

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of Regular Meeting of
the Board of Directors of the District

January 3, 1974

Upon notice duly given, the Directors of the Southern California Rapid Transit District met at a regular meeting in the District Board Room, 1060 South Broadway, Los Angeles, California, at 10:00 a.m. on January 3, 1974; at which time President Thomas G. Neusom called the meeting to order.

Directors Arthur Baldonado, George W. Brewster, Victor M. Carter, Byron E. Cook, Adelina Gregory, Don C. McMillan, Jay B. Price, Thomas G. Neusom and George Takei were present. Directors Hugh C. Carter and A. J. Eyraud, Jr. were absent from the meeting.

Also present were General Manager Pro Tempore Jack Stubbs; Manager of Operations George W. Heinle; General Counsel Richard T. Powers; Manager of Planning & Marketing George L. McDonald; Controller-Treasurer-Auditor Joe B. Scatchard; Chief Engineer Richard Gallagher, Secretary Richard Kissick, and the public.

Approval of Minutes

The Minutes of the Special Meetings held November 30, 1973 and December 14, 1973 were approved.

Certificate of Merit

Director Brewster presented the District's Certificate of Merit to Mr. Morris Taylor, Operator-of-the-Month for November,

1973, in recognition of the outstanding courtesy displayed by Mr. Taylor towards his passengers and the public.

Temporary Route Diversions

After discussion, on motion duly made, seconded and un-animously carried, the following resolution was adopted:

RESOLUTION NO. R-74-1

RESOLVED, that the temporary route diversions caused by construction work affecting Line Nos. 9, 27, 57, 75, 104 and 126, as described in report dated December 24, 1973 filed with the Secretary, be and the same are hereby ratified and approved.

Report of Purchasing Agent - Received and Filed

The following report of the Purchasing Agent, copy of which is filed with the Secretary, was presented to the Meeting and ordered "Received and Filed":

- a. Statement of Material & Supplies Account for the Month of November, 1973.

Approval of Authorization for Expenditure No. 540

After discussion, on motion duly made, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-2

RESOLVED, that Authorization for Expenditure No. 540, covering the following miscellaneous requisitions of \$250 and over, but less than \$1,000, as discussed at this Meeting, be and the same is hereby approved:

<u>Reqn. No.</u>	<u>Description</u>	<u>Estimated Cost</u>
3399-393	1-Fuel Meter	\$ 378.32
3099-122	1-Calculator	344.24
4400-173(1)	1-Electric Typewriter	519.75
4400-173(2)	1-Electric Typewriter	519.75
4400-199	1-16mm Projector	568.58
3099-124	1-Electric Typewriter	439.01
7000-111	1-Electronic Calculator	583.88
	Total	<u>\$3,353.53</u>

Approval of Requisition No. 9700-207 and Authorization to
Call for Bids Covering the District's Shop Towel Service
Requirements.

After discussion, on motion of Director Baldonado, Vice-Chairman of the Surface Operations Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-3

WHEREAS, on January 2, 1974, the Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the General Manager's report dated December 27, 1973, a copy of which is filed with the Secretary, recommending approval of Requisition No. 9700-207, covering the District's shop towel service requirements for a two-year period commencing March 15, 1974, at an estimated cost of \$25,000.00 for the contract period, and authorization of the Purchasing Agent to call for bids thereon in accordance with the Rules and Regulations;

NOW, THEREFORE, BE IT RESOLVED, that Requisition No. 9700-207 be and the same is hereby approved, and the Purchasing Agent be and he hereby is authorized to call for bids covering the District's shop towel service requirements for a two-year period commencing March 15, 1974, in accordance with the Rules and Regulations; form of bid requirements and specifications subject to approval of the General Counsel.

Award of Contract to Fred Nadel Metals Covering Sale of Scrap Metal

After discussion, on motion of Director Baldonado, Vice-Chairman of the Surface Operations Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-4

WHEREAS, under Resolution No. R-73-309 adopted October 12, 1973 the Purchasing Agent was authorized to call for bids covering the sale of the District's scrap metal for a one-year period, at an estimated yield of \$2,800.00; and

WHEREAS, on October 15, 1973, the Purchasing Agent issued invitations to bid (Bid No. 12-7318-S) to twenty-three scrap metal dealers, and on October 22, 1973 caused to be published in the Los Angeles Herald Examiner notice of the issuance of said invitation to bid; and

WHEREAS, bids were opened on December 18, 1973 with two bids and eight "No Bid" responses received, with the Purchasing Agent certifying Fred Nadel Metals as the highest responsible bidder at \$6.00 per ton above the American Metal Market price for ferrous metals and various prices per pound above the American Metal Market for the three types of non-ferrous metals, for an estimated yield of \$2,800.00 for the one-year contract period, as indicated on the Abstract of Proposals attached to these Minutes as Exhibit 1; and

WHEREAS, on January 2, 1974 the Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the General Manager's report dated December 27, 1973, a copy of which is filed with the Secretary, recommending award of contract to Fred Nadel Metals, the highest responsible bidder under Bid No. 9-7312-S;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to execute on behalf of the District a contract with Fred Nadel Metals, 16122 Malden Street, Sepulveda, California, the highest responsible bidder, covering the purchase of the District's scrap metal, at a bid price of \$6.00 per ton above the American Metal Market price for ferrous metals and various prices per pound above the American Metal Market for the three types of non-ferrous metals, for an estimated yield of \$2,800 for a one-year period commencing January 4, 1974; form of contract subject to approval of the General Counsel.

Award of Contract to Banner Printing Company Covering the Printing of Timetables

After discussion, on motion of Director Baldonado, Vice-Chairman of the Surface Operations Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-5

WHEREAS, under Resolution No. R-73-363 adopted November 30, 1973, the Purchasing Agent was authorized to call for bids covering the printing of an average 125,000 copies of 95 different timetables at an estimated cost of \$150,000 and bids received under Bid No. 12-7328 were rejected by the Board of Directors under Resolution No. R-73-388 adopted December 18, 1973 and the Purchasing Agent was authorized to re-bid with the specifications to provide for printing on 50# White Mustang paper or approved equal; and

WHEREAS, on December 18, 1973, the Purchasing Agent issued invitations to bid (Bid No. 12-7328) to twenty-eight printers and on December 19, 1973 caused to be published in the Los Angeles Herald Examiner notice of the issuance of said invitation to bid; and

WHEREAS, bids were opened on December 28, 1973 from ten bidders with the apparent low bidder being Jet Speed Printing Company, however, this bid was withdrawn on December 31, 1973, the second low bid is non-responsive as the price quoted was not a firm price, the third low bid was not signed and therefore is not valid; and

WHEREAS, the Purchasing Agent has certified the fourth low bidder, Banner Printing Company, as the lowest responsible bidder at a bid price of \$9.33 per thousand, or an approximate price of \$118,929.51, including sales tax, as indicated on the Abstract of Proposals attached to these Minutes as Exhibit 2; and

WHEREAS, on January 2, 1974, the Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the Purchasing Agent's report dated January 2, 1974, a copy of which is filed with the Secretary, recommending award of contract to Banner Printing Company, 12910 Panama Street, Los Angeles, California, the lowest responsible bidder under Bid No. 12-7328;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to execute on behalf of the District a contract with Banner Printing Company, the lowest responsible bidder, covering the printing of timetables at a bid price of \$9.33 per thousand for an estimated total cost of \$118,929.51, including sales tax; form of contract subject to approval of the General Counsel.

Award of Contract to Peter Kiewit Sons' Company Covering the Construction of the El Monte-Los Angeles Busway Hospital Station

After discussion, on motion of Director Baldonado, Vice-Chairman of the Surface Operations Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-6

WHEREAS, under Resolution No. R-73-239 adopted August 7, 1973, the Purchasing Agent was authorized to call for bids covering the construction of the El Monte-Los Angeles Busway Hospital Station at an estimated cost of \$432,000.00; and

WHEREAS, on August 10, 1973, bid documents and plans were forwarded to the Urban Mass Transportation Administration for their concurrence, and on October 12, 1973, updated bid documents and plans containing minor format modifications and changes, including those changes requested by the Director of Civil Rights, were forwarded to UMTA and on November 5, 1973, concurrence was received from all divisions of the Urban Mass Transportation Administration; and

WHEREAS, notice of invitation to submit bids (Bid No. 12-7319) was advertised in the Los Angeles Times on November 23, 1973 with plans and bid specifications available at the District Purchasing Office; and

WHEREAS, bid specifications and plans were issued to twenty-nine contractors and on December 19, 1973 bids were opened with six bid quotations received, with the Purchasing Agent certifying Peter Kiewit Sons' Company as the lowest responsible bidder with a submitted quotation of \$351,215.00 as indicated on the Abstract of Proposals attached to these Minutes as Exhibit 3; and

WHEREAS, this bid specifies an elevator not included in the specifications; however it is the General Counsel's opinion that acceptance of this elevator providing it meets specifications or allowing the bidder to name one of the specified elevators will not affect the bid so as to prejudice the rights of the other bidders; and

WHEREAS, funds covering construction of this station are included as a portion of UMTA Project No. CA-03-0034, and are included in Authorization for Expenditure No. 478, approved by the Board of Directors on September 21, 1971;

NOW, THEREFORE, BE IT RESOLVED that the General Manager be and he hereby is authorized to execute on behalf of the District a contract with Peter Kiewit Sons' Company, the lowest responsible bidder, covering the construction of the El Monte-Los Angeles Busway Hospital Station at a bid price of \$351,215.00; form of contract subject to approval of the General Counsel.

Approval of Requisition No. 3399-420 and Authorization to Call for Bids Covering the District's 8-D Bus Battery Requirements

After discussion, on motion of Director Baldonado, Vice-Chairman of the Surface Operations Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-7

WHEREAS, on January 2, 1974, the Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the General Manager's report dated December 27, 1973, a copy of which is filed with the Secretary, recommending approval of Requisition No. 3399-420 covering the District's 8-D bus battery requirements for a two-year period commencing with award of contract, with option of one additional year upon mutual agreement, at an estimated cost of \$100,000.00 for two years, and authorization of the Purchasing Agent to call for bids thereon in accordance with the Rules and Regulations;

NOW, THEREFORE, BE IT RESOLVED, that Requisition No. 3399-420 be and the same is hereby approved, and the Purchasing Agent be and he hereby is authorized to call for bids covering the District's 8-D bus battery requirements for a two-year period, with an option of one additional year upon mutual agreement, in accordance with the Rules and Regulations; form of bid requirements and specifications subject to approval of the General Counsel.

Approval of Extended Agreement with City of Riverside

After discussion, on motion of Director McMillan, Chairman of the Advance Planning & Marketing Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-8

WHEREAS, under Resolution No. R-73-142 adopted May 15, 1973, the District and the City of Riverside entered into an agreement whereby the District would provide a new service in the Riverside-Arlington-Tyler Mall areas for a six-month period with the City of Riverside subsidizing the full cost of the service less revenues generated; and

WHEREAS, this agreement will expire following the close of service on January 12, 1974 and the City of Riverside is desirous of continuing this service through June 30, 1974; and

WHEREAS, the District is desirous of incorporating into the contract extension a provision whereby the City of Riverside would establish a fund in the amount of \$10,000 to be used by the District to defray promotional expenses or consulting service

with any unused monies to be credited against the cost of the operation at the end of the contract period, and the City of Riverside is desirous of purchasing 50 bus benches to be placed at selected bus stops within their city and has requested the District to purchase the benches and incorporate the purchase price, an amount not to exceed \$6,250, within the contract; and

WHEREAS, on January 2, 1974, the Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the General Manager's report dated December 28, 1973, a copy of which is filed with the Secretary, recommending that the agreement with the City of Riverside be extended to June 30, 1974 and further modified to incorporate the changes mentioned above;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to enter into an agreement with the City of Riverside extending the present contract until June 30, 1974 and to negotiate provisions in the agreement as outlined in the General Manager's report dated December 28, 1973, with all other terms and conditions to remain the same, subject to approval of the Consulting Engineer; form of agreement subject to approval of the General Counsel.

Approval of Termination of Agreement with City of Baldwin Park and Discontinuance of Line Nos. 147 and 148

After discussion, on motion of Director McMillan, Chairman of the Advance Planning & Marketing Committee, seconded and carried, with Director Gregory abstaining, the following resolution was adopted:

RESOLUTION NO. R-74-9

WHEREAS, under Resolution No. R-73-115 adopted April 17, 1973, the District and the City of Baldwin Park entered into an agreement whereby the District would provide one-day per week service within the City for a six-month trial period with the City of Baldwin Park subsidizing the incremental cost of this service, less generated revenue, and under Resolution No. R-73-335 adopted November 6, 1973, this agreement was continued on a month-to-month basis; and

WHEREAS, after an analysis of the first six months of

operation, the City of Baldwin Park has requested that the agreement between the District and the City of Baldwin Park covering the subsidy of Line Nos. 147 and 148 be terminated effective at the close of business on January 17, 1974;

WHEREAS, on January 2, 1974, the Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the General Manager's report dated December 28, 1973, recommending that the agreement between the District and the City of Baldwin Park be terminated and that service on Line Nos. 147 and 148 be discontinued at the close of service on January 17, 1974;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to terminate the agreement between the District and the City of Baldwin Park dated May 5, 1973, as amended November 29, 1973; and

RESOLVED FURTHER, that the General Manager be and he hereby is authorized to discontinue service on Line Nos. 147 and 148 effective at the close of business on January 17, 1974, delete Original Page 147 and First Revised Page 148 from the Official Route Descriptions, and delete that portion of Interurban Passenger Tariff No. 17 governing the pertinent fares names for Line Nos. 147 and 148; subject to the approval of the Consulting Engineer.

Acceptance of Findings of Public Hearing Relative to Capital Grant Application for Implementation of 'RUCUS' Program

After discussion, on motion of Director Victor Carter, Chairman of the Finance Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-10

WHEREAS, a Public Hearing, in the matter of the Urban Transportation Administration Capital Grant application for acquiring and implementing the Run Cutting and Scheduling Computer Software Package entitled "RUCUS", was held before the Board on November 20, 1973, at which evidence was presented concerning the official plans for the comprehensive development of the urban area and economic and social effects of said Project and its impact upon the

environment, and at which members of the public were afforded an opportunity to be heard on such matters; and

WHEREAS, this Board has considered the economic and social effects of the said Project and its impact on the environment; and

WHEREAS, this Board has, in addition, considered the official plans for the comprehensive development of the urban area;

NOW, THEREFORE, BE IT RESOLVED, that this Board finds that the said Project is consistent with the official plans for the comprehensive development of the urban area and with the economic, social and environmental interests of the urban area.

Approval of District Guidelines in Conformance with the California Environmental Quality Act of 1970

After discussion, on motion of Director McMillan, Chairman of the Advance Planning & Marketing Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-11

WHEREAS, the Southern California Rapid Transit District seeks to protect the environment in all of its activities; and

WHEREAS, Section 21082 of the Public Resources Code, added by Chapter 1152, Statutes of 1972, enacted December 5, 1972, requires state and local agencies to prepare and adopt environmental guidelines in conformance with the California Environmental Quality Act of 1970;

NOW, THEREFORE, BE IT RESOLVED, that this Board of Directors having reviewed the policies and procedures described in the "Southern California Rapid Transit District Guidelines for Implementation of the California Environmental Quality Act of 1970", a copy of which is filed with the Secretary, does hereby adopt the policies and procedures described therein effective January 3, 1974.

Adoption of Transportation Goals and Objectives Policy Statement

After discussion, on motion of Director McMillan, Chairman of the Advance Planning & Marketing Committee, seconded and

unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-12

WHEREAS, the Los Angeles County Citizens Planning Council, which acts as an advisory committee to the Los Angeles Regional Plan Commission requested that the District assist in writing transportation goals for the Los Angeles County Environmental Protection Guide; and

WHEREAS, staff has assisted in the preparation of these goals; and

WHEREAS, on January 2, 1974, the Surface Operations-Advance Planning & Marketing Joint Committee considered the suggested goals and objectives attached to the General Manager's report dated December 26, 1973, a copy of which is filed with the Secretary, and concurred in said report with a minor amendment to paragraph 8 of the suggested goals and objectives;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Southern California Rapid Transit District hereby adopts the following suggested transportation goals and objectives for inclusion in the Los Angeles County Environmental Protection Guide:

1. Transportation programs shall be designed to increase the use of transit as a transportation mode.
2. Transportation programs shall be designed to minimize social and economic disruptions to neighborhoods and communities.
3. All of the urbanized areas of the county -- within the District -- shall have at least minimum levels of local and feeder transit.
4. Within areas where the topography makes it reasonable to do so, the frequency and service efficiency of transit service shall be increased to permit transit to become more competitive with the automobile.
5. Pricing mechanisms, parking restrictions and prohibitions on the use of automobiles in certain areas, shall be utilized to reduce automobile usage within areas zoned for high-rise office buildings and/or major universities.
6. The transportation system shall be used as a means of guiding county land use development.
7. Transportation programs shall be oriented toward conserving energy resources.

8. Transportation facilities shall be designed to enhance the environment in which they are located.
9. Within the limits established by energy conservation programs, all transportation programs shall be coordinated to achieve applicable state and federal air standards.
10. All efforts will be expended to minimize noise pollution.
11. The concept of giving buses preferences on freeways and arterials is to be encouraged.

Approval of Retention of Firm of Wilbur Smith & Associates to
Conduct Study for the Development and Operation of Preferential
Facilities for High Occupancy Vehicles, as Required by SB 1221.

After discussion, on motion of Director McMillan, Chairman of the Advance Planning & Marketing Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-13

WHEREAS, under Resolution No. R-73-366 adopted November 30, 1973, the General Manager was authorized to send requests for proposals to qualified consultants to conduct a study and submit a plan for the development and operation of 'preferential facilities for high occupancy vehicles' as required by Senate Bill 1221; and

WHEREAS, twenty-four firms were invited to submit proposals with six responses received; and

WHEREAS, Senate Bill 1221 allocates \$50,000 to the District to conduct this study and further requires that the District's study and recommendations be submitted to the Legislature by March 31, 1974; and

WHEREAS, on January 2, 1974, the Surface Operations-Advance Planning & Marketing Joint Committee heard presentations from the two finalist firms, Wilbur Smith & Associates and Alan M. Voorhees & Associates, and after lengthy discussion recommended the retention of the firm of Wilbur Smith & Associates to conduct this study at an estimated cost of \$45,000;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to enter into a contract on behalf of the District to retain the firm of Wilbur Smith & Associates to conduct a study and submit a plan for the development and operation of preferential facilities for high occupancy vehicles, as required by Senate Bill 1221, at an estimated cost of \$45,000; form of contract subject to approval of the General Counsel.

Ratification of Memorandum of Agreement with Amalgamated Transit Union, Division 1277 and Authorization of General Manager to Amend SCRTD Maintenance Employees' Retirement Income Plan

After discussion, on motion of Director Gregory, Chairman of the Personnel Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-14

RESOLVED, that the Memorandum of Agreement dated December 28, 1973 between the Southern California Rapid Transit District and the Amalgamated Transit Union, Division 1277, amending, effective June 1, 1972, Article 37, Pension Provision of the Labor Agreement dated September 1, 1971, be and the same is hereby ratified, confirmed and approved; and

RESOLVED FURTHER, that the General Manager be and he hereby is authorized to amend the SCRTD Maintenance Employees' Retirement Income Plan effective June 1, 1972 in accordance with the provisions of the Memorandum of Agreement dated December 28, 1973; with form of amendment subject to approval of the General Counsel.

Adoption of Non-Contract Overtime Policy and Procedure

After discussion, on motion of Director Gregory, Chairman of the Personnel Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-15

WHEREAS, there is a need for the formalization of a policy and procedure for overtime work by non-contract employees and the staff Efficiency and Cost Control Committee has developed a proposed policy which will provide uniformly fair and equitable treatment for employees; and

WHEREAS, the proposed policy will provide that non-contract employees at Salary Range 22 and above will be required to devote whatever work time is necessary to complete their duties, and non-contract employees at Salary Range 21 and below will be eligible for compensatory time off, on a straight-time basis, or payment on a straight-time basis when necessary, for overtime worked; and

WHEREAS, on January 2, 1974, the Personnel Committee considered the proposed Non-Contract Overtime Policy and Procedure attached to the General Manager's report dated December 28, 1973, a copy of which is filed with the Secretary, and recommended the adoption of the Policy and Procedure as proposed;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Southern California Rapid Transit District hereby adopts the Non-Contract Overtime Policy and Procedure attached to the General Manager's report dated December 28, 1973.

Authorization of the General Manager to (a) File Application with the Urban Mass Transportation Administration for a Capital Grant to Purchase and Install Electric Generators, Battery Packs and Other Equipment; and (b) Execute all Documents Necessary to Carry Out the Project

After discussion, on motion of Director Victor Carter, Chairman of the Finance Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-74-16

WHEREAS, in recognition of the energy crisis and contemplated future power blackouts, the District must be able to maintain essential functions at its operating divisions; and

WHEREAS, on January 2, 1974, the Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the General Manager's report dated December 31, 1973, a copy of which is filed with the Secretary, recommending that the General Manager be authorized to file a Grant application with UMTA to purchase and install the necessary electric generators, battery power packs and other necessary equipment; and

WHEREAS, a grant application to purchase the necessary electric generators, battery power packs and other necessary equipment would be at an estimated cost of \$340,000.00, eighty percent of which would be funded by UMTA with the District's local matching share being \$68,000;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to: