#### SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of Regular Meeting of the Board of Directors of the District October 25, 1979

Upon notice duly given, the Board of Directors of the Southern California Rapid Transit District met at a regular meeting in the District Board Room, 425 South Main Street, Los Angeles California at 1:00 p.m., on October 25, 1979, at which time President Marvin L. Holen called the meeting to order.

#### Directors present:

Marvin L. Holen Gerald B. Leonard Mike Lewis Carl Meseck Thomas G. Neusom Jay B. Price Ruth E. Richter Charles H. Storing George Takei

#### Directors absent:

Donald Gibbs
David K. Hayward

#### Staff present:

Jack R. Gilstrap, General Manager
Samuel M. Black, Manager of Operations
Richard T. Powers, General Counsel
George McDonald, Manager of Planning & Marketing
Joe B. Scatchard, Controller-Treasurer-Auditor
Jack Stubbs, General Manager for Administration
Robert G. Williams, Manager of Customer Relations
Tom Michael, Director of Personnel
David Dominguez, Manager of Equal Employment Opportunities
Richard Gallagher, Chief Engineer and Manager, Rapid Transit
Helen M. Bolen, District Secretary

Also present were members of the news media and the public.

Presentation of Certificates of Merit for Outstanding Service

Director Neusom presented Certificates of

Merit to Jackson Ridge, Operator-of-the-Month;

James Jernigan, Jr., Information Operator-of-the
Month; and to Albert McKnight, Maintenance Employeeof-the-Month.

### Report of the Advance Planning Committee

On motion of Director Takei, Vice-Chairman of the Advance Planning Committee, seconded and carried as noted below, Agenda Items No. 2 and 3 were approved and the following resolutions were adopted:

Ayes: Holen, Leonard, Lewis, Meseck,

Neusom, Price, Richter, Storing,

Takei

Noes: None Abstain: None

Absent: Gibbs, Hayward

R-79-451

RESOLVED, that the report dated October 19, 1979, relative to the Diamond Bar Park and Ride Facility, a copy of which is filed with the Secretary, is approved, and staff is directed to delay any further action on the Diamond Bar Park and Ride Facility pending Board approval of a District-wide Park and Ride Master Plan and Policy.

Report of Advance Planning Committee - Continued

R-79-452

RESOLVED, that the report dated October 11, 1979, relative to a Transit Incentive Service Contract with the State of California, Business and Transportation Agency, regarding AMTRAK service, is approved, and the General Manager is authorized to include in the Official Route Descriptions Original Page 251, and to execute a contract with the State of California, Business and Transportation Agency, covering the operation of an AMTRAK shuttle bus service and the issuance of courtesy bus tickets by AMTRAK and related matters; form of agreement subject to approval of the General Counsel.

Director Takei reported that the Advance Planning Committee had considered his request and recommended that staff be directed to give high priority to rehabilitation of three buses to be used in the Hollywood Circulation Service, which had been approved at the October 11, 1979 Board Meeting. There was discussion concerning priorities and the time constraints.

On motion duly made, seconded and carried as noted below, the following resolution was adopted:

Ayes: Holen, Leonard, Lewis, Meseck,

Neusom, Price, Takei

Noes: Richter, Storing

Abstain: None

Absent: Gibbs, Hayward

Report of Advance Planning Committee - Continued

R-79-453

RESOLVED, that high priority will be given to the rehabilitation of three buses to be used in the Hollywood Circulation Service, with the rehabilitated buses to be ready for commencement of service on December 8, 1979.

Report of the Customer Relations & Public Information Committee

On motion of Director Richter, Chairman of the Customer Relations & Public Information Committee, seconded and carried as noted below, Agenda Item No. 4 was approved and the following resolution was adopted:

R-79-454

RESOLVED, that the General Manager is authorized to award a contract to Watco Identification Signs, Shelby-Ville, Tennessee, the lowest responsible bidder under Bid No. CA-03-0106-S, covering procurement of panels, brackets and assembly of brackets required for the San Fernando Valley Bus Stop Signage Program, as well as any non-standard brackets that may be necessary to complete the program, at an estimated price of \$214,000; form of contract subject to approval of the General Counsel.

Ayes: Holen, Leonard, Lewis, Meseck,

Neusom, Price, Richter, Storing,

Takei

Noes: None Abstain: None

Absent: Gibbs, Hayward

Report of the Facilities and Construction Committee

On motion of Director Storing, seconded and carried as noted below, Agenda Item No. 5 was approved and the following resolution was adopted:

R-79-455

RESOLVED, that the General Manager is authorized to reject all bids submitted in response to Bid No. 10-7908 and further authorized to negotiate a contract with a responsible contractor for the 4th Floor Annex I Remodeling at an estimated cost of \$190,000 to \$215,000; form of contract subject to approval of the General Counsel.

