

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of Regular Meeting of the
Board of Directors of the District

December 12, 1978

On notice duly given, the Board of Directors of the Southern California Rapid Transit District met at a regular meeting in the District Board Room, 425 South Main Street, Los Angeles, California, at 1:00 p.m. on December 12, 1978, at which time President Marvin L. Holen called the meeting to order.

Directors present:

Byron E. Cook	Jay B. Price
David K. Hayward	Ruth E. Richter
Marvin L. Holen	Charles H. Storing
Gerald B. Leonard	George Takei
Thomas G. Neusom	

Directors absent:

Donald Gibbs
Mike Lewis

Staff present:

Jack R. Gilstrap, General Manager
Samuel W. Black, Manager of Operations
George L. McDonald, Manager of Planning
& Marketing
Richard T. Powers, General Counsel
John W. Wilkens, Manager of Employee
Relations
Joe B. Scatchard, Controller-Treasurer-
Auditor
Richard Gallagher, Manager/Chief Engineer-
Rapid Transit Dept.
Robert Williams, Manager of Customer Relations
Ralph de la Cruz, Principal Analyst
Richard K. Kissick, Secretary

Resolution
No. Assigned

Presentation of Third Quarter 1978 Safe Performance Awards

Director Price presented the Third Quarter 1978 Safe Performance Awards to Transportation Division 5 and to Maintenance Division 12.

Presentation of Certificate of Merit

Director Richter presented a Certificate of Merit to David N. Andrade, Information Operator-of-the-Month.

Report of the Surface Operations Committee

On motion of Director Price, Chairman of the Surface Operations Committee, seconded and carried as noted below, Agenda Item Nos. 3 through 5 were approved, and the following resolutions adopted:

Ayes: Cook, Hayward, Holen, Leonard,
Neusom, Price, Richter, Storing,
Takei
Noes: None
Abstain: None
Absent: Gibbs, Lewis

R-78-485

RESOLVED, that Requisition No. 8-2250-107 and the report dated December 5, 1978, copies of which are filed with the Secretary, are approved, and the General Manager is authorized to enter into a contract through Fred S. James insurance brokerage, covering the purchase of the District's Excess Workers' Compensation Insurance requirements for a one-year term commencing January 1, 1979; form of contract subject to approval of the General Counsel.

Resolution
No. Assigned

R-78-486

RESOLVED, that a total of twenty-five (25) miscellaneous requisitions attached to the report dated December 5, 1978, are approved, and the General Manager is authorized to execute contract for sole source procurements on certain items, and the Purchasing Agent is authorized to call for bids on certain other items, as outlined in the aforementioned report, covering procurement of test equipment required for control of bus radio records; form of bid requirements, specifications and contracts subject to approval of the General Counsel.

R-78-487

RESOLVED, that the report dated December 5, 1978, a copy of which is filed with the Secretary, is approved, and all bids received in response to Bid No. 11-7827 are rejected, together with authorization of the Purchasing Agent to:

- a. negotiate on the open market for the District's paper requirements during the duration of the West Coast paper mill strike, and
- b. reissue a call for bids covering the District's paper stock requirements for a one-year period when the aforementioned strike is over;

form of all documents subject to approval of the General Counsel.

Report of the Equipment & Maintenance Committee

On motion of Director Storing, Chairman of the Equipment & Maintenance Committee, seconded and carried as noted below, Agenda Item Nos. 6 and 7 were approved, and the following re-

Resolution
No. Assigned

Report of the Equipment & Maintenance Committee
(Cont'd)

solutions adopted:

Ayes: Cook, Hayward, Holen, Leonard, Neusom,
Price, Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Gibbs, Lewis

R-78-488

RESOLVED, that the report dated December 5, 1978, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to execute a contract with L.A. Speedo & Tach, 4615 East Washington, Commerce, the lowest responsible bidder under Bid No. 11-7808, covering procurement of 2,500 hubodometers at a total bid price of \$57,300; form of contract subject to approval of the General Counsel.

R-78-489

RESOLVED, that the report dated December 7, 1978, a copy of which is filed with the Secretary, is approved, together with Requisition No. 8-3399-293, and the Purchasing Agent is authorized to call for bids covering the purchase of five (5) used vans, and the General Manager is authorized to execute a contract with the lowest responsible bidder covering said purchase; form of bid requirements, specifications and contract subject to approval of the General Counsel.

