

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of Regular Meeting
of the Board of Directors of the District

April 27, 1978

Upon notice duly given, the Board of Directors of the Southern California Rapid Transit District met at a regular meeting in the District Board Room, 425 South Main Street, Los Angeles, California, at 1:15 p.m. on April 27, 1978, at which time President Marvin L. Holen called the meeting to order.

Directors Present:

Byron E. Cook	Thomas G. Neusom
David K. Hayward	Jay B. Price
Marvin L. Holen	Ruth E. Richter
Gerald B. Leonard (2:05 p.m.)	Charles H. Storing
Mike Lewis	George Takei

Director Absent:

Donald Gibbs

Staff Present:

Jack R. Gilstrap, General Manager
Samuel Black, Acting Manager of Operations
Jack Stubbs, Asst. General Manager for Administration
Suzanne Gifford, Assistant General Counsel
George McDonald, Manager of Planning & Marketing
John S. Wilkens, Manager of Employee Relations
Joe B. Scatchard, Controller-Treasurer-Auditor
Richard Gallagher, Chief Engineer-Manager, Rapid Transit
Michael Olivas, Deputy Admin. -Equal Employment Opportunity
Robert Williams, Manager of Customer Relations
Richard K. Kissick, Secretary

Resolution
No. Assigned

Employee-of-the-Month Presentations

Director Hayward presented commendatory plaques to Calvin K. Karlson, Maintenance Employee of the Month, Dorothy Hoccum, Information Operator of the Month and Hugh Van Patten, Operator of the Month.

Appearance of Mr. William Brodeck Regarding Discontinuance of Airport Express Lines 790 and 791 - Carried Over

Director Cook stated that Mr. William Brodeck, representing the Hollywood-Burbank Airport, was involved in a marketing promotion for Airport Express Lines 790 and 791, and would probably appear at the next meeting of the Board regarding the proposed discontinuance of the lines.

Revised Minority Business Enterprise (MBE) Policy - Carried Over

President Holen announced that a response from UMTA regarding the District's letter of April 20, 1978 requesting clarification of certain MBE policy items had not yet been received, and the matter was carried over pending a response from UMTA.

Report of the Surface Operations Committee

On motion of Director Price, Chairman of the Surface Operations Committee, seconded and carried

Resolution
No. Assigned

as noted below, Agenda Item Nos. 4, 5 and 6 were approved,
and the following resolutions adopted:

Ayes: Cook, Hayward, Holen, Lewis, Neusom,
Price, Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Gibbs, Leonard

R-78-137 WHEREAS, a Special Purchasing Committee met on April 27, 1978 in accordance with the provisions of Section 8.3 (B)(4) of the Rules and Regulations, and recommended approval of Requisition No. 8-2250-22 in excess of \$500,000;

NOW, THEREFORE, BE IT RESOLVED, that Requisition No. 8-2250-22 is approved, and the Purchasing Agent is authorized to call for proposals covering public liability and property damage claims adjusting services under the District's self-insured insurance program for a one-year period commencing August 1, 1978, or, as an alternative, for a three-year period commencing August 1, 1978, at an estimated cost of \$600,000 per year; form of Request for Proposal subject to approval of the General Counsel.

R-78-138 RESOLVED, that the report dated April 20, 1978, a copy of which is filed with the Secretary, is approved, and all bids received under Bid No. 4-7806 are rejected, and the General Manager is authorized to negotiate and execute a contract for the construction of a restroom facility at Location 28 at a cost not to exceed \$19,000; form of contract subject to approval of the General Counsel.

R-78-139 RESOLVED, that Requisition No. 8-4499-893 is approved, and the General Manager is authorized to extend the present contract with Globe Ticket Company, 2787 East Del Amo Blvd., Compton, for three months under the same terms and conditions, covering printing and delivery of monthly passes, express stamps and transfers, at an estimated cost of \$135,000; form of extension subject to approval of the General Counsel.

Resolution
No. Assigned

Report of the Facilities & Construction Committee

On motion of Director Price, Vice-Chairman of the Facilities & Construction Committee, seconded and carried as noted below, Agenda Item No. 7 was approved, and the following resolution adopted:

R-78-140

RESOLVED, that the report dated April 20, 1978, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to execute a short-term lease with A.M. General Corp. covering three acres of District property located at 2450 Mulberry Street, Riverside (Division 13), with said lease to be based on a fair market rental rate, as outlined in the aforementioned report; form of agreement subject to approval of the General Counsel.

