

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of Regular Meeting of
the Board of Directors of the District

December 2, 1970

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Upon notice duly given, the Directors of the Southern California Rapid Transit District met at a regular meeting in the District Board Room, 1060 South Broadway, Los Angeles, California, at 10:00 a.m. on December 2, 1970, at which time President Herbert H. Krauch called the meeting to order.

Directors Kermit M. Bill, Charles E. Compton, A. J. Eyraud, Jr., Leonard S. Gleckman, David K. Hayward, Herbert H. Krauch, Michael E. Macke, Don C. McMillan, Thomas G. Neusom and Douglas A. Newcomb were present. Director Norman Topping was absent.

Also present were General Manager Jack R. Gilstrap; Chief Engineer Richard Gallagher; Controller-Auditor-Treasurer H. L. Black; Secretary Virginia L. Rees; and the public.

Approval of Minutes

The Minutes of the Regular Meeting held November 17, 1970 were approved.

Certificate of Merit

Director McMillan presented the District's Certificate of Merit to Clifford Ellyson, Operator-of-the-Month for November, 1970, in recognition of the outstanding courtesy displayed by Mr. Ellyson toward his passengers and the public.

Introduction of Japanese Domei Public Sector Team, a Confederation of Labor Equivalent to United States' AFL-CIO

President Krauch called upon General Manager Gilstrap to introduce guests in the audience from Japan who are a part of the Japanese Domei Public Sector Team, which is a confederation of labor equivalent to the United States' AFL-CIO.

General Manager Gilstrap thereupon introduced and welcomed to the District, the following:

Mr. Shigeru Sasamoto, an Interpreter

Mr. Yoshihiro Saito, who is with the U. S. State Department Contractor and a Conference Interpreter

Mr. Michitake Take
Central Executive Committee Member and
Director of Research Department
Japan Railway Workers Union (Tetsuro)
Japanese Confederation of Labor (Domei)

Mr. Masaomi Yoshioka
Director, Finance Department
All Japan Special Post Office Labor Union
(Zenyusei) Domei

Mr. Otozo Nogami, President
West Tokyo Regional Headquarters
Japan Railway Workers Union (Tetsuro) Domei

Mr. Fumio Otsuka, President
Oita Regional Headquarters
Japan Railway Workers Union (Tetsuro) Domei

Mr. Francis Burns
Escort Officer for United States Department of Labor

Mr. Gilstrap announced that the gentlemen would be touring the District property and spending the day with the Staff.

Board of Directors Recessed in Executive Session at 10:15 a.m.

The Board of Directors recessed in Executive Session at 10:15 a.m. to discuss personnel matters.

The Board meeting was reconvened at 10:55 a.m., with Directors Kermit M. Bill, Charles E. Compton, A. J. Eyraud, Jr., Leonard S. Gleckman, David K. Hayward, Herbert H. Krauch, Michael E. Macke, Don C. McMillan, Thomas G. Neusom and Douglas A. Newcomb responding to Roll Call.

No report was made to the meeting of any action taken in Executive Session.

Temporary Route Diversions

After discussion, on motion duly made, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-70-291

RESOLVED, that the temporary route diversions caused by construction work affecting Lines 17, 31, 60, 71, 103 and 104, as described in report dated November 23, 1970 filed with the Secretary, be and the same are hereby ratified and approved.

Changes in Bus Stop Zones

After discussion, on motion duly made, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-70-292

RESOLVED, that the report dated November 23, 1970 relating to bus stop changes, filed with the Secretary, be and the same is hereby ratified and approved.

Approval of Authorization For Expenditure No. 451

After discussion, on motion duly made, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-70-293

RESOLVED, that Authorization For Expenditure No. 451, covering miscellaneous requisitions of \$100 and over, but less than \$1,000, as discussed at this meeting and attached to these Minutes as Exhibit 1, be and the same is hereby approved.

Directors Leonard S. Gleckman and Thomas G. Neusom were excused and left the meeting.

Refrigeration Supplies Distributor - Award of Contract To Cover Furnishing of District's Freon Gas Requirements

After discussion, on motion of Director Compton, Chairman of the Surface Operations Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-70-294

WHEREAS, by Resolution No. R-70-268 adopted November 3, 1970 the Purchasing Agent was authorized to call for bids on the furnishing of the District's Freon Gas #R-22 requirements for a two-year period commencing January 1, 1971, at a total estimated cost of \$20,000.00, in accordance with the bid requirements and specifications attached to Requisition No. 3700-539 and pursuant to the Rules and Regulations; and

WHEREAS, the Purchasing Agent on November 9, 1970 issued invitations to bid (Bid No. 11-7020) to seven (7) suppliers, said bids to be opened on November 20, 1970; and

WHEREAS, the Purchasing Agent on November 20, 1970 received six (6) bids in response to Bid No. 11-7020 for the furnishing of the District's Freon Gas requirements, as follows:

	<u>Per Lb.</u>
Refrigeration Supplies	\$.74
Pameco-Aire	.777
Arrow-Risco, Inc.	.79
Refrigeration Sales	.799
Temperature Equipment	.82
Authorized Supply	.87

; and

WHEREAS, the Purchasing Agent has certified the bid of Refrigeration Supplies Distributor as the lowest responsible bid in response to Bid No. 11-7020; and

WHEREAS, the Surface Operations Committee on December 1, 1970 considered and concurred in General Manager Jack R. Gilstrap's report dated November 25, 1970 recommending the acceptance of the bid of Refrigeration Supplies Distributor;

NOW, THEREFORE, BE IT RESOLVED, that the bid of Refrigeration Supplies Distributor be and hereby is accepted as the lowest responsible bid in response to Bid No. 11-7020;

RESOLVED FURTHER, that the General Manager be and he hereby is authorized to execute on behalf of the District a contract between the Southern California Rapid Transit District, as Purchaser, and Refrigeration Supplies Distributor, as Seller, covering the District's Freon Gas requirements at an estimated total cost of \$21,078.90, for a two-year period commencing January 1, 1971; form of contract subject to approval of the General Counsel.

Approval of Authorization For Expenditure No. 454

After discussion, on motion of Director Compton, Chairman of the Surface Operations Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-70-295

WHEREAS, the Los Angeles County Health Department has advised the District that it will be necessary to close the District owned-leased coffee shop at the Pico and Rimpau Terminal unless hot water facilities are installed in the restroom at this location; and

WHEREAS, the Surface Operations Committee on December 1, 1970 considered and concurred in General Manager Jack R. Gilstrap's report dated November 25, 1970 recommending approval of Authorization For Expenditure No. 454, covering the installation of a water heater and hot water facilities in Building #323 (Restroom Facility) at the District's Pico and Rimpau Off-Street Coach Terminal, at a cost not to exceed \$795.00;

NOW, THEREFORE, BE IT RESOLVED, that Authorization For Expenditure No. 454, covering the installation of a water heater and hot water facilities in Building #323 (Restroom Facility) at the District's Pico and Rimpau Off-Street Coach Terminal, at a cost not to exceed \$795.00, be and the same is hereby approved.

Director A. J. Eyraud, Jr. was excused and left the meeting.

Approval of Requisition Nos. 3399-283 and 3399-284 - Covering the Purchase of Two (2) Executive Automobiles and Ten (10) Staff Automobiles, Respectively

After discussion, on motion of Director Compton, Chairman of the Surface Operations Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-70-296

WHEREAS, the Finance & Governmental Affairs Committee and the Surface Operations Committee on December 1, 1970 considered and concurred in General Manager Jack R. Gilstrap's report dated November 30, 1970 recommending that the following Requisitions be approved:

- a. No. 3399-283, covering the purchase of two (2) Executive Automobiles - four-door sedans, at a total estimated cost of \$10,000.00, in accordance with the bid requirements and specifications attached thereto, and authorization of the Purchasing Agent to call for bids thereon pursuant to the Rules and Regulations; form of bid requirements and specifications subject to approval of the General Counsel, and
- b. No. 3399-284, covering the purchase of ten (10) Staff Automobiles - four-door sedans, at a total estimated cost of \$37,200.00, in accordance with the bid requirements and specifications attached thereto, except that the specifications be amended to provide for rear window

defoggers, if available, and authorization of the Purchasing Agent to call for bids thereon pursuant to the Rules and Regulations; form of bid requirements and specifications subject to approval of the General Counsel;

NOW, THEREFORE, BE IT RESOLVED, that the following Requisitions be and hereby are approved:

- a. No. 3399-283, covering the purchase of two (2) Executive Automobiles - four-door sedans, at a total estimated cost of \$10,000.00, in accordance with the bid requirements and specifications attached thereto, and
- b. No. 3399-284, covering the purchase of ten (10) Staff Automobiles - four-door sedans, at a total estimated cost of \$37,200.00, in accordance with the bid requirements and specifications attached thereto, except that the specifications be amended to provide for rear window defoggers, if available;

RESOLVED FURTHER, that the Purchasing Agent be and he hereby is authorized to call for bids on the purchase of two (2) Executive Automobiles - four-door sedans, at a total estimated cost of \$10,000.00, and ten (10) Staff Automobiles - four-door sedans, at a total estimated cost of \$37,200.00, in accordance with the bid requirements and specifications attached to said Requisition Nos. 3399-283 and 3399-284, as hereinabove approved, and pursuant to the Rules and Regulations; form of bid requirements and specifications subject to approval of the General Counsel.

Greater Los Angeles Chapter of National Safety Council -
Payment of Annual Membership Dues for Year Commencing
November 1, 1970

After discussion, on motion of Director Hayward, Vice-Chairman of the Finance & Governmental Affairs Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-70-297

WHEREAS, the Finance & Governmental Affairs Committee on December 1, 1970 considered and concurred in General Manager Jack R. Gilstrap's report dated November 25, 1970 recommending approval of payment of membership dues in the amount of \$1,511.00 to the Greater Los Angeles Chapter of the National Safety Council for the year commencing November 1, 1970;

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer and/or Assistant Treasurer be and he hereby is authorized to pay to the Greater Los Angeles Chapter of the National Safety Council the amount of \$1,511.00 as membership dues for the year commencing November 1, 1970.

Authorization to Enter into Agreements with Coverdale & Colpitts, Stone & Youngberg, and Lybrand, Ross Bros. & Montgomery - Preparation of Report on Financial Needs of District

After discussion, on motion of Director Hayward, Vice-Chairman of the Finance & Governmental Affairs Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-70-298

WHEREAS, the District faces a serious financial problem. Projections indicate that, depending upon the amount of funds generated by A. B. 2136, the net sales tax proceeds available for operations and capital improvements will be exhausted in the final quarter of 1971 or very early in 1972; and

WHEREAS, legislative action providing an ongoing solution to the District's problem is essential in 1971 if service and fare levels are to be continued beyond that time; and

WHEREAS, if the District is to expect favorable legislative action, it must exercise great care in pointing out to the Legislature all of the ramifications of a public subsidy; and

WHEREAS, it has been recommended that a study

be undertaken immediately if the results are to be of benefit in determining the methods and degree of support necessary to carry on transit operations in the Los Angeles area; and

WHEREAS, such study will consider the economic implications of a public transit system on the community, methods of subsidy, question of a vote of the people, sources of taxation, previous use of tax monies and the needs of the area served by the District, as well as an examination of the question of whether the user is able, or should properly be expected to pay for the full cost of public transportation service; and

WHEREAS, on December 1, 1970 the Surface Operations Committee, the Advance Planning & Engineering Committee and the Finance & Governmental Affairs Committee considered and concurred in General Manager Jack R. Gilstrap's report dated November 30, 1970 recommending that the General Manager be authorized to enter into agreements for professional services with Coverdale & Colpitts and with Stone & Youngberg to prepare a report on the financial needs of the District and the economic impact of public transportation on the community served by the District, at a total cost not to exceed \$50,000.00; form of agreements subject to approval of the General Counsel; and

WHEREAS, General Manager Gilstrap advised the Board of Directors today that it would also be necessary to engage the services of the District's outside auditors, Lybrand, Ross Bros. & Montgomery, in the preparation of the above described report;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to execute on behalf of the District agreements between the Southern California Rapid Transit District and Coverdale & Colpitts, Stone & Youngberg, and Lybrand, Ross Bros. & Montgomery for professional service to prepare a report on the financial needs of the District and the economic impact of public transportation on the community served by the District, at a total cost not to exceed \$50,000.00, subject, however, to final approval of said agreements by the Board of Directors; form of agreements subject to approval of the General Counsel.

Norwalk, City of - Consideration of District Responding to
Bid to Provide Intra-City Bus Service in the City of
Norwalk

Director Compton, Chairman of the Surface Operations Committee, reported that the Committee on December 1, 1970 considered the matter of authorizing the submission by the District of a bid to the City of Norwalk to provide intra-city bus service, as described in report dated November 25, 1970 filed with the Secretary, and that, after considerable discussion, recommended that the General Manager be authorized to submit a bid to the City of Norwalk to provide such bus service, as outlined in draft of letter attached to the Agenda.

Director Compton thereupon moved adoption of the recommendation, which was seconded.

