

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of Meeting of the Board  
of Directors of the District

April 24, 1979

Upon notice duly given, the Board of Directors of the Southern California Rapid Transit District met at a regular meeting in the District Board Room, 425 South Main Street, Los Angeles, California, at 1:10 p.m. on April 24, 1979, at which time President Marvin L. Holen called the meeting to order.

Directors Present:

Byron E. Cook  
Donald Gibbs  
Marvin L. Holen  
Gerald B. Leonard  
Mike Lewis

Thomas G. Neusom  
Jay B. Price  
Ruth E. Richter  
Charles H. Storing  
George Takei

Directors Absent:

David K. Hayward

Staff Present:

Jack R. Gilstrap, General Manager  
Samuel M. Black, Manager of Operations  
Richard T. Powers, General Counsel  
George L. McDonald, Manager of Planning & Marketing  
Joe B. Scatchard, Controller-Treasurer-Auditor  
Jack Stubbs, Assistant General Manager for Administration  
John S. Wilkens, Manager of Employee Relations  
Robert G. Williams, Manager of Customer Relations  
David Dominguez, Manager of Equal Employment Opportunities  
Helen M. Bolen, Assistant Secretary

Also present were members of the news media and the public.

Resolution  
No. Assigned

Introduction of Ada Bey, Ms. RTD for Spring, 1979

President Holen introduced Ada Bey, who was selected from the competition to serve as Ms. RTD during Spring, 1979.

Presentation of Certificates of Merit

Director Neusom presented Certificates of Merit to Elnora D. Adams, Information-Operator-of-the-Month; Salvador Quesada, Maintenance Employee-of-the-Month and Louis P. Alvarez, Operator-of-the-Month.

Report of the Facilities & Construction Committee

On motion of Director Gibbs, Chairman of the Facilities & Construction Committee, seconded and carried as noted below, Agenda Item No. 3 was approved and the following resolution adopted:

R-79-176

WHEREAS, on April 23, 1979 the Facilities & Construction Committee met and received presentations from the five finalist firms proposing to serve as design consultant to the staff to develop a visual identification system, with the Committee recommending retention of the firm of Saul Bass/Herb Yager and Associates;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager is authorized to negotiate a contract with the firm of Saul Bass/Herb Yager and Associates covering design consultant services to aid the staff in developing a visual identification system for the District, with the negotiated contract to be brought back to the Facilities

Resolution  
No. Assigned

R-79-176  
Continued

& Construction Committee and the Board of Directors for consideration and final approval.

Ayes: Cook, Gibbs, Holen, Leonard,  
Lewis, Neusom, Price, Richter,  
Storing, Takei  
Noes: None  
Abstain: None  
Absent: Hayward

Report of the Surface Operations Committee

On motion of Director Price, Chairman of the Surface Operations Committee, seconded and carried as noted below, Agenda Item Nos. 4 through 7 were approved and the following resolutions adopted:

Ayes: Cook, Gibbs, Holen, Leonard,  
Lewis, Neusom, Price, Richter,  
Storing, Takei  
Noes: None  
Abstain: None  
Absent: Hayward

R-79-177

RESOLVED, that Requisition No. 9-2250-114 is approved, and the firm of Alexander & Alexander, the District's insurance broker, is authorized to issue Requests For Proposals covering the District's Excess Public Liability & Property Damage insurance for a one-year term commencing August 1, 1979; form of RFP subject to approval of the General Counsel.

R-79-178

RESOLVED, that the report dated April 24, 1979, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to renew the District's All Risk Property insurance policy through Marsh & McLennan, the District's insurance broker, for a three-year term commencing May 10, 1979, at an

Resolution  
No. Assigned

R-79-178  
Continued

estimated annual cost of \$61,465, subject to annual adjustment for values; form of policy subject to approval of the General Counsel.

R-79-179

RESOLVED, that Requisition No. 9-3314-3358 is approved, and the Purchasing Agent is authorized to call for bids covering procurement of the District's requirements for high quality safety glazing cut to pattern; form of bid requirements and specifications subject to approval of the General Counsel.

