

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of Regular Meeting of
the Board of Directors of the District

January 21, 1975

Upon notice duly given, the Directors of the Southern California Rapid Transit District met at a regular meeting in the District Board Room, 1060 South Broadway, Los Angeles, California, at 1:00 p.m. on January 21, 1975, at which time President Thomas G. Neusom called the meeting to order.

Directors Hugh C. Carter, Victor M. Carter, A.J. Eyraud, Jr., Adelina Gregory, Don C. McMillan, Thomas G. Neusom, Jay B. Price and George Takei responded to Roll Call. Directors Arthur Baldonado, George W. Brewster, and Byron E. Cook were absent from the meeting.

Also present were General Manager Jack R. Gilstrap; Manager of Operations George W. Heinle; Assistant General Manager for Administration Jack Stubbs; Manager of Planning & Marketing George L. McDonald; Chief Engineer Richard Gallagher; Controller-Treasurer-Auditor Joe B. Scatchard; General Counsel Richard T. Powers; Secretary Richard K. Kissick, and the public.

Certificates of Merit

Director A. J. Eyraud, Jr. presented the District's Certificates of Merit to Patricia Lynne Potter, Information Operator-of-the-Month for December, 1974, Lyle J. Lampshire, Operator-of-the-Month for November, 1974, and to Benjamin Boone, Operator-of-the-Month for December, 1974 for outstanding service in the performance of their duties.

Resignation of Director Hugh Carter

Director Hugh Carter announced that he had submitted his resignation to Supervisor Hayes due to the pressure of personal business and by reason of his move to San Diego. Director Carter requested an opinion from the General Counsel as to his legal status on the Board of Directors. General Counsel Powers responded that, under the District Law as well as the Government Code of California, it was his opinion that Director Carter's change of residence from Los Angeles County to San Diego County resulted in his position on the Board of Directors being automatically vacated.

Mr. Hugh Carter stated that he would abide by Mr. Powers decision, however, he would like to take this opportunity, as his last official act as a Director, to welcome Supervisor Baxter Ward to the Board of Directors.

Oath of Office - Director Baxter Ward

Secretary Richard K. Kissick administered the Oath of Office to Supervisor Baxter Ward, as director representing the Fifth Supervisorial District of Los Angeles County for the term expiring September 30, 1977. Director Ward assumes the directorship vacated by the resignation of Director Don C. McMillan. A copy of Director Ward's Oath of Office is attached to these Minutes as Exhibit 1.

Resigning Director McMillan welcomed Director Ward to the Board and recommended him to his fellow directors as a very knowledgeable person in the field of transit.

Director Ward thereupon took his seat as a member of the Board of Directors.

Approval of Item Nos. 1 through 9 on the Consent Calendar

On motion of Director Eyraud, Chairman of the Surface Operations Committee, seconded and unanimously carried, the following resolutions were adopted and/or actions taken:

The Minutes of the Regular Meeting held January 7, 1975 were approved.

RESOLUTION NO. R-75-22

RESOLVED, that the temporary route diversions caused by construction work affecting Line Nos. 22, 69, 99, 126, 129, 149 and 402, as described in report dated January 13, 1975 filed with the Secretary, be and the same are hereby ratified and approved.

RESOLUTION NO. R-75-23

RESOLVED, that the report dated January 13, 1975 relating to bus stop changes filed with the Secretary, be and the same is hereby ratified and approved.

RESOLUTION NO. R-75-24

WHEREAS, on January 21, 1975, the Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the report dated January 9, 1975, a copy of which is filed with the Secretary, recommending award of contract to Nadel Metals, the highest responsible bidder (Bid 1-7506-S), as indicated on the Abstract of Bid attached to these Minutes as Exhibit 2, covering the sale of the District's scrap metal for a one-year period at an estimated yield of \$2,197.08;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to award a contract to Nadel Metals, 16122 Malden Street, Sepulveda, California the highest responsible bidder under Bid No. 1-7506-S covering the sale of the District's scrap metal for a one-year period commencing January 21, 1975, at an estimated yield of \$2,197.08; form of contract subject to approval of the General Counsel.

RESOLUTION NO. R-75-25

WHEREAS, on January 21, 1975, the Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the report dated January 14, 1975, a copy of which is filed with the Secretary, recommending rejection of all bids received under Bid No. 1-7503 covering the printing of the employee newspaper for a one-year period, and further recommending authorization of the Purchasing Agent to modify specifications and to call for bids thereon in accordance with the Rules and Regulations;

NOW, THEREFORE, BE IT RESOLVED, that all bids received under Bid No. 1-7503 covering the printing of the employee newspaper for a one-year period be and they hereby are rejected in their entirety;

RESOLVED FURTHER, that the Purchasing Agent be and he hereby is authorized to modify the specifications and to call for bids thereon covering the printing of the employee newspaper for a six-month period, with option of an additional six-month period; form of bid requirements and modified specifications subject to the approval of the General Counsel.

