

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of Regular Meeting of
the Board of Directors of the District

December 13, 1966

Upon notice duly given, the Directors of the Southern California Rapid Transit District met at a regular meeting in the District Board Room, 1060 South Broadway, Los Angeles, California, at 9:30 a.m. on December 13, 1966, at which time President Harry A. Faull called the meeting to order.

Directors Howard P. Allen, Kermit M. Bill, Allan F. Daily, Jr., A. J. Eyraud, Jr., Harry A. Faull, Gordon R. Hahn, David K. Hayward, Herbert H. Krauch, Don C. McMillan, Douglas A. Newcomb and Norman Topping were present.

Also present were General Manager Dale W. Barratt; Assistant General Manager Jack R. Gilstrap; General Counsel Milton McKay; Manager of Operations M. Edwin Wright; Treasurer and Auditor H. L. Black; Fiscal Consultant Walter J. Braunschweiger; Director of Planning and Engineering John Curtis; Director of Public Information John D. Kemp; Consultant Cone T. Bass; Secretary Virginia L. Rees; and the public.

Approval of Minutes

The Minutes of the Regular Meeting held November 15, 1966 and of the Budget Hearing and the Special Meeting held November 29, 1966 were approved.

Certificate of Merit

Director Bill presented the District's Certificate of Merit to R. J. Monday, Operator-of-the-Month for December, 1966 in recognition of the outstanding courtesy displayed by Mr. Monday toward his passengers and the public.

Approval of 1967 Annual Budget

After discussion, upon motion duly made, seconded and unanimously carried, the following resolution was adopted:

WHEREAS, the District held a Budget Hearing on November 29, 1966 at which the District's 1967 Annual Budget was presented and discussed; and

WHEREAS, the District now desires to adopt its 1967 Annual Budget;

NOW, THEREFORE, BE IT RESOLVED, that the Annual Budget of the District for the calendar year 1967, attached to these Minutes as Exhibit 1, be and the same is hereby adopted.

Temporary Route Diversions

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the temporary route diversions affecting Lines 13, 15, 53-A, 57, 64, 66 and 89, as described in report dated December 6, 1966 filed with the Secretary, be and the same are hereby ratified and approved.

Changes of Bus Stop Zones

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the report dated November 28, 1966 relating to bus stop changes, filed with the Secretary, be and the same is hereby ratified and approved.

Report of Purchasing Committee

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Report of the Purchasing Committee for the period of November 15, 1966 through December 9, 1966, as discussed at this meeting and attached to these minutes as Exhibit 2, be and the same is hereby ratified and approved, and the appropriate payments are hereby authorized.

Report of Purchasing Agent - Statement of Material and Supplies Account

Pursuant to Section 8.6 E of the Rules and Regulations, the Purchasing Agent's Statement of Material and Supplies Account for the month of October, 1966 was presented to the meeting and was ordered "Received and Filed." A copy of the Statement is on file with the Secretary.

Changes of Route Description - Establishment of Griffith Park Line No. 23 to Serve New Los Angeles Zoo

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Manager of Operations be and he hereby is authorized to discontinue that portion of Line No. 31 route in Griffith Park serving the Golf Course Clubhouse and to establish Griffith Park Line No. 23 to serve the new Los Angeles Zoo, as discussed at this meeting and as described in report dated December 5, 1966 filed with the Secretary, effective December 25, 1966; subject to the prior approval of the Consulting Engineer;

RESOLVED FURTHER, that the Manager of Operations be and he hereby is authorized to make appropriate revisions in the Official Route Authorizations of the District as adopted November 5, 1964 to reflect the above changes in route description;

RESOLVED FURTHER, that the Manager of Operations be and he hereby is authorized to make the necessary modification in the District's Local Passenger Tariff No. 10 to establish the appropriate fares on Line No. 23, as described in said report.

