

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of Regular Meeting of
the Board of Directors of the District

January 15, 1974

Upon notice duly given, the Directors of the Southern California Rapid Transit District met at a regular meeting in the District Board Room, 1060 South Broadway, Los Angeles, California, at 10:00 a.m. on January 15, 1974, at which time President Thomas G. Neusom called the meeting to order.

Directors George W. Brewster, Victor M. Carter, Byron E. Cook, A. J. Eyraud, Jr., Adelina Gregory, Don C. McMillan, Thomas G. Neusom, Jay B. Price and George Takei were present. Directors Arthur Baldonado and Hugh C. Carter were absent from the meeting.

Also present were General Manager Jack R. Gilstrap; Assistant General Manager for Administration Jack Stubbs; General Counsel Richard T. Powers; Manager of Planning and Marketing George L. McDonald; Manager of Operations George W. Heinle; Controller-Treasurer-Auditor Joe B. Scatchard; Principal Engineer Sam Black; Secretary Richard K. Kissick; and the public.

Approval of Minutes

The Minutes of the Regular Meeting held December 18, 1973 were approved.

Certificate of Merit

Director George Takei presented the District's Certificate of Merit to Mr. Charlie Daniels, Operator-of-the-Month for December, 1973, in recognition of the outstanding courtesy displayed by Mr. Daniels towards his passengers and the public.

Temporary Route Diversions

After discussion, on motion duly made, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-19

RESOLVED, that the temporary route diversions caused by construction work affecting Line Nos. 2, 8, 13, 24, 39, 46, 52, 53, 56, 57, 60, 63, 67, 68, 69, 70, 71, 75, 92, 401, 402, 403, 404, 405 and 525, as described in report dated January 7, 1974 filed with the Secretary, be and the same are hereby approved.

Changes in Bus Stop Zones

After discussion, on motion duly made, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-20

RESOLVED, that the report dated January 7, 1974 relating to bus stop changes filed with the Secretary, be and the same is hereby ratified and approved.

Reports of Purchasing Agent - Received and Filed

The following reports of the Purchasing Agent, copies of which are filed with the Secretary, were presented to the Meeting and ordered "Received and Filed":

- a. Statement of Purchases Over \$99.99, Except Routine Purchased Material or Supplies for Stock and for Ordinary Repairs, submitted December 20, 1973.

- b. Report of Sale Orders & Sales of Surplus, Obsolete or Used Material, Supplies or Equipment for the period October 1, 1973 through December 31, 1973.

Approval of Authorization for Expenditure No. 541

After discussion, on motion duly made, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-21

RESOLVED, that Authorization for Expenditure No. 541, covering the following miscellaneous requisitions of \$250 and over, but less than \$1,000, as discussed at this Meeting, be and the same is hereby approved:

<u>Reqn. No.</u>	<u>Description</u>	<u>Estimated Cost</u>
7000-11	1-Electronic Calculator	\$583.88

Approval of Requisition Nos. 4400-183A and 4400-200
Covering Services Rendered in Connection with Community Meetings and Transit Information Programs

After discussion, on motion of Director Eyraud, Chairman of the Surface Operations Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-22

WHEREAS, Requisition No. 4400-183A, issued in favor of Title House, and Requisition No. 4400-200, issued in favor of Rosenfield, Wilson, Palombi, & Dilts, covering professional services in the area of graphic work and production of visual material for District public information presentations, exceeded the \$3,000 requisition staff expenditure authority limit provided in the Rules and Regulations; and

WHEREAS, on January 14, 1974, the Surface Operations and Finance Committees considered and concurred in the General Manager's report dated January 11, 1974, a copy of which is filed with the Secretary, recommending approval of Requisition Nos. 4400-183A and 4400-200;

NOW, THEREFORE, BE IT RESOLVED, that Requisition No. 4400-183A, issued in favor Title House in the total amount of \$3,795.23, and Requisition No. 4400-200, issued in favor of Rosenfeld, Wilson, Palombi & Dilts in the total amount of \$3,126.90, are hereby approved.

