mrs. Doris Darby, Secretary II, Customer Relations Dept., the Non-Contract Grievance Procedure policy matter had been carried over to the next meeting of the committee.
- Item 16 (b): The proposed establishment of six Non-Contract positions under the UMTA MBE/EEO/Title VI Circular requirements had been carried over to the next meeting of the committee pending receipt of additional information.
- Item 16 (c): The committee had received an up-dated report on the dispute of Operator Krumme with the District regarding his employment status.
- Item 16 (d): Due to the lack of time, it had been necessary for the committee to carry over to the next meeting consideration of the matter of Peace Officer Status.

Resolution
No. Assigned

(Director Leonard left the meeting at 3:02 p. m.)

Report of the Finance Committee

Director Lewis, Chairman of the Finance Committee, reported that Agenda Item No. 17, reading as follows, had been carried over pending receipt of additional information and a report on possible changes in the law regarding the allocation of Section 4.5 funds:

"Consider report concerning policy regarding utilization of Section 4.5 monies for other services."

On motion of Director Lewis, seconded and carried as noted below, Agenda Item No. 18 was approved and the following resolution adopted:

R-78-126

Resolution authorizing the filing of an application with the Department of Transportation, United States of America, for a grant under Section 6 of the Urban Mass Transportation Act of 1964, as Amended.

WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs;

WHEREAS, it is required by the U. S. Department of Transportation in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the

Resolution
No. Assigned

R-78-126
(Continued)

Urban Mass Transportation Act of 1964, as Amended, the applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U. S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment contracts, or consultant and other services;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Southern California Rapid Transit District:

1. That the General Manager is authorized to execute and file an application on behalf of the Southern California Rapid Transit District with the U. S. Department of Transportation, under Section 6 of the Urban Mass Transportation Act of 1964, as amended, for a 100% financed research, development and demonstration grant in a demonstration of an automatic vehicle monitoring system, at an estimated cost of \$475,000.
2. That the General Manager is authorized to execute and file with such application an assurance or any other document required by the U. S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.
3. That the General Manager is authorized to furnish such additional information as the U. S. Department of Transportation may require in connection with the application or the project.
4. That the General Manager is authorized to set forth and execute affirmative minority business policies in connection with the project's procurement needs.

Resolution
No. Assigned

R-78-126
(Continued)

5. That the General Manager is authorized to execute all other necessary documents and contracts in connection with said grant application filed with the U. S. Department of Transportation, Urban Mass Transportation Administration.

Ayes: Hayward, Holen, Lewis, Price,
Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Cook, Gibbs, Leonard, Neusom

Approval of Consent Calendar

Following correction of certain dates contained in the reports regarding Agenda Item Nos. 20 and 21, and an amendment to Item No. 24, to approve a three-year insurance coverage policy on employee fidelity excess insurance coverage at a reduced cost, on motion of Director Price, seconded and carried as noted below, Agenda Item Nos. 19 through 29 on the Consent Calendar were approved, and the following resolutions adopted and/or actions taken:

Ayes: Hayward, Holen, Lewis, Price,
Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Cook, Gibbs, Leonard, Neusom

R-78-127

RESOLVED, that the General Manager is authorized to award contracts to Hausman Bus Parts, 9846 Atlantic Avenue, South Gate, Calif. at an estimated bid

Resolution
No. Assigned

- R-78-127
(Continued) price of \$17,850, and Graham Brake and Diesel, 9530 Owensmouth Avenue, Chatsworth, Calif. at an estimated bid price of \$15,207, the lowest responsible bidders under Bid No. 3-7813 covering the District's requirements for shock absorbers for a two-year period; form of contracts subject to approval of the General Counsel.
- R-78-128 RESOLVED, that the General Manager is authorized to award a contract to Finish Line Industries, 1900 East 64th Street, Los Angeles, the lowest responsible bidder under Bid No. 3-7822 covering furnishings and installation of overhead doors at Division 18, at a total bid price of \$10,770; form of contract subject to approval of the General Counsel.
- R-78-129 RESOLVED, that the General Manager is authorized to award a contract to Marco Equipment, 14504 South Carmenita Road, Norwalk, the lowest responsible bidder under Bid No. CA-03-0121-R covering procurement of seven (7) industrial power sweepers at a total bid price of \$64,536, which procurement is funded in part under UMTA Capital Grant Project No. CA-03-0121; form of contract subject to approval of the General Counsel.
- R-78-130 RESOLVED, that Requisition No. 8-3399-48 is approved, and the General Manager is authorized to execute a contract with Quality Inn, South Bend, Indiana, for an amount not to exceed \$15,000, which expense is funded in part under UMTA Capital Grant Project No. CA-03-0090, covering hotel lodging and meals for District employees conducting inspection of the manufacture of 200 buses at the AM General Corporation; form of contract subject to approval of the General Counsel.
- R-78-131 RESOLVED, that Requisition No. 8-4400-8346, together with specifications, is approved, and the Purchasing Agent is authorized to call for proposals covering cartography services for a one-year period, with an option for one additional year at the election of the District; form of Request for Proposal subject to approval of the General Counsel.

Resolution
No. Assigned

- R-78-132 RESOLVED, that Requisition No. 8-2250-97 is approved, and the General Manager is authorized to place the District's employee fidelity excess insurance coverage through Bayly, Martin & Fay, Inc., 3200 Wilshire Blvd., Los Angeles, with said authorization to be for a three-year period at a cost not to exceed \$19,100, rather than for a one-year period at a cost of \$7,500, as outlined in the report dated April 5, 1978, a copy of which is filed with the Secretary.
- R-78-133 RESOLVED, that Requisition No. 8-7300-777 is approved, and the Purchasing Agent is authorized to call for bids covering the District's requirements for upper cylinder lubricant for a one-year period, with an option for one additional year at the election of the District; form of bid requirements subject to approval of the General Counsel.
- R-78-134 RESOLVED, that minor route modifications to Line No. 86 - Los Angeles-Burbank, North Hollywood-Van Nuys, in the North Hollywood area, are approved, and the General Manager is authorized to include in the Official Route Descriptions Thirteenth Revised Page 86, effective immediately, as outlined in the report dated March 31, 1978, a copy of which is filed with the Secretary.
- R-78-135 RESOLVED, that a minor route extension and modification to Line No. 159 - Coldwater Canyon Ave. - Lankershim Blvd., in the North Hollywood area, is approved, and the General Manager is authorized to include in the Official Route Descriptions Second Revised Page 159, effective immediately, as outlined in the report dated March 31, 1978, a copy of which is filed with the Secretary.
- R-78-136 RESOLVED, that minor route modifications to Line No. 605 - Los Angeles-Marina del Rey Express, Line No. 606 - Los Angeles-Culver Blvd.-Manhattan Beach Freeway Express and Line No. 877 - Los Angeles International Airport-Playa del Rey-Marina del Rey-Culver City-Hollywood, in the Marina del Rey and Culver

Resolution
No. Assigned

R-78-136
(Continued) City areas, are approved, and the General Manager is authorized to include in the Official Route Descriptions First Revised Page 605, Second Revised Page 606 and Second Revised Page 877, effective as soon as discussions with the local carrier in the Culver City area are concluded, as outlined in the report dated April 6, 1978, a copy of which is filed with the Secretary.

-- Approved Minutes of Regular Meeting held
March 23, 1978.

-- Ratified changes in bus stop zones as described
in report dated April 7, 1978 filed with the Secretary.

-- Ratified temporary route diversions as described
in report dated April 7, 1978 filed with the Secretary.

Director Special Items

Director Lewis reported on the HOV (high occupancy vehicles) program funded by SCAG with the help of other agencies, and inquired if the Board wanted them to appear and explain to the Board the program; that SCAG had hired a consultant to perform the work. He suggested scheduling an appearance before the Board and authorizing the staff to cooperate with the consultant, SCAG and the agencies involved. On inquiry by Director Lewis, there were no objections to his statements.

(Director Cook returned to the meeting at 3:08 p.m.)

Mr. Lewis then inquired about scheduling a meeting with Gumpertz/Bently/Fried in accordance with the

Resolution
No. Assigned

advertising agency's invitation, since he felt such a meeting would be helpful in developing the marketing budget. President Holen felt that a meeting of one of the Board's committees would be more appropriate and had so written the firm, and also it would be possible to schedule a presentation to the Board. Mr. Gilstrap felt a committee meeting would be helpful at the agency's offices and then prepare for a presentation to a committee or the Board in the Board Room.

Director Lewis reported that the Renault bus would be in Los Angeles on Monday, April 24, on display and urged all Board members who could to view the bus, and that it appeared at the present time it would not be possible for the bus to be on display on April 27, the day of the next regular meeting.

Mr. Gilstrap urged Board members to consider visiting the General Motors and Flxible assembly plants, where the advance design buses are being manufactured, hopefully during the month of May.

Report of the General Manager

The General Manager's report on out-of-state

Resolution
No. Assigned

travel by Directors and staff during the month of March was received and filed.

Mr. Gilstrap reported on the serious accident which had occurred at Wilshire Blvd. and Union Ave. at 8:25 a.m. on April 11. He also reported on the District's excellent accident record and on the reduction in accident frequency rates which the District had experienced the past few years.

Committee Reports

Director Cook, Chairman of the Administration, Efficiency and Economy Committee, suggested that the Arthur Andersen & Company report dated March 23, 1978, entitled "The Role of the Board of Directors", be carried over for consideration by the Board at its next meeting.

(Director Neusom entered the meeting at 3:23 p.m.)

Board of Directors Recessed in Executive Session at
3:25 p.m.

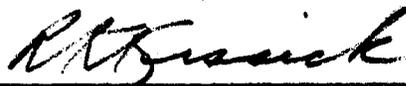
On motion duly made, seconded and unanimously carried, the Board of Directors recessed in Executive Session at 3:25 p.m. to consider matters relating to pending litigation.

The Board reconvened at 3:40 p.m. with all

Directors present except Gibbs and Leonard.

No report of matters discussed in Executive
Session was made.

The meeting was adjourned at 3:41 p.m.



R. K. Kissick, Secretary