Approval of Requisition Nos. 2300-90, 3800-30 and 3800-34

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that Requisition No. 2300-90, covering type composition service for year 1967 to be used in connection with promotional, advertising and informational publications and copy for advertisements, at a cost not to exceed \$2,900.00, be and the same is hereby approved;

RESOLVED FURTHER, that Requisition No. 3800-30, covering cost of bi-annual physical examinations of Motor Coach Operators for year 1967, not to exceed \$7,200.00, be and the same is hereby approved;

RESOLVED FURTHER, that Requisition No. 3800-34, covering cost of pre-employment physical examinations, including laboratory tests, for year 1967, not to exceed \$4,400.00, be and the same is hereby approved.

Approval of Purchase of Parcel of Property designated as
644 North San Vicente Boulevard, Los Angeles, from
County of Los Angeles

After discussion, upon motion duly made, seconded and unanimously carried, the following resolution was adopted:

WHEREAS, the District requires a part of the property located at 644 North San Vicente Boulevard, Los Angeles, adjoining the District's West Hollywood Division, in the operation of that Division's Yard;
and

WHEREAS, the County of Los Angeles is acquiring a part of said property and has agreed to acquire for the District the balance of said property in a condemnation proceeding now pending before the Superior Court of the County of Los Angeles;

NOW, THEREFORE, BE IT RESOLVED, that the District enter into a contract with the County of Los Angeles to acquire for the District a parcel of property designated as 644 North San Vicente Boulevard, Los Angeles, California, more particularly described as:

Lots 1 to 4 inclusive, Block 1, Tract No. 5939, County of Los Angeles, State of California, as per map recorded in Book 62, pages 43 and 44, of Maps, in the office of the County Recorder of said county.

EXCEPT those portions of Lots 1 to 4 inclusive which lie within a strip of land 108 feet wide lying 54 feet on each side of the following described center line:

Commencing at the southeasterly terminus of that certain course shown as having a length of 55.04 feet in the center line of San Vicente Boulevard, as said center line is shown on map filed in Book 35, page 12, of Record of Surveys, in the office of said recorder; thence North $26^{\circ}52'30''$ West along said certain course 29.73 feet; thence North $63^{\circ}07'30''$ East 24.00 feet to a point, said point being the beginning of a curve concave to the west and having a radius of 480 feet, a radial of said curve to said point bears North $63^{\circ}07'30''$ East, said point also being the true point of beginning; thence southerly along said curve through a central angle of $31^{\circ}12'04''$ a distance of 261.39 feet; thence South $4^{\circ}19'34''$ West 389.73 feet to the beginning of a curve concave to the east, having a radius of 480 feet, tangent to said last mentioned course and tangent to a line parallel with and 54 feet southwesterly, measured at right angles, from the southwesterly line of Lot 10, said block; thence southerly along said last mentioned curve 261.16 feet,

which property is in the process of being acquired by the County of Los Angeles in a condemnation proceeding, entitled "County of Los Angeles vs. Anita Maria Draves, et al., Superior Court No. 872,328," at an estimated purchase price of \$131,250.00 for approximately 14,016 square feet of land, or 75% of the amount of the judgment entered by the court in the condemnation proceeding above named, and that the General Manager is authorized to enter into a contract on behalf of the District with the County of Los Angeles for that purpose; form of contract subject to approval of the General Counsel.

Director Allen thereupon entered the meeting.

Agenda Item Nos. 11 and 12 - Referred to Operations and Budget Committee

After discussion, upon motion duly made, seconded and unanimously carried, the following Agenda Items were referred to the Operations and Budget Committee for report and recommendation to the Board at its next Regular Meeting:

- No. 11 - Consider approval of Lease Agreement with Kaiser Engineers-DMJM, a Joint Venture, covering the entire 4th Floor (except the walk-in vault) of the Transit District Building for an indefinite period commencing March 1, 1967, subject to cancellation upon 30 days' written notice by either party, at a monthly rental of \$1,875.00 (net rentable area - 5,625 square feet at \$4.00 per square foot per year); form of agreement subject to approval of the General Counsel, and
- No. 12 - Consider approval of Authorization For Expenditure No. 312, covering remodeling of 4th Floor of Transit District Building for occupancy by Kaiser Engineers and Daniel, Mann, Johnson & Mendenhall, at a cost not to exceed \$58,000.00.