R-79-180

RESOLVED, that the report dated April 10, 1979, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to call for bids covering the sale of the District's excess property located on Central Avenue between 65th and 66th Streets, Los Angeles (Lots 29 and 30 of Tract 5450) on the basis outlined in the aforementioned report; form of bid notice subject to approval of the General Counsel.

With respect to the RFP covering the District's Excess Public Liability & Property Damage insurance (Resolution No. R-79-177 above), Director Lewis inquired if we could not receive proposals for more than one year. Staff responded that insurance companies were hesitant in entering into more than a one-year period on policies of this type.

Resolution  
No. Assigned

Customer Relations & Public Information Committee  
Report

On motion of Director Richter, Chairman of the Customer Relations & Public Information Committee, seconded and carried as noted below, Agenda Item Nos. 8 through 10 were approved and the following resolutions adopted:

Ayes: Cook, Gibbs, Holen, Leonard,  
Lewis, Neusom, Price, Richter,  
Storing, Takei  
Noes: None  
Abstain: None  
Absent: Hayward

R-79-181

RESOLVED, that the report dated April 19, 1979, a copy of which is filed with the Secretary, is approved, and a Special Meeting of the Board of Directors is to be called during the month of May for the purpose of viewing various forms of advertising on the exterior of buses, following which decisions regarding the policy of exterior advertising on buses will be made, as outlined in the aforementioned report.

R-79-182

RESOLVED, that the General Manager is authorized to include in the District tariff a Summer Youth Pass, with said pass to be available to those 18 years of age and under and to be effective during the period July 1 through September 30, 1979, at a cost of \$22.00 per pass.

R-79-183

RESOLVED, that the report dated April 17, 1979, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to execute an agreement with the State of California Business

Resolution  
No. Assigned

R-79-183  
Continued

and Transportation Agency covering the funding and issuance of Courtesy Tickets by AMTRAK, and funding by that agency for the development and distribution of a "Bus Guide" for AMTRAK passengers, on the basis outlined in the aforementioned report; form of agreement subject to approval of the General Counsel.

Government Relations Committee Report

Director Neusom, Chairman of the Government Relations Committee, reported that the Committee had reviewed several matters concerning legislation and recommends the following: The Los Angeles County Transportation Commission be requested to adopt as a matter of policy criteria concerning minimum requirements of local general funds and fare revenues for the allocation of TDA funds and to adopt this policy prior to the passage of AB-103. Also, that the District go on record in support of AB-1429, and further authorize travel of a Board member to Sacramento to assist staff in supporting this bill. Staff recommendation concerning AB-120 is recommended.

On motion of Director Neusom, seconded and carried as noted below, the following resolutions were adopted:

Resolution  
No. Assigned

Ayes: Cook, Gibbs, Holen, Leonard,  
Lewis, Neusom, Richter, Storing,  
Takei  
Noes: Price  
Abstain: None  
Absent: Hayward

R-79-184

WHEREAS, under Resolution No. R-79-110 adopted March 1, 1979, the Board of Directors of the Southern California Rapid Transit District joined with the Los Angeles County Transportation Commission concerning Assembly Bill 103, to request the author to amend the bill to include a 33-1/3% minimum operating requirement for any agency to receive TDA funds, and other specific points as stated in the Resolution;

WHEREAS, the Government Relations Committee met on April 17, 1979 and recommended that the District remove the above mentioned stipulation for minimum operating requirement if the Los Angeles County Transportation Commission adopts a resolution stating a policy and criteria to the same effect prior to the passage of AB-103;

NOW, THEREFORE, BE IT RESOLVED, that a letter is to be directed to the Los Angeles County Transportation Commission requesting that Commission to adopt as a matter of policy the following criteria: "No allocation shall be made to claimants within Los Angeles County unless the combined total of local general funds and fare revenues equal at least 33-1/3% of the claimant's operating costs.";

RESOLVED FURTHER, the Los Angeles County Transportation Commission is hereby requested to formally adopt the aforementioned policy prior to the passage of AB-103, to be operative effective with the implementation date of the bill.

