

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of Regular Meeting of
the Board of Directors of the District

January 3, 1967

Upon notice duly given, the Directors of the Southern California Rapid Transit District met at a regular meeting in the District Board Room, 1060 South Broadway, Los Angeles, California, at 9:30 a.m. on January 3, 1967. In the absence of President Faull, Vice-President Don C. McMillan called the meeting to order and acted as Chairman throughout.

Directors Howard P. Allen, Kermit M. Bill, Allan F. Daily, Jr., A. J. Eyraud, Jr., Gordon R. Hahn, David K. Hayward, Herbert H. Krauch, Don C. McMillan and Douglas A. Newcomb were present. Directors Harry A. Faull and Norman Topping were absent.

Also present were General Manager Dale W. Barratt; Assistant General Manager Jack R. Gilstrap; Manager of Operations M. Edwin Wright; Treasurer and Auditor H. L. Black; Fiscal Consultant Walter J. Braunschweiger; Director of Planning John Curtis; Director of Public Information John D. Kemp; Secretary Virginia L. Rees; and the public.

Certificate of Merit

Director Newcomb presented the District's Certificate of Merit to A. B. Bogartz, Operator-of-the-Month for January, 1967, in recognition of the outstanding courtesy displayed by Mr. Bogartz toward his passengers and the public.

Temporary Route Diversions

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the temporary route diversions affecting Lines 3, 28 and 99, as described in report dated December 28, 1966 filed with the Secretary, be and the same are hereby ratified and approved.

Changes of Bus Stop Zones

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the report dated December 27, 1966 relating to bus stop changes, filed with the Secretary, be and the same is hereby ratified and approved.

Report of Purchasing Committee

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the Report of the Purchasing Committee for the period of December 20, 1966 through December 30, 1966, as discussed at this meeting and attached to these minutes as Exhibit 1, be and the same is hereby ratified and approved, and the appropriate payments are hereby authorized.

Report of Purchasing Agent - Statement of Material and
Supplies Account

The Statement of Material and Supplies Account for the month of November, 1966, prepared by the Purchasing Agent pursuant to Section 8.6 E of the Rules and Regulations, was ordered received and filed. A copy of the Report is on file with the Secretary.

Report on Student Privilege Card Program

After a full discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the recommendations contained in report entitled "Status Report on Student Privilege Program" dated December 28, 1966, presented to this meeting and attached to these Minutes as Exhibit 2, be and the same are hereby adopted.

Controller, Creation of Office of; Chief Engineer, Establish
Salary of

Director Allen, Chairman of the Personnel and Administrative Procedures Committee, presented the report and recommendations of the Committee relating, among other things, to the creation of the office of Controller and the establishment of the salary of the Chief Engineer, the appointment of persons to such offices to be made by the General Manager. A copy of the Report is filed with the Secretary.

After a full discussion, upon motion of Director Allen and seconded, the following resolutions were voted upon:

RESOLVED, that the office of Controller be and hereby is created, with an annual salary of \$23,000,

and that the duties of the Controller shall be to superintend the fiscal and auditing concerns of the District;

RESOLVED FURTHER, that the annual salary of the Chief Engineer be and hereby is fixed at \$23,000, and that the person appointed to such office shall qualify for registration in the state of California within a reasonable time after appointment;

RESOLVED FURTHER, that the District shall reimburse the appointees to the offices of Controller and Chief Engineer for moving expenses incurred.

Directors Allen, Bill, Daily, Eyraud, Hahn, Hayward, Krauch and Topping voted "Aye." Director McMillan voted "No." The motion carried.

Management Group Positions - Additions to

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that, effective as of January 8, 1967, the following positions, at the salaries shown, be and hereby are created in the Management Group:

<u>Title</u>	<u>Annual Salary</u>
Director of Planning	\$20,000.00
Governmental Affairs Representative	12,000.00
Principal Design Engineer	20,000.00

Approval of Salary Adjustments - Certain Management Level Employees

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the salary of each of the following management level employees be and hereby is fixed at the annual rate set opposite their respective names, effective as of January 8, 1967:

DEPT.	NAME	TITLE	ANNUAL SALARY
1000	M. MC KAY	GENERAL COUNSEL	\$20,000.00
	VIRGINIA L. REES	SECRETARY	12,000.00
2100	M. EDWIN WRIGHT	MANAGER OF OPERATIONS	30,000.00
	J. R. GILSTRAP	ASSISTANT GENERAL MANAGER	23,000.00
	#J. T. STUBBS	GOVERNMENTAL AFFAIRS REPRESENTATIVE	12,000.00
2300	J. D. KEMP	DIRECTOR OF PUBLIC INFORMATION	19,500.00
2400	#JOHN CURTIS	DIRECTOR OF PLANNING	20,000.00
3100	C. E. HAUDENSCHILD	REAL PROPERTY MANAGER	14,000.00
3200	G. F. GOEHLER	GEN. SUPT. OF TRANSPORTATION	23,000.00
3300	G. H. POWELL	GEN. SUPT. OF EQUIPMENT	24,000.00
3400	J. F. BULGER	SUPT. OF PROPERTY MAINTENANCE	14,000.00
3700	J. L. SMITH	DIRECTOR OF PURCHASING & STORES	12,000.00
3800	W. C. SCHOLL	DIRECTOR OF INDUSTRIAL RELATIONS	18,500.00
3900	J. SHAFER	CHIEF SPECIAL AGENT	16,000.00

#ADDED TO MANAGEMENT GROUP

Non-Contract Positions - Changes in

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the following changes in personnel classifications under the Southern California Rapid Transit District Position Classification and Salary Plan be and the same are hereby approved, effective as of January 8, 1967:

1. Abolish the position of Director of Planning and Engineering, and
2. Establish the position of Community Relations Coordinator in the Public Information Department at a monthly salary of \$1,200.

Management Group Employees - Accumulated Vacations

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that, effective as of January 1, 1967, those employees of the District designated as the Management Group shall take all vacations earned during the fiscal year June 1, 1965 to May 31, 1966 during the vacation year June 1, 1966 through May 31, 1967;

RESOLVED FURTHER, that hereafter no earned vacation may be accumulated by Management Group employees beyond a fiscal year (June 1 to May 31) in which it can be taken without the express approval of the Board of Directors.

Non-Contract Employees' Retirement Income Plan - Amendment of
to Provide Increased Pre-retirement Death Benefits

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that, effective as of January 1, 1967, the Southern California Rapid Transit District Non-Contract Employees' Retirement Income Plan, dated October 28, 1965, be and hereby is amended to provide for an increase in the pre-retirement death benefits for contributory participants by 33-1/3% from the present \$100 per credited year of service to \$133.33 per credited year of service, with the maximum of said benefits increased from \$3,000.00 to \$4,000.00;

RESOLVED FURTHER, that the General Manager be and he hereby is authorized to execute on behalf of the District an amendment of said Non-Contract Employees' Retirement Income Plan providing for said increased pre-retirement death benefits; form of amendment of said Plan to be subject to approval of the General Counsel.

Legislative and Public Information Committee Meeting

Director Krauch, Chairman of the Legislative and Public Information Committee, announced that an open meeting of the Committee would be held immediately following the Board Meeting to hear a report on the results of the District's advertising program for the year 1966.

Operations and Budget Committee Meeting


Director McMillan, Chairman of the Operations and Budget Committee, announced that a meeting of the Committee would be held immediately following the Legislative and Public Information Committee meeting.

Next Regular Meeting

After discussion, upon motion duly made, seconded and unanimously carried, it was

RESOLVED, that the next regular meeting of the District be held at the District's Board Room in the Transit District Building, 1060 South Broadway, Los Angeles, California, at 9:30 a.m. on Tuesday, January 17, 1967.

There being no further business, the meeting adjourned.


Secretary

REPORT OF PURCHASING COMMITTEE
FOR PERIOD OF
DECEMBER 20, 1966 THROUGH DECEMBER 30, 1966
TO DIRECTORS OF
SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

APPROVED THE FOLLOWING:

A. REQUISITIONS OVER \$100, BUT LESS THAN \$1,000:

NO.	VENDOR	COVERING	AMOUNT	A.F.E. NO.
2300-107	STAR ENGRAVERS	ENGRAVING SERVICE FOR YEAR 1967, NOT TO EXCEED A COST OF	\$ 975.00	
2300-179	U.S. POSTMASTER, LOS ANGELES	BULK MAIL POSTAGE ACCOUNT, PERMIT #21231, TO BE RE-REQUISITIONED WHEN NEED ARISES, FOR USE IN MAILING "IN TRANSIT" NEWSLETTERS, COMPANY PUBLICATION, SPECIAL REPORTS AND OTHER BULK MAILING (CHARGE 50% TO AFE 103A)	900.00	
3398-1123	R. P. GALLIEN & SON	1 - USED ULTRA-SONIC CLEANER TANK	364.00	315A
3700-5507	CREST OFFICE FURNITURE	3 - 4-DRAWER LETTER FILES, ART STEEL STEELMASTER 6200	124.49	

B. VARIOUS REQUISITIONS FOR EQUIPMENT, MATERIALS, SERVICES, ETC., THE APPROPRIATIONS FOR WHICH HAVE PREVIOUSLY BEEN APPROVED BY THE DIRECTORS.

December 28, 1966

TO: Mr. Dale W. Barratt, General Manager

FROM: John Curtis, Director of Planning & Engineering

SUBJECT: Status Report on Student Privilege Card Program

At its meeting of April 20, 1966 the Board approved a program designed to promote riding by students. The program included the development of promotional tie-ins providing discounts to holders of the District's Student Privilege Card at theatres and other business establishments and an extension of the student fare privilege on the District's services to week-day evening hours and all day Saturdays, Sundays and Holidays. The student fare privilege during summer months, formerly limited to students attending summer school sessions, was extended to all holders of the Student Privilege Card.

The first issue of the Student Privilege Card under the new program was placed on sale in May of 1966. Sales reported through November 30 totaled approximately 149,000 cards, as compared to sale of approximately 50,000 cards of previous issues. Prior to the initiation of the program a check was made at ten locations on the District's Los Angeles local system to give an indication of the level of riding during evening and weekend hours by passengers who were apparently of student age. A similar check at the same points during the same hours was made in December in an effort to measure the amount of additional riding stimulated by the program. The results of these checks are summarized as follows:

<u>TOTAL</u> <u>PSGRS.</u> <u>CHECKED</u>	<u>UNDER</u> <u>21</u>	<u>TOTAL</u> <u>PSGRS.</u> <u>CHECKED</u>	<u>UNDER</u> <u>21</u>
<u>Friday 4-15-66 - 7:00 PM to 11:00 PM</u>		<u>Friday 12-9-66 - 7:00 PM</u>	<u>to 11:00 PM</u>
2400	522	2789	522
<u>Saturday 4-16-66 - 3:00 PM to 11:30 PM</u>		<u>Saturday 12-10-66 - 3:00 PM</u>	<u>to 11:30 PM</u>
6964	1752	8376	1617
<u>Sunday 4-17-66 - 9:00 AM to 5:30 PM</u>		<u>Sunday 12-11-66 - 9:00 AM</u>	<u>to 5:30 PM</u>
4796	738	5191	877

An additional check was made during December to determine what proportion of the student age riders were taking advantage of the reduced rate of fare during the evening and weekend hours to which the privilege was extended under the new program.

Mr. D. W. Barratt
12-28-66
Student Cards

This check indicated that approximately 23% of the student age riders on Friday evening were riding at the reduced student rate and approximately 15% of the student age riders were using the reduced fare during the Saturday and Sunday periods.

Between the effective date of the program, May 11, 1966 through November 30, 1966, sale of the Student Privilege Card has produced \$74,442.00 in revenue. Expenses in connection with the I. D. Card Program for the same period are reported at \$102,075.00.

The comparative checks made in April and December reveal very little increase in riding during the extended privilege hours on the part of the student age population. In view of the sale of approximately three times the previous level of Student Privilege Cards, it appears that this check does not permit a reliable conclusion to be drawn at this time with respect to the impact of the program upon riding by the student age population. The comparison may be distorted by seasonal factors. The relatively long and warm evenings of late April may generate a significantly different level of patronage than the short and cool evenings of December. The level of December riding may also have been influenced by the disorders in the Sunset Strip area and the attention given to curfew enforcement as a result.

The Student Privilege Card for the spring semester is to be placed on sale early in January. It is recommended that the program be continued for the spring semester under the existing rules and that checks be made in April for a seasonally consistent comparison with student age riding before introduction of the new privilege card and that the program be re-evaluated at that time.

JOHN CURTIS

JC/db