RESOLUTION NO. R-75-26

WHEREAS, on January 21, 1975, the Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the report dated January 9, 1975, a copy of which is filed with the Secretary, recommending award of contracts to Armour Glass Company covering 25 items of glass and to McFarling Glass Corporation covering 24 items of glass, the lowest responsible bidders (Bid No. 12-7427), as indicated on the Abstract of Bid attached to these Minutes as Exhibit 3, for a one-year period commencing January 1, 1975, at a total cost of \$86,979.99 including sales tax for the District's glass requirements;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to award a contract to Armour Glass Company, 9401 Ann Street, Santa Fe Springs, the lowest responsible bidder on 25 glass items at a quoted price of \$58,950.52, including sales tax, and to McFarling Glass Corporation, 1680 North Miller Avenue, Los Angeles, the lowest responsible bidder on 24 glass items at a quoted price of \$28,029.47, including sales tax, for a one-year period commencing January 1, 1975; form of contracts subject to approval of the General Counsel.

RESOLUTION NO. R-75-27

WHEREAS, on January 21, 1975, the Surface Operations-Advance Planning & Marketing Joint Committee considered and concurred in the report dated January 14, 1975, a copy of which is filed with the Secretary, recommending approval of an extension of the lease agreement with Cecil J. Cook dba Cook's Taxi and Cook's Yellow Cab covering a portion of the District's Whittier Station, 12824 East Bailey Street, Whittier, for an additional three-year term commencing February 1, 1975, at a monthly rental of \$100;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to execute an extension of a lease agreement with Cecil J. Cook covering rental of a portion of the District's Whittier Station for a three-year term commencing February 1, 1975, at a monthly rental of \$100, with the 90-day cancellation clause to be retained in the agreement; form of lease agreement extension subject to approval of the General Counsel.

The Operating Report for the Month of December, 1974 was presented to the Meeting and ordered "Received and Filed". A copy of the report is filed with the Secretary.

Approval of Amendment to Lease Agreement with Pacific Southwest Realty Company Covering Additional Space at New Headquarters Facility

After discussion, on motion of Director Eyraud, Chairman of the Surface Operations-Advance Planning & Marketing Joint Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-75-28

WHEREAS, under Resolution No. R-74-377 adopted October 1, 1974, the General Manager was authorized to execute a lease agreement with Pacific Southwest Realty Company covering approximately 143,535 square feet of space and related parking and services facilities at 425 South Main Street, Los Angeles, for a five-year term at a basic monthly rental rate of \$62,305.09, and approximately 1,230 square feet of ground floor space at a basic monthly rental of approximately \$516, with said agreement to be subject to above standard improvements in an amount not to exceed 20-cents per square foot per

year, with option for an additional five-year term under the same terms and conditions except that the rental rate shall be adjusted by the percentage increase in the Consumer's Price Index; and

WHEREAS, on January 21, 1975 the Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the report dated January 15, 1975, a copy of which is filed with the Secretary, recommending that in order to meet the District's headquarters facilities personnel requirements as of April 1, 1975 the General Manager be authorized to enter into an amendment to the aforementioned lease agreement covering an additional 10,947 square feet of office space and related parking for a five-year term at a basic monthly rental of \$4,750.32; with option for an additional five-year term; with option to May 1, 1975 for the lease of an additional 44,682 square feet of office space on the same terms and conditions;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to execute on behalf of the District an amendment to the lease agreement with the Pacific Realty Company covering an additional 10,947 square feet of office space and related parking at 425 South Main Street, Los Angeles, for a five-year term at a basic monthly rental of \$4,750.32; with option for an additional five-year term; together with an option to May 1, 1975 for the lease of an additional 44,682 square feet of office space in said building on the same terms and conditions; including authorization for non-standard improvements in addition to the basic monthly rental in an amount not to exceed \$10,747 (20-cents per square foot per year); form of amendment subject to approval of the General Counsel.

Approval of Implementation of San Fernando Valley Grid System
For a Trial Period Through June 30, 1975

After discussion, on motion of Director Eyraud, Chairman of the Surface Operations-Advance Planning & Marketing Joint Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-75-29

WHEREAS, the 25-cent Flat Fare Agreement with the County of Los Angeles provides that the District will implement grid systems in two areas for a 13-week trial period; and

WHEREAS, on January 21, 1975 the Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the report dated January 15, 1975, a copy of which is filed with the Secretary, recommending implementation of a grid system in the San Fernando Valley in two stages which will provide service along major arterials and/or secondary roadways in a North/South direction at approximately one mile spacings and in an East/West direction at approximately one-half mile to one mile intervals; with weekday and Saturday service operating at about 20-minute intervals from approximately 6:00 a.m. to 7:00 p.m. and Sunday service from 8:00 a.m. to 6:00 p.m.; and night service offered until approximately 10:00 p.m. at 60-minute intervals seven days per week; with implementation of the total grid system requiring the addition of approximately 10⁴ scheduled buses to the present fleet vehicle requirements, at a total estimated cost of \$3,176,300 through June 30, 1975, less generated revenues; and

WHEREAS, the San Fernando Valley grid system would be implemented in two stages, as follows:

Phase I: Effective March 2, 1975 - improved service on one inter-Valley route and the establishment of five new intra-Valley lines, requiring the addition of 34 buses at an estimated additional cost of \$1,240,300 through June 30, 1975;

Phase II: Effective March 30, 1975 - discontinuance of nine existing intra-Valley service and establishment of fourteen new intra-Valley routes, requiring the addition of 70 buses at an estimated additional cost of \$1,936,000 through June 30, 1975:

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to implement the San Fernando Valley grid system in two phases, for a trial period through June 30, 1975, as outlined in the report dated January 15, 1975; subject to the approval of the County of Los Angeles; ✓

RESOLVED FURTHER, that the General Manager be and he hereby is authorized to make appropriate revisions of the Official Route Descriptions adopted November 4, 1964, as amended, to include discountiniance of certain lines, new lines and extensions of lines as outlined in the above-mentioned report dated January 15, 1975; subject to the prior approval of the Consulting Engineer. ✓

Authorization to Participate in Southern California Association
of Governments Unified Work Program for Fiscal Year 1975,
and Related Actions

After discussion, on motion of Director Eyraud, Chairman of the Surface Operations-Advance Planning & Marketing Joint Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-75-30

WHEREAS, on January 21, 1975 the Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the report dated January 16, 1975, a copy of which is filed with the Secretary, recommending that the General Manager be authorized to enter into an agreement with the Southern California Association of Governments (SCAG) covering the District's participation in the SCAG Unified Work Program for Fiscal Year 1975 in the amount of \$1,611,000, with 80% of the District's cost reimbursable by UMTA; with said Committees making certain recommendations with respect to the District's relationship with SCAG; and

WHEREAS, the revised SCAG Unified Work Program reflects an increased emphasis on short-range bus planning activities, including Surface Planning personnel costs;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to execute on behalf of the District an agreement with the Southern California Association of Governments covering the District's participation in the SCAG Unified Work Program for Fiscal Year 1975 in the amount of \$1,611,000, providing for eighty percent (80%) of the District's cost reimbursable by the U. S. Department of Transportation, Urban Mass Transportation Administration; form of agreement subject to approval of the General Counsel;

RESOLVED FURTHER, that a communication be addressed to the SCAG Executive Committee requesting execution of a previous contract with SCAG in order that the District may collect funds owed for the months of April, May and June, 1974, and, if necessary, a meeting with the SCAG Executive Board be scheduled;

RESOLVED FURTHER, that the President, the General Manager and other personnel as necessary, be authorized to contact the new administration of the Urban Mass Transportation Administration to communicate to UMTA

the District's concern on the problems being experienced with SCAG, and that any travel and expenses incurred in connection with this matter be and the same are hereby authorized;

RESOLVED FURTHER, that a communication be addressed to the SCAG Executive Committee requesting that this District be represented on said Executive Committee.

Carried Over - Award of Consultant Contracts Covering Medium Capacity Systems Study and Subway Analysis Study

Director Eyraud, Chairman of the Surface Operations-Advance Planning & Marketing Joint Committee, stated that, although he did not favor the proposals, the Committee had recommended approval of award of contract to the Joint Venture of TRW/Deleuw, Cather & Co./Gruen Associates to conduct the Medium Capacity Systems study, and award of contract to the firm of Foster-Miller Associates, Inc., to conduct the Subway Analysis study, and so moved, which motion was seconded.

The matter of the Medium Capacity study consultant using simulated high density and low density corridors, rather than specified corridors, was briefly discussed.

Director Ward stated that he had not had time to study the proposals and inquired if it would be feasible to carry the matter over to the next meeting. Director Gregory stated that both she and Director Victor Carter had been present at all of the presentations which the consultants had made and felt the matter should be acted upon today.

After discussion, on motion of Director Ward, seconded and carried, Item No. 13 on the Agenda, reading as follows, was carried over to the next meeting of the Board:

"Consider authorization of the General Manager to negotiate and execute contracts with firms qualified to conduct:

- a. Medium Capacity Systems Study at a cost not to exceed \$125,000;
- b. Subway Analysis Study, at a cost not to exceed \$95,000;

subject to concurrence of the Urban Mass Transportation Administration; form of contracts subject to approval of the General Counsel."

Revision of Article III of Rules and Regulations Regarding Meeting Days of the Board of Directors

The matter of a change in Board meeting days from Tuesdays at the request of Los Angeles County Supervisors Schabarum and Ward had been placed on the Agenda for consideration.

After discussion, on motion of Director Price, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-75-31

RESOLVED, that Article III, Section 3.1, of the Rules and Regulations, be and the same is hereby revised to change the meeting days of the Board of Directors from the first and third Tuesdays of each month to the first and third Wednesdays of each month, with Committee meeting to continue to be held on the mornings of Board meetings on their present schedules.

A copy of revised Section 3.1 of the Rules and Regulations is attached to these Minutes as Exhibit 4.

Approval of Establishment of Four Additional Non-Contract Positions

After discussion, on motion of Director Gregory, Chairman of the Personnel Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-75-32

WHEREAS, on January 21, 1975 the Personnel Committee considered and concurred in the report dated January 17, 1975, a copy of which is filed with the Secretary, recommending establishment of four additional non-contract positions due to increased workloads, and abolishment of one position, at an estimated annual salary of \$61,138, with the estimated cost for the balance of the current fiscal year being \$24,795;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to establish four positions and abolish one position under the Non-Contract Classification and Salary Plan effective January 21, 1975, as follows:

Associate Counsel - Salary Grade 14 (\$1,536-\$1,904 mo.)

Worker's Compensation Field Investigator - Salary Grade 4 (\$912-\$1,130 mo.)

Internal Auditor - Salary Grade 8 (\$1,130-\$1,399 mo.)

Contract Administrator - Salary Grade 12 (\$1,381-\$1,711 mo.)

Abolish position of Student Legal Assistant.

Approval of Personnel Allocation for New Federal Programs and Implementation of a Performance Monitoring Program

After discussion, on motion of Director Gregory, Chairman of the Personnel Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-75-33

WHEREAS, on January 21, 1975 the Personnel Committee, Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the report dated January 17, 1975, recommending establishment of ten additional non-contract positions in order to implement and administer the recently enacted Federal legislation which will provide operating assistance to public transit, as well as continued assistance in capital funding, together with implementation of a Performance Monitoring Program in anticipation of new Federal requirements and to enable the District to have an up-to-date line-by-line profile; and

WHEREAS, such personnel allocation is necessary since, in order to qualify for Federal funds under the new legislation, it will be necessary to submit programs of projects, applications, hold public hearings, enter into project agreements and related items, thus requiring a considerable amount of staff time;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to revise the Non-Contract Classification and Salary Plan to include ten additional Non-Contract positions, together with implementation of the Performance Monitoring Program, effective January 21, 1975, all as outlined in the report dated January 17, 1975, a copy of which is attached to these Minutes as Exhibit 5.

Authorization to Apply for Funding from the City of Los Angeles Under Title VI of the Comprehensive Employment and Training Act (CETA)

After discussion, on motion of Director Gregory, Chairman of the Personnel Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-75-34

WHEREAS, on January 21, 1975 the Personnel and Finance Committees considered and concurred in the report dated January 17, 1975, recommending that the General Manager be authorized to apply for funding from the City of Los Angeles and the County of Los Angeles, subagents to the U. S. Department of Labor, under Title VI of the Comprehensive Employment and Training Act, for 106 entry-level non-contract positions, with the CETA program funding \$10,000 per year for salary and \$3,000 per year for fringe benefits per employee, together with establishment of necessary supervisory positions two of which would not be funded under the CETA program;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to apply for and enter into contract agreements required, and to execute all documents necessary, covering funding from the City of Los Angeles and the County of Los Angeles, subagents to the U. S. Department of Labor, under Title VI of the Comprehensive Employment Training Act (CETA) for the establishment of 106 non-contract entry-level positions under said program, including supervisory positions, two of which will not be funded under said CETA program, to be included in the Non-Contract Classification and Salary Plan as temporary positions, subject to approval of funding

of said program under the CETA Act, as outlined in the report dated January 17, 1975, a copy of which is attached to these Minutes as Exhibit 6; form of all contracts and documents subject to approval of the General Counsel.