Report of the Customer Relations & Public
Information Committee

On motion of Director Richter, Chairman
of the Customer Relations & Public Information

Resolution
No. Assigned

Report of the Customer Relations & Public
Information Committee (Cont'd)

Committee, seconded and unanimously carried, Agenda Item No. 8, reading as follows, was carried over to be reviewed by the full Board at the January 2, 1979 Committee-of-the-Whole meeting:

"Consider requests of Ticketron, Boys Market and the University of Southern California for increased commission on the sale of District passes."

Director Richter stated that the Committee had reviewed the report dated December 12, 1978 under Agenda Item No. 9, and the Committee had recommended that the staff be authorized to negotiate a lease for a District Service Center in Long Beach for a two-year period at a lease rate of \$100 per month, with an option for a three-year renewal, rather than the one-year lease the staff had recommended, so moved, which motion was seconded, carried as noted below, and the following resolution adopted:

R-78-490

RESOLVED, that the staff is authorized to negotiate a lease for a District Service Center in downtown Long Beach for a two-year period at a lease rate of \$100 per month, with an option for a three-year renewal.

Resolution
No. Assigned

R-78-490
(continued)

Ayes: Cook, Hayward, Holen, Leonard,
Neusom, Price, Richter, Storing,
Takei
Noes: None
Abstain: None
Absent: Gibbs, Lewis

President Holen commented that with respect to the option for three-year renewal on the above lease it would probably not be possible to negotiate that extension at the \$100 per month rate.

On motion of Director Richter, seconded and carried as noted below, Agenda Item No. 10 was approved and the following resolution adopted:

R-78-491

RESOLVED, that the report dated December 4, 1978 and Requisition No. 8-5050-36, copies of which are filed with the Secretary, are approved, and the General Manager is authorized to execute an amendment to the District's contract with System Development Corporation covering the development of a computer-based Customer Information System, increasing the cost of the contract in the amount of \$10,158, which project is funded in part under UMTA Capital Grant Project No. CA-03-0121; form of contract amendment subject to approval of the General Counsel.

Ayes: Cook, Hayward, Holen, Leonard,
Neusom, Price, Richter, Storing,
Takei
Noes: None
Abstain: None
Absent: Gibbs, Lewis

Resolution
No. Assigned

Report of the Advance Planning Committee

Director Hayward, Chairman of the Advance Planning Committee, reported that the Committee had reviewed the report dated December 7 regarding the dispute between the District and the City of Gardena with respect to the operation of the District's Line No. 96 in the City of Gardena, and the Committee had recommended approval of the staff suggestion that the dispute be referred to the staff of the Los Angeles County Transportation Commission for mediation.

Mr. Hayward further reported, however, that since the morning committee meeting, he had a telephone conversation with representatives of Gardena who felt that the matter would be resolved at a meeting of the Gardena City Council to be held on December 13. On motion of Director Hayward, seconded and unanimously carried, the matter was carried over to the December 19 meeting of the Board for further review.

With respect to Agenda Item No. 18, Director Hayward stated that the Advance Planning Committee had met on December 5 and

Resolution
No. Assigned

Report of the Advance Planning Committee (Cont'd)

reviewed the staff report and recommendations concerning the DeLeuw Cather & Company report entitled "Improvements in Service Deployment", which report consists of Segments "G" and "H" of the Management Audit being conducted by Arthur Anderson & Co./DeLeuw Cather & Company. He further stated that the committee had submitted several recommendations as stated in his report dated December 7, and outlined several specific sections which he felt the Board should look at in connection with the service deployment policy.

President Holen expressed concern that perhaps the Board had not had sufficient time to read through all of the material and needed more time before final action was taken.

After discussion, on motion of Director Hayward, seconded and unanimously carried, consideration of the matter was carried over to the next meeting.

Report of the Government Relations Committee

Director Neusom, Chairman of the Government Relations Committee, reported that the committee

Resolution
No. Assigned

Report of the Government Relations Committee
(Cont'd)

had met on December 5 to review proposed legislation, and had continued that review at its meeting this morning. He reported that the committee had recommended approval of several portions of the report dated December 1, 1978, and the revised report dated December 6, 1978, and, further, that the committee would meet again on December 19 to review the routine legislative suggestions which the committee had not had time to consider.