Ayes: Cook, Hayward, Holen, Lewis, Neusom,
Price, Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Gibbs, Leonard

Report of the Community & Customer Relations Committee

Director Richter, Chairman of the Community & Customer Relations Committee, reported that the staff had requested removal from the Agenda Item No. 8, a proposal to exercise a five-year option lease with ARCO covering the Customer Service Center at the ARCO Plaza, and would be submitted for consideration at a future meeting.

Resolution
No. Assigned

Report of the Rapid Transit Committee

On motion of Director Neusom, Vice-Chairman of the Rapid Transit Committee, seconded and carried as noted below, Agenda Item No. 9 was approved and the following resolution adopted:

R-78-141

RESOLVED, that the General Manager is authorized to execute a contract with Isao Kikuchi Design, 1645 South LaCienega Blvd., Los Angeles, covering graphic art and copywriting services for the Draft and Final Alternatives Analysis/EIS reports and the Summary Report on the Regional Core Transit Element of the RTDP, at a cost not to exceed \$15,000, which services are funded 80% by UMTA and 17.5% by Proposition 5 funds; subject to the concurrence of UMTA; form of contract subject to approval of the General Counsel.

Ayes: Cook, Hayward, Holen, Lewis, Neusom,
Price, Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Gibbs, Leonard

Director Neusom reported that with respect to Agenda Item No. 13 which was included under the report of the Finance Committee, the Rapid Transit Committee had reviewed the rapid transit element of the District's Fiscal Year 1979 UMTA Section 9 Overall Work Program and the Committee had recommended approval of that portion of the report.

Resolution
No. Assigned

It was the consensus that the entire program should be considered at one time; therefore, on motion of Director Neusom, seconded and carried as noted below, Agenda Item No. 13 was approved and the following resolution adopted:

R-78-142

RESOLVED, that the report dated April 21, 1978, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to transmit to the Los Angeles County Transportation Commission and the Southern California Association of Governments the District's Fiscal Year 1979 UMTA Section 9 Overall Work Program, and to execute and file all documents necessary in connection therewith, form of all documents subject to approval of the General Counsel.

Ayes: Cook, Hayward, Holen, Lewis, Neusom,
Price, Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Gibbs, Leonard

Director Neusom then reported that the Rapid Transit Committee had reviewed Senate Bill 1909 which had been introduced by Senator Mills and which would require CalTrans to enter into an agreement with SCRTD no later than December 31, 1979 to convert the El Monte Busway into a public mass transit guideway system, together with other provisions and/or alternatives. He further reported that the bill had been amended and a further report would be furnished at a later date. (NOTE: Senate Bill 1909 was also discussed later in the meeting.)

Resolution
No. Assigned

Report of the Advance Planning & Marketing Committee

On motion of Director Hayward, Chairman of the Advance Planning & Marketing Committee, seconded and carried as noted below, Agenda Item Nos. 10 and 11 were approved and the following resolutions adopted:

R-78-143 RESOLVED, that the report dated April 18, 1978, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to execute an agreement with the County of Los Angeles and the Los Angeles Philharmonic Association for the provision of Park/Ride service for the 1978 Hollywood Bowl season, form of agreement subject to approval of the General Counsel, and to include in the Official Route Descriptions Second Revised Page 56c.

R-78-144 RESOLVED, that Requisition No. S-4410-891 is approved, and the Purchasing Agent is authorized to call for proposals covering the District's requirements for graphic services for a one-year period; form of Request for Proposal subject to approval of the General Counsel.

Ayes: Cook, Hayward, Holen, Lewis, Neuson,
Price, Richter, Storing, Taket
Noes: None
Abstain: None
Absent: Gibbs, Leonard

Report of the Personnel Committee

Mr. Ronald Coleman, former bus conductor, appeared before the Board regarding his discharge for insubordination. He claimed that when applying for unemployment insurance the District statement had been changed and requested the Board to rehire him. President

Resolution
No. Assign

Holen stated that counsel had stated his report should be received with no comments or questions due to a pending appeal to the Unemployment Insurance Appeals Board. The staff was directed to forward a report to the Board concerning the case.

