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SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of Regular Meeting of
the Board of Directors of the District

February 23, 1978

Upon notice duly given, the Board of Directors of the Southern California Rapid Transit District met at a regular meeting in the District Board Room, 425 South Main Street, Los Angeles, California, at 1:45 p.m. on February 23, 1978, at which time President Marvin L. Holen called this meeting to order.

Directors Present:

George W. Brewster
Bryon E. Cook
Marvin L. Holen
Gerald B. Leonard
Mike Lewis

Thomas G. Neusom
Jay B. Price
Ruth E. Richter
Charles H. Storing
George Takei

Director Absent:

Donald Gibbs

Staff Present:

Jack R. Gilstrap, General Manager
Jack Stubbs, Assistant General Manager
for Administration
Samuel M. Black, Acting General Manager
for Operations
George L. McDonald, Manager of Planning
& Marketing

Resolution
No. Assigned

Joe B. Scatchard, Controller-
Treasurer-Auditor
Richard T. Powers, General Counsel
John S. Wilkens, Manager of Employee Relations
Don Gardner, Senior Engineer - Rapid Transit
Mike Olivas, Deputy Administrator -
Equal Employment Opportunity
Helen M. Bolen, Assistant Secretary

Also present were members of the public and the news media.

Introduction of Mr. and Mrs. C. L. Gaul and
Presentation of Plaque

President Holen introduced Mr. and Mrs. C. L. (Ted) Gaul and presented them with a plaque honoring them for their more than 71 years of combined service with the District and its predecessor companies. Board and staff joined with President Holen in extending best wishes in their retirement and thanks for jobs well done.

Presentation of Certificates of Merit

Director Richter presented Certificates of Merit to Ben Looney, Maintenance Employee-of-the-Month; Bette Goddard, Information Operator-of-the-Month; and to Evan A. Meyer, Operator-of-the-Month, all for the month of January, 1978.

Resolution
No. Assigned

Acknowledgement of William Holden, Editor of
"City and Suburban Travel"

President Holen acknowledged Mr. William Holden, editor of a publication entitled "City and Suburban Travel." Mr. Holden received the "Outstanding Professional Service" award at the National Engineers Week banquet held on February 21. Copies of an editorial and news release are filed with the Secretary.

Members of the Public - Appearance by Rose
Harrison and Anna Edgecomb

Rose Harrison appeared before the Board to inquire about the \$24.00 yearly pass for senior citizens as suggested by Supervisor Hahn. President Holen stated that the District's entire fare structure will be considered at a Public Hearing in mid-April.

Anna Edgecomb appeared before the Board to ask why transportation was free for senior citizens in the City of Torrance and not on the RTD. Director Brewster explained that the City of Torrance has elected to use funds from the General Fund to subsidize senior citizen rides,

Resolution
No. Assigned

and further that the District does not have the right to levy taxes to subsidize any programs of this sort.

Director Cook suggested that any senior citizens that are interested in having a drop in the cost of bus fares, contact the Board of Supervisors who has the power to subsidize such a policy.

Mrs. Edgecomb also commented that the \$12.00 student monthly pass was too costly for some families. Director Richter stated that this is the first year that student passes have been in existence. In the past, the student cash fare was good only during certain hours. In effect, the student monthly pass enables the student to travel anywhere in the system, at any time.

Report of the Surface Operations Committee

On motion of Director Price, seconded and carried as noted below, Agenda Items No. 3 and 4 were approved and the following resolutions adopted:

Resolution
No. Assigned

R-78-57

RESOLVED, that Requisition No. 8-3099-15 is approved, and the Purchasing Agent is authorized to call for bids covering the purchase of eight (8) electrostatic copy machines, which purchase is to be funded in part under UMTA Capital Grant Projects No. CA-03-0132 and CA-03-0090; form of bid requirements and specifications subject to approval of the General Counsel;

RESOLVED FURTHER, that Requisition No. 8-3099-14 is approved, and authorization of the General Manager to execute contracts for the continuing month-to-month rental of existing electrostatic copy machines until such times as the new machines are received, at an estimated cost of \$65,000; form of contracts subject to approval of the General Counsel.

