

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

RECEIVED
DEC 8 1981
LIBRARY

Minutes of Meeting of the
Board of Directors of the District

November 23, 1981

Upon notice duly given, the Board of Directors of the Southern California Rapid Transit District met at a meeting in the District Board Room, 425 South Main Street, Los Angeles, California, at 1:00 p.m. on Monday, November 23, 1981, at which time President Thomas G. Neusom called the meeting to order.

Directors Present:

Marvin L. Holen	Nick Patsaouras
Michael W. Lewis	Jay B. Price
Carl Meseck (entered 1:17 p.m.)	Ruth E. Richter
Thomas G. Neusom	Charles H. Storing
	Gordana Swanson

Directors Absent:

Jan Hall
George Takei

Staff Present:

John A. Dyer, General Manager
Richard T. Powers, General Counsel
Samuel M. Black, Manager of Operations
George L. McDonald, Manager of Planning & Marketing
Joe B. Scatchard, Controller-Treasurer-Auditor
Jack T. Stubbs, Assistant General Manager for Administration
John S. Wilkens, Manager of Employee Relations
Richard Gallagher, Manager & Chief Engineer, Rapid Transit
David D. Dominguez, Manager of Human Relations
Robert G. Williams, Manager of Customer Relations
Helen M. Bolen, District Secretary

Also present were members of the public and the news media.

Presentation of Certificates of Merit

Director Swanson presented Certificates of Merit to Greg Pitts, Information Employee-of-the-Month, Walter F. Scott, Operator-of-the-Month and to Ruben A. Baez, Maintenance Employee-of-the-Month.

Introduction of Line Instructors

Roland Krafft, Acting General Superintendent of Transportation, introduced a group of Line Instructors from Divisions 12 and 15.

Introduction of Safety Award Winners

Joe Reyes, Director of Safety, introduced a group of safety award recipients who have accumulated 17 or more years of accident-free service.

(Director Meseck entered the meeting at 1:17 p.m.)

Status Report on Proposition "A"

General Counsel Powers indicated that he had nothing to report at this time.

Report of the Equipment & Maintenance Committee

On motion of Director Storing, Chairman of the Equipment & Maintenance Committee, seconded and carried as noted below, Agenda Items No. 5 and 6 were approved and the following resolutions adopted:

Report of the Equipment & Maintenance Committee - Cont'd.

Ayes: Holen, Lewis, Meseck, Neusom,
 Patsouras, Price, Richter, Storing,
 Swanson,
Noes: None
Abstain: None
Absent: Hall, Takei

R-81-647

RESOLVED, that the report dated November 18, 1981 is accepted, and the General Manager is authorized to award contracts to the various highest responsible bidders under Bid No. 10-8130-S covering sale of used buses for a total revenue to the District of \$77,817, a portion of which revenue will be credited to various UMTA grants; form of contracts subject to approval of the General Counsel.

R-81-648

RESOLVED, that the General Manager is authorized to award contracts to the following highest responsible bidders under Bid No. 10-8129-S covering sale of used vehicles:

Aadlen Brothers, 11590 Tuxford Street, Sun Valley, covering 55 automobiles for an amount of \$8,004;

Berbin Ent. Inc., 1716 East Vernon Avenue, Los Angeles, covering 14 automobiles for an amount of \$4,258; and

Pacific Coast, 1360 East Anaheim Street, Long Beach, covering 14 automobiles for an amount of \$4,460;

for a total revenue to the District of \$16,901, a portion of which revenue will be credited to various UMTA grants; form of contracts subject to approval of the General Counsel.

Report of the Facilities & Construction Committee

Director Patsouras, Chairman of the Facilities & Construction Committee moved approval of Agenda Item No. 7, which motion was seconded. He also reported that the Committee recommends, as a matter of policy on all future contracts, that a meeting be scheduled between the consultants, the general contractor and his subs and the District, with members of the Facilities & Construction to be invited to participate in the meeting which is to be held immediately after the award of the contract.

On a call for the question, the Board concurred in the committee recommendation concerning the post-award meeting and as noted below, approved Agenda Item No. 7 and the following resolution was adopted:

Ayes:	Holen, Lewis, Meseck, Neusom, Patsouras, Price, Richter, Storing, Swanson,
Noes:	None
Abstain:	None
Absent:	Hall, Takei

R-81-649

RESOLVED, that the General Manager is authorized to award a contract to Mena Constructors, Inc., 2392 Townsgate Road, Westlake Village, the lowest responsible bidder under Bid No. CA-03-0182, covering building rehabilitation at South Park Shops, at a total bid price of \$1,022,000, which project is funded under UMTA Grant No. CA-03-0182; form of contract subject to approval of the General Counsel.

Director Patsouras reported that the Committee had raised several questions concerning Agenda Item No. 8 and recommended that this item be tabled until the first meeting in December. On motion duly made, seconded and carried, Agenda Item No. 8 was "Tabled."

Report of Facilities & Construction Committee - Cont'd.

On motion of Director Patsaouras, seconded and carried as noted below, Agenda Items No. 9 through 12 were approved and the following resolutions adopted:

Ayes: Holen, Lewis, Meseck, Neusom,
 Patsaouras, Price, Richter, Storing,
 Swanson,
Noes: None
Abstain: None
Absent: Hall, Takei

R-81-650 RESOLVED, that Requisition No. 1-9300-178 is approved, and the Purchasing Agent is authorized to issue Requests For Proposals covering an energy conservation study; form of RFP subject to approval of the General Counsel.

R-81-651 RESOLVED, that Requisition No. 1-9300-179 is approved, and the Purchasing Agent is authorized to issue Requests For Proposals covering an environmental assessment report for the District's Downey Division (4), which project is funded under UMTA Grant No. CA-09-0099; form of RFP subject to approval of the General Counsel.

R-81-652 RESOLVED, that the General Manager is authorized to execute Change Order No. 1 with Emkay Development Company, in an amount not to exceed \$140,000, covering the preparation and processing of existing soils at new Division 8 in excess of the requirements of the contract documents, which project is funded under UMTA Grant No. CA-03-0137; form of Change Order subject to approval of the General Counsel.

R-81-653 RESOLVED, that the report dated November 18, 1981, regarding the East Los Angeles Operating Facility (Division 10) is accepted and the Site Utilization Plan developed by Ziegler Kirven Parrish Architects, dated October 30, 1981, which utilizes all of the property now owned by the District is hereby adopted for the new Division 10 Operating Division.

Report of Facilities & Construction Committee - Cont'd.

With regard to Agenda Item No. 12, Mr. John Baker of Coast Leasing Company appeared before the Board requesting that a site plan for Division 10 be approved which would not utilize the parcel of land that he now leases on a month-to-month basis from the District. The Board members advised Mr. Baker that utilization of all the land owned by the District appeared to be in the best interest of the District in the planning of this new facility.

Report of the Rapid Transit Committee

On motion of Director Meseck, Chairman of the Rapid Transit Committee, seconded and carried as noted below, Agenda Item No. 13 was approved and the following resolution adopted:

Ayes:	Holen, Lewis, Meseck, Neusom, Patsaouras, Price, Richter, Storing, Swanson,
Noes:	None
Abstain:	None
Absent:	Hall, Takei

R-81-654

RESOLVED, that the report dated November 18, 1981 is accepted, and the General Manager is authorized to file two applications with the State of California pursuant to SB 620 - Fixed Guideway Funding Program - to purchase 120 rail cars and to acquire right-of-way for a central maintenance yard and shop for the Metro Rail Project; form of necessary documents subject to approval of the General Counsel.