Director Takei, Chairman of the Personnel Committee, moved approval of Item No. 12 (a), as amended by the Committee, which motion was seconded.

Director Cook inquired as to the staff's reaction to the Committee recommendation, and Mr. Gilstrap reported that the staff had recommended establishment of six new non-contract positions in order to comply with the UMTA/MBE/EEO Title VI Circular requirements, but in the interests of economy the staff had agreed with the Committee to attempt to work the program at that level of four positions by utilizing some existing staff to handle the work load. He stated we would come back to the Board for additional positions if necessary. Director Richter inquired if UMTA would fund any of the positions and Mr. Gilstrap replied that if we did not comply with the requirements the grants would not be received.

Resolution
No. Assigned

Mr. Scatchard reported that 80% would be funded in-
directly by UMTA because the expense of administration
would be added to the Grant.

The question was called for on Director Takei's
motion, carried as noted below, and the following reso-
lution adopted:

R-78-145

WHEREAS, the General Manager's report dated
April 24, 1978 recommends establishment of six new non-
contract positions for the UMTA/MBE/EEO Title VI Cir-
cular requirements, with the Personnel Committee rec-
ommending establishment of four new positions instead of
the six outlined in the aforementioned report;

NOW, THEREFORE, BE IT RESOLVED, that the
General Manager is authorized to include in the Non-
Contract Classification and Salary Plan the following
four new positions, effective April 27, 1978:

	<u>Salary Grade</u>
One Assistant Planner	11
One Personnel Analyst	9
One Buyer	8
One Secretary II	3

Ayes: Cook, Hayward, Holen, Lewis, Neusom,
Price, Storing, Takei
Noes: Richter
Abstain: None
Absent: Gibbs, Leonard

On motion of Director Takei, seconded and carried
as noted below, the following resolution was adopted re-
garding the Peace Officer Status:

R-78-146

WHEREAS, the SCRTD Special Agents and Security
Guards are required from time to time to deal with situ-
ations involving potential or actual violence and possible
criminal acts;

Resolution
No. Assigned

R-78-146
(Continued)

WHEREAS, expert training will help prepare SCRTD Special Agents and Security Guards to make the appropriate response in situations of potential or actual violence;

WHEREAS, protection of SCRTD passengers, employees and property may be better effected if SCRTD Special Agents and Security Guards have the status of peace officers involving the power of arrest accorded by Section 830.4 of the California Penal Code, and further defined in added Section 30504 of the California Public Utilities Code.

WHEREAS, the SCRTD enjoys good cooperation from the various law enforcement agencies serving the SCRTD area with respect to crime prevention and criminal apprehension;

WHEREAS, the SCRTD has the lowest incidence of criminal acts occurring on or related to its equipment or facilities of any major transit operator in the United States;

WHEREAS, the establishment of a transit police organization may burden the SCRTD with very heavy and unwarranted costs, tend to replace existing law enforcement agencies with respect to SCRTD related problems and become an institutionalized bureaucracy within the SCRTD;

RESOLVED, that the SCRTD gradually provide for the training of its Special Agents and Security Guards so that they qualify for peace officer status and employ an individual to head the Security Department with the peace officer experience required by law;

FURTHER RESOLVED, that no SCRTD administrative changes take place which would establish a transit police organization either in form or substance;

FURTHER RESOLVED, that among the primary duties of the head of the Security Department be the duty

Resolution
No. Assigned

R-78-146
(Continued)

to encourage and maintain as close cooperation between the SCRTD and the law enforcement agencies serving its area as is desirable to protect the passengers, employees and property of the SCRTD;

FURTHER RESOLVED, that the head of the Security Department be responsible to the General Manager.

Ayes: Cook, Hayward, Holen, Lewis, Neusom,
Price, Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Gibbs, Leonard

On motion of Director Takei, seconded and carried as noted below, the following resolution was adopted:

R-78-147

RESOLVED, that the General Manager is authorized to include in the Non-Contract Classification and Salary Plan the following two new positions, effective April 27, 1978:

	<u>Salary Grade</u>
Director of Security	20
Senior Special Agent	12

RESOLVED FURTHER, that the General Manager is authorized to reclassify positions in the Special Agent's Department as outlined in the reports dated January 9, 1978 and February 21, 1978, copies of which are filed with the Secretary, effective April 27, 1978.

