

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of Regular Meeting of the
Board of Directors of the District

January 10, 1980

Upon notice duly given, the Board of Directors of the Southern California Rapid Transit District met at a regular meeting in the District Board Room, 425 South Main Street, Los Angeles, California, at 1:00 p.m. on January 10, 1980, at which time President Marvin L. Holen called the meeting to order.

Directors Present:

Donald Gibbs
David K. Hayward
Marvin L. Holen
Gerald B. Leonard
Mike Lewis

Carl Meseck
Thomas G. Neusom
Jay B. Price
Ruth E. Richter
Charles Storing

Director Absent:

George Takei

Staff Present:

Jack R. Gilstrap, General Manager
Richard T. Powers, General Counsel
Jack Stubbs, Assistant General Manager for Administration
Joe B. Scatchard, Controller-Treasurer-Auditor
George L. McDonald, Manager of Planning & Marketing
John S. Wilkens, Manager of Employee Relations
Samuel M. Black, Manager of Operations
Richard Gallagher, Manager & Chief Engineer - Rapid Transit
David D. Dominguez, Manager of Equal Employment Opportunities
Robert G. Williams, Manager of Customer Relations
Helen M. Bolen, District Secretary

Also present were members of the public and the news media.

President Holen announced that, at the request of Director Hayward, Agenda Item No. 3 would be considered first.

Adoption of Color Design

Mr. McDonald reported that after Board members had viewed the application of the color design on two buses, on January 3, 1980, it was suggested that the amount of black area on the sides of the buses be reduced and that the identification be extended to the front of the bus. He reported that Saul Bass/Herb Yager & Associates, the District's visual identification consultant has agