

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of Regular Meeting of
the Board of Directors of the District

August 3, 1966

Upon notice duly given, the Directors of the Southern California Rapid Transit District met at a regular meeting in the District Board Room, 1060 South Broadway, Los Angeles, California, at 9:30 a.m. on August 3, 1966, at which time President Harry A. Faull called the meeting to order.

Directors Howard P. Allen, Kermit M. Bill, Mark Boyar, Allan F. Daily, Jr., Harry A. Faull, Gordon R. Hahn, David K. Hayward, Herbert H. Krauch, Don C. McMillan and Douglas A. Newcomb were present. Director Topping was absent.

Also present were Acting General Manager Cone T. Bass; Assistant General Manager Jack R. Gilstrap; Manager of Operations M. Edwin Wright; Treasurer and Auditor H. L. Black; Fiscal Consultant Walter J. Braunschweiger; Director of Planning and Engineering John Curtis; Director of Public Information John D. Kemp; Secretary Virginia L. Rees; and the public.

Approval of Minutes

The Minutes of the Regular Meeting held July 20, 1966 were approved.

Certificate of Merit

Director Hayward presented the District's Certificate of Merit to Charles T. Burriss, Operator-of-the-Month for August, 1966, in recognition of the outstanding courtesy displayed by Mr. Burriss toward his passengers and the public.

Temporary Route Diversions

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the temporary route diversions affecting Lines 22, 38, 50, 54, 60-F, 60-G, 86, 96 and 99, as described in report dated July 28, 1966 filed with the Secretary, be and the same are hereby ratified and approved.

Changes of Bus Stop Zones

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the report dated July 26, 1966 relating to bus stop changes, filed with the Secretary, be and the same is hereby ratified and approved.

Report of Purchasing Committee

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Report of the Purchasing Committee for the period of July 20, 1966 through August 2, 1966, as discussed at this meeting and attached to these minutes as Exhibit 1, be and the same is hereby ratified and approved, and the appropriate payments are hereby authorized.

Report of Purchasing Agent - Statement of Material and Supplies Account

The Acting General Manager reported that, pursuant to Section 8.6 E of the Rules and Regulations, the Purchasing Agent had submitted Statement of Material and Supplies Account for the month of June, 1966, a copy of which Report is on file with the Secretary.

Changes of Route Description - Line Nos. 101, 102 and 103

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Manager of Operations be and he hereby is authorized to make those changes in route in the vicinity of the Del Amo Shopping Center, in the city of Torrance, on Line Nos. 101, 102 and 103, as discussed at this meeting and as described in report dated July 22, 1966 filed with the Secretary, effective as to Line Nos. 101 and 102 on September 18, 1966 and as to Line No. 103 on August 21, 1966; subject to the prior approval of the Consulting Engineer;

RESOLVED FURTHER, that the Manager of Operations be and he hereby is authorized to make appropriate revisions in the Official Route Authorizations of the District as adopted November 5, 1964 to reflect the above changes in route description.

Approval of Authorizations For Expenditure Nos. 295 and 296

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that Authorization For Expenditure No. 295, covering the purchase of one (1) Johnson Coin Counter and Separator, Model No. S-3-5 and J-S-5, at a cost not to exceed \$5,564.00, be and the same is hereby approved;

RESOLVED FURTHER, that Authorization For Expenditure No. 296, covering the purchase of one (1) Johnson Coin Counter No. F-2, at a cost not to exceed \$1,092.00, be and the same is hereby approved.

Approval of Grant of Easement to Los Angeles County Flood Control District - Pacific Boulevard at Zoe Avenue and at Clarendon Avenue, Huntington Park

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Acting General Manager be and he hereby is authorized to execute on behalf of the District a Grant of Easement to the Los Angeles County Flood Control District to construct, operate and maintain a covered storm drain in District right-of-way in Pacific Boulevard at Zoe Avenue and at Clarendon Avenue, in the city of Huntington Park; form of easement subject to approval of the General Counsel

Changes of Route Description - Line Nos. 4 and 86

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Manager of Operations be and he hereby is authorized to reroute Line Nos. 4 and 86 due to the closure of Figueroa Street between 5th and 2nd Streets in connection with the Bunker Hill Redevelopment Project, as discussed at this meeting and as described in report dated July 25, 1966 filed with the Secretary, effective as of August 4, 1966; subject to the prior approval of the Consulting Engineer;

RESOLVED FURTHER, that the Manager of Operations be and he hereby is authorized to make appropriate revisions in the Official Route Authorizations of the District as adopted November 5, 1964 to reflect the changes in route description described in said report dated July 25, 1966.