Report of the Finance Committee

Director Lewis, Chairman of the Finance Committee, reported that the Committee recommended approval of Agenda Item No. 14, with the trial period for the discounting of tokens to be extended to the end of Fiscal Year 1981-82. On motion duly made, seconded and carried as noted below, the following resolution was adopted:

Ayes:	Holen, Lewis, Meseck, Neusom, Patsouras, Price, Richter, Storing, Swanson,
Noes:	None
Abstain:	None
Absent:	Hall, Takei

R-81-655

RESOLVED, that the report dated November 23, 1981 is accepted, and the General Manager is authorized to provide a discount on the sale of tokens to passengers and to commissioned agents as follows, with the discount to be effective through the end of Fiscal Year 1981-82:

Roll of ten 85¢ tokens:
\$8.00 to the public
\$7.60 to commissioned agents

Roll of ten \$1.00 tokens:
\$9.50 to the public
\$9.00 to commissioned agents.

On motion duly made, seconded and carried unanimously, Agenda Item No. 15, the Operating Report for the month of October, 1981 was "Received and Filed."

Report of the Finance Committee - Cont'd.

Director Lewis also reported on his meeting with the Finance Review Committee of the Los Angeles County Transportation Committee. He indicated that the discussion centered on the service cuts that have already been implemented and those that are ready for implementation in November if they are deemed necessary. Also discussed was the Commission's desire not to have the fare raised again during this fiscal year. Director Lewis reported that Commissioner Cox had a number of questions that will be put in written form and sent to the District for their comments. Also discussed was the subject of contracting of service. The Commission has expressed interest in this subject. After discussion, Director Lewis said that he suggested to the Commission that if any of the park/ride, subscription or other premium services were to be provided by other than the District, a package would have to be offered, which would include some of the lesser profitable lines. Director Lewis also reported that there was discussion concerning the Section 5 monies for this year and that many of the municipal operators would have to raise fares if there was any change in Section 5 allocations. The District is in much better shape than the municipal operators especially if a cap of 25% is placed on operating assistance.

Approval of Consent Calendar

On motion of Director Richter, seconded and carried as noted below, Agenda Items No. 16 through 28 on the Consent Calendar were approved, except for No. 21, and the following resolutions adopted and/or actions taken:

Ayes: Holen, Lewis, Meseck, Neusom,
 Patsaouras, Price, Richter, Storing,
 Swanson
Noes: None
Abstain: None
Absent: Hall, Takei

R-81-656 RESOLVED, that the General Manager is authorized to award a contract to JTP Distributing Company, 5412 East Gage Avenue, the lowest responsible bidder under Bid No. 11-8103 covering procurement of 25 twenty-ton hydraulic floor jacks at a total bid price of \$21,000; form of contract subject to approval of the General Counsel.

R-81-657 RESOLVED, that the General Manager is authorized to award a contract to California Suppression Systems Inc., 8040 Remmet Avenue, Canoga Park, the lowest responsible bidder under Bid No. CA-05-0052-S covering fire suppression equipment at a total bid price of \$56,100, which item is funded under UMTA Grant No. CA-05-0052; form of contract subject to approval of the General Counsel.

R-81-658 RESOLVED, that the General Manager is authorized to award a contract to Trans West Ford, 10150 Cherry Avenue, Fontana, the lowest responsible bidder under Bid No. 11-8104 covering cylinder blocks, crankshafts and flywheel assemblies at a total bid price of \$22,200; form of contract subject to approval of the General Counsel.

Approval of Consent Calendar - Cont'd.

R-81-659

RESOLVED, that the General Manager is authorized to award a contract to Grumman Flexible Distribution Center, 3215 North Alameda, Compton, the lowest responsible bidder under Bid No. 10-8121 covering transmission housing assemblies for a one-year period, with an option for one additional year at the election of the District, for an estimated annual cost of \$17,600; form of contract subject to approval of the General Counsel.

R-81-660

RESOLVED, that the General Manager is authorized to award a contract to Molded Materials Company, P. O. Box P, Gillis Avenue, Ridgeway, Pennsylvania, the lowest responsible bidder under Bid No. 9-8130 covering brake blocks for a two-year period, with an option for one additional year at the election of the District, for an estimated annual cost of \$481,500; form of contract subject to approval of the General Counsel.

R-81-661

RESOLVED, that Requisition No. 1-7200-156 is approved and the General Manager is authorized to execute a contract with IBM Corporation, 700 South Flower Street, Los Angeles, covering lease and maintenance of computer equipment for the Data Processing Department on a month-to-month basis not to exceed a one-year period, at an estimated cost of \$15,700; form of contract subject to approval of the General Counsel.

R-81-662

RESOLVED, that Requisition No. 1-3399-1187 is approved and the Purchasing Agent is authorized to call for bids covering miscellaneous bus parts (I) for a one-year period, with an option for one additional year at the election of the District; form of bid requirements and specifications subject to approval of the General Counsel.

R-81-663

RESOLVED, that Requisition No. 1-3399-1182 is approved and the Purchasing Agent is authorized to call for bids covering V-730 transmission kits for a one-year period, with an option for one additional year at the election of the District; form of bid requirements and specifications subject to approval of the General Counsel.

Approval of Consent Calendar - Cont'd.

R-81-664

RESOLVED, that Requisition No. 1-3399-1186 is approved and the Purchasing Agent is authorized to call for bids covering air gauge assemblies and engine temperature switches for a one-year period, with an option for one additional year at the election of the District; form of bid requirements and specifications subject to approval of the General Counsel.

R-81-665

RESOLVED, that Requisition No. 1-9400-179 is approved and the Purchasing Agent is authorized to call for bids covering two-ply toilet tissue for a one-year period, with an option for one additional year at the election of the District; form of bid requirements and specifications subject to approval of the General Counsel.

R-81-666

RESOLVED, that Resolution No. R-75-400, adopted October 8, 1975, is hereby rescinded and the Director of Personnel and his/her designee(s) are authorized to administer the Loyalty Oath pursuant to Section 3104 of the Government Code of the State of California and as prescribed by Section 3 of Article 20 of the Constitution of California, for and on behalf of the District.

Approved minutes of Regular Meeting held October 29, 1981, and Special Meeting held November 4, 1981.

Ratified bus stop zone changes as described in the report dated November 18, 1981, filed with the Secretary.

Ratified temporary route diversions as described in the report dated November 18, 1981, filed with the Secretary.

Approval of Consent Calendar - Cont'd.

Under Agenda Item No. 21, Director Patsouras questioned the rejection of the non-responsive low bid and asked if the low bidder was advised of the reasons for the rejection of their bid. Staff responded that they were advised and agreed that their equipment does not meet the specifications.

On motion of Director Patsouras, seconded and carried as noted below, the following resolution was adopted:

Ayes:	Holen, Lewis, Meseck, Neusom, Patsouras, Price, Richter, Storing, Swanson
Noes:	None
Abstain:	None
Absent:	Hall, Takei

R-81-667

RESOLVED, that the non-responsive low bid submitted by CSS Telecommunication is hereby rejected and the General Manager is authorized to award a contract to DynaTech Data System, 7644 DynaTech Court, Springfield, VA, the lowest responsible bidder under Bid No. CA-03-0209-R covering procurement of technical control center for the Data Processing Center at a total bid price of \$262,180, which item is funded under UMTA Grant No. CA-03-0209; subject to concurrence of UMTA with form of contract subject to approval of the General Manager.

Committee Reports

Director Lewis reported that the Administration, Efficiency & Economy Committee had met to review the budget alternatives presented by staff and recommended that this report be "Received and Filed." It is the Committee's opinion that discussion on

Committee Reports - Cont'd.

this matter should be withheld pending resolution of a number of funding factors, including the question of Proposition "A" and Section 5 funding. The Committee also discussed the management report prepared by Arthur Andersen and recommends that discussion be withheld until the Special Committee of the Whole meeting proposed for mid-January. After discussion, the Board concurred in these recommendations. Director Patsaouras commented that also discussed was the need to refrain from talking about an increase in fare to \$1.00.