Award of Contract to Fashion Press Covering the Printing of the Employee Newspaper

After discussion, on motion of Director Eyraud, Chairman of the Surface Operations Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-23

WHEREAS, under Resolution No. R-73-372 adopted December 14, 1973, the Purchasing Agent was authorized to call for bids covering the printing of the employee newspaper for a one-year period, at an estimated cost of \$18,000.00; and

WHEREAS, on December 18, 1973 the Purchasing Agent issued invitations to bid (Bid No. 1-7402) to thirty-nine printing companies and on December 20, 1973 caused to be published in the Los Angeles Herald-Examiner notice of the issuance of said invitation to bid; and

WHEREAS, bids were opened on January 2, 1974 with four bids and thirteen "No Bid" responses received with the Purchasing Agent certifying Fashion Press as the lowest responsible bidder, at an estimated cost of \$14,657.37, including sales tax, for a one-year period, as indicated on the Abstract of Proposals attached to these Minutes as Exhibit 1; and

WHEREAS, on January 14, 1974, the Surface Operations and Finance Committees considered and concurred in the General Manager's report dated January 10, 1974, a copy of which is filed with the Secretary, recommending award of contract to Fashion Press, the lowest responsible bidder under Bid No. 1-7402;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to execute on behalf of the District a contract with Fashion Press, 1020 South Main Street, Los Angeles, California, the lowest responsible bidder (Bid No. 1-7402) covering the printing of the employee newspaper for a one-year period commencing with award of contract, at an estimated cost of \$14,657.37, including sales tax; form of contract subject to approval of the General Counsel.

Approval of Contract Amendment with Cities of Ontario and Upland
Covering the Reduction of Fare to 10¢ on Line 146

After discussion, on motion of Director Brewster, Vice-Chairman of the Advance Planning & Marketing Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-24

WHEREAS, under Resolution No. R-73-116 adopted April 17, 1973, the District and the Cities of Ontario and Upland entered into an agreement whereby the District would provide inter-city bus service between the two cities on weekdays for a six-month period, with the cities subsidizing the full cost of the service less generated revenues, with said service to be known as Line 146 - Ontario/Upland; and

WHEREAS, under Resolution No. R-73-336 adopted November 6, 1973, this agreement between the District and the Cities of Ontario and Upland was extended for a period of six months, with all terms and conditions to remain the same; and

WHEREAS, the Cities of Ontario and Upland, in an effort to stimulate patronage, have requested that the regular rate of fare be reduced to 10¢ per ride on Line 146 with no transfer privileges between this line and other District lines, with all other terms and conditions of the agreement, as amended, to remain the same; and

WHEREAS, on January 14, 1974, the Surface Operations, Advance Planning & Marketing and Finance Committees considered and concurred in the General Manager's report dated January 10, 1974, a copy of which is filed with the Secretary, recommending that the agreement between the District and the Cities of Ontario and Upland be amended to reflect this requested change in fare;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to enter into an agreement amending the present contract with the Cities of Ontario and Upland to reduce the rate of fare to 10¢ per ride on Line 146 with no transfer privileges between this Line and other District lines, with those cities to continue subsidizing the full cost of the service, with all other terms and conditions to remain unchanged; subject to approval of the Consulting Engineer; form of agreement subject to approval of the General Counsel.

) Approval of the General Manager to (a) Issue Request for Proposals Covering the District's Public Liability and Property Damage Insurance Requirements, and (b) Retain Firm of Warren, McVeigh and Associates

After discussion, on motion of Director Eyraud, Chairman of the Surface Operations Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-25

WHEREAS, under Resolution No. R-73-156 adopted May 22, 1973, the District entered into a contract for a one-year period with Transit Casualty Insurance Company changing the Public Liability and Property Damage insurance from a fully insured program to a \$50,000 self-insurance retention program, purchased excess insurance and uninsured motorist insurance coverage, and contracted with the aforementioned insurance carrier to handle the District's claims on a service fee basis; and

WHEREAS, the first six months' experience under the new Public Liability & Property Damage insurance program with Transit Casualty Company has been studied and, while some cost savings are being effected under the new plan, settlement costs could increase considerably in the future; and

WHEREAS, alternate plans should be reviewed and a course of action decided upon prior to April 1, 1974, which is the last date for notifying Transit Casualty of cancellation prior to the June 1, 1974 renewal date; and

WHEREAS, the insurance consultant firm of Warren, McVeigh & Associates is familiar with our insurance procedures and requirements and has the expertise to assist staff in preparing Requests for Proposals as well as cost estimates on alternative programs; and

WHEREAS, on January 14, 1974, the Surface Operations and Finance Committees considered and concurred in the General Manager's report dated January 8, 1974, a copy of which is filed with the Secretary, recommending the issuance of Requests for Proposals covering 'first dollar - fixed cost' coverage on a dollar per 10,000-mile revenue basis, and further recommending the retention of the firm of Warren, McVeigh and Associates to assist in preparation of the Requests for Proposals as well as the cost estimates on alternative programs to be considered;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to issue Request for Proposals to insurance brokers and companies qualified to furnish quotations on the District's Public Liability and Property Damage insurance requirements on 'first dollar-fixed cost' coverage on a dollar per 10,000 revenue basis; form of request subject to approval of the General Counsel;

RESOLVED FURTHER, that the General Manager be and he hereby is authorized to retain the firm of Warren, McVeigh and Associates to assist in the preparation of the Request for Proposals and the evaluation thereof, as well as alternative plans to be considered, at a cost not to exceed \$2,000; form of contract subject to approval of the General Counsel.

Progress Report On Contract Negotiations Covering Inside and Outside Car Card Advertising on District Buses and 30-Day Extension of Present Contracts with Metro Transit Advertising and Transit Ads, Inc.

After discussion, on motion of Director Brewster, Vice-Chairman of the Advance Planning & Marketing Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-26

WHEREAS, on January 3, 1974, the Advance Planning & Marketing Committee received presentations from two contenders covering the inside and outside car card advertising on District buses, and after consideration, directed the staff to negotiate a contract with Metro Transit Advertising and to bring same back to the Committee and the Board for consideration; and

WHEREAS, on January 14, 1974, the Advance Planning & Marketing and Finance Committees considered a staff report concerning difficulties encountered in negotiating a contract on the basis requested by the Advance Planning & Marketing Committee, and recommended that the staff continue negotiations with Metro Transit Advertising, Inc. on the basis instructed and also recommended that the present contracts be extended for a 30-day period;

NOW, THEREFORE, BE IT RESOLVED, that the staff be and hereby is authorized to continue negotiations covering a transit advertising contract with Metro Transit Advertising, Inc. on the basis instructed by the Advance Planning & Marketing Committee; and

RESOLVED FURTHER, that the General Manager be and he hereby is authorized to extend the present contracts with Metro Transit Advertising and Transit Ads, Inc. for an additional 30-day period commencing February 1, 1973, with form of contract extensions subject to approval of the General Counsel.

Discussion of Tariff Modifications in Connection with Former Blue and White Bus Lines and Former Eastern Cities Lines - Carried Over to Next Meeting of the Board

Director Eyraud, Chairman of the Surface Operations Committee, reported that staff had presented their studies regarding the fare structures on both the former Blue and White and Eastern Cities operations at the Committee meeting on January 14, 1974. Due to the complications involved in making a decision on these very important matters, he reported that it is the Committee's recommendation that this matter be carried over for discussion and consideration at the next Board Meeting.

After discussion, on motion of Director Eyraud, seconded and unanimously carried, the General Manager was instructed to bring the subject matter, Item No. 12 on the Agenda, reading as follows, back to the next meeting of the Board:

"Consider tariff modifications in connection with:

- a. Former Blue & White Bus Lines of Watts;
 - b. Former Eastern Cities Lines;
- subject to approval of the Consulting Engineer."

Approval of Cooperative Agreement Between the District and the Orange County Transit District

After discussion, on motion of Director Victor Carter, Chairman of the Finance Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-27

WHEREAS, on November 6, 1973, the Board authorized the General Manager to address a communication to the Orange County Transit District reaffirming RTD's willingness to continue negotiations regarding joint fares and bus stops and the District's SB 325 claim; and

WHEREAS, negotiations were continued and a proposed cooperative agreement has been drafted which includes the principal provisions of 1) a transfer interchange program, 2) use of joint bus stops, 3) OCTD approval of existing RTD Subscription Services, and 4) revised SB-325 claim; and

WHEREAS, on January 14, 1974, the Surface Operations, Advance Planning & Marketing and Finance Committees considered and concurred in the General Manager's report dated December 28, 1973, a copy of which is filed with the Secretary, recommending approval of the proposed Cooperative Agreement with the Orange County Rapid Transit District;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to execute on behalf of the District a Cooperative Agreement with the Orange County Transit District on the basis outlined in the General Manager's report dated December 28, 1973, a copy of which is filed with the Secretary; with form of agreement subject to approval of the General Counsel; and

RESOLVED, FURTHER, that the General Manager be and he hereby is authorized to make the necessary modifications in the District's Interurban Passenger Tariff No. 17; subject to approval of the Consulting Engineer.

Authorization to Accept Right-of-Entry Permit from County of Los Angeles and to Execute Property Exchange Agreement Between the District and the County of Los Angeles For the El Monte-Los Angeles Busway Hospital Station

After discussion, on motion of Director Eyraud, Chairman of the Surface Operations Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-28

WHEREAS, under Resolution No. R-73-240 adopted August 7, 1973, the General Manager was authorized to accept three parcels of right-of-way property for the Hospital Station from CALDOT; and

WHEREAS, although negotiations between the District and the City and County of Los Angeles to provide proper public access to the Hospital Station have been extremely complicated, it is now in order for the District to accept a right-of-entry permit from the County of Los Angeles covering new street right-of-way and to execute a property exchange agreement between the District and the County of Los Angeles whereby the District will exchange Lots 13, 19 and 20 for Lots 46, 51 and portions of Lots 45 and 52, legal descriptions of which are attached to these Minutes as Exhibit 2; and

WHEREAS, on January 14, 1974, the Surface Operations, Advance Planning & Marketing and Finance Committees considered and concurred in the General Manager's report dated January 11, 1974, a copy of which is filed with the Secretary, recommending acceptance of the right-of-entry permit and execution of the property exchange agreement between the District and the County of Los Angeles;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to accept a right-of-entry permit from the County of Los Angeles covering new street right-of-way at the El Monte-Los Angeles Busway Hospital Station; and

RESOLVED FURTHER, that the General Manager be and he hereby is authorized to execute on behalf of the District a property exchange agreement between the District and the County of Los Angeles whereby the District will exchange Lots 13, 19 and 20 for Lots 46, 51 and portions of Lots 45 and 52, as described in Exhibit 2 attached to these Minutes; subject to approval of the Consulting Engineer, with form of all documents subject to approval of the General Counsel.

Setting of Date of Public Hearing in Connection with the District's Capital Grant Application to Purchase and Install Diesel Powered Electric Generators, Battery Power Packs and Other Equipment

After discussion, on motion of Director Victor Carter, Chairman of the Finance Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-29

WHEREAS, by Resolution No. R-74-16 adopted January 3, 1974, the Board of Directors authorized the filing of an application with the United States Department of Transportation under Section 3 of the Urban Mass Transportation Act of 1964, as amended, for a capital grant to purchase and install the necessary diesel powered electric generators, battery

power packs and other equipment necessary to meet the minimum power requirements required by District operations in the event of an outage of electrical energy brought about by the energy shortage at an estimated cost of \$340,000; and

WHEREAS, with the enactment of the 1970 Amendments to the Urban Mass Transportation Act, the Department of Transportation has formulated new procedures and regulations; and

WHEREAS, the intention of the Department is to have the applicant offer to hold a hearing prior to submission of the application to permit any parties having a significant economic, social or environmental interest in the project to appear and be heard; and

WHEREAS, on January 14, 1974 the Surface Operations and Finance Committees considered and concurred in the General Manager's report dated January 11, 1974 recommending authorization of the holding of a public hearing and the publication of a Notice of Intent to hold such public hearing and to notify interested federal, state or local agencies, in accordance with the requirements of the Urban Mass Transportation Administration, of the District's Urban Mass Transportation Administration Capital Grant project adopted January 3, 1973 by Resolution No. R-74-16, and the setting of the date of such hearing for Tuesday, February 19, 1974, at 9:30 a.m.;

NOW, THEREFORE, BE IT RESOLVED, that this Board of Directors hereby authorizes the holding of a public hearing and the publication of a Notice of Intent to hold such public hearing, and to notify interested federal, state or local agencies, in accordance with the requirements of the Urban Mass Transportation Capital Grant project adopted January 3, 1974 by Resolution No. R-74-16, and hereby sets the date of such hearing on Tuesday, February 19, 1974, at 9:30 a.m.

Rapid Transit Development Report

Manager of Planning & Marketing George L. McDonald reported

on the Corridor Analysis work program. Much of the technical work will be accomplished by February 11 and that the revised program would be submitted to the Board on March 18.

On January 9 the District reported to the California Legislature on the rapid transit planning program as required by law, and we are now in process of sending the report to the County and all municipalities. He further reported that the Rapid Transit Citizens Committee continues to meet, and the staff is formalizing answers to many questions by this group.

