

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of Meeting of the
Board of Directors of the District

December 10, 1981

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Upon notice duly given, the Board of Directors of the Southern California Rapid Transit District met at a meeting in the District Board Room, 425 South Main Street, Los Angeles, California, at 1:00 p.m. on Thursday, December 10, 1981, at which time President Thomas G. Neusom called the meeting to order.

Directors Present:

Jan Hall
Michael W. Lewis
Thomas G. Neusom
Nick Patsaouras

Jay B. Price
Ruth E. Richter
Charles H. Storing
George Takei

Directors Absent:

Marvin L. Holen
Carl Meseck

Gordana Swanson

Staff Present:

John A. Dyer, General Manager
Richard T. Powers, General Counsel
Samuel M. Black, Manager of Operations
George L. McDonald, Manager of Planning & Marketing
Joe B. Scatchard, Controller-Treasurer-Auditor
John S. Wilkens, Manager of Employee Relations
Richard Gallagher, Manager & Chief Engineer, Rapid Transit
David D. Dominguez, Manager of Human Relations
Robert G. Williams, Manager of Customer Relations
Barry Engelberg, Supervising Administrative Analyst
Helen M. Bolen, District Secretary

Also present were members of the public and the news media.

Introduction of Mr. Carlos Baez

Mr. Sam Black introduced Mr. Carlos Baez, the winner of the District's 1981 Bus Roadeo and the District's representative to the 1981 APTA International Bus Roadeo.

Recognition of Retired Personnel

Director Hall presented plaques to District employees retiring this month.

Introduction of Line Instructors

Mr. Roland Krafft, Acting General Superintendent of Transportation, introduced a group of line instructors from Division 12 and Division 18.

Report of the Committee of the Whole

President Neusom announced under Agenda Item No. 4 that the Committee of the Whole had recommended adoption of the Policy and Decision Making Process for Metro Rail Preliminary Engineering which was considered on December 3, 1981, and he made a motion, which was seconded and carried as noted below and the following resolution adopted:

| | |
|----------|---|
| Ayes: | Hall, Lewis, Neusom, Patsouras, Price, Richter, Storing, Takei |
| Noes: | None |
| Abstain: | None |
| Absent: | Holen, Meseck, Swanson |

Report of Committee of the Whole - Cont'd.

R-81-669

RESOLVED, that the report dated November 30, 1981, a copy of which is filed with the Secretary, is hereby adopted as the Policy and Decision Making Process for Metro Rail Preliminary Engineering, with a modification to Milestone 6 to have the District's consultants work with and monitor the work done by the City of Los Angeles;

RESOLVED FURTHER, that the Board of Directors recognizes the fact that it may be necessary to consider amendments to this schedule from time to time.

Under Agenda Item No. 5, President Neusom reported that the workflow schedule for the preparation of the Second Tier Environmental Impact Statement for the Metro Rail Project was also considered by the Committee of the Whole on December 3, 1981 with a recommendation for adoption. On motion of Director Richter, seconded and carried as noted below, the following resolution was adopted:

| | |
|----------|--|
| Ayes: | Hall, Lewis, Neusom, Patsaouras, Price, Richter, Storing, Takei |
| Noes: | None |
| Abstain: | None |
| Absent: | Holen, Meseck, Swanson |

R-81-670

RESOLVED, that the report dated November 30, 1981, a copy of which is filed with the Secretary, is hereby adopted as the workflow schedule for the preparation of the Second Tier Environmental Impact Statement (EIS) for the Metro Rail Project.

Report of the Surface Operations Committee

Director Price, Chairman of the Surface Operations Committee, moved approval of Item No. 6, which motion was seconded and carried as noted below and the following resolution adopted:

Ayes: Hall, Lewis, Neusom, Patsaouras,
Price, Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Holen, Meseck, Swanson

R-81-671 WHEREAS, in accordance with Section 8.3 ((b) (4) of the Rules and Regulations, the Special Purchasing Committee met and approved Requisition No. 1-3399-1190;

NOW, THEREFORE, BE IT RESOLVED, that Requisition No. 1-3399-1190 is approved and the Purchasing Agent is authorized to call for bids covering diesel fuel for a one-year period; form of bid requirements and specifications subject to approval of the General Counsel.