Requests for Reports by Members of the Board of Directors

At the request of Director Carter, the matter of retention of a research assistant for the Board is to be placed on the agenda of the Personnel Committee at its meeting on February 19.

Director Gregory, with added suggestions from other Directors, requested a comprehensive report on the level of maintenance of RTD buses as compared to other properties, including financial report, buses inoperable, wrecked or in various stages of disrepair, including an out-of-service report, length of time out of service, "bugs" being experienced with the new buses, etc.

Mr. Hugh Carter pointed out the care which the District had exercised in the purchase of the older buses for the 25-cent fare program, and that in talking to the management of the San Diego transit system which had recently purchased some new Mercedes-Benz buses learned that 50 percent of those buses were out of service, so he felt the District had done very well with the older equipment.

Director Victor Carter requested a report as to the reasons why two of the buses on Line 87-30 were reported broken down in the last few days. Mr. Carter complimented the staff on the definite improvement in getting timetable and information requests in the mail within 24 hours.

Director Takei requested a report on the District's minority employment, including the hiring of women, in the non-contract area.

With respect to the Park-Ride report dated January 17, 1975, and included in the agenda under information item "C", Director Victor Carter made the following suggestions:

Line 724 (San Val Drive-in Theatre) - should be backed up by service via Hollywood Way to Van Owens Street as far as Van Nuys Blvd.

Line 721 (Roscoe Blvd. and Noble Ave., Van Nuys) -- should be backed up by service on Roscoe Blvd. west to Fallbrook Ave.

Line 793 (Studio City) - to be replaced by Line 35 which is a good idea. There should be a stop established at Lankershim & Ventura to serve Universal Studios

Director Ward expressed his appreciation to the Board regarding the change in meeting dates and stated that he was looking forward to working with the RTD organization.

General Manager Gilstrap introduced Mr. Michael Olivas who had recently been appointed to the position of Deputy Administrator, Equal Employment Opportunities.

President Neusom stated that the Executive Committee had met but had no report at this time.

Mr. Von Thompson, a private citizen, stated he had a recommendation for a change in routing of Line 162 (Valley grid system) and was instructed by President Neusom to turn it over to the Surface Planning Department staff for review.

Commendatory Resolution for Director Hugh Carter

On motion of Director Gregory, seconded and unanimously carried, the Secretary was directed to prepare a commendatory resolution for Director Hugh Carter for presentation at a later date.

Board of Directors Adjourned at 2:00 p.m. to Reconvene for Meeting
with Los Angeles County Board of Supervisors

On motion duly made, seconded and unanimously carried, the Board of Directors adjourned at 2:00 p.m. for the purpose of reconvening at approximately 2:30 p.m. in the Hall of Administration, Los Angeles, for a meeting with the Los Angeles County Board of Supervisors.

Adjourned Regular Meeting Reconvened at 3:00 p.m.

An Adjourned Regular Meeting of the Board of Directors was reconvened by President Neusom at 3:00 p.m. in the Board of Supervisors Hearing Room, Hall of Administration, Los Angeles, for a meeting with the Los Angeles County Board of Supervisors. Directors Victor Carter, Eyraud, Gregory, Neusom, Price, Takei and Ward were present, with Director Ward sitting as a member of the Board of Supervisors. Mr. Hugh Carter, acting as an observer for Supervisor Hayes, was also present. Directors Baldonado, Brewster and Cook were absent.

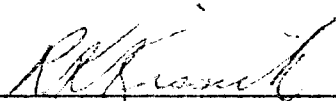
President Neusom introduced the RTD Directors present and copies of a report entitled as follows were distributed to the County Supervisors and staff:

"A Bus Service Improvement Progress Report Presented by the Southern California Rapid Transit District to the Board of Supervisors of Los Angeles County, January 1975"

The report was two-fold in nature--first, to report to the County how the District is utilizing the funds provided by the County during the present fiscal year, which funds have provided dramatic improvements to public transportation in the County of

Los Angeles; and, secondly, plans on how the District could proceed during the next year or two with a similar funding commitment from the County.

The meeting was thereupon adjourned at 3:05 p.m. to be followed by a presentation by General Manager Gilstrap, by means of slides, of a summary of the aforementioned report.



Secretary