Approval of Agreement - Los Angeles Turf Club, Inc.

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the General Manager be and he is hereby authorized to execute on behalf of the District an agreement with Los Angeles Turf Club, Inc. providing for the furnishing of shuttle bus service on an individual fare basis between the general admission gates and the parking areas at Santa Anita Race Track during the 1966-67 thoroughbred racing season; form of agreement subject to approval of the General Counsel.

Ratification of Letter Agreement - REA Express

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the action of the Real Property Manager in executing letter agreement dated November 23, 1966 between the District and REA Express, covering the storage of 60 motor vehicles on District property located at 742 and 886 North Mission Road, Los Angeles, for a 30-day period commencing November 24, 1966 at a consideration to the District of \$900.00, be and the same is hereby ratified, confirmed and approved; form of said letter agreement having been approved by the General Counsel.

Approval of Agreement - California Building Maintenance

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the General Manager be and he hereby is authorized to execute on behalf of the District an agreement with California Building Maintenance Company for a two-year period commencing January 1, 1967 covering window cleaning service at District buildings located at 1060 South Broadway and 962 West 12th Place, Los Angeles, at a total annual cost of \$2,772.00; form of agreement subject to approval of the General Counsel.

Institute For Rapid Transit - Approval of Sustaining Membership In

After discussion, upon motion duly made, seconded and unanimously carried, the following resolutions were adopted:

WHEREAS, the Institute For Rapid Transit is a not-for-profit organization composed of a number of North American agencies, both planning and operating rapid transit facilities, as well as manufacturers, suppliers, consulting engineering firms and other groups concerned with the need for rapid transit in increasingly congested metropolitan areas, said institute having been organized in 1961; and

WHEREAS, the objectives of the Institute are to act as a centralizing agency, source of information and, when necessary, as a spokesman for the rapid transit industry, and to act as a catalytic agency between operators and suppliers for the further development of rapid transit technology; and

WHEREAS, the Institute, through its publication, news releases and committee work, is performing substantial supportive function on behalf of rapid transit development; and

WHEREAS, it appears in the best interest of the District to become a sustaining member of the Institute For Rapid Transit at annual membership dues of \$2,000.00;

NOW, THEREFORE, BE IT RESOLVED, that the Southern California Rapid Transit District become a sustaining member of the Institute For Rapid Transit at annual membership dues of \$2,000.00 commencing January 1, 1967;

RESOLVED FURTHER, that the Treasurer and/or Assistant Treasurer be and he hereby is authorized to pay to the Institute For Rapid Transit annual membership dues of \$2,000.00 for the year commencing January 1, 1967.

Transit Casualty Company - Bodily Injury and Property Damage Claims Against District

After discussion, upon motion duly made, seconded and unanimously carried, the following resolutions were adopted:

WHEREAS, the Board of Directors of the Southern California Rapid Transit District on October 6, 1965 adopted certain preambles and resolutions under the title "Transit Casualty Company - Bodily Injury and Property Damage Claims Against District;"

NOW, THEREFORE, BE IT RESOLVED, that said preambles and resolutions adopted under the aforesaid title be and hereby are rescinded; and

WHEREAS, the Los Angeles Metropolitan Transit Authority (predecessor of Southern California Rapid Transit District) covenanted in Section 1013 of the Trust Indenture dated January 1, 1958 to obtain insurance against liability and property damage from a responsible insurance company; and

WHEREAS, by reason of a past resolution of the Members of the Los Angeles Metropolitan Transit Authority (predecessor of Southern California Rapid Transit District) and by reason of contract, this District is insured for such risks under a General Comprehensive Liability policy issued by Transit Casualty Company; and