Ayes: Cook, Hayward, Holen, Lewis, Neusom,
Price, Storing, Takei
Noes: Richter
Abstain: None
Absent: Gibbs, Leonard

Resolution
No. Assigned

Director Storing requested that in-house employees be afforded the opportunity to bid on the new jobs, and was assured that would be done.

Director Takei moved approval of the Personnel Committee's recommendation to affirm the Non-Contract Grievance Procedure, amended as of April 10, 1978, which motion was seconded.

Director Neusom stated he felt that there were additions to the procedure which should be added and reported that another meeting of the Personnel Committee would be held on May 4 to review possible changes.

The question was called for on Director Takei's motion, carried as noted below, and the following resolution adopted:

R-78-148

RESOLVED, that the Non-Contract Grievance Procedure, revised as of April 10, 1978, a copy of which is filed with the Secretary, be and the same is affirmed by this Board of Directors.

Ayes: Cook, Hayward, Holen, Lewis, Neusom,
Price, Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Gibbs, Leonard

Report of the Finance Committee

On motion of Director Lewis, Chairman of the

Resolution
No. Assigned

Finance Committee, seconded and unanimously carried, the Operating Report for the month of March, 1978 was ordered received and filed.

On inquiry, Mr. McDonald reported that daily boardings were about 1,040,000, as compared to approximately 1,200,000 prior to last year's fare increase.

Approval of the Consent Calendar

On motion of Director Hayward, seconded and carried as noted below, Agenda Item Nos. 15 through 25 on the Consent Calendar were approved, and the following resolutions adopted and/or actions taken:

Ayes: Cook, Hayward, Holen, Lewis, Neusom,
Price, Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Gibbs, Leonard

R-78-149 RESOLVED, that Requisition No. 8-7099-22 is approved, and the Purchasing Agent is authorized to call for proposals for consulting services in connection with the development of an improved accounts payable procedure for the District; form of Request for Proposal subject to approval of the General Counsel.

R-78-150 RESOLVED, that Requisition No. 8-5000-11 is approved, and the Purchasing Agent is authorized to call for bids covering lease and installation of eight cathode ray tube terminals; form of bid requirements and specifications subject to approval of the General Counsel.

Resolution
No. Assigned

- R-78-151 RESOLVED, that Requisition No. 8-3399-64 is approved, and the Purchasing Agent is authorized to call for bids covering procurement of a chassis dynamometer brake tester, which procurement is funded in part under UMTA Capital Grant Project No. CA-03-0121; form of bid requirements and specifications subject to approval of the General Counsel.
- R-78-152 RESOLVED, that Requisition No. 8-7300-798 is approved, and the Purchasing Agent is authorized to call for bids covering the District's requirements for disposable wiping cloths for a one-year period; form of bid requirements and specifications subject to approval of the General Counsel.
- R-78-153 RESOLVED, that Requisition No. 8-7300-788 is approved, and the Purchasing Agent is authorized to call for bids covering the District's requirements for shifter output gears for a one-year period; form of bid requirements and specifications subject to approval of the General Counsel.
- R-78-154 RESOLVED, that Requisition No. 8-7300-789 is approved, and the Purchasing Agent is authorized to call for bids covering the District's requirements for masking tape for a two-year period; form of bid requirements and specifications subject to approval of the General Counsel.
- R-78-155 RESOLVED, that Requisition No. 8-7300-790 is approved, and the Purchasing Agent is authorized to call for bids covering the District's requirements for miscellaneous oil and grease seals for a one-year period; form of bid requirements and specifications subject to approval of the General Counsel.
- R-78-156 RESOLVED, that Requisition No. 8-7300-796 is approved, and the General Manager is authorized to execute a contract with Globe Ticket Company, 2787 East Del Amo Blvd., Compton, covering the District's requirements for data processing cards for a one-year period under City of Los Angeles Contract No. 47230, at an estimated cost of \$47,000; form of contract subject to approval of the General Counsel.

Resolution
No. Assigned

R-78-157 RESOLVED, that Requisition No. 8-7300-797 is approved, and the General Manager is authorized to execute a contract with Coral Chemical Company, 7200 Coral Lane, Paramount, covering the District's requirements for liquid steam cleaner for a one-year period at an estimated cost of \$30,000; form of contract subject to approval of the General Counsel.