On motion of Director Neusom, seconded and carried as noted below, the Government Relations Committee recommendations were approved, and the following resolution adopted:

R-78-492

RESOLVED, that with respect to proposed legislation which would amend Assembly Bill 1246, the enabling act which established the Los Angeles County Transportation Commission, the following amendments are recommended:

- a. delete the 15 percent minimum guarantee of Transportation Development Act funds to the included municipal operators;
- b. provide identical protection to the District with respect to service area protection as is presently afforded the municipal operators;

Resolution
No. Assigned

R-78-492
(continued)

- c. coupled with (a) and (b) above, permit other new municipal transit operators to become eligible for Transportation Development Act funds when they have operated continuously for three years and are maintaining at least a 33-1/3 percent operating ratio from the farebox; and
- d. delete prohibition against appointment or election of members of the District Board of Directors to the Los Angeles County Transportation Commission as full members or alternates.

RESOLVED FURTHER, that the following legislative proposals regarding funding are recommended:

- a. permit Caltrans to pledge future Proposition 5 funds for the payment of debt service incurred to provide local matching funds for construction of rapid transit;
- b. permit Caltrans to pay 100 percent of the acquisition costs of abandoned rights of way or easements for rapid transit purposes;
- c. permit pledge of surplus and future Transportation Development Act funds for the payment of debt service incurred to provide local matching funds for construction of rapid transit; and
- d. authorize the Los Angeles County Transportation Commission or the Los Angeles County Board of Supervisors

Resolution
No. Assigned

R-78-492
(continued)

to levy a one-time only, temporary six-month 1/4 percent transaction and use tax for public transportation in the event of a serious energy crisis such as an oil embargo or war, thus providing a quick infusion of operating and capital funds for transit operators and give the Legislature the time in which to act on a long-range solution in the event of a prolonged energy shortage;

RESOLVED FURTHER, that the staff is authorized to review labor legislative proposals with the staff of the Los Angeles Transportation Commission, and other appropriate jurisdictions, and bring back to this Board of Directors the results of these discussions within thirty days.

RESOLVED FURTHER, that in pursuing these legislative goals, the District will need to seek the support and assistance of other concerned jurisdictions such as the County and City of Los Angeles, the Los Angeles County Transportation Commission, the League of California Cities, other transit agencies, et cetera.

Ayes: Cook, Holen, Leonard, Neusom,
Price, Richter, Storing, Takei
Noes: Hayward
Abstain: None
Absent: Gibbs, Lewis

Report of the Personnel Committee

On motion of Director Takei, Chairman of the Personnel Committee, seconded and carried as noted below, Agenda Item No. 13 was approved, and the following resolution adopted:

Resolution
No. Assigned

R-78-493

RESOLVED, that the report dated December 4, 1978, a copy of which is filed with the Secretary, is approved, and Resolution No. R-71-67 adopted March 2, 1971 is amended to change the administrative policy concerning Non-Contract employees to permit their remaining in service, if they so desire, until reaching the mandatory retirement age of 70, which action is taken to comply with the provisions of the Age Discrimination in Employment Act of 1967, as amended by P.L. 95-256.

Ayes: Cook, Hayward, Holen, Leonard,
Neusom, Price, Richter, Storing,
Takei
Noes: None
Abstain: None
Absent: Gibbs, Lewis

Director Takei reported that the Personnel Committee had carried over to its next meeting the report under Agenda Item No. 14, reading as follows, pending receipt of additional information:

"Consider approval of revised contract between the District and the California Medical Group Health Plan covering some Non-Contract employees, effective January 1, 1979; form of revised contract subject to approval of the General Counsel."

On motion of Director Takei, seconded and carried as noted below, Agenda Item No. 15 (a) was approved, and the following resolution adopted:

Resolution
No. Assigned

R-78-494

RESOLVED, that the report dated December 8, 1978, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to include in the Non-Contract Classification and Salary Plan additional positions in the Electronics Maintenance group, together with change of title and salary grade of one position, as follows:

- 7 - Electronics Maintenance Supervisors - Grade 62
- 1 - Electronics Engineering Technician - Grade 45

Change title and salary grade of one position, as follows:

From

Electronics Maintenance Supervisor
Salary Grade 65

To

Electronic Superintendent
Salary Grade 67

Ayes: Cook, Hayward, Holen,
Leonard, Neusom, Price,
Storing, Takei

Noes: Richter

Abstain: None

Absent: Gibbs, Lewis

On motion of Director Takei, seconded and carried as noted below, Agenda Item No. 15 (b) was approved, and the following resolution adopted:

Resolution
No. Assigned

R-78-495

RESOLVED, that the report dated December 8, 1978, a copy of which is filed with the Secretary, is approved, and the hiring freeze of six Management Assistants at Salary Grade 39 is lifted effective December 17, 1978.