WHEREAS, under the terms and provisions of said policy, Transit Casualty Company is required to investigate, process, handle and dispose of claims against this District for bodily injury and property damage, and to handle all litigation arising out of such claims and, in connection therewith, to file and verify pleadings, to testify, and to accept Writs of Summons, Subpoena or Subpoena Duces Tecum on behalf of and in the name of the District; and

WHEREAS, the law permits this Board of Directors to appoint Agents with authority to do and perform such acts for and on behalf of the District;

NOW, THEREFORE, BE IT RESOLVED, that Wallace L. Oliver, Nicholas J. Grimaldi and Vernon S. Trott, Regional General Claim Manager, Assistant Claim Manager and Claims Manager of Los Angeles Metropolitan Department, respectively, of Transit Casualty Company, be and hereby are appointed as Agents of this District for the purpose of and with the authority to sign, verify and file any and all pleadings in the name of and on behalf of the District, and to accept service of any and all Writs of Summons, Subpoena or Subpoena Duces Tecum and, by and through such persons as they or Transit Casualty

Company may select, to investigate, process, handle, settle, litigate or otherwise dispose of bodily injury and property damage claims against the District in accordance with the provisions of the above mentioned liability insurance policy, and that said Wallace L. Oliver, Nicholas J. Grimaldi and Vernon S. Trott, or any other agent or employee of Transit Casualty Company shall not be entitled to any compensation from the District for the performance of any of the acts herein authorized.

Student Privilege Card - Payment of Commission to Schools
for Handling Sale Thereof to Students

Director of Planning & Engineering John Curtis presented to the meeting a report dated December 6, 1966 recommending an increase in the price of the District's Student Privilege Card from 50 cents to \$1.00 per school semester, and also the payment of a commission of 15% to the schools handling the sale of such cards. A copy of the report is on file with the Secretary.

After a full discussion, it was the consensus of the meeting that the price of the Student Privilege Card should not be increased, but that it appeared the schools should receive a commission for handling the sale thereof.

Upon motion of Director Topping, seconded and unanimously carried, it was

RESOLVED, that the General Manager be and he hereby is authorized to negotiate with the schools handling the sale of the District's Student Privilege Cards for the payment by the District of a commission of not less than 10%, nor more than 15%, of the 50-cent sale price of said cards.

Operating Report - Month of November, 1966

The Operating Report for November, 1966 presented to the meeting was ordered received and filed. A copy of the Report is on file with the Secretary.

Allocation of Operating Revenues Received in 1966

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that H. L. Black, as Treasurer, be and he hereby is, authorized at the close of business in December 1966, to advise the Trustee of the Trust Indenture dated as of January 1, 1958, that the Budget for the year 1966 is revised by affirmative vote of 2/3 of the members of the Board of Directors, and to direct the Trustee to allocate the Revenues received by the District during the calendar year 1966 into the funds specified in the Trust Indenture as follows:

1. Into the Operation Fund Commercial Account for the year 1966, the amount of the actual disbursements of the Operation Fund during the year 1966, plus the amount by which the Revenue Fund is over, or minus the amount by which the Revenue Fund is under, the sum of the said actual disbursements plus the amounts required by paragraphs 2 and 3 below to be allocated into the Interest, Bond Retirement, Bond Reserve, Depreciation Reserve Fund, and General Fund.

2. Into the Interest, Bond Retirement, Bond Reserve, and Depreciation Reserve funds the amounts contracted by subparagraphs 2nd, 3rd, 5th, and 6th, respectively, of Section 502 of the said Trust Indenture.

3. Into the General Fund the balance in the Revenue Fund, if any, over the sum of the amount of the actual disbursements of the Operation Fund during the year 1966 plus the amounts hereinabove required to be allocated into the Interest, Bond Retirement, Bond Reserve, and Depreciation Reserve Funds.