Ayes:

Holen, Leonard, Lewis, Meseck, Neusom, Price, Richter, Storing,

Takei

Noes:

None

Abstain: None

Absent:

Gibbs, Hayward

### Report of the Equipment & Maintenance Committee

On motion of Director Storing, Chairman of the Equipment & Maintenance Committee, seconded and carried as noted below, Agenda Item No. 6 was approved and the following resolution was adopted:

Report of the Equipment & Maintenance Committee-Continued

Ayes: Holen, Leonard, Lewis, Meseck,

Neusom, Price, Richter, Storing,

Takei

Noes: None Abstain: None

Absent: Gibbs, Hayward

R-79-456

RESOLVED, that the General Manager is authorized to execute a contract with Neoplan, Stuttgart, West Germany, negotiated under the auspices of Bid No. CA-03-0132-K, covering the purchase of 20 heavy-duty, air-conditioned double-deck buses and necessary spare parts, at an approximate cost of \$5,220,258, plus the cost of funding the currency conversion; which purchase is funded in part under UMTA Capital Grant Project No. CA-03-0132, subject to the prior concurrence of UMTA, with form of contract subject to approval of the General Counsel.

President Holen inquired as to the status of the Board request to investigate the possibility of purchasing fifteen additional intermediate buses. Mr. Black reported that there is a problem with the engine certification for 1980. Mr. Holen requested the Equipment & Maintenance Committee to look into the possibility of buying intermediate buses.

### Report of the Rapid Transit Committee

Director Leonard, Chairman of the Rapid Transit Committee, reported that the Committee had reviewed the report and RFP submitted under Agenda Item No. 7, covering management consultant services related to organization, management, monitoring and control of the Rapid Transit Project. reported that the Committee recommends conceptual approval of the RFP, with the exclusion of the organizational chart, subject to receipt of the revised specification. Director Lewis commented that he does not want the project to overshadow the existing work that the District is doing. General Manager Gilstrap stated that the District would still have the bus system to run while the rapid transit project is ongoing and we need to create an organization strong enough to be able to do both jobs. For this reason, the staff is proposing a structure that will permit the rapid transit program to tap in where appropriate, but not dilute the District at the expense of the bus system. Director Lewis inquired as to how large or small an organization the staff is proposing.

Report of Rapid Transit Committee - Continued Gilstrap responded that a large staff is not anticipated, approximately 50 to 100 persons that would be built up over a period of time. The main concern is to assure that the control of the project rests with the District.

Director Leonard indicated that there is 95% agreement between Board and staff on the management concept, but we need to agree on the remaining 5%. We have to agree on the organization chart so that we will have on board the key staff people before bringing on board any consultant staff. He also indicated that one of the consultant firms that has appeared before the Rapid Transit Committee has suggested that the District house a staff member in Washington to oversee the District's interests at the federal level.

Report of the Rapid Transit Committee - Continued

President Holen commented that the worst thing that could happen would be not to have a fully integrated transit system.

In response to inquiry regarding Board visitations to other rapid transit properties, staff indicated that the visits would be scheduled shortly, with the visitations completed before award of contract on the management consultant.

On motion of Director Leonard, seconded and carried as noted below, the following resolution was adopted:

Ayes: Holen, Leonard, Lewis, Meseck,

Neusom, Price, Richter, Storing,

Takei

Noes: None Abstain: None

Absent: Gibbs, Hayward

R-79-457

RESOLVED, that the management concept as outlined in the report dated October 23, 1979, a copy of which is filed with the Secretary, is endorsed in concept, and Requisition No. 9-8000-177 is approved, and the General Manager is authorized to issue Requests For Proposals for management consulting services in connection with the Rapid Transit Program; form of RFP subject to approval of the General Counsel.

#### Report of the Finance Committee

On motion of Director Lewis, Chairman of the Finance Committee, seconded and carried as noted below, Agenda Items 9 and 10 were approved and the following resolutions were adopted:

Ayes: Holen, Leonard, Lewis, Meseck,

Neusom, Price, Richter, Storing,

Takei

Noes: None Abstain: None

Absent: Gibbs, Hayward

R - 79 - 458

RESOLVED, that Requisition No. 9-7100-65 is approved and the Purchasing Agent is authorized to issue Requests For Proposal covering services of a payroll tax consultant to recover excess F.I.C.A. taxes paid by employees and the District on wages received by employees while on sick leave; form of Request For Proposal subject to approval of the General Counsel.

R - 79 - 459

RESOLVED, that effective November 1, 1979, the mileage reimbursement rate for the authorized use of private automobiles by District employees is established at 22¢ per mile for the first 600 miles in any given month, with additional mileage for that month to be reimbursed at the rate of 18¢ per mile.

On motion of Director Lewis, seconded and unanimously carried, the Operating Report for the month of September, 1979 was "Received and Filed".

### Approval of Consent Calendar

On motion of Director Richter, seconded and carried as noted below, Agenda Items No. 12 through 19 were approved, and the following resolutions were adopted and/or actions taken:

Ayes: Holen, Leonard, Lewis, Meseck,

Neusom, Price, Richter, Storing,

Takei

Noes: None Abstain: None

Absent: Gibbs, Hayward

R-79-460

RESOLVED, that the Minority Business Enterprise Material and Supply Goal for 1979 is hereby established as 6.0%.

R-79-461

RESOLVED, that the General Manager is authorized to award contracts under Bid No. 10-7902 covering miscell-aneous bus parts (II) to:

- a. Muncie Reclamation, 12808 East Centennial, Muncie, Indiana, at an estimated annual cost of \$26,770; and
- b. Grumman Flxible Distribution Center, 3215 North Alameda St., Compton, at an estimated annual cost of \$14,960; and
- c. Korody-Colyer, 112 North Avalon, Wilmington, at an estimated annual cost of \$16,965;

for a total estimated annual cost of \$58,700; form of contracts subject to approval of the General Counsel.

### Approval of Consent Calendar - Continued

R-79-462

RESOLVED, that the General Manager is authorized to award a contract to Superior Industrial Pumping, 2501½ West Manchester Blvd., Inglewood, the lowest responsible bidder under Bid No. 9-7926 covering sump maintenance for a one-year period at an estimated annual cost of \$34,734; form of contract subject to approval of the General Counsel.

R-79-463

RESOLVED, that the General Manager is authorized to award a contract to Larse Corporation, 3600 Patrick Henry Drive, Santa Clara, Ca., the lowest responsible bidder under Bid No. 10-7903 covering ticket office alarm systems at a total cost of \$20,652; form of contract subject to approval of the General Counsel.

R-79-464

RESOLVED, that the General Manager is authorized to award a contract to California Wiping Materials, 4370 Worth St., Los Angeles, the lowest responsible bidder under Bid No. 9-7926 covering the District's one-year requirements for disposable wiping cloths at an estimated annual cost of \$53,094; form of contract subject to approval of the General Counsel.

R-79-465

RESOLVED, that the General Manager is authorized to award a contract to Grumman Flxible Distribution Center, 3215 North Alameda St., Compton, the lowest responsible bidder under Bid No. 9-7928 covering the District's one-year requirements for two-valve engine cylinder head assemblies at an estimated annual cost of \$14,455; form of contract subject to approval of the General Counsel.

### Approval of Consent Calendar - Continued

R-79-466

RESOLVED, that Resolution No. R-73-118 adopted April 17, 1973 by the Board of Directors of the Southern California Rapid Transit District be and the same is hereby rescinded in its entirety;

RESOLVED FURTHER, that Kazue T. Yoshitomi and Irene O'Regan, employees of this District, be and hereby are authorized to execute and deliver in the name of and on behalf of this District, applications for the registration of motor vehicles, registration cards, affidavits of non-operation, statements of fact with the Department of Motor Vehicles of the State of California, and such other instruments as may be required in connection with such registrations, transfer or sale of automotive equipment;

RESOLVED FURTHER, that J. B. Scatchard and F. M. Carr, employees of this District, be and hereby are authorized to sign for and on behalf of this District, the name of this District on any and all certificates of ownership in connection with the registration, transfer or sale of any automotive equipment owned by this District.

Approved Minutes of Special Meetings held October 2 and October 6, 1979.

Ratified bus stop zone changes as described in report dated October 19, 1979, filed with the Secretary.

Received and Filed Purchasing Agent's Statement of Material and Supplies Account for the month of August, 1979.

### Approval of Consent Calendar - Continued

Received and Filed Purchasing Agent's Sales Order Reports for Second Quarter, 1979; and

Received and Filed Purchasing Agent's Statement of Purchases Over \$1,000 for the month of September 1979.

#### Setting of Special Board Meeting

President Holen announced that a Special Board Meeting should be called on Thursday,

November 1, 1979, for the purpose of considering the Amalgamated Transit Union labor contract. On motion duly made, seconded and carried as noted below, the following resolution was adopted:

Ayes: Holen, Leonard, Lewis, Meseck,

Neusom, Price, Richter, Storing,

Takei

Noes: None Abstain: None

Absent: Gibbs, Hayward

R-79-467

RESOLVED, that a Special Meeting of the Board of Directors will be held on Thursday, November 1, 1979, at 1:00 p.m. for the purpose of considering the Amalgamated Transit Union labor contract.

#### Report of the General Manager

General Manager Gilstrap reported that The California Association of Publicly Owned Transit Systems (CAPOTS) will hold their Annual Fall Membership Meeting November 1 and 2, 1979 at the Disneyland Hotel in Anaheim. He urged attendance by the Directors. One of the items to be discussed is the issue of Worker's Compensation costs. The District's costs in this area have risen or increased 1,100% in the past few years.

There being no further business, the meeting adjourned at 1:45 p.m.