Report of the Customer Relations & Public Information Committee

Director Richter, Chairman of the Customer Relations & Public Information Committee, moved approval of Items No. 7 and 8 which motion was seconded and carried as noted below and the following resolutions adopted:

Ayes: Hall, Lewis, Neusom, Patsaouras,
Price, Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Holen, Meseck, Swanson

R-81-672 RESOLVED, that the District accept the offer of Frank Rocket to perform work without fee or charge regarding a computer-based diagrammatical mapping system and that a small commitment of staff time be devoted.

Report of the Customer Relations & Public Information Committee
-Cont'd.

R-81-673

RESOLVED, that Requisition No. 1-5050-34 is approved and the General Manager is authorized to execute a contract with System Development Corporation, 2500 Colorado Ave., Santa Monica, covering maintenance of computerized customer information system for the period January 1, 1982 to December 31, 1982, at a cost not to exceed \$95,000; form of contract subject to approval of the General Counsel.

Report of the Facilities & Construction Committee

Director Patsaouras, Chairman of the Facilities & Construction Committee, moved approval of Item No. 9, which motion was seconded and carried as noted below and the following resolution adopted:

| | |
|----------|---|
| Ayes: | Hall, Lewis, Neusom, Patsaouras, Price, Richter, Takei |
| Noes: | Storing |
| Abstain: | None |
| Absent: | Holen, Meseck, Neusom |

R-81-674

RESOLVED, that Requisition No. 1-9300-157 is approved and the General Manager is authorized to amend an existing contract with John A. Martin Associates, 1800 Wilshire Blvd., Los Angeles, covering design of building rehabilitation projects at Los Angeles Division (2) and South Park Shops (Location 14), which project is funded under UMTA Grant CA-03-0182, increasing the cost by an additional \$87,780 to a total cost of \$259,913; form of contract amendment subject to approval of the General Counsel.

Carried Over - Consideration of Route Modification to Line No. 86, in the North Hollywood area

Under Agenda Item No. 13, Director Takei reported the Committee recommended the proposed minor route modification to Line No. 86 be tabled until the next meeting to allow a more thorough investigation of the proposed layover zone and the Board concurred in this recommendation.

Report of the Rapid Transit Committee

Under Agenda Item No. 14, Director Lewis reported that the Committee recommends conditional approval of the community involvement plan for the Metro Rail Projects, with the Board to retain the ability to amend the plan as needed in the future. On motion duly made, seconded and carried as noted below, the following resolution was adopted:

| | |
|----------|--|
| Ayes: | Hall, Lewis, Neusom, Patsaouras, Price, Richter, Storing, Takei |
| Noes: | None |
| Abstain: | None |
| Absent: | Holen, Meseck, Swanson |

R-81-678

RESOLVED, that the report dated December 4, 1981, a copy of which is filed with the Secretary, is hereby approved as the Community Involvement Plan for the Metro Rail Project, with the provision that the plan may be amended as needed in the future.

Director Lewis moved approval of Agenda Item No. 15, which motion was seconded and carried as noted below and the following resolution adopted:

Report of the Rapid Transit Committee - Cont'd.

Ayes: Hall, Lewis, Neusom, Patsaouras,
Price, Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Holen, Meseck, Swanson

R-81-679

RESOLVED, that Requisition No. 1-8000-351 is approved, and the General Manager is authorized to (1) execute a short-term contract with Harry Weese & Associates for approximately \$75,000 to begin initial architectural design tasks or (2) execute a contract with Harry Weese & Associates in an amount of \$3,348,480 covering General Architectural Design Consultant - Stations, with provisions to regulate the rate of work so as not to exceed \$75,000 pending GAO and UMTA decision on the protest filed by Madison, McAfee, Stull Transit Group, subject to prior concurrence of UMTA, with form of contract subject to approval of the General Counsel.

Report of the Personnel Committee

Director Takei, Chairman of the Personnel Committee, reported that the Committee recommends approval of Agenda Items No. 16 through 19. At the request of Director Storing, Agenda Item No. 18 was considered separately. On motion of Director Takei, seconded and carried as noted below, Agenda Item Nos. 16, 17 and 19 were approved and the following resolutions adopted:

Ayes: Hall, Lewis, Neusom, Patsaouras,
Price, Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Holen, Meseck, Swanson

Report of the Personnel Committee - Cont'd.

R-81-680

RESOLVED, that Requisitions No. 1-2200-49, 1-2200-50, 1-2200-51 and 1-2200-52 are approved and the General Manager is authorized to enter into contracts for outside legal services with the firms of O'Melveny and Meyers in the amount of \$60,000, Sanders and Booker in the amount of \$35,000, Musick, Peeler & Garrett in the amount of \$150,000 and Paul, Hasting, Janofsky and Walker in the amount of \$50,000, for the period January 1, 1982 through June 30, 1982; form of contract subject to approval of the General Counsel.

R-81-681

RESOLVED, that Requisition No. 1-7400-64 is approved, and the General Manager is authorized to exercise an option for one additional year with LFC Insurance, 8701 Wilshire Blvd., Beverly Hills, covering excess workers' compensation insurance at an estimated annual cost of \$57,300; form of option subject to approval of the General Counsel.

R-81-682

RESOLVED, that the report dated November 30, 1981, relative to the establishment of seven additional positions in the Management Information Systems Department is approved, and the General Manager is authorized to amend the Non-Contract Salary and Classification Plan to include the following positions:

- 1 Senior Systems Analyst, Salary Grade 65
- 1 Junior Systems Programmer, Salary Grade 60
- 2 Programmer Analysts, Salary Grade 55
- 1 Application Control Analyst, Salary Grade 34
- 1 Data Processing Librarian, Salary Grade 23
- 1 Secretary, Salary Grade 12

Under Agenda Item No. 18, Director Takei moved approval of the award of contract for medical and dental insurance for non-contract employees to Allstate Insurance Company, which motion was seconded. Director Storing spoke to the motion, indicating that the difference in cost between the present supplier and the proposed supplier is minimal. President Neusom inquired about the computer capabilities of Allstate. Staff responded that this

Report of the Personnel Committee - Cont'd.

capability will allow the District to build a profile of claims experience, whereas the claims procedure is handled manually by CNA. Director Takei also commented that the recommendation presented by the Committee will allow a spirit of competition. President Neusom further commented that he is reluctant to change carriers for the small amount of money involved; the administration of claims by CNA has been satisfactory and any change in carrier is apt to have a negative impact on employee morale. Director Lewis responded that the significant difference is that a 33% increase is proposed. The only basis for such an increase is claims experience. The computer capability provided by Allstate will allow the District to track the claims experience in the future. On a call for the question, the motion passed as noted below and the following resolution was adopted:

| | |
|----------|---|
| Ayes: | Hall, Lewis, Neusom, Patsaouras, Price, Richter, Takei |
| Noes: | Storing |
| Abstain: | None |
| Absent: | Holen, Meseck, Swanson |

R-81-683

RESOLVED, that Requisition No. 1-9500-190 is approved, and the General Manager is authorized to execute a contract with Allstate Insurance Company, 3440 Wilshire Blvd., Suite 1007, Los Angeles, covering medical and dental insurance for non-contract employees at an estimated cost of \$1,865,600 for a one-year period; form of contract subject to approval of the General Counsel.

Report of the Personnel Committee - Cont'd.

On motion of Director Takei, seconded and unanimously carried, the following item was added to the agenda.

Director Takei reported that the Personnel Committee received a request from General Manager Dyer to take six days annual leave during the period December 22, 1981 and January 1, 1982. The Committee recommends approval of this request and he so moved, which motion was seconded and carried as noted below and the following resolution was adopted:

| | |
|----------|--|
| Ayes: | Hall, Lewis, Neusom, Patsaouras, Price, Richter, Storing, Takei |
| Noes: | None |
| Abstain: | None |
| Absent: | Holen, Meseck, Swanson |

R-81-684

RESOLVED, that General Manager Dyer is authorized to take six (6) days annual leave during the period December 22, 1981 and January 1, 1982.

Report of the Finance Committee

On motion of Director Lewis, Chairman of the Finance Committee, seconded and carried as noted below, Agenda Item No. 20 was approved and the following resolution adopted:

| | |
|----------|--|
| Ayes: | Hall, Lewis, Neusom, Patsaouras, Price, Richter, Storing, Takei |
| Noes: | None |
| Abstain: | None |
| Absent: | Holen, Meseck, Swanson |

Report of the Finance Committee - Cont'd.

R-81-685

RESOLVED, that Requisition No. 1-7200-181 is approved and the Purchasing Agent is authorized to issue Requests For Proposals covering Data Processing Consultant Services for a one-year period; form of RFP subject to approval of the General Counsel.

Under Agenda Item No. 21, on motion of Director Lewis, seconded and unanimously carried, the Board received the report dated December 1, 1981 and directed staff to continue negotiations leading to a "sale" and leaseback of 164 standard buses with a private investor, resulting in a sizeable cash payment to the District.

Report of the Administration, Efficiency & Economy Committee

Director Hall, Chairman of the Administration, Efficiency & Economy Committee, reported that the Committee had met to review a proposed agenda and meeting format for the January 15-17, 1982 Special Committee of the Whole Meeting and concurs with the staff recommendation. She reported that the Committee also expressed a desire that the structure of the meeting allow for free-flowing discussion by Board members.

There were no other suggestions by members of the Board and staff was directed to go forward with the suggested agenda and meeting format.

Approval of Consent Calendar

On motion of Director Lewis, seconded and carried as noted below, Agenda Items No. 22 through 36 on the Consent Calendar were approved except for No. 28 which was removed by staff and Nos. 26, 29, 30, and 31, and the following resolutions adopted and/or actions taken:

Ayes: Hall, Lewis, Neusom, Patsaouras,
Price, Richter, Storing, Takei
Noes: None
Abstain: None
Absent: Holen, Meseck, Swanson

R-81-686 RESOLVED, that the General Manager is authorized to award a contract to Star Machine & Tool, 201 Sixth Street, S.E., Minneapolis, Minnesota, the only bidder responding to Bid No. 10-8120 covering procurement of three brake drum lathes at a total bid price of \$86,200, which procurement is funded under UMTA Grant No. CA-03-0154; form of contract subject to approval of the General Counsel.

R-81-687 RESOLVED, that the General Manager is authorized to award a contract to Electronic Marketing Specialists, 6860 Canby Avenue, Reseda, the lowest responsible bidder under Bid No. CA-03-0209-S covering digital data switch and related equipment at a total bid price of \$50,200, which procurement is funded under UMTA Grant No. CA-03-0209; form of contract subject to approval of the General Counsel.

R-81-688 RESOLVED, that the General Manager is authorized to award a contract to Computer Site Development Corporation, 20361 Prairie St., Chatsworth, the lowest responsible bidder under Bid No. CA-05-0052-R covering access control system at a total bid price of \$35,240, which procurement is funded under UMTA Grant No. CA-05-0052; form of contract subject to approval of the General Counsel.

Approval of Consent Calendar - Cont'd.

R-81-689

RESOLVED, that the non-responsive low bid submitted by Snap-On Tools is hereby rejected, and the General Manager is authorized to award a contract to Sun Electric Corp., 16658 Arminta St., Van Nuys, the lowest responsible bidder under Bid No. 9-8116 covering procurement of alternator test stand at a total bid price of \$57,800, which procurement is funded under UMTA Grant No. CA-05-0052; form of contract subject to approval of the General Counsel.