R-78-158 RESOLVED, that minor route modifications to Line No. 820 - Los Angeles-Whittier-La Habra-Puente Hills Mall, in the City of Montebello, are approved, and the General Manager is authorized to include in the Official Route Descriptions Fifth Revised Page 820, effective May 1, 1978.

-- Approved Minutes of the Regular Meeting held April 13, 1978.

-- Ratified bus stop zone changes as described in the report dated April 21, 1978 filed with the Secretary.

-- Ratified temporary route diversions as described in report dated April 21, 1978 filed with the Secretary.

Committee Reports

Director Cook, Chairman of the Administration, Efficiency & Economy Committee, requested that the Committee's recommendation to adopt the Arthur Andersen report on "The Role of the Board of Directors" be carried over to the next meeting in order to afford new Director Hayward the opportunity to review the report.

Approval to Purchase 91 Automobiles

On motion duly made, seconded and unanimously carried, consideration of the purchase of 91 automobiles was added to

Resolution
No. Assigned

the agenda.

Mr. Gilstrap and Mr. Scatchard reviewed the report dated April 27, 1978 which proposed joining with the County of Los Angeles in a contract to purchase 91 Chevrolet Nova automobiles at a total price of \$490,000 from Arrow Chevrolet, subject to the concurrence of UMTA, since the purchase is funded under an UMTA grant. It was pointed out that the low bidder had been Harry Mann Chevrolet, by \$12 per auto, but that firm would not agree to extend the bid to other agencies, so the staff was recommending the award to Arrow Chevrolet. It was also reported that it was necessary to award the contract by May 1.

There was discussion pro and con on purchasing automobiles at this time, and only two days before a public hearing regarding possible fare increases. On inquiry of Director Storing, Mr. Black explained the District policy on replacement of both standard and compact autos.

Director Lewis moved approval of the staff recommendation, which motion was seconded, carried as noted below, and the following resolution adopted.

Resolution
No. Assigned

R-78-159

RESOLVED, that the report dated April 27, 1978, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to execute a contract with Arrow Chevrolet covering the purchase of ninety-one (91) Chevrolet Nova automobiles at an estimated cost of \$490,000, which purchase is funded in part under UMTA Capital Grant Project No. CA-03-0132, subject to the concurrence of UMTA; form of contract subject to approval of the General Counsel.

Ayes: Cook, Hayward, Holen, Lewis, Neusom,
Price, Richter, Takei
Noes: Storing
Abstain: None
Absent: Gibbs, Leonard

President Holen requested that the Equipment & Maintenance Committee, chaired by Director Storing, study the overall automobile situation.

President Holen and Director Neusom left the meeting at 2:00 p.m. and Vice-President Takei assumed the chair.

Appearance of Mr. Virgil Duncan

Mr. Virgil Duncan, representing the Windsor Hills Association, appeared before the Board, and stated that he had discussed with the RTD Planning Department the possibility of airport surcharges which could provide free rides in RTD buses.

(Director Leonard entered the meeting at
2:05 p.m.)

Resolution
No. Assigned

Mr. Duncan also stated that he was suggesting surcharges on autos to be parked at the downtown parking structure being constructed on Los Angeles Street. Director Lewis responded that it was his understanding that this structure was to be for use of carpool vehicles only.

Mr. Duncan was thanked for his appearance and taking the time to offer his suggestions.

Appearance of Mrs. Clara Klinner

Mrs. Clara Klinner, 4713 Elmwood Avenue, Los Angeles 90004, appeared regarding an accident she had on an RTD bus on June 15, 1974 and had suffered personal injuries, and also a later second accident. She stated she had filed a late claim which had been denied and had retained an attorney who, according to her, had done nothing.

The legal procedures were explained to Mrs. Klinner and she was referred to Assistant General Counsel Gifford for further information.

(President Holen and Director Neusom returned to the meeting at 2:17 p.m.)

Director Leonard reported on an action of the Los Angeles County Transportation Commission

Resolution
No. Assigned

yesterday (April 26) regarding the Baldwin Park right-of-way, and apparently the matter has been continued for 45 days at the suggestion of Commission Chairman Hahn.