Ayes: Cook, Hayward, Holen, Leonard,
Neusom, Price, Storing, Takei
Noes: Richter
Abstain: None
Absent: Gibbs, Lewis

Report of the Finance Committee

On motion of Director Cook, Vice-Chairman of the Finance Committee, seconded and carried as noted below, Agenda Item No. 16 was approved, and the following resolution adopted:

R-78-496

RESOLVED, that the report dated November 30, 1978 together with Requisition No. 8-7099-92, copies of which are filed with the Secretary, are approved, and the General Manager is authorized to execute a contract amendment with Coopers & Lybrand-Wilfong & Co. covering services related to the annual audit, raising the not-to-exceed amount by \$16,500 to a new total of \$46,000; form of contract amendment subject to approval of the General Counsel.

Ayes: Cook, Hayward, Holen, Leonard,
Neusom, Price, Richter, Storing,
Takei
Noes: None
Abstain: None
Absent: Gibbs, Lewis

Resolution
No. Assigned

Report of the Administration, Efficiency &
Economy Committee

Director Cook, Chairman of the Administration, Efficiency & Economy Committee, reported that the committee had met on December 5 and reviewed the Board of Directors Policy Manual which had been prepared by Patrick D. Murphy & Co. as a segment of the Management Audit being conducted by Arthur Andersen & Co. He further reported that the committee had recommended the manual for adoption, but felt that Board Members should have more time to review the manual before it is finally adopted.

Approval of Consent Calendar

On motion duly made, seconded and carried as noted below, Agenda Item Nos. 19 through 22 on the Consent Calendar were approved, and the following resolutions adopted and/or actions taken:

Ayes:	Cook, Hayward, Holen, Leonard, Neusom, Price, Richter, Storing, Takei
Noes:	None
Abstain:	None
Absent:	Gibbs, Lewis

Resolution
No. Assigned

R-78-497

RESOLVED, that the report dated December 5, 1978, a copy of which is filed with the Secretary, is approved, and:

- a. Requisition No. 8-7300-967 in an estimated amount of \$48,000 is approved, and the General Manager is authorized to exercise an option for one additional year with Muncie Reclamation & Supply, 1208 East Centinela Ave., Muncie, Indiana; and
- b. Requisition No. 8-7300-966 in an estimated amount of \$36,000 is approved, and the General Manager is authorized to exercise an option for one additional year with Grumman Flexible Distribution Center, 3215 North Alameda Street, Compton, California;

covering the District's requirements for air suspension bellows; with options to be on the same terms as the original contracts; form of options subject to approval of the General Counsel.

R-78-498

RESOLVED, that the report dated December 5, 1978, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to execute a contract with Atlas Iron & Metal, 10019 South Alameda Street, Los Angeles, the highest responsible bidder under Bid No. 11-7822-S covering the sale of scrap metal at an estimated revenue to the District of \$18,800 for a two-year period; form of contract subject to approval of the General Counsel.

Resolution
No. Assigned

R-78-499

RESOLVED, that the report dated December 5, 1978, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to execute a contract with Grumman Flxible Distribution Center, 3215 North Alameda Street, Compton, California, the lowest responsible bidder under Bid No. 11-7827-A covering the District's requirements for air gauge assemblies and engine temperature switches at an estimated cost of \$10,125 for a one-year period; form of contract subject to approval of the General Counsel.

-- Approved Minutes of Regular Meeting held on November 28, 1978.

-- Ratified temporary route diversions as described in report dated December 8, 1978 filed with the Secretary.

-- Ratified bus stop zone changes as described in report dated December 8, 1978 filed with the Secretary.

Director Special Items

Director Neusom reported that if their schedules permitted, he and Mr. Powers would be attending an APTA Legal Affairs Committee meeting in San Antonio January 15-16, and suggested that members of the Board advise him if they had items for discussion or input at the meeting.

Report of the General Manager

The General Manager's report of out-of-state travel by Directors and staff for the month of November, 1978 was received and filed.

The meeting adjourned at 1:25 p.m.

R. K. Kissick, Secretary