R-78-58

RESOLVED, that the General Manager is authorized to award a contract to the following lowest responsible bidders under Bid No. CA-03-0106-G, covering furniture, furnishings, and equipment for Transportation Buildings at Divisions 1, 2, 5, 8 and 18:

- a. Western Office Furniture, 236 South Los Angeles Street, Los Angeles, at a total cost of \$10,598 covering Group "A";
- b. Bassett Office Furniture, 12906 East Philadelphia Street, Whittier, at a total cost of \$34,344 covering Group "B";
- c. Prime Source, 1414 Fair Oaks Avenue, South Pasadena, at a total cost of \$11,519 covering Group "C"; and
- d. California Business Interiors, 110 South Rosemead Boulevard, Pasadena, at a total cost of \$23,222 covering Group "D";

Resolution
No. Assigned

R-78-58
(Continued)

which purchases will be funded in part under UMTA Capital Grant Projects No. CA-03-0106 and CA-03-0121; form of contracts subject to approval of the General Counsel.

Ayes: Brewster, Cook, Holen, Leonard,
Lewis, Neusom, Price, Richter,
Storing, Takei
Noes: None
Abstain: None
Absent: Gibbs

Agenda Item No. 5 - Removed from the Agenda

Agenda Item No. 5, reading as follows,
was removed from the agenda:

"Consider authorization of the General Manager to call for sealed bids covering the sale of surplus District real property located at 1123 South Main Street, Los Angeles; form of bid requirements subject to approval of the General Counsel."

Report of the Facilities & Construction Committee

On motion of Director Price, seconded and carried as noted below, Agenda Item No. 6 was approved and the following resolution adopted:

R-78-59

RESOLVED, that the General Manager is authorized to enter into a lease agreement with Jaybee Manufacturing Corporation covering lease of a .58 acre parcel to be used for employee parking at Division 3 for a two-year period, effective March 1, 1978, at a monthly rental of \$1,666 for the first year and \$1,833 for the second year; form of lease agreement subject to approval of the General Counsel.

Resolution
No. Assigned

R-78-59
(Continued)

Ayes: Brewster, Cook, Holen, Leonard,
Lewis, Neusom, Price, Richter,
Storing, Takei
Noes: None
Abstain: None
Absent: Gibbs

Report of the Equipment & Maintenance Committee

On motion of Director Storing, seconded and carried as noted below, Agenda Item No. 7 relating to the procurement of 200 buses from AM General was discussed and approved, and the following resolutions were adopted:

R-78-60

WHEREAS, the report dated February 10, 1978, a copy of which is filed with the Secretary, relative to the status of the AM General bus procurement was considered by the Equipment & Maintenance Committee on February 10, 1978, and the Committee recommends acceptance of Proposals No. 1 and 2 relative to warranty and repainting, and rejection of Proposals No. 3, 4 and 5 relative to inspection and delivery schedule;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors does hereby adopt this recommendation of the Equipment & Maintenance Committee.

R-78-61

RESOLVED, that the report dated February 20, 1978 regarding proposed tolerances on the AM General buses for departure angle, rear step, and overall height of bus, a copy of which is filed with the Secretary, is adopted, with tolerances subject to UMTA concurrence.

Resolution
No. Assigned

R-78-61
(Continued)

Ayes: Brewster, Cook, Holen, Leonard,
Lewis, Neusom, Price, Richter,
Storing, Takei
Noes: None
Abstain: None
Absent: Gibbs

Director Storing, Chairman of the Equipment & Maintenance Committee, presented the Committee's recommendations on Agenda Item No. 8. The Committee met on February 21, 1978 to consider the report entitled "Serious Maintenance Problems." The Committee's recommendations include 1) the acquisition of a minimum of 1,000 replacement buses as quickly as possible, 2) development of a plan for the type and size of bus to be procured, 3) evaluation of funding options, and 4) development of a plan for personnel requirements in the Maintenance Department. President Holen referred this matter to the Finance Committee for further study of funding options, with the Board to consider the recommendations of both Committees as its meeting on March 2, 1978.

Report of the Advance Planning & Marketing Committee

On motion of Director Brewster, seconded and carried as noted below, Agenda Items No. 9 and 12

Resolution
No. Assigned

were approved and the following resolutions
were adopted:

R-78-62

RESOLVED, that the report dated February 17, 1978, relative to the establishment of additional service on Line No. 496 is approved, and the General Manager is authorized to include in the Official Route Descriptions Second Revised Page 496.

R-78-63

RESOLVED, that the report dated February 16, 1978 relative to the discontinuance of Line No. 178 is adopted, and the General Manager is authorized to delete from the Official Route Descriptions Second Revised Page 178.

Ayes: Brewster, Cook, Holen, Leonard,
Lewis, Neusom, Price, Richter,
Storing, Takei
Noes: None
Abstain: None
Absent: Gibbs

Chairman Brewster reported that Agenda Item No. 10 is before the Board with a "do pass" recommendation from the Committee, and he so moved. Director Price stated that he did not want to enter into this contract with Santa Monica until the Wilshire Boulevard issue is resolved. After discussion, the motion was seconded and carried as noted below and the following resolution was adopted:

Resolution
No. Assigned

(Director Neusom left the meeting at 2:30 p.m.)

R-78-64

RESOLVED, that the General Manager is authorized to enter into a one-year extension of the contract with Santa Monica Municipal Bus Lines, dated March 15, 1975; form of contract extension subject to approval of the General Counsel.

Ayes: Brewster, Cook, Holen, Leonard,
Lewis, Richter, Storing, Takei
Noes: None
Abstain: Price
Absent: Gibbs, Neusom

On motion of Director Brewster, seconded and carried as noted below, Agenda Item No. 11 was approved and the following resolution was adopted:

R-78-65

RESOLVED, that the report dated February 17, 1978, a copy of which is filed with the Secretary, relative to modification to Line No. 56 in the Glendale-Montrose areas for provision of service over the extension of State Route 2, is adopted, and the General Manager is authorized to include in the Official Route Descriptions Tenth Revised Page 56, and to revise the Tariff for Line 56 to reflect an \$.80 fare for express service.

Ayes: Brewster, Cook, Holen,
Leonard, Lewis, Price,
Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Gibbs, Neusom

(Director Neusom returned to the meeting at 2:38 p.m.)

Resolution
No. Assigned

On Agenda Item No. 13, Director Brewster reported that the Committee recommended that Directors Richter and Takei discuss this matter informally with the Mayor of Los Angeles, and to advise that the District feels that any deviation from the original physical limits of the project would be counter-productive to the nature of the project from a transportation point of view. On motion of Director Brewster, seconded and carried as noted below, the following resolution was adopted:

R-78-66

RESOLVED, that Directors Richter and Takei are directed to informally discuss with the Mayor of Los Angeles the City of Los Angeles' Broadway Mall Demonstration Project, and to advise that the District feels that any deviation from the original physical limits of the project would be counter-productive to the nature of the project from a transportation point of view.

Ayes: Brewster, Cook, Holen, Leonard,
Lewis, Neusom, Price, Storing,
Takei
Noes: Richter
Abstain: None
Absent: Gibbs

Report of the Personnel Committee

On motion of Director Takei, seconded and carried as noted below, Agenda Item No. 14 was

Resolution
No. Assigned

approved and the following resolution adopted:

R-78-67

RESOLVED, that the General Manager is authorized to award a contract to Hayes Associates, 3435 Wilshire Boulevard, Los Angeles, under RFP No. 017823 covering a professional management training program, at a cost not to exceed \$40,000, which program will be funded in part under UMTA Grant No. CA-09-0059; form of contract subject to approval of the General Counsel.

Ayes: Brewster, Cook, Holen, Leonard,
Lewis, Neusom, Price, Storing,
Takei
Noes: Richter
Abstain: None
Absent: Gibbs

Director Takei reported that Agenda Item No. 15, regarding non-contract classifications, was recommended for approval by the Personnel Committee. Upon motion duly made, seconded and carried as noted below, on a Roll Call vote the following resolution was adopted:

R-78-68

RESOLVED, that the report dated January 20, 1978, a copy of which is filed with the Secretary, relative to Non-Contract Classifications is adopted, and the General Manager is authorized to amend the Non-Contract Classification and Salary Plan to include these reclassification and salary grade adjustments, effective January 30, 1978.

Ayes: Brewster, Cook, Holen,
Leonard, Lewis, Price, Takei
Noes: Richter, Storing
Abstain: Neusom
Absent: Gibbs

)
Resolution
No. Assigned

Report of the Finance Committee

Director Lewis, Chairman of the Finance Committee, reported that the Committee had considered the report on the District's Fiscal Year 1978 claim against the State of California for state mandated costs of Workers' Compensation and Unemployment Insurance. The Committee concurs in the safeguards to be taken to insure against breakdowns of internal procedures of this nature.

Approval of the Consent Calendar

On motion of Director Lewis, seconded and carried as noted below, Agenda Items No. 17 through 22, except No. 18 on the Consent Calendar were approved, and the following resolutions and/or actions taken:

Ayes:	Brewster, Cook, Holen, Leonard, Lewis, Neusom, Price, Richter, Storing, Takei
Noes:	None
Abstain:	None
Absent:	Gibbs

Resolution
No. Assigned

R-78-69

RESOLVED, that the General Manager is authorized to award a contract to Coliman Land Clearing Company, 545 South Stanford Avenue, Los Angeles, the highest responsible bidder under Bid No. CA-03-0049-N covering demolition of Building 31 at Division 3, at a total revenue yield of \$18,000, which project is covered under UMTA Capital Grant Project No. CA-03-0049; form of contract subject to approval of the General Counsel.