Director Leonard then inquired what action had been taken earlier in the meeting prior to his arrival concerning Senate Bill 1909, and was informed it had been presented as an information item on the Rapid Transit Committee report.

Mr. Gilstrap reported the bill would be up for a number of hearings and suggested possibly supporting at this point and, if amended in a form the District objected to, that support could be withdrawn.

Director Cook moved endorsement of the bill in concept, which motion was seconded.

Director Lewis felt that Senator Mills did not want a rail rapid transit line along the El Monte Busway, but at some other location, and he was in opposition to the bill.

Director Takei moved tabling consideration of Senate Bill 1909 at this time, which motion was seconded and unanimously carried.

Resolution
No. Assigned

President Holen referred the bill to the Government Relations Committee for further review.

Director Richter and others reported on the very successful APTA Western Conference which had been held in Calgary, and the visit to the new Edmonton light rail transit operation was discussed.

Director Cook inquired if there were any objections to forwarding a copy of the final Arthur Andersen management audit report to APTA Executive Vice President Stokes for APTA use in setting up meetings or seminars for new directors of transit districts throughout the country. There were no objections received from the Board.

President Holen reported on recent meetings he and Mr. Gilstrap had with the UMTA Regional Administrator in San Francisco regarding the District's new bus procurement program, and felt the San Francisco office will support the program. He also reported it was planned to meet with UMTA Administrator Page and his staff next week.

Approval of Director Travel

On motion of President Holen, seconded and

Resolution
No. Assigned

carried, consideration of out-of-state Director travel was added to the agenda.

On motion of Director Takei, seconded and carried as noted below, ratification of travel by Director Leonard was approved and the following resolution adopted:

R-78-160

RESOLVED, that travel by Director Leonard during the period April 21-25, 1978 to Detroit to attend a Public Transit Symposium sponsored by the National League of Cities and to Cleveland for the purpose of discussing with officials that city's people mover project, be and the same is hereby ratified, and the Treasurer is authorized to pay expenses incurred in connection with said travel.

Ayes: Cook, Hayward, Holen, Leonard, Lewis,
Neusom, Price, Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Gibbs

Director Holen invited a motion to approve out-of-state travel by Directors in connection with meetings with UMTA officials, legislators and others, regarding the District's capital grant applications, such as the current bus procurement program, which meetings could result in the District receiving millions of dollars in federal grants.

On motion of Director Hayward, seconded and carried as noted below, the following resolution was

Resolution
No. Assigned

adopted:

R-78-161

WHEREAS, due to the importance, the timing of meetings with UMTA officials, legislators and others with respect to the District's capital grant applications for federal funds, it is necessary for members of the Board of Directors to travel out of state on short notice in order to attend said meetings;

NOW, THEREFORE, BE IT RESOLVED, that members of the Board of Directors are authorized to incur expenses in connection with out-of-state meetings with UMTA officials, legislators and others, regarding matters relating to the District's grant applications for federal funds, legislation and related matters, and the Treasurer is authorized to reimburse expenses in connection with attendance at said meetings.

Ayes: Cook, Hayward, Holen, Leonard, Lewis,
Neusom, Price, Richter, Takei
Noes: Storing
Abstain: None
Absent: Gibbs

Mr. Gilstrap reported that while in Calgary he had meetings with the bus manufacturers regarding visits to assembly plants of Flxible in Delaware, Ohio and General Motors in Pontiac, Michigan; that he was recommending a three-day inspection trip and Directors would be contacted regarding their calendars during the first week of June.

Change in Board Meeting Days

President Holen reported that one of the Directors

Resolution
No. Assigned

had requested a change in Board meeting days from Thursday to Tuesday.

With the approval of all Directors present, the matter was added to the agenda for consideration.

On motion of Director Cook, seconded and carried as noted below, the following resolution was adopted:

R-78-162

RESOLVED, that regular meeting days of the Board of Directors are changed from the second and fourth Thursday of each month to the second and fourth Tuesday of each month, with Committee of the Whole meetings to be scheduled on the first Tuesday of each month.

Ayes: Cook, Hayward, Holen, Leonard, Lewis,
Neusom, Price, Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Gibbs

The meeting was adjourned at 2:47 p. m.



Secretary