

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of Regular Meeting of
the Board of Directors of the District

Upon notice duly given, the Directors of the Southern California Rapid Transit District met at a regular meeting in the District Board Room, 1060 South Broadway, Los Angeles, California, at 1:00 p.m. on March 19, 1975, at which time President Byron E. Cook called the meeting to order.

Directors George W. Brewster, Byron E. Cook, Donald H. Gibbs, Adelina Gregory, Thomas G. Neusom, Jay B. Price, Pete Schabarum, George Takei and Baxter Ward responded to Roll Call. Directors Victor M. Carter and A. J. Eyraud, Jr. were absent from the meeting.

Also present were General Manager Jack R. Gilstrap; Manager of Operations George W. Heinle; Assistant General Manager for Administration Jack Stubbs; Manager of Planning & Marketing George L. McDonald; Manager of Rapid Transit/Commuter Rail Richard Gallagher; Chief Engineer/Bus Facilities Sam Black; Controller-Treasurer-Auditor Joe B. Scatchard; General Counsel Richard T. Powers; Secretary Richard K. Kissick, and the public.

Certificates of Merit

Director Baxter Ward presented the District's Certificate of Merit to Peter F. Welsh, Operator-of-the-Month for February, 1975 for outstanding service in the performance of his duties.

President Cook announced that Miss Roxanne Carpenter, information Operator-of-the-Month for February, 1975 was ill and unable to attend today's meeting and the presentation of the certificate of merit to her will be carried over to the next meeting of the Board.

Consideration of Item Nos. 2 through 16 on the Consent Calendar

On motion of Director Brewster, Chairman of the Surface Operations-Advance Planning & Marketing Joint Committee, seconded and unanimously carried, the following resolutions were adopted and/or actions taken, with Resolution Nos. R-75-95 being discussed separately by the full Board prior to adoption on motion of Director Ward:

RESOLUTION NO. R-75-88

RESOLVED, that the temporary route diversions caused by construction work affecting Line Nos. 2, 5, 10, 44, 46, 99, 128, 161, 169, 301, 305, 364, and 403, as described in report dated March 10, 1975 filed with the Secretary, be and the same are hereby ratified and approved.

RESOLUTION NO. R-75-89

RESOLVED, that the report dated March 10, 1975 relating to bus stop changes filed with the Secretary, be and the same is hereby ratified and approved.

The Purchasing Agent's Statement of Material and Supplies Account submitted February 26, 1975 was ordered "Received and Filed".

The Operating Report for the Month of February, 1975 was presented to the meeting and ordered "Received and Filed". A copy of the report is filed with the Secretary.

RESOLUTION NO. R-75-90

WHEREAS, on March 19, 1975; the Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the report dated March 12, 1975, a copy of which is filed with the Secretary recommending award of contract to AKA-Tani Landscape Company, the lowest responsible bidder (Bid No. 2-7526), as indicated on the Abstract of Bid attached to these Minutes as Exhibit 1, covering landscaping at the Hospital Station at a cost of \$16,899.10: and

WHEREAS, this project is funded in part by Urban Mass Transportation Administration Capital Grant Project No. CA-03-0034;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to award a contract to AKA-Tani Landscape Company, 18703 South Broadway, Gardena, the lowest responsible bidder under Bid No. 2-7526 covering the landscaping of the Busway Hospital Station at a cost of \$16,899.10; form of contract subject to approval of the General Counsel.

RESOLUTION NO. R-75-91

WHEREAS, on March 19, 1975, the Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the report dated March 12, 1975, a copy of which is filed with the Secretary, recommending authorization of the General Manager to exercise options with Globe Ticket Company covering (a) printing of transfers; and (b) printing of monthly passes and zone stamps for a one-year period at an estimated cost of \$200,000;

NOW, THEREFORE, BE IT RESOLVED, that Requisitions No. 3200-271 and 3200-273 be and the same are hereby approved, and the General Manager be and he hereby is authorized to exercise options with Globe Ticket Company for a one-year period commencing April 3, 1975 covering (a) printing of transfers and (b) printing of monthly passes and zone stamps at a total estimated cost of \$200,000; form of options subject to approval of the General Counsel.