R-81-690

RESOLVED, that Requisition Nos. 1-4440-134 and 1-3399-325 are approved and the General Manager is authorized to execute a contract with Xerox Corporation, 560 J St., Sacramento, covering maintenance of District-owned xerox machines at a cost of \$90,000 for a two-year period; form of contract subject to approval of the General Counsel.

R-81-691

RESOLVED, that Requisition No. 1-3399-1188 is approved and the Purchasing Agent is authorized to call for bids covering disposable wiping cloths for a one-year period, with an option for one additional year at the election of the District; form of bid requirements and specifications subject to approval of the General Counsel.

R-81-692

RESOLVED, that Requisition No. 1-3399-1189 is approved and the Purchasing Agent is authorized to call for bids covering miscellaneous bus parts (II) for a one-year period, with an option for one additional year at the election of the District; form of bid requirements and specifications subject to approval of the General Counsel.

R-81-693

RESOLVED, that Requisition No. 1-9300-186 is approved and the Purchasing Agent is authorized to call for bids covering roofing of Locations 33 and 35 (Instruction and Telecommunications Departments) at El Monte; form of bid requirements and specifications subject to approval of the General Counsel.

Approval of Consent Calendar - Cont'd.

R-81-694

RESOLVED, that Requisition No. 1-9300-187 is approved and the Purchasing Agent is authorized to issue Requests For Proposals covering material testing and laboratory services for rehabilitation of Building 79 at South Park Shops, which procurement is funded under UMTA Grant No. CA-03-0182; form of RFP subject to approval of the General Counsel.

Approved Minutes of Regular Meetings held November 12 and November 23, 1981.

Ratified bus stop zone changes described in report dated December 4, 1981, filed with the Secretary.

Ratified temporary route diversions described in report dated December 4, 1981, filed with the Secretary.

Under Agenda Item No. 26, Director Storing questioned the scope of work to be performed. Staff responded that the scope was redefined, not diminished. On motion of Director Price, seconded and carried as noted below, the following resolution adopted:

| | |
|----------|--|
| Ayes: | Hall, Lewis, Neusom, Patsaouras, Price, Richter, Storing, Takei |
| Noes: | None |
| Abstain: | None |
| Absent: | Holen, Meseck, Swanson |

R-81-695

RESOLVED, that the General Manager is authorized to amend the contract with Arthur Young & Co. covering computer software program support to modify the statement of work without changing the price; form of contract amendment subject to approval of the General Counsel.

Approval of Consent Calendar - Cont'd.

Director Storing, under Agenda Item No. 29, questioned why the District has to deal with an employment agency. Staff indicated that the District has attempted to fill this position for two years, advertising on a national level and have not been successful. The market for Data Processing people is very competitive. The current financial problems of Chicago Transit Authority have forced that agency to lose people in this field, but the market is very much in favor of the employee. Director Price suggested that staff attempt to determine if people from Chicago Transit Authority are available and that although approved, execution of this item be delayed for a period of 30 days. On motion duly made, seconded and carried as noted below, the following resolution was adopted:

| | |
|----------|--|
| Ayes: | Hall, Lewis, Neusom, Price, Richter, Storing, Takei |
| Noes: | Patsaouras |
| Abstain: | None |
| Absent: | Holen, Meseck, Swanson |

R-81-696

RESOLVED, that Requisition No. 1-9500-221 is approved and the General Manager is authorized to amend an existing contract with Career Data Personnel Services, Inc., 3345 Wilshire Blvd., Los Angeles, covering referral fee for hire of one Senior Systems Analyst for Data Processing Department, increasing the total cost by an additional \$2,420 to a total cost of \$12,419; form of contract amendment subject to approval of the General Counsel;

RESOLVED FURTHER, that action on this Requisition be delayed thirty days to allow staff to investigate possible alternatives.

Approval of Consent Calendar - Cont'd.

Under Agenda Item No. 30, Director Storing expressed concern about the number of contract amendments that are coming to the Board for approval. He requested staff to make every effort to be more accurate in their original estimates.