Director Lewis also reported that the Administration, Efficiency & Economy Committee discussed possible meeting locations and recommends the selection of Industry Hills for the Special Committee of the Whole Meeting to be held January 15, 16 and 17, 1982. On motion duly made, seconded and carried as noted below, the following resolution was adopted:

Ayes:	Holen, Lewis, Meseck, Neusom, Patsaouras, Price, Richter, Storing, Swanson,
Noes:	None
Abstain:	None
Absent:	Hall, Takei

R-81-668

RESOLVED, that a Special Committee of the Whole Meeting will be held January 15, 16 and 17, 1982 at the Industry Hills Sheraton Resort for the purpose of reviewing budget alternatives, and the management audit prepared by Arthur Andersen in 1977-78, and to discuss future policy direction.

Committee Reports - Cont'd.

General Manager Dyer indicated that staff will develop a proposed agenda and will bring the proposed agenda to the Administration, Efficiency & Economy Committee for review. Staff attendance will be limited.

Director Special Items

Director Lewis reported that recently he had the opportunity to tour the Computerized Customer Information Service facilities. He indicated that the system is substantially an improvement over the initial concept. There are two advantages of the system: 1) a reduction in the training period and 2) more calls can be handled by an operator. There was discussion concerning the 2 1/2 to 3 million dollar cost to install the program system-wide, with the indication that while the installation cost was high, it would allow the same number of operators to handle approximately 30-40% more calls. Director Lewis concluded by asking that a tour of this system be arranged for an up-coming Committee of the Whole Meeting.

Report of the President

President Neusom reported that he had attended APTA's Legislative Committee meeting held last week in Washington and indicated that he will make a written report on this subject. He also reported that Mr. Joe B. Scatchard had attended a meeting at APTA where the District's unique funding arrangements were the

Report of the President - Cont'd.

subject of a day-long seminar and he invited Mr. Scatchard to report on this meeting.

Mr. Scatchard reported that the morning discussion centered on the leasing of buses under the new legislation. There are possibly four properties in the nation that can take advantage of this lease-back arrangement; the District is one of those properties and is pressing ahead on this possibility. The District is now awaiting the Treasury Department Regulations. The afternoon session centered around the issue of Revenue Anticipation Notes and the Equipment Trust Certificates used by the District to raise the local monies to purchase the 940 buses. Use of these funding techniques have given the District quite an advantage in earning money.

Mr. Scatchard also commented that if Proposition "A" is upheld, it will take approximately 2-1/2 months before the sales tax revenue would reach the District. He is prepared to recommend that Revenue Anticipation Notes be utilized to bring in the revenue to allow an immediate implementation of the lower fares.

Report of the General Manager

General Manager Dyer reported that three members of the Board of Directors attended the CAPOTS meeting last week in San Diego. CAPOTS Board of Directors voted to substantially change its philosophy to allow board member participation and to focus

Report of the General Manager - Cont'd.

on legislative matters. He concluded by stating that he was encouraged by the outcome of the meeting.

There was discussion concerning the visit to the light rail line built recently by the San Diego property. He indicated that it was apparent that they 'cut corners' to come in at the budgeted figure; i.e., there is no automated signaling system and it is a single track operation.

Director Richter also commented that Nancy Leon of the District's staff was part of a panel at the CAPOTS meeting on handicapped services. Ms. Leon did an outstanding job and Director Richter asked that a copy of her presentation be given to members of the Board.

Greg Roberts appeared before the Board a number of times commenting on various items, including the Special Committee of the Whole Meeting scheduled for January. Mr. Roberts was concerned about public transportation. Director Swanson commented that this Special Meeting is simply a working session of the Board and any conclusions reached during the work session would be brought to a regular meeting of the Board of Directors for action.

There being no further business, the meeting adjourned at
2:16 p.m.

John M. Baker
District Secretary