R-78-70

RESOLVED, that Requisition No. 8-6000-16 is approved, and the General Manager is authorized to execute a contract with Stationers Corporation, 525-529 South Spring Street, Los Angeles, covering cost of printing of four (4) issues of Headway, at a total cost not to exceed \$10,000; form of contract subject to approval of the General Counsel.

R-78-71

RESOLVED, that the General Manager is authorized to award a contract to Utilities Supply Company, P.O. Box 22067, Los Angeles, the lowest responsible bidder under Bid No. 1-7831, covering the District's requirements for abrasives for a two-year period, at an estimated cost of \$45,900; form of contract subject to approval of the General Counsel.

R-78-72

RESOLVED, that the report dated February 15, 1978, a copy of which is filed with the Secretary, is adopted, and the General Manager is authorized to include in the Official Route Descriptions Second Revised Page 776 and First Revised Page 776-A.

Approved Minutes of Special Meeting held February 4, 1978 and Regular Meeting held February 9, 1978.

Resolution
No. Assigned

--- Ratified bus stop zone changes as described in report dated February 17, 1978 filed with the Secretary.

--- Ratified temporary route diversions as described in report dated February 17, 1978 filed with the Secretary.

Approval of Agenda Item No. 18

Director Storing questioned the cost savings in the proposed procurement of a Key to Disc System and the cost of purchase as opposed to rental. Staff responded that purchase price is approximately \$80,000 and the rental cost would be approximately \$3,000 annually, with a life expectancy of eight to ten years.

On motion of Director Price, seconded and carried as noted below, the following resolution was adopted:

R-78-73

RESOLVED, that Requisition No. 8-7200-6 is approved, and the Purchasing Agent is authorized to call for bids covering procurement of a Key to Disc System in accordance with the Rules and Regulations, which purchase is to be funded in part under UMTA Capital Grant Project No. CA-03-0121; form of bid requirements and specifications subject to approval of the General Counsel.

Resolution
No. Assigned

R-78-73
(Continued)

Ayes:	Brewster, Cook, Holen, Leonard, Lewis, Neusom, Price, Richter, Storing, Takei
Noes:	None
Abstain:	None
Absent:	Gibbs

Committee Reports

Director Richter, Chairman of the Community & Customer Relations Committee reported that the Committee had met on February 21, 1978 to discuss the Transit Ads, Inc. problem of outside advertising signs. Mr. Jost of Transit Ads explained that during rainy weather the signs get saturated and the glue will not hold. This is a problem shared universally by outdoor advertising firms as well.

Director Special Items

Director Takei introduced the matter of the General Manager's letter to Mr. Barton concerning the Environmental Impact Report on the 1,300 parking structure to be constructed adjacent to the federal facility in downtown Los Angeles. He stated that to a large extent federal funds have contributed to transit problems in the urban area. Parking is a

Resolution
No. Assigned

necessity for the federal building, but some consideration should be given to public transportation to solve the parking problems. After discussion, on motion of Director Takei, seconded and carried as noted below, the following resolution was adopted:

R-78-74

RESOLVED, that the President of the Board of Directors is authorized to send a letter to the General Services Administration requesting consideration be given to modification of plans for the 1,300 parking structure in Central Los Angeles so that a portion of the funds may be made available to support employees commuting by public transportation.

Ayes: Brewster, Cook, Holen, Leonard,
Lewis, Neusom, Richter, Storing,
Takei
Noes: Price
Abstain: None
Absent: Gibbs

Director Takei requested that Transit Ads, Inc. be instructed to place decals or signs on the interior of the buses designating seating for the elderly and the handicapped.

Report of the President - Appointment of
Nominating Committee

President Holen announced that he was appointing Directors Brewster, Leonard and

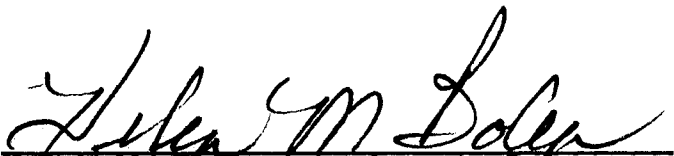
Resolution
No. Assigned

Neusom as a Nominating Committee for election of officers at the next meeting on March 2, 1978.

Report of the General Manager

Mr. Gilstrap stated that he, several members of the Board and staff will be in Washington attending the APTA Legislative Conference March 5-8, 1978, and will also be making calls on our congressional delegation.

The meeting adjourned at 3:02 p.m.


Helen M. Bolen, Assistant Secretary