Resolution  
No. Assigned

The report on other amendments to AB-103 submitted by the L.A.C.T.C. for District consideration, dated April 20, 1979, a copy of which is filed with the Secretary, will be considered by the Government Relations Committee at a future date.

R-79-185

RESOLVED, that the Board of Directors of the Southern California Rapid Transit District does support in principle Assembly Bill 1429, which would set aside Proposition 5 funds for the consideration of a fixed rail system.

R-79-186

RESOLVED, that Assembly Bill 120, which would coordinate or consolidate social service transportation services, was considered, and the District urges amendments to the Bill requiring (1) the Los Angeles County Transportation Commission to utilize all similar work done to date by paratransit groups within Los Angeles County, and (2) a Section 16(b)(2) type finding as a prerequisite to the flow of state funds and that all recipients be required to comply with the conditions which apply to the use of federal Section 3 and 5 grants.

Advance Planning Committee Report

On motion of Director Takei, Vice-Chairman of the Advance Planning Committee, seconded and carried as noted below, Agenda Items No. 12 and 13 were approved, and the following resolutions were adopted:



4/24/79

Resolution  
No. Assigned

Ayes: Cook, Gibbs, Holen, Leonard,  
Lewis, Neusom, Price, Richter,  
Storing, Takei  
Noes: None  
Abstain: None  
Absent: Hayward

R-79-187

RESOLVED, that the report dated April 18, 1979 relative to inter-agency agreements for the operation of the Downtown Los Angeles and Westwood Minibus programs is adopted, and staff is authorized to proceed in a timely manner with the funding agencies to finalize agreements for the operation of these Minibus programs during Fiscal Year 1980, with the agreements to be brought back to the Board for approval.

R-79-188

RESOLVED, that the General Manager is authorized to enter into an agreement with the State of California, Business & Transportation Agency, covering the District's participation in a Transit Incentive Program relating to the AMTRAK service, and the provision of a demonstration bus service between the Los Angeles Union Passenger Terminal and downtown Los Angeles; form of agreement subject to approval of the General Counsel.

Director Takei reported that Agenda Item No. 14, relative to a request for service along Topanga Canyon Boulevard between the San Fernando Valley and the Pacific Coast Highway is to be carried over until further information concerning a funding subsidy is available.

Resolution  
No. Assigned

Emergency Service in the Malibu area

Director Takei reported that the Advance Planning Committee had considered at length a request for the institution of bus service in the Malibu slide area. It is the Committee's recommendation that staff continue to work with CalTrans in order to devise a solution to the transportation problems in the area. President Holen stated that, if necessary, a special meeting of the Board would be called on this matter.

Report of the Personnel Committee

On motion of Director Takei, Chairman of the Personnel Committee, seconded and carried as noted below, Agenda Item Nos. 15 and 16 were approved and the following resolutions adopted:

Ayes:	Cook, Gibbs, Holen, Leonard, Lewis, Neusom, Price, Richter, Storing, Takei
Noes:	None
Abstain:	None
Absent:	Hayward

R-79-189

RESOLVED, that Requisition No. 9-6200-333 is approved, and the Purchasing Agent is authorized to call for proposals covering pre-employment and operator biennial physical examinations for a one-year period; form of Request For Proposal subject to approval of the General Counsel.

Resolution  
No. Assigned

R-79-190

RESOLVED, that the report dated April 17, 1979, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to execute a contract with Western Center Association, 11326 Magnolia Blvd., North Hollywood, under RFP No. 37906 covering professional services to study and develop a comprehensive training program to improve Operator/Passenger relations, at a total cost of \$57,916, which project is funded in part under UMTA Grant Project No. CA-09-0069; form of contract subject to approval of the General Counsel.

Director Takei reported that Agenda Item No. 17, a report recommending an increase in salary levels for two open positions, those of General Superintendent of Maintenance & Equipment and Deputy Administrator - Equipment, had been carried over pending receipt of additional information from the staff.

Review of Agenda Item No. 18, Three Year Financial Plan - FY 1980 through FY 1982, and Agenda Item No. 19 - Possible Fare Increase Effective July 1, 1979

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Mr. Scatchard presented the report dated April 19, 1979 relative to conditions which have impacted the Operating and Capital Plan approved in January of this year. Mr. Gilstrap commented that we have a four-year capital expansion authorization from UMTA, but it is our best understanding that UMTA is asking for a flat program for the next few years. President Holen inquired

Resolution  
No. Assigned

if the District is under obligation to adopt a 107 million mile budget for Fiscal Year 1980 prior to July, 1979. General Counsel Powers indicated that we are under no legal obligation to do so.

(Director Cook left the room at 1:50 p.m.)

The report dated April 24, 1979 relative to a possible fare increase effective July 1, 1979 was reviewed. There was discussion concerning the value of the fare increase proposed by staff. Mr. Scatchard commented that the proposed fare increase would generate approximately \$11 million. Director Lewis suggested that a budget be prepared for the first quarter of the Fiscal Year, based on current mileages and known circumstances, and excluding any fare increase. This would allow the District to proceed through the labor negotiations and to adopt a budget for the remainder of the Fiscal Year based on known facts. President Holen stated that last year the Board adopted a fare structure that was supposed to last two years, which was in effect a promise to the public, and now there is talk of changing that promise, or in effect, that policy.

Resolution  
No. Assigned

With the consensus of all members present, staff was instructed to prepare a budget for the first quarter of Fiscal Year 1980, to be based on current miles operated, with no assumptions for increases in labor costs and no increases in fares.

(Directors Leonard and Neusom left the room at 2:05 p.m.)

General Manager Gilstrap commented that regardless of what happens during the first quarter of the Fiscal Year, we will not be able to recapture the revenues lost when an increased fare structure was not in place and that there is a good likelihood that we will have to sacrifice some portion of the program proposed in the Financial Plan (Agenda Item 18) due to this 90 day loss of additional revenue.

(Directors Leonard and Cook returned to the meeting at 2:14 p.m.)

Agenda Item No. 20 - Operating Report for the month of March, 1979

The Operating Report for the month of March, 1979 was reviewed. On Motion of Director Leonard, seconded and carried by those members present, the report was "Received and Filed".

Resolution  
No. Assigned

Approval of Consent Calendar

On motion of Director Richter, seconded and carried as noted below, Agenda Item Nos. 21 through 31 on the Consent Calendar were approved and the following resolutions adopted and/or actions taken:

Ayes: Cook, Gibbs, Holen, Leonard,  
Lewis, Price, Richter, Storing,  
Takei  
Noes: None  
Abstain: None  
Absent: Hayward, Neusom

R-79-191

RESOLVED, that the General Manager is authorized to execute contracts with the lowest responsible bidders under Bid No. 4-7906 covering procurement of electronic test equipment for mobile radios, with form of contracts subject to approval of the General Counsel:

- a. Cushman Electronics, 2450 North First Street, San Jose, covering Item "A" at a bid price of \$26,978;
- b. Ross Communications, P.O. Box 5009, Covina, covering Items "B" and "C" at a bid price of \$23,398; and
- c. Hewlett Packard, 5400 West Rosecrans, Los Angeles, covering Item "D" at a bid price of \$14,469.

R-79-192

RESOLVED, that the General Manager is authorized to execute a contract with Cushman Motor Sales, 14133 Arbor Place, Cerritos, the lowest responsible bidder under Bid No. CA-03-0121-T, covering the procurement of nine (9) electric yard carts, at a total bid price of \$29,491, which procurement is funded in part under UMTA Capital Grant Project No. CA-03-0121; form of contract subject to approval of the General Counsel.

Resolution  
No. Assigned

R-79-193

RESOLVED, that Requisition No. 9-7300-051 is approved, and the General Manager is authorized to execute a contract with AM General Corporation, 14250 Plymouth Road, Detroit, Michigan, covering procurement of 90 brake drums for articulated buses, at an estimated cost of \$21,000; form of contract subject to approval of the General Counsel.

R-79-194

RESOLVED, that the General Manager is authorized to execute a contract with Allied Kelite Corporation, 1250 North Main Street, Los Angeles, the lowest responsible bidder under Bid No. 3-7929, covering the District's requirements for liquid steam cleaner compound for a one-year period at an estimated bid price of \$14,855; form of contract subject to approval of the General Counsel.

R-79-195

RESOLVED, that the General Manager is authorized to execute a contract with Mohawk Manufacturing Company, 6328 West Oaklon Street, Morton Grove, Illinois, the lowest responsible bidder under Bid No. 4-7909, covering the District's requirements for external spline splitter clutch plates for a one-year period at an estimated bid price of \$11,717; form of contract subject to approval of the General Counsel.

R-79-196

RESOLVED, that Requisition No. 9-7300-050 is approved, and the Purchasing Agent is authorized to call for bids covering the District's requirements for transmission drive shaft assemblies for a two-year period; form of bid requirements and specifications subject to approval of the General Counsel.

R-79-197

RESOLVED, that Requisition No. 9-3399-114 is approved, and the Purchasing Agent is authorized to call for bids covering procurement of work benches and related equipment for the Communications Section; form of bid requirements and specifications subject to approval of the General Counsel.

Resolution  
No. Assigned

R-79-198

RESOLVED, that the report dated April 11, 1979, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to execute the following documents with Kennedy Outdoor Advertising:

- a. Renewal of a lease agreement covering a portion of District's property at the Jefferson and 10th Avenue Loop; and
- b. Lease agreement covering a portion of District's property at Whittier and Brannick Loop;

for a period of five years, at a rate of \$100 per year for each face and for three facings at each location; form of agreements subject to approval of the General Counsel.

R-79-199

RESOLVED, that the report dated April 4, 1979, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to execute a lease agreement with the City of Los Angeles covering rental of the Mount Lee radio relay system site for a one-year period, at an annual rental rate of \$355; form of agreement subject to approval of the General Counsel.

--- Approved Minutes of Regular Meeting held April 10, 1979.

--- Ratified temporary route diversions as described in report dated April 20, 1979 filed with the Secretary.

--- Ratified bus stop zone changes as described in report dated April 20, 1979 filed with the Secretary.



DIRECTOR SPECIAL ITEMS

Request for Bus Service to Penal Institutions

Director Leonard reported that he had been requested by the Bus Service For Friends Outside organization to provide bus service to penal institutions in the Southern California area.

(Director Neusom returned to the meeting at 2:15 p.m.)

Director Takei responded that we have heard this request in the past and the difficulty is locating a source of funding for this service. Mr. Paul Taylor indicated that the annual cost to provide the service requested is approximately \$60,000.

Director Takei commented that the Board had determined not to devote any additional staff time to this matter until the funding issue is resolved. Director Leonard indicated that he will investigate the possibility of County funding for a six-month trial period

Report on New Wheelchair Design

Director Leonard reported that a Mr. Ken Crowder of Detroit had developed a new design for wheelchairs that greatly enhances their mobility. A film showing the capabilities of the wheelchair will be shown after the meeting and Mr. Crowder is available to answer any questions.

Director Lewis urged President Holen to appoint members to the joint RTD/OCTD Resolutions Committee as agreed upon at the special meeting on March 28, 1979.

On inquiry by Director Lewis, President Holen announced that Director Neusom, as Chairman of the Government Relations

Committee will call a meeting of the committee to consider prospective labor legislation.

President Holen announced that this was the last Board meeting at which Byron E. Cook would be a Director. His tenure as a Councilman for the City of Burbank and as a Director on the SCRTD Board would end on May 1, 1979. President Holen, on behalf of the Board, expressed their regrets of losing Mr. Cook as a Board member and wished him well in his future endeavors. Director Cook spoke briefly summarizing his career on the Board and stated his enjoyment of working with the Board members and staff.

There being no further business, the meeting adjourned at 2:25 p.m.

  
Assistant District Secretary

Following adjournment, the film on the new wheelchair design was shown to the Board and staff.

Immediately following the film, Mr. Black, Manager of Operations, reported that the District and CalTrans had reached a solution to the Malibu problem. Inasmuch as the Board was already adjourned, General Manager Gilstrap reported that it was his intent, under his emergency authorization, to institute the service on a temporary basis. President Holen commented that it appeared that this action was concurred in by an informal consensus of Board members present.