RESOLVED FURTHER, that the actual amount so

allocated shall be subject to ratification by the Board of Directors.

Approval of Authorization For Expenditure No. 313

Upon approval of the eleven Directors present, the matter of considering Authorization For Expenditure No. 313 was added to the agenda. After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that Authorization For Expenditure No. 313, covering the purchase and preparation for service of six (6) 1967 Rambler - American 220 - two-door sedans, to be numbered 550 through 555, at a cost not to exceed \$10,556.00, be and the same is hereby approved.

Approval of License Agreement - City of Santa Monica, Licensee

Upon approval of the eleven Directors present, the matter of considering renewal of License Agreement with the City of Santa Monica covering its use of the District's Pico and Rimpau Terminal facilities was added to the agenda. After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the General Manager be and he hereby is authorized to execute on behalf of the District a License Agreement between the District, Licensor, and the City of Santa Monica, Licensee, covering the use of the District's Pico and Rimpau Terminal facilities for the purpose of loading, unloading and interchange of passengers with the District, for a three-year term commencing January 1, 1967 in and for a consideration to the District of \$521.00 per month; form of agreement subject to approval of the General Counsel.

Request by District for Support of League of California Cities
in Obtaining Exemption from Payment of Diesel Fuel Taxes

After discussion, it was moved by Director Hayward,
seconded and unanimously carried,

That the District direct a letter to the Honorable Lawrence W. Chimbole of Palmdale, Chairman of the Revenue and Taxation Committee of the League of California Cities, Los Angeles Division, urging that he and his Committee recommend to the Los Angeles Division of the League that it support the District's request for exemption from the payment of diesel fuel taxes.

Director Hayward reported that during the week of December 4th the National League of Cities met in Las Vegas and that as a member of the Committee on Transportation-Communications he introduced the following resolution which was adopted by the League:

"WHEREAS, mass rapid transit systems will in the future have to acquire rights of way paralleling presently planned highways.

BE IT RESOLVED: That Federal and State highway policies provide for exclusive bus lanes where applicable which at some future date could be utilized for rail transit, the financing of which could by agreement be handled by appropriate state and local governmental action."

After discussion, it was moved by Director Hayward,
seconded and unanimously carried,

That the District direct a letter to the California Highway Commission pointing out that it is the adopted national policy of the National League of Cities that "Federal and State highway policies provide for exclusive bus lanes where applicable which at some future date could be utilized for rail transit, the financing of which could by agreement be handled by appropriate state and local governmental action," and ask the Commission's

cooperation in the development and planning of future highways in the Los Angeles area to provide, where applicable, a median strip for rights of way that the District could use for bus operations and, possibly, in the District's long-range planning acquire at a future date.

Operations and Budget Committee Meeting

Director McMillan, Chairman of the Operations and Budget Committee, announced that a meeting of the Committee would be held immediately following the Board Meeting.

Next Regular Meeting

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the next regular meeting of the District be held at the District's Board Room in the Transit District Building, 1060 South Broadway, Los Angeles, California, at 9:30 a.m. on Tuesday, December 20, 1966.

There being no further business, the meeting adjourned.


Eugene L. Rice
Secretary

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT
 PROPOSED BUDGET FOR CALENDAR YEAR 1967

	Total	January	February	March	April	May	June
	30,483,000	2,440,000	2,279,000	2,433,000	2,331,000	2,533,500	2,625,500
	2,303,500	197,500	183,000	202,500	187,000	205,500	199,500
	2,807,000	233,500	218,500	235,500	226,500	241,500	238,000
	3,584,000	341,000	341,000	341,000	340,500	338,500	330,000
	2,780,500	233,500	215,000	240,500	232,500	241,500	235,500
	(509,000)	(40,000)	(40,000)	(40,000)	(43,000)	(43,500)	(43,000)
	41,449,000	3,405,500	3,196,500	3,412,500	3,274,500	3,517,000	3,585,500
	<u>4,387,000</u>						
	45,836,000						
	1,878,500	161,000	161,000	155,500	155,500	156,000	155,500
	1,262,500	100,000	100,000	106,000	106,500	106,000	106,500
	<u>3,877,500</u>	<u>319,000</u>	<u>300,500</u>	<u>319,500</u>	<u>307,500</u>	<u>328,500</u>	<u>334,500</u>
	52,854,500						
	<u>4,387,000</u>						
	<u>48,467,500</u>						