On motion of Director Lewis, seconded and carried as noted below, this item was approved and the following resolution adopted:

| | |
|----------|--|
| Ayes: | Hall, Lewis, Neusom, Patsaouras, Price, Richter, Storing, Takei |
| Noes: | None |
| Abstain: | None |
| Absent: | Holen, Meseck, Swanson |

R-81-697

RESOLVED, that Requisition No. 1-8000-342 is approved and the General Manager is authorized to amend an existing contract with California Newspaper Service Bureau, Inc., 120 West 2nd Street, Los Angeles, covering newspaper advertising of Metro Rail Project meetings, increasing the total cost by an additional \$3,446 to a total cost of \$11,196, which project is funded under UMTA and state grants.

Director Storing expressed concern that Agenda Item No. 31 was not brought to the Personnel Committee and he questioned the use of temporary employees. General Manager Dyer responded that the staff first attempted to keep costs down as much as possible in the issuing of 1982 employee passes, however, we were unable to use existing employees. He concluded by stating that he did not like to bring this type of recommendation to the Board, but in this instance he had no choice. Director Storing requested that in the future when these types of situations develop, they be brought to the Board early on.

Approval of Consent Calendar - Cont'd.

On motion of Director Lewis, seconded and carried as noted below, this item was approved and the following resolution adopted:

| | |
|----------|--|
| Ayes: | Hall, Lewis, Neusom, Patsaouras, Price, Richter, Storing, Takei |
| Noes: | None |
| Abstain: | None |
| Absent: | Holen, Meseck, Swanson |

R-81-698

RESOLVED, that Requisition No. 1-9500-220 is approved and the General Manager is authorized to enter into a contract with United Temporaries Services, Inc., 121 So. Del Mar Avenue, San Gabriel, covering the temporary employment of 28 clerks to do photographic work for the 1982 employee bus pass program at an estimated cost of \$25,000; form of contract subject to approval of the General Counsel.

Report of the President

President Neusom reported that he had attended the APTA Rail Steering Committee with Mr. Gallagher on December 8 and 9th. He indicated that he left the meeting on the 9th to attend the funeral of John Kellogg of Cleveland who passed away suddenly. He asked Mr. Gallagher if he had anything to report on the meeting and Mr. Gallagher responded that he did not.

Report of the General Manager

General Manager Dyer indicated that he had no report at this time.

New Business

Mr. Earl Clark, General Chairman of the United Transportation Union, appeared before the Board to speak in opposition to the District's proposal to place newspaper racks on the buses. President Neusom stated that it appeared that Mr. Clark was requesting reconsideration of an action taken by the Board at a previous meeting. He suggested that the Board would not reconsider at this time and that it would be appropriate to have the matter reconsidered by the Customer Relations & Public Information Committee with a Committee recommendation for consideration by the Board. Under this procedure, he asked Mr. Clark if he wished to make his presentation today in view of the fact that the Board is not prepared to act on this matter.

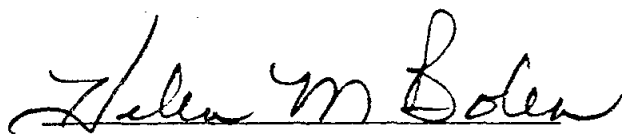
Mr. Clark presented his statement in opposition to the installation of newspaper racks on buses, a copy of which is filed with the Secretary. He summarized his comments by stating that although the District claims that this function will not involve the driver, the driver is the only person on the bus to whom complaints can be made.

President Neusom accepted Mr. Clark's prepared statement, indicating that the Board is not in a position to take action on this matter at this time. On motion of Director Richter, seconded and unanimously carried, the statement was "Received and Filed."

Mr. Greg Roberts appeared before the Board speaking to the issue raised by Mr. Clark and other matters.

New Business - Cont'd.

On motion duly made, seconded and carried, the Board adjourned at 2:05 p.m. in memory of John W. Kellogg and instructed the Secretary to send a resolution of condolence to the family of Mr. Kellogg.



District Secretary