Manager of Rapid Transit and Surface Planning John Curtis reported on the short-term and long-term commuter rail program which has been conducted by the Joint Venture and Alan M. Voorhees & Associates. The report indicates that the commuter rail proposals provide only a limited opportunity and excessive costs. He also reported on a similar report which has been submitted to SCAG by Mr. Carl Englund, which indicates that the Southern Pacific Chatsworth line creates problems and would require major additions to facilities in the vicinity of Taylor Yard; the Santa Fe Pasadena has potentials but has severe speed restrictions; the Santa Fe line along the Santa Ana corridor might possibly be utilized. Mr. Curtis stated that a copy of Mr. Englund's report would be forwarded to the Board.

Mr. McDonald then reported that a part of the transit development program is the short-term bus improvement program on which we are surveying the various political divisions and holding four corridor meetings. We are discussing the program with UMTA to determine the validity of a 100% federal grant. However, as cost

figures grow, it appears that UMTA will not fund the program 100%. If not, the local communities have two considerations-- either share the cost of local funding or wait for the election in November.

Operations Administrative Analyst Peter Drake outlined the near-term bus improvement program, as follows:

Three comprehensive grid systems (in San Fernando Valley, Watts and San Gabriel areas)	\$90,516,000
Four dial-a-ride systems	8,791,000
Purchase or lease of 21 park-ride lots, including improvements	6,738,000
23 express or feeder routes	17,438,000
Traffic improvements	17,957,000
Computerized information service, car pooling, and miscellaneous	<u>1,380,000</u>
Total	\$142,820,000

The program would require 794 full-size buses and 90 mini-size buses, and 7.5 million additional gallons of fuel per year.

The program would also require the building of four additional operating divisions at a cost of \$5 million to \$10 million each, the costs of which are not included in the above costs.

Director Price inquired as to why the Cerritos area is being selected for the dial-a-ride service, and was told because Cerritos and the surrounding cities are interested in providing the dial-a-ride service. Director Brewster inquired as to what the deadline date was to be heard from cities and was told February 15. Director Cook asked if there were any changes in the proposals regarding the Hollywood-Burbank area to which Mr. McDonald replied that these pro-

posals are still being studied.

) Director Takei reported on the January 9 meeting with the Los Angeles City Council when the contra-flow lane proposal for Spring Street was being considered. Two reports were submitted by the City Traffic Department, one on contra-flow generally and the other on Spring Street. The two reports were confusing and the Council ordered the matter back to committee with an additional report to be submitted on January 23.

Operating Report for the Month of December, 1973

The Operating Report for the month of December, 1973 was presented to the Meeting and ordered "Received and Filed". A copy of the report is filed with the Secretary.

Director Eyraud complimented Controller-Treasurer-Auditor Joe Scatchard for the significant increase in interest earnings.

Approval of Contract Amendment with Cresap, McCormick & Paget

After discussion, on motion of Director Gregory, Chairman of the Personnel Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-30

WHEREAS, on January 14, 1974 the Personnel Committee considered the General Manager's report dated January 11, 1974, a copy of which is filed with the Secretary, recommending amendment of the contract with the firm of Cresap, McCormick & Paget to include an additional report on fringe benefits in connection with the Non-Contract Position Classification and Salary Study and Organizational Analysis, with the Personnel Committee recommending approval of Alternative B as contained in the General Manager's report at a maximum cost of \$6,000.00;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to execute an amendment to the contract with the firm of Cresap, McCormick & Paget to include an additional report on fringe benefits in connection with the Non-Contract Position Classification and Salary Study and Organizational Analysis, at a maximum cost of \$6,000.00; with form of contract amendment subject to approval of the General Counsel.

Approval of Modifications to Position Classification and Salary Plan

After discussion, on motion of Director Gregory, Chairman of the Personnel Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-31

WHEREAS, on January 14, 1974 the Personnel Committee considered and concurred in the General Manager's report dated January 11, 1974, a copy of which is filed with the Secretary, recommending reclassification of one position and establishment of one new position in the Public Information Department, and reclassification of one position and establishment of one new position in the General Manager's office;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to incorporate the following changes in the Non-Contract Position Classification and Salary Plan, effective January 15, 1974:

Public Information Department

Establish new position of Supervisor of News Bureau in Range 26 (\$1273-\$1586/mo.)

Reclassify one position of Assistant Advertising Manager to News Writer and Press Representative Range 23 (\$1091-\$1357/mo.) (no change)

Administration Department (General Manager's Office)

Reclassify position of Secretary IV (Range 19 - \$877-\$1091/mo.) to Administrative Assistant - (Range 20 - \$929-\$1219/mo.)

Establish new position of Secretary III in Range 17 (877-\$978/mo.)