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SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT
 PROPOSED BUDGET FOR CALENDAR YEAR 1967

	July	August	September	October	November	December
ES:	2,650,500	2,718,500	2,574,000	2,618,500	2,635,500	2,644,000
	139,500	207,000	192,500	200,000	196,000	193,500
	237,500	245,000	230,500	238,500	230,000	232,000
	301,000	281,500	264,500	224,500	205,500	275,000
variance	232,000	232,500	224,000	237,000	231,500	225,000
	(43,500)	(43,000)	(43,500)	(43,000)	(43,000)	(43,500)
uses	3,517,000	3,641,500	3,442,000	3,475,500	3,455,500	3,526,000
expense reserve						
tion Fund						
ount)						
ICE FUNDS:						
	155,500	155,500	156,000	155,500	155,500	156,000
	106,000	106,500	106,000	106,500	106,000	106,500
RECIATION RESERVE FUND	<u>328,500</u>	<u>339,500</u>	<u>322,000</u>	<u>325,000</u>	<u>323,500</u>	<u>329,500</u>

General Accounting
 November 11, 1966

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SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

CASH BUDGET

CALENDAR YEAR 1967

<u>Fund</u>	Estimated Balance 12-31-66	Estimated Additions During 1967	Estimated Withdrawals During 1967	Estimated Balance 12-31-67
Revenue Fund		\$48,467,500	\$48,467,500	
Distribution of Revenue Fund:				
Operation Fund	\$ 4,387,000	\$41,449,000	\$41,449,000	\$ 4,387,000
Interest Fund	644,500	1,878,500	1,900,500	622,500
Bond Retirement Fund	1,000,000	1,262,500	1,200,000	1,062,500
Bond Reserve Fund	3,187,500	-	-	3,187,500
Depreciation Reserve Fund	5,280,000	3,877,500	7,269,500	1,888,000
General Fund	1,188,000	-	100,000	1,088,000
	<u>\$15,687,000</u>	<u>\$48,467,500</u>	<u>\$51,919,000</u>	<u>\$12,235,500</u>

Notes: Estimated balance December 31, 1966 includes holdings of U. S. Government securities.

Estimated additions during 1967 to the Depreciation Reserve Fund do not include estimates for:

- (1) Receipts from sale of equipment (1966 to October 31 \$535,850)
- (2) Transfer from the Reserve Fund of the Equipment Trust Series D approximately \$100,000.

General Accounting
November 11, 1966

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT
 BUDGET OF EXPENDITURES FROM DEPRECIATION RESERVE FUND
 CALENDAR YEAR 1967

Undisbursed in 1966, resubmitted:

Coaches, automotive and shop equipment:	
100 50-passenger coaches	\$3,010,000
Modification to transmission - 780 coaches	170,000
Rebuild 500 fare boxes	56,000
Reinforce frame members on 70 coaches	16,000
Land, buildings and facilities by location:	
Division 2	16,500
Division 7	8,000
South Park Shops	15,000
Location 17	<u>83,000</u>
	<u>\$3,374,500</u>

Proposed for 1967:

Buildings and facilities by location:	
Division 2	\$ 302,000
Division 7	2,500
Division 9	4,500
South Park Shops	1,500
Main Office Building	227,500
50 36-passenger coaches	1,175,000
Equipment Trust Obligations	1,459,000
Automobiles and trucks	129,500
Upgrade transmissions on 100 coaches	25,000
Miscellaneous	68,500
Contingencies	<u>500,000</u>
	<u>\$3,895,000</u>