Write-off of Uncollectible Account Receivable -
John Doukas - Delinquent Rental Payments

After discussion, upon motion duly made, seconded and unanimously carried, the following resolution was adopted:

WHEREAS, pursuant to Section 12.4 of the Rules and Regulations, a report of uncollectible account receivable in the amount of \$1,142.25 due since September 1962 from John Doukas as delinquent rental payments on a portion of the District's former Santa Barbara and Hoover Substation property, was submitted to this meeting; and

WHEREAS, the Acting General Manager is advised that all efforts to locate the present whereabouts of Mr. John Doukas have been unsuccessful; and

WHEREAS, the General Counsel has reviewed the matter and is of the opinion that the expenditure of any funds or time in an effort to collect said account receivable is not advisable; and

WHEREAS, it is the finding of this Board of Directors that said account receivable in the amount of \$1,142.25 is uncollectible;

NOW, THEREFORE, BE IT RESOLVED, that the Auditor and/or Assistant Auditor be and he hereby is authorized to write off on the books of the District said uncollectible account receivable in the amount of \$1,142.25 due from John Doukas as delinquent rental payments on a portion of the District's former Santa Barbara and Hoover Substation property.

Proposed Change of Day and Time of Regular Board Meetings -
Report re Polling of Directors

Mr. Manning reported on the results of the polling of the Directors as to a change of day and time of the Regular Meetings of the Board of Directors, a copy of which is filed with the Secretary. Upon motion of Director Bill, seconded and unanimously carried, the matter of considering the change of the

day and time of the Regular Meetings of the Board of Directors was held over until the second meeting in September (September 21, 1966), at which time Director Topping would be present.

Adoption of Report of Rapid Transit Planning and Finance Committee Relating to District's \$3.9 Million Rapid Transit Planning Program

Director Boyar, Vice-Chairman of the Rapid Transit Planning and Finance Committee, presented to the meeting the Committee's Report relating to the District's \$3,900,000 Rapid Transit Planning Program.

After discussion, upon motion of Director Boyar, seconded and unanimously carried, it was

RESOLVED, that the Report of the Rapid Transit Planning and Finance Committee relating to the District's \$3,900,000 Rapid Transit Planning Program, as presented to this meeting and attached to these Minutes as Exhibit 2, be and the same is hereby accepted and adopted.

Adoption of Report of Legislative and Public Information Committee Relating to District's \$3.9 Million Rapid Transit Planning Program

Director Krauch, Chairman of the Legislative and Public Information Committee, presented to the meeting the Committee's Report relating to the public information program in connection with the District's \$3,900,000 Rapid Transit Planning Program.

After discussion, upon motion of Director Krauch, seconded and unanimously carried, it was

RESOLVED, that the Report of the Legislative and Public Information Committee relating to the public information program in connection with the District's \$3,900,000 Rapid Transit Planning Program, as presented to this meeting and attached to these Minutes as Exhibit 3, be and the same is hereby accepted and adopted.

Personnel and Administrative Procedures Committee Meeting

Director Allen, Chairman of the Personnel and Administrative Procedures Committee, announced that a meeting of the Committee would be held immediately following the Board Meeting.

Introduction of Mr. Wilber E. Smith, Executive Director of SCAG

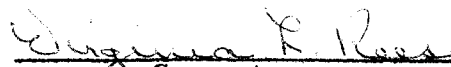
At the request of President Faull, Director of Planning and Engineering John Curtis introduced Mr. Wilber E. Smith, Executive Director of the Southern California Association of Governments.

Next Regular Meeting

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the next regular meeting of the District be held at the District's Board Room in the Transit District Building, 1060 South Broadway, Los Angeles, California, at 9:30 a.m. on Wednesday, August 17, 1966.

There being no further business, the meeting adjourned.


Secretary

REPORT OF PURCHASING COMMITTEE
FOR PERIOD OF
JULY 20, 1966 THROUGH AUGUST 2, 1966
TO DIRECTORS OF
SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

APPROVED THE FOLLOWING:

A. REQUISITIONS OVER \$100, BUT LESS THAN \$1,000:

<u>NO.</u>	<u>VENDOR</u>	<u>COVERING</u>	<u>AMOUNT</u>	<u>A.F.E. NO.</u>
2300-65	FOOTHILL CHRISTIAN SCHOOL	LABOR CHARGES FOR REMOVAL OF BUS STOP APRONS	\$ 190.00	
3200-101	CREST OFFICE FURNITURE	1 - SECRETARY'S DESK, PLASTIC TOP, COLUMBIA CAT. NO. SP 60L	203.74	294c
3388-222	MOTOROLA COMMUNICATIONS	1 - MOTOROLA MOBIL FM POLICE RADIO) MODEL U43GGT-1030C-SP3) 1 - ACCESSORY GROUP EA 1115 B) 1 - RELAY ASSEMBLY IV 859445) 1 - INSTRUCTION MANUAL 68 P 856640-0)	266.41	294B
3399-236	HARVAL TRUCK	1 - #112 - TECHSONIC KIT, SERIAL NO. 1401	255.32	294A

B. VARIOUS REQUISITIONS FOR EQUIPMENT, MATERIALS, SERVICES, ETC., THE APPROPRIATIONS FOR WHICH
HAVE PREVIOUSLY BEEN APPROVED BY THE DIRECTORS.

Report of the Rapid Transit Planning and Finance Committee
Dr. Norman Topping, Chairman
Report presented by Mark Boyar, Vice-Chairman

At a meeting of the Rapid Transit Finance and Planning Committee on July 27, 1966, a discussion of the required rapid transit planning was carried on with the District staff.

The committee specifically reviewed staffing requirements and selection of consultants as related to our \$3.9 program. The Rapid Transit Planning and Finance Committee recommends that the consultants for:

1. Location engineering, route planning, preliminary design and cost estimates be Kaiser Engineers and Daniel, Mann, Johnson & Mendenhall; and for
2. Patronage and revenue estimates and projected financial results of operation be Coverdale & Colpitts.

These are the consultants who carried this work previously. These consultants should be requested by the staff to submit work descriptions for the above mentioned work.

The Planning and Finance Committee has authorized the staff to request proposals from consultants for work within various specialized areas. These areas are:

1. Financial counsel
2. Economic studies
3. Right of Way
4. Area traffic survey in conjunction with TASC-SCAG public transportation master plan development.

The committee also approved recruitment of staff personnel necessary to carry out the engineering program in coordination with the Personnel Committee (see attached list of "Approved Staff Positions").

When final design is determined, final construction will be put out to public bid.

I move that the Board accept and adopt the Rapid Transit Planning and Finance Committee report.

August 3, 1966

Engineering Department

Approved Staff Positions

August 3, 1966

Under SCRTD Position Classification & Salary Plan

- Staff Engineer - Salary Range 26
\$10,656 to \$13,272
- Senior Engineer (Electrical) - Salary Range 31
\$13,992 to \$17,436
- Senior Engineer (Mechanical) - Salary Range 31
\$13,992 to \$17,436
- Senior Engineer (Civil) - Salary Range 31
\$13,992 to \$17,436
- Senior Engineer (Right of Way) - Salary Range 31
\$13,992 to \$17,436
- Senior Planner - Transportation - Salary Range 31
\$13,992 to \$17,436
- Secretary II (2 positions) - Salary Range 14
\$5,868 to \$6,888

Report of the Legislative and Public Information Committee

Herbert H. Krauch, Chairman

The Legislative and Public Information Committee met on July 26, 1966. The Public Information Committee at its meeting discussed the public information program as related to the District's \$3,900,000 rapid transit efforts. After review of the work to be done, the committee approved staff recommendation that the information program be carried out by internal staff and authorized recruitment of required additional personnel (see attached list of "Approved Staff Positions").

The staff was instructed to coordinate personnel needs and program with the Board Personnel Committee and Budget and Operations Committee.

The Committee also authorized the staff to investigate and recommend to the committee and the Board appropriate professional firm to carry out the community-wide research project for the District.

I move that the Board accept and adopt the Public Information Committee report.

August 3, 1966

Public Information Department

Approved Staff Positions

August 3, 1966

Under SCRTD Position Classification & Salary Plan

- News Bureau Manager - Salary Range 28
\$11,868 to \$14,772
- News Writer & Press Representative * - Salary Range 23
\$9,048 to \$11,244
- Community Relations Manager - Salary Range 30
\$13,272 to \$16,500
- Community Representative (Groups) * - Salary Range 25
\$10,092 to \$12,540
- Community Representative (Government) * - Salary Range 25
\$10,092 to \$12,540
- Community Representative (Women) * - Salary Range 25
\$10,092 to \$12,540
- Communications Manager - Salary Range 28
\$11,868 to \$14,772
- Editor - Writer * - Salary Range 23
\$9,048 to \$11,244
- Layout - Artist * - Salary Range 23
\$9,048 to \$11,244
- Secretary II * - Salary Range 14
\$5,868 to \$6,888

*New Positions (non-starred positions are reclassifications)