RESOLUTION NO. R-75-92

WHEREAS, on March 19, 1975, the Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the report dated March 12, 1975, a copy of which is filed with the Secretary, recommending approval of Requisition No. 8000-762 covering the installation of emergency generators, at an estimated cost of \$100,000, and authorization of the Purchasing Agent to call for bids thereon pursuant to the Rules and Regulations; and

WHEREAS, this project is funded in part by Urban Mass Transportation Administration Capital Grant Project No. CA-03-0090;

NOW, THEREFORE, BE IT RESOLVED, that Requisition No. 8000-762 be and the same is hereby approved, and the Purchasing Agent be and he hereby is authorized to call for bids covering the installation of ten emergency generator sets in ten operating divisions, in accordance with the Rules and Regulations; form of bid requirements and specifications subject to approval of the Urban Mass Transportation Administration and the General Counsel.

RESOLUTION NO. R-75-93

WHEREAS, on March 19, 1975, this Board of Directors considered and concurred in the report dated March 12, 1975, a copy of which is filed with the Secretary, recommending approval of Requisition No. 3399-787 covering the leasing of 17 panel trucks for varying periods of time up to six weeks to be used for the purpose of installing bus stop signs on the newly implemented grid systems;

NOW, THEREFORE, BE IT RESOLVED, that Requisition No. 3399-787 be and the same is hereby approved and the General Manager be and he hereby is authorized to enter into a contract with Avis Truck Division, 1508 South Alameda Street, Los Angeles, covering the leasing of up to 17 panel trucks for varying periods of time up to six weeks at a cost not to exceed \$7,500, with form of contract subject to approval of the General Counsel, with said trucks to be used for the purpose of installing bus stop signs and posts on the newly implemented grid systems.

RESOLUTION NO. R-75-94

WHEREAS, on March 19, 1975, the Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the report dated March 13, 1975, a copy of which is filed with the Secretary, recommending approval of seven requisitions and authorization of the General Manager to award contracts covering miscellaneous professional services required for the Marketing Department for the nine-month period commencing March 19, 1975 and expiring December 31, 1975;

NOW, THEREFORE, BE IT RESOLVED, that the following requisitions be and the same are hereby approved, and the General Manager be and he hereby is authorized to award contracts to the vendors indicated with the total contracts not to exceed \$41,500 covering professional services required for the Marketing Department for the nine-month period commencing March 19, 1975 and expiring December 31, 1975:

- a. Requisition No. 4400-234, Forrester, Dilts & Associates, in an amount not to exceed \$7,500;
- b. Requisition No. 4400-215, Stat House, in an amount not to exceed \$5,000.
- c. Requisition No. 4400-218, Photo, Inc. in an amount not to exceed \$5,000.
- d. Requisition No. 4400-217, Bill James Photography, in an amount not to exceed \$4,000;
- e. Requisition No. 4400-214, Multiple Photos, in an amount not to exceed \$5,000.
- f. Requisition No. 4400-526, Hooven Letter Company, in an amount not to exceed \$10,000;
- g. Requisition No. 4400-216, Title House in an amount not to exceed \$5,000.

With form of contracts subject to approval of the General Counsel.

RESOLUTION NO. R-75-95

RESOLVED, that consideration of Requisition No. 3200-344 covering the purchase of 3,700 Grid Map bus stop signs for installation in the San Fernando Valley at an estimated cost of \$20,400, to be funded under the Flat Fare Agreement with the County of Los Angeles, and authorization of the General Manager to purchase said signs from the County, be and the same is hereby carried over until the matter can be further discussed with the County of Los Angeles;

RESOLVED FURTHER, that the staff is hereby instructed to delay further installation of Grid Map bus stop signs which may be on hand until the aforementioned matter can be further discussed with the County of Los Angeles.

RESOLUTION NO. R-75-96

WHEREAS, on March 19, 1975, the Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the report dated March 18, 1975, a copy of which is filed with the Secretary, recommending approval of Requisition No. 3399-821 covering lease of propane facility and purchase of HD-5 propane fuel for a two-year period at an estimated annual cost of \$113,000, with option for one additional year upon mutual agreement, and authorization of the Purchasing Agent to call for bids thereon pursuant to the Rules and Regulations;

NOW, THEREFORE, BE IT RESOLVED, that Requisition No. 3399-821 be and the same is hereby approved, and the Purchasing Agent be and he hereby is authorized to call for bids covering the lease of propane facility and the purchase of HD-5 propane fuel for a two-year period, with option of one additional year upon mutual agreement; form of bid requirements and specifications subject to approval of the General Counsel.

RESOLUTION NO. R-75-97

WHEREAS, on March 19, 1975, the Surface Operations-Advance Planning & Marketing Joint Committee considered and concurred in the report dated March 14, 1975, a copy of which is filed with the Secretary, recommending approval of a minor route modification of Line No. 46 in order to more conveniently serve the residents of the La Villa Marina area, which modification can be accomplished within the framework of existing schedules and equipment requirements without additional costs:

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to make appropriate revision of the Official Route Descriptions adopted November 4, 1964, as amended, to include Fifth Revised Page 46, to become effective March 19, 1975; subject to approval of the Consulting Engineer.

RESOLUTION NO. R-75-98

WHEREAS, on March 19, 1975 the Surface Operations-Advance Planning & Marketing Joint Committee considered and concurred in the report dated March 14, 1975, a copy of which is filed with the Secretary, recommending minor modifications in the routing of Line No. 87 in order to provide morning and afternoon service to Hollenbeck Junior High School and Roosevelt Senior High School, together with change in routing in the vicinity of the General Hospital Outpatient Clinic, which modifications can be accomplished within the framework of existing schedules and equipment requirements without significant additional costs;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to make appropriate revision of the Official Route Descriptions adopted November 4, 1964, as amended, to include Third Revised Page 87, to become effective as soon as practicable; subject to approval of the Consulting Engineer.

RESOLUTION NO. R-75-99

WHEREAS, on March 19, 1975 the Surface Operations-Advance Planning & Marketing Joint Committee considered and concurred in the report dated March 14, 1975, a copy of which is filed with the Secretary, recommending minor modifications on Line Nos. 155 and 161 (San Fernando Valley Grid System) and Line Nos. 352 and 362 (South Central Grid System) in order to more conveniently serve both present and/or potential patrons and to correct certain operating problems which were not foreseeable;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to make appropriate revision of the Official Route Descriptions adopted November 4, 1964 as amended, to include First Revised Pages 155, 161, 352, and 362, to become effective as soon as practicable; subject to approval of the Consulting Engineer.

RESOLUTION NO. R-75-100

WHEREAS, on March 19, 1975 the Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the report dated March 11, 1975, a copy of which is filed with the Secretary, recommending an agreement between the District, the County of Los Angeles and the Hollywood Bowl Association, covering a park-ride program for the 1975 Hollywood Bowl season, with said agreement providing that service will be provided on the basis of a round trip charge of \$88 per bus, or a one-way charge of \$44 per bus, less generated revenue collected at a one-way fare of 25¢, with services to be provided from ten locations, including a new line to be known as Line 567 Long Beach-Hollywood Bowl;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to execute an agreement between the district, the County of Los Angeles and the Hollywood Bowl Association, covering the operation of park-ride services to the Hollywood Bowl for the 1975 summer season; form of agreement subject to approval of the General Counsel;

RESOLVED FURTHER, that the General Manager be and he hereby is authorized to make appropriate revision of the Official Route Descriptions adopted November 4, 1964, as amended, to include Original Page 567, subject to approval of the Consulting Engineer.

Appearance of Betty Eldridge, Administrative Assistant to Councilwoman Pat Russell

Following consideration and adoption of items on the Consent Calendar, Betty Eldridge, Administrative Assistant to Councilwoman Pat Russell, City of Los Angeles, appeared before the Board to thank them, on behalf of Councilwoman Russell, for the action in approving the Line 46 routing change in the vicinity of Marina Del Rey, and requested the Board to consider furnishing night service on the 150 line, since night service is not provided by the Santa Monica Municipal Bus Lines (RTD Line 150 operates closed-door in the area served by the Santa Monica line).

Staff member Howard Beardsley stated that the manager of the Santa Monica Municipal Bus Lines would be contacted to see if the district could get approval of this request.

Approval of Report Concerning Extension of Park-Ride Line Nos. 725 and 737

After discussion, on motion of Director Brewster, Chairman of the Surface Operations-Advance Planning & Marketing Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-75-101

WHEREAS, under Resolution No. R-75-72 adopted March 5, 1975 the Board of Directors approved establishment of new Park-Ride Drive-In Theatres, together with the request that the staff investigate the feasibility of commencing the services southerly and westerly of the drive-in theatres and report back to the Board the results thereof; and

WHEREAS, on March 19, 1975 the Surface Operations-Advance Planning & Marketing Joint Committee considered and concurred in the report dated March 14, 1975, a copy of which is filed with the Secretary, reporting that such extensions of service would compete with the District's existing service, could further complicate the District's attempt to reach agreement with the City of Torrance due to possible additional passenger diversions from the City's lines, and would amount to estimated additional annual costs of \$34,200 if such extensions were made, with the staff, for those reasons, recommending that the services be placed in effect as authorized by the Board of Directors on March 5, 1975;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to place Park-Ride Line Nos. 725 and 737 into effect as described in the report dated February 26, 1975, a copy of which is filed with the Secretary.

Approval of Agreement with Nick Harris Detective Agency and Establishment of Three Additional Positions of Assistant Special Agent

After discussion, on motion of Director Gregory, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-75-102

WHEREAS, on March 19, 1975 the Personnel Committee, Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the report

dated March 14, 1975, a copy of which is filed with the Secretary, recommending reassignment of six Patrolman positions from park-ride facilities, an agreement with the Nick Harris Detective Agency covering security guard services at the District's park-ride facilities through June 30, 1975, and establishment of three new positions of Assistant Special Agent for patrolling the El Monte Busway facilities;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to reassign Patrolman positions from park-ride facilities as outlined in the aforementioned March 14, 1975 report;

RESOLVED FURTHER, that the General Manager be and he hereby is authorized to execute on behalf of the District an agreement with the Nick Harris Detective Agency to provide security guard service, as required, at the District's park-ride facilities through June 30, 1975; form of agreement subject to approval of the General Counsel;

RESOLVED FURTHER, that the General Manager be and he hereby is authorized to include under the Non-Contract Classification and Salary Plan three additional positions of Assistant Special Agent, Grade 4 (\$912 - \$1,130), effective March 19, 1975.

Approval of Santa Monica Freeway Preferential Lane Project and Related Actions, Including Filing of a Demonstration Grant Application with UMTA

After discussion, on motion of Director Brewster, Chairman of the Surface Operations-Advance Planning & Marketing Joint Committee, seconded and unanimously carried, the following resolutions were adopted:

RESOLUTION NO. R-75-103

WHEREAS, on March 19, 1975 the Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the report dated March 19, 1975, a copy of which is filed with the Secretary, recommending approval of the Santa Monica Freeway Preferential Lane project being conducted as a joint project of the District, the City of Santa Monica, the California Department of Transportation and the California Highway Patrol;

NOW, THEREFORE, BE IT RESOLVED, that the aforementioned report dated March 19, 1975 be and the same is hereby adopted, and the General Manager be and he hereby is authorized to:

1. Make appropriate revisions of the Official Route Descriptions adopted November 4, 1964, as amended, to include Original Pages 601, 602, 603, 604, 605, 606, 607, 704, 746, 783, Fourth Revised Page 13, Eleventh Revised Page 75 and Fourth Revised Page 76, together with deletion of First Revised Page 128, and to make necessary modifications of local passenger tariffs; subject to approval of the Consulting Engineer;
2. Negotiate for the lease, purchase or use of park-ride facilities in the Santa Monica, Westwood and Fox Hills areas;
3. Execute on behalf of the District a Cooperative Agreement with the City of Santa Monica;
4. Execute and file an application on behalf of the District with the Department of Transportation for a Demonstration Grant to aid in the financing of the marketing, data collection and administrative costs of the project, as outlined in Resolution No. R-75-104 adopted March 19, 1975;

with form of all documents subject to approval of the General Counsel;

RESOLVED FURTHER, that the implementation of the aforementioned project is subject to approval of the California Department of Transportation and the County of Los Angeles as to funding, together with the availability of buses to provide the aforementioned program with a priority basis on said program, the San Gabriel Valley and the Mid-Cities areas.

RESOLUTION NO. 75-104

Resolution authorizing the filing of an application with the Department of Transportation, United States of America, under the Urban Mass Transportation Act of 1964, as Amended.

WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs;

WHEREAS, it is required by the U. S. Department of Transportation in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as Amended, the applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U. S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment contracts, or consultant and other services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Southern California Rapid Transit District:

1. That the General Manager is authorized to execute and file an application on behalf of Southern California Rapid Transit District with the U. S. Department of Transportation for a Demonstration Grant to aid in the financing of the marketing, data collection and administrative costs of the Santa Monica Freeway Preferential Lane Project being conducted by the Southern California Rapid Transit District, at an estimated cost of \$700,000.
2. That the General Manager is authorized to execute and file with such application as assurance or any other document required by the U. S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.
3. That Jack R. Gilstrap, General Manager, is authorized to furnish such additional information as the U. S. Department of Transportation may require in connection with the application or the project.
4. That the General Manager is authorized to set forth and execute affirmative minority business policies in connection with the project's procurement needs.
5. That the General Manager be and he hereby is authorized to execute all other necessary documents and contracts in connection with said application filed with the U. S. Department of Transportation, Urban Mass Transportation Administration.

Approval to Convey Grant Deed to the City of Los Angeles of Parcel of Property to be Used as a Surface Street Access to the Busway Hospital Station

After discussion, on motion of Director Price, Vice-Chairman of the Finance Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-75-105

RESOLVED, that the General Manager be and he hereby is authorized to convey to the City of Los Angeles a Grant Deed covering a portion of Lots 45, 46, 51 and 52 of Tuthill's and Mrs. Gleason's Subdivision of Lot 4 of the Orange Slope Tract (known as R/W No. 44000-383), a description of which is attached to these Minutes as EXHIBIT 2, with said parcels to be used as a surface street access to the El Monte Busway Hospital Station; subject to approval of the Consulting Engineer; form of Grant Deed subject to approval of the General Counsel.

Approval of (a) Open Space Design Concept for New Headquarters Facility; (b) Temporary Month-to-Month Lease; and (c) Authorization to File Original or Amended Application to UMTA

After discussion, on motion of Director Brewster, Chairman of the Surface Operations-Advance Planning & Marketing Joint Committee, seconded and unanimously carried, the following resolutions were adopted, with Resolution Nos. R-75-107 and R-75-108 giving the General Manager the flexibility of filing with UMTA either amended or original applications for funding of certain portions of the program:

RESOLUTION NO. R-75-106

WHEREAS, on March 19, 1975 the Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the report dated March 14, 1975, a copy of which is filed with the Secretary, recommending approval of the open space design concept for the District's new headquarters facility located at 425 South Main Street, Los Angeles, and related actions as outlined in said report;

NOW, THEREFORE, BE IT RESOLVED, that the report dated March 14, 1975 be and the same is hereby approved and adopted, and the General Manager be and he hereby is authorized to:

1. Take such actions as may be required for the implementation of the office design concept for the District's new headquarters facility as approved by this Board of Directors on March 5, 1975, with the total construction cost to the District not to exceed \$273,200, and with total furnishings not to exceed \$912,500 together with additional telephone installation costs of \$55,000;

2. File an amended or original application to the U. S. Department of Transportation, Urban Mass Transportation Administration, in the amount of \$985,000 for costs of furnishings, equipment and portable cabinet work associated with the occupancy of the new headquarters facility, as outlined in separate resolutions adopted by this Board with authority to proceed with the project with or without or not being dependent on UMTA funding, as set forth in the report dated February 28, 1975 approved by the Board on March 5, 1975.

3. Approve specifications and authorize the Purchasing Agent to call for bids for furnishings, equipment and portable cabinet work in accordance with the Rules and Regulations; with form of bid requirements and specifications subject to approval of UMTA;

4. Execute on behalf of the District a month-to-month lease with Pacific Southwest Realty Company covering the use of the north half of the fifth floor of the building at 425 South Main Street, Los Angeles, beginning April 15, 1975 and continuing for not more than six months, at a monthly cost not to exceed \$3,000;

with form of all documents subject to approval of the General Counsel.

RESOLUTION NO. R-75-107

Resolution authorizing the filing of an amended application with the Department of Transportation, United States of America, under the Urban Mass Transportation Act of 1964, as Amended, amending Capital Grant Project CA-03-0090.

WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs;

WHEREAS, it is required by the U. S. Department of Transportation in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as Amended, the applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U. S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment contracts, or consultant and other services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Southern California Rapid Transit District:

1. That the General Manager is authorized to execute and file an application on behalf of Southern California Rapid Transit District with the U. S. Department of Transportation amending Capital Grant Project No. CA-03-0090 to aid in the financing of furnishings, equipment, and portable cabinet work associated with the occupancy of the District's new headquarters facility located at 425 South Main Street, Los Angeles, at an estimated cost of \$985,000.
2. That the General Manager is authorized to execute and file with such application an assurance or any other document required by the U. S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.
3. That Jack R. Gilstrap, General Manager, is authorized to furnish such additional information as the U. S. Department of Transportation may require in connection with the application or the project.
4. That the General Manager is authorized to set forth and execute affirmative minority business policies in connection with the project's procurement needs.
5. That the General Manager be and he hereby is authorized to execute all other necessary documents and contracts in connection with said amended application filed with the U. S. Department of Transportation, Urban Mass Transportation Administration.

RESOLUTION NO. R-75-108

Resolution authorizing the filing of an application with the Department of Transportation, United States of America, under the Urban Mass Transportation Act of 1964, as Amended.

WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of project costs;

WHEREAS, it is required by the U. S. Department of Transportation in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Urban Mass Transportation Act of 1964, as Amended, the applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U. S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment contracts, or consultant and other services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Southern California Rapid Transit District:

1. That the General Manager is authorized to execute and file an application on behalf of Southern California Rapid Transit District with the U. S. Department of Transportation to aid in the financing of furnishings, equipment, and portable cabinet work associated with the occupancy of the District's new headquarters facility located at 425 South Main Street, Los Angeles, at an estimated cost of \$985,000.
2. That the General Manager is authorized to execute and file with such application an assurance or any other document required by the U. S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.

3. That Jack R. Gilstrap, General Manager, is authorized to furnish such additional information as the U. S. Department of Transportation may require in connection with the application or the project.

4. That the General Manager is authorized to set forth and execute affirmative minority business policies in connection with the project's procurement needs.

5. That the General Manager be and he hereby is authorized to execute all other necessary documents and contracts in connection with said application filed with the U. S. Department of Transportation, Urban Mass Transportation Administration.

Approval of (1) Renegotiation of lease extensions at Divisions 15 and 18, Including Possible Purchases, and (b) Necessary Improvements at Divisions 15 and 18

After discussion, on motion of Director Brewster, Chairman of the Surface Operations-Advance Planning & Marketing Joint Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-75-109

WHEREAS, on March 19, 1975 the Surface Operations-Advance Planning & Marketing Joint Committee and the Finance Committee considered and concurred in the report dated March 14, 1975, a copy of which is filed with the Secretary, recommending that the General Manager be authorized to renegotiate extended leases at Divisions 15 and 18, including investigation of possible purchase of the properties, together with supplemental expenditures to cover improvements necessary in order to accommodate 250 buses at each location;

NOW, THEREFORE, BE IT RESOLVED, that the report dated March 14, 1975 be and the same is hereby approved and adopted, and the General Manager be and he hereby is authorized to execute on behalf of the District lease extension options at Division 15 (located in Sun Valley) and at Division 18 (located on 190th Street near the Harbor Freeway) at rental rates to be renegotiated, as outlined in the aforementioned report; form of all documents subject to approval of the General Counsel;

RESOLVED FURTHER, that the General Manager be and he hereby is authorized to proceed with the necessary surveys and studies to determine the feasibility of purchasing or relocating the aforementioned Divisions 15 and 18;

RESOLVED FURTHER, that the General Manager is authorized to expend the funds necessary for improvements at Division 15 at an additional cost not to exceed \$160,000, and at Division 18 at an additional cost not to exceed \$310,000, which improvements will permit the accommodation of up to 250 buses at each location.

Following adoption of the above resolution, Director Gregory requested that the staff submit in six to eight months a progress review and report regarding Divisions 15 and 18, since both locations are constructed on former dump sites.

Authorization to Call for Proposals Regarding a Visual Communications and Graphics Program

General Manager Gilstrap reviewed the report dated March 13, 1975 regarding the matter of inviting proposals from consulting firms to submit statements of work and cost estimates covering a comprehensive visual communications and graphics program for the District.

President Cook inquired as to the cost of the current program and what we might expect if we went out with an RFP, to which Mr. McDonald replied \$25,000 to \$50,000 for the current program, with an estimated \$125,000 to \$150,000 if we go out with the RFP. He also reported there is also a matter of the delay factor if we go with the RFP and, further, that costs are for design only with implementation costs additional either way.

Director Gibbs stated neither alternative listed in the report and being discussed was logical, and that we might consider what BART did. The first thing the Board should do is resolve what we are going to do with respect to a Master Plan regarding this work and then proceed to develop a program of graphics.