After considerable discussion of the matter, in which concern was expressed by several of the Directors with respect to policy in responding to such bids for the establishment of bus services, as well as other related matters, it was the consensus of the meeting that the General Manager and Staff, together with two or three Directors, meet with officials of the City of Norwalk and explain the District's position and advise of its desire to be responsive to their transportation needs.

Director Compton thereupon withdrew his motion.

Director Macke then moved that the General Manager and Staff, together with two or three of the Directors, meet informally with the officials of the City of Norwalk prior to

December 8th, the date of bid opening, to discuss the District's position in the matter, and thereafter address a letter to the City of Norwalk officially advising of its position, which motion was seconded and unanimously carried.

Non-Contract Position Classification & Salary Plan - Approval of Increase in Salary Range of Position of Senior Matron from Range 9 to Range 10

After discussion, on motion of Director Newcomb, Chairman of the Personnel & Administrative Procedures Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-70-299

WHEREAS, effective as of December 1, 1970, the monthly salary of the Janitress classification covered by contract with the Brotherhood of Railway Clerks will be increased from \$521.13 to \$541.13; and

WHEREAS, said increase in the Janitress classification will result in an inequity in the position of Senior Matron under the Non-Contract Position Classification & Salary Plan since the duties and responsibilities performed by the Senior Matron are at a higher level than those performed by the Janitress classification; and

WHEREAS, on December 1, 1970 the Personnel & Administrative Procedures Committee considered and concurred in General Manager Jack R. Gilstrap's report dated November 25, 1970 recommending that the salary range of the position of Senior Matron under the Position Classification & Salary Plan be increased from Range 9 to Range 10, effective as of December 1, 1970;

NOW, THEREFORE, BE IT RESOLVED, that the Southern California Rapid Transit District Position Classification & Salary Plan be and hereby is amended to increase the Salary Range of the Senior Matron position from Range 9 to Range 10, effective as of December 1, 1970.

Approval of Central City Minibus Agreement - City of Los Angeles, County of Los Angeles, and Community Redevelopment Agency of City of Los Angeles

Upon motion of Director Hayward, seconded and unanimously carried, consideration of authorization of the General Manager to execute on behalf of the District a joint Central City Minibus Agreement with the City of Los Angeles, County of Los Angeles and Community Redevelopment Agency of the City of Los Angeles was added to the Agenda.

After discussion, on motion of Director Hayward, Vice-Chairman of the Finance & Governmental Affairs Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-70-300

WHEREAS, on December 1, 1970 the Surface Operations Committee, the Advance Planning & Engineering Committee and the Finance & Governmental Affairs Committee considered and concurred in General Manager Jack R. Gilstrap's report dated November 30, 1970 recommending that the General Manager be authorized to enter into an agreement, entitled "Central City Minibus Agreement," on behalf of the District with the City of Los Angeles, the County of Los Angeles and the Community Redevelopment Agency of the City of Los Angeles, substantially in the form presented to the meeting; form of agreement subject to approval of the General Counsel;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to execute on behalf of the District an agreement, entitled "Central City Minibus Agreement," between the Southern California Rapid Transit District and the City of Los Angeles, the County of Los Angeles and the Community Redevelopment Agency of the City of Los Angeles, substantially in the form presented and discussed at this meeting, a copy of which is filed with the Secretary; form of agreement subject to approval of the General Counsel.

Director Eyraud returned to the meeting and remained until adjournment.

Public Information & Marketing Committee, Report of Chairman

Director Macke, Chairman of the Public Information & Marketing Committee, reported that the Committee on November 20th reviewed the General Manager's recommendations with respect to the Public Information Department's proposals for the plan of action for 1971. Director Macke stated that the program would be the same as for last year, with two changes; one being an ecology ad series involving print media and radio calling attention to the District's experimentations with natural gas, steam and the catalytic muffler, and the other, an employee relations program designed to reinforce the District's advertising and marketing efforts.

Director Macke further reported that the Committee approved the 1971 Advertising and Marketing Program and the Public Information Department's budget as contained in the District's proposed Annual Budget for the year 1971.

Amendment of Rules and Regulations - Section 7.3 (1) (a) and Section 7.3 (2) (a), (b) and (d) of Article VII

On November 17, 1970, Agenda Item No. 12 relating to amendment of the Rules and Regulations with respect to reimbursable expenses for authorized travel on District business was withdrawn for further research in the matter.

Director Hayward, Vice-Chairman of the Finance & Govern-

mental Affairs Committee, reported to the meeting that the Committee had researched the matter of per diem and mileage expenses and that he was prepared to make a recommendation.