TOTAL	\$7,269,500
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General Accounting
 November 11, 1966

REPORT OF PURCHASING COMMITTEE
 FOR PERIOD OF
 NOVEMBER 15, 1966 THROUGH DECEMBER 9, 1966
 TO DIRECTORS OF
 SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

APPROVED THE FOLLOWING:

A. REQUISITIONS OVER \$100, BUT LESS THAN \$1,000:

NO.	VENDOR	COVERING	AMOUNT	A.F.E. NO.
2100-64	AMERICAN TRANSIT ASSOCIATION	REGISTRATION FEES FOR 14 REPRESENTATIVES AT ANNUAL CONVENTION IN SAN FRANCISCO, OCT. 2-5, 1966	\$ 490.00	
2100-68	BROWN'S TEMPORARY PERSONNEL	SERVICES OF TEMPORARY RECEPTIONIST FOR 10TH FLOOR (11/8 TO 11/11 & 11/14 TO 11/18/66) 68 HRS. AT \$3.60 PER HR.	244.80	
2100-69	UNITED DESK	2 - LEGAL SIZE 4-DRAWER FILE CABINETS, WITH LOCK, FORTRESS #24201	186.16	
2200-6	XEROX CORP.	RENTAL OF XEROX 720 COPIER FOR YEAR 1967 AT \$25 PER MO. PLUS CHARGE PER COPY, AT ESTIMATED MONTHLY COST OF	385.00	
2300-94	PERMA PLAQUE CORPORATION	12 - PERMA PLAQUES (11X13) FOR OPERATOR-OF-THE-MONTH CERTIFICATES, AT ESTIMATED COST OF	175.00	
2300-97	LOS ANGELES TIMES	4 - RENEWAL SUBSCRIPTIONS OF L.A. TIMES "HOME EDITION"	144.00	
2300-101	RADIO RECORDERS	DUPLICATION OF RADIO TAPES CARRYING MESSAGES OF RTD BOARD MEMBERS & EXECUTIVES RE SPECIAL SCRTD EVENTS & PROMOTIONS, NOT TO EXCEED ANNUAL COST OF	500.00	
2300-103	ALLEN'S PRESS CLIPPING BUREAU	PRESS CLIPPING SERVICE FOR YEAR 1967, EXCL. L.A. METROPOLITAN NEWSPAPERS	900.00	
2300-104	RADIO REPORTS, INC.	MANUSCRIPTS & TEXTS OF BROADCASTS FOR YEAR 1967, NOT TO EXCEED	500.00	
2300-105	CAMERA EXCHANGE OF BEV. HILLS	RECORDER TAPES FOR USE IN PREPARING SPECIAL RECORDINGS IN CONNECTION WITH RADIO NEWS RELEASES FOR YEAR 1967, NOT TO EXCEED	300.00	