After discussion, on motion of Director Hayward, which motion was seconded, the following resolution was voted upon:

RESOLUTION NO. R-70-301

RESOLVED, that Section 7.3 (1) (a) of Article VII of the Rules and Regulations be and hereby is amended to read as follows:

7.3 (1) Automobile Expenses

- (a) Fourteen cents per mile shall be paid for the authorized use of a private automobile.

RESOLVED FURTHER, that Section 7.3 (2) (a), (b) and (d) of Article VII of the Rules and Regulations be and hereby is amended to read as follows:

7.3 (2) Travel Expenses

- (a) Reimbursable expenses of Directors, officers and employees shall not exceed \$25.00 per day of authorized travel plus the actual cost of a single occupancy hotel room, exclusive of transportation costs.
- (b) Directors, officers and employees shall be reimbursed for their transportation costs except that should they use their automobile for authorized business travel, they shall be reimbursed at the rate pursuant to 7.3 (1) (a) or the actual cost of airline travel, whichever is the lesser.
- (d) Anything in these rules notwithstanding, reimbursement for the \$25.00 allowed by 7.3 (2) (a) may be made for such travel expenses upon the submission of a verified claim therefor, without the necessity of vouchers or receipts.

Directors Bill, Compton, Eyraud, Hayward, Krauch, Macke and Newcomb voted "Aye" on the motion. Director McMillan voted "No." The resolution was adopted.

Resolutions in Commendation of: L. S. Hollinger, Chief Administrative Officer, Retired, and Appointment of Arthur G. Will as Chief Administrative Officer, of Los Angeles County

After discussion, on motion of Director Macke, seconded and unanimously carried, it was directed that appropriate resolutions be prepared for presentation to Mr. L. S. Hollinger, Chief Administrative Officer of Los Angeles County, on his retirement as of December 11, 1970, and to Mr. Arthur G. Will on his appointment as Chief Administrative Officer of Los Angeles County.

Resolutions in Commendation of: District Attorney Evelle J. Younger, Newly Elected State Attorney General, and Appointment of Joseph P. Busch, Jr. as District Attorney of Los Angeles County

After discussion, on motion of Director McMillan, seconded and unanimously carried, it was directed that appropriate resolutions be prepared for presentation to District Attorney Evelle J. Younger who was recently elected as State Attorney General, and to Chief Deputy District Attorney Joseph P. Busch, Jr. who was appointed by the Los Angeles County Board of Supervisors as District Attorney to fill the vacancy in that office.

Calling of Special Meeting to be Held Friday, December 11, 1970, at 10:00 a.m.

President Krauch announced that, as discussed at a Committee meeting on December 1, 1970, it would be necessary to call

a Special Meeting of the Board of Directors to be held on Friday, December 11, 1970, at 10:00 a.m. to consider, among other subjects, the award of the bid for the purchase of small transit buses, and called for a motion.

Director Bill thereupon moved that a Special Meeting of the Board of Directors be so called, which motion Director Hayward amended to include consideration of a personnel matter, which was accepted by Director Bill.

After discussion of the motion, which was seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-70-302

RESOLVED, that the Board of Directors of the Southern California Rapid Transit District hereby calls a Special Meeting of the Board of Directors to be held on Friday, December 11, 1970, at 10:00 a.m. in Room 210 of the Transit District Building, 1060 South Broadway, Los Angeles, California, to consider, among other subjects, the award of bid for the purchase of small transit buses and a personnel matter.

Report of General Manager

General Manager Gilstrap announced that, due to the lateness of the hour, he would prefer to mail his Report to the Directors. A copy of the Report is attached to these Minutes as Exhibit 2.

President Krauch announced that the District was hosting a luncheon at Noon for the Japanese Delegation introduced to the meeting this morning and invited all Directors to be present.

There being no further business, the meeting adjourned.

MIRGINIA L. REES

Secretary

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

RTD 22-23
REV 11/66

AUTHORIZATION FOR EXPENDITURE

No. 451

Budgeted Item No. See Below

November 17, 1

Project Description

Miscellaneous Requisitions

\$100 - \$1,000

Proposed by: Various
(Department Head)

Department: Various
(Number)

Project Cost Estimate and Analysis

W.O. Item	Req. No.	Description	Budget No.	Purchase or Contract	Labor and Materials	Total
A	3800-60	1 - 42" x 60" Desk	70-4-1	195.18		195.18
B	3800-60	1 - Credenza	70-4-1	121.33		121.33
C	3100-508	1 - 26000 BTU Window Air Conditioner	70-3-3	337.76		337.76
D						
E						
F						
G						
H						
I						
J						
K						

Estimated Total Cost - **654.27**

Pursuant to Section 510 of the Trust Indenture
The purposes of the expenditure proposed herein are as stated above.

H. L. Black
(Authorized Officer)

Approved By: JR [Signature]
(General Manager)

I certify that the expenditure proposed herein represents actual additions to, replacements of or betterments to physical property, and that the value thereof will be at least equal to the cost thereof.

Authorized by the District:
DEC - 2 1970

Richard Gallagher
(Engineer)

Virginia R. Reed
(Secretary)

General Manager's Report

For Board Meeting

December 2, 1970

Since I last reported to you, a number of the projects authorized by your Board have moved closer towards realization.

* * *

On November 24, Mr. Goehler and I met with Mrs. Mayme Davis and other representatives of the National Economic, Growth and Reconstruction Organization known as NEGRO, the organization which operates the Blue & White Bus Company in Watts. Mrs. Davis explained the purposes and objectives of NEGRO. She made it clear that Blue & White was not for sale and is desirous of establishing a joint RTD-Blue & White transfer arrangement. Mrs. Davis indicated the firm also is interested in establishing a through line to the Los Angeles Central Business District. We discussed the problems involved with their requests and a frank discussion of the complexities connected with the retention of both the RTD and Blue & White services in the area.

* * *

Also, on November 24, I had the opportunity of explaining your Board's programming to meet the community's transit needs to members of the Jonathan Club's Breakfast Club.

* * *

-2-

On November 25, ^{staff} attended the Los Angeles City Council meeting where the Community Redevelopment Agency presented its downtown people-mover program. A detailed report on the project has been mailed to each member of the Board.

* * *

Mr. Gallagher, Mr. Goehler and Mr. McKay are continuing to meet with representatives of the State concerning the program for the Exclusive Express Busway. A presentation on the total program will be made to the State Highway Commission on December 16.

* * *

As your action this morning indicates, programming is continuing on plans for the minibus operation in downtown Los Angeles. The city council approved the adjustment in the city's share of funding the plan on November 17 and yesterday the Board of Supervisors and the Community Redevelopment Agency directors also approved their share of funding for this program.

* * *

Mr. Goehler is a member of the Executive Reservists which is a transportation executive group operating under the Federal Department of Transportation. On November 19, Mr. Goehler attended the semi-annual meeting of Region VII which includes Hawaii and four western states. This all-day meeting

-3-

was held at the Western White House in San Clemente with the business meeting conducted in the President's general conference room. At the conclusion of the meeting, the group was taken on a tour by members of the Secret Service. The tour included the office complex and the President's home.

* * *

The District participated in a program commemorating the fourth birthday of the Greater Los Angeles Zoo. To mark the occasion, arrangements were made for animals to ride the RTD buses serving the zoo on Saturday, November 28. Housed in a screened-off section, the animals were present last Friday for a preview of the activity for the media. Five television stations, a number of radio outlets, and several newspapers gave exposure to the event.

This concludes my report Mr. President

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SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Exhi

AUTHORIZATION FOR EXPENDITURE

No. 45

Budgeted Item No. See Below

November 17,

Project Description

Miscellaneous Requisitions

\$100 - \$1,000

Proposed by: Various
(Department Head)

Department: Variou
(Number)

Project Cost Estimate and Analysis

W. O. Item	Req. No.	Description	Budget No.	Purchase or Contract	Labor and Materials	Total
A	3800-60	1 - 42" x 60" Desk	70-4-1	195.18		195.18
B	3800-60	1 - Credenza	70-4-1	121.33		121.33
C	3100-508	1 - 26000 BTU Window Air Conditioner	70-3-3	337.76		337.76
D						
E						
F						
G						
H						
I						
J						
K						

Estimated Total Cost -	654.27
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Pursuant to Section 510 of the Trust Indenture
The purposes of the expenditure proposed herein are as stated above.

H. L. Black
(Authorized Officer)

Approved By: *J. K. [Signature]*
(General Manager)

I certify that the expenditure proposed herein represents actual additions to, replacements of or betterments to physical property, and that the value thereof will be at least equal to the cost thereof.

Authorized by the District:
DEC - 2 1970

Richard Salby
(Engineer)

Virginia K. Reed
(Secretary)