A. REQUISITIONS OVER \$100, BUT LESS THAN \$1,000 (CONT'D):

<u>NO.</u>	<u>VENDOR</u>	<u>COVERING</u>	<u>AMOUNT</u>	<u>A.F.E. NO.</u>
2300-144	MITCHELL & HERB ENGRAVERS, INC.	ZINC COMBINATION HILITE HALFTONE, LINE NEGATIVE, STRIPPING, STAGING AND RE-ETCHING AND EXTRA PROOFS "RIDE HOME FREE"	\$ 268.22	
2300-156	RUSSELL R. RULLMAN ADVERTISING	MEDIA (STUDENT PRIVILEGE CARD CAM- PAIGN) SCHOOL PAPERS "MORE FUN FOR YOUR MONEY" (CHARGE TO W.O. 1781)	502.47	
2300-157	RUSSELL R. RULLMAN ADVERTISING	STUDENT PRIVILEGE CARD CAMPAIGN - KGFJ RADIO, OCTOBER ADVERTISING, 60-SECOND ANNOUNCEMENTS (CHARGE TO W.O. 1781)	702.00	
2300-158	STANART PHOTOGRAPHERS	ADDITIONAL PHOTOGRAPHIC SERVICE FOR REMAINDER OF YEAR 1966	500.00	
2300-160	RUSSELL R. RULLMAN ADVERTISING	STUDENT PRIVILEGE CARD CAMPAIGN - SCHOOL PAPERS "MORE FUN FOR YOUR MONEY" (CHARGE TO W.O. 1781)	207.40	
2400-27	UNITED PARCEL SERVICE	CHARGES FOR DELIVERY OF TICKETS TO SCHOOLS FOR YEAR 1967, NOT TO EXCEED	600.00	
3100-85	ALLRIGHT CAL INC.	PARKING OF AUTHORIZED TRUCKS & AUTOMOBILES AT PUBLIC PARKING LOT AT 1046 SO. BDWY FOR YEAR 1967, AT AN ANNUAL ESTIMATED COST OF	600.00	
3100-93	FOREMOST DAIRIES, INC.	CREAM FOR EMPLOYEES' LOUNGE FOR YEAR 1967	350.00	
3100-115	BARKER BROS.	1 - LOUIS R. BURSK CO. STYLE 6370-HR ARM ROTARY CHAIR #BE-94	250.64	311D
3200-135	XEROX CORPORATION	RENEWAL COSTS OF XEROX COPY MACHINE FOR YEAR 1967	200.00	
3200-178	INGRAM PAPER CO.	4200 SHTS. 23X35 80# CHARTREUSE TWEED-) WEAVE TEXT) 8800 SHTS. 26X40 80# CHARTREUSE TWEED-) WEAVE TEXT) (CHARGE TO W.O. 1781)	888.66	
3200-181	WILSHIRE TV & RADIO	1 - ZENITH PORTABLE TV SET WITH POWER TRANSFORMER	150.75	311C
3398-1086	MARTIN SUPPLY CO.	1 - CP 3630 RTP, IMPACT WRENCH, TORQUE CONTROL	717.60	311B

A. REQUISITIONS OVER \$100, BUT LESS THAN \$1,000 (CONT'D):

<u>NO.</u>	<u>VENDOR</u>	<u>COVERING</u>	<u>AMOUNT</u>	<u>A.F.E. NO.</u>
3400-255	GREAT WESTERN RECLAMATION CO.	COST OF RUBBISH PICK UP AT 504 EAST 3RD ST., SANTA ANA, FOR YEAR 1967	\$ 156.00	
3400-347	ASSOCIATED HEATING SERVICE	1 - MODEL 14 HV KILBURY DOWNFLOW HEATER	194.79	311A
3700-5506	CREST	3 - 4-DRAWER LETTER FILES, ART STEEL STEELMASTER 6200	124.49	
3800-29	AMERICAN MEDICAL LABORATORY	BLOOD SEROLOGY TEST AT \$1.00 EACH, FOR YEAR 1967, NOT TO EXCEED	500.00	
3800-32	INGLEWOOD FLOWER SHOP	FLOWER SPRAYS SENT UPON DEATH OF EMPLOYEE OR SPOUSE FOR YEAR 1967, NOT TO EXCEED	600.00	
3800-33	SCRTD MEDICAL GROUP	SPECIAL PHYSICAL EXAMINATIONS AS RE- QUIRED BY INDUSTRIAL RELATIONS DEPT., FOR YEAR 1967, NOT TO EXCEED	900.00	
3800-55	LOS ANGELES TIMES	CLASSIFIED ADVERTISING - OCT. 30 THRU NOV. 26, 1966	349.82	

B. VARIOUS REQUISITIONS FOR EQUIPMENT, MATERIALS, SERVICES, ETC., THE APPROPRIATIONS FOR WHICH HAVE PREVIOUSLY BEEN APPROVED BY THE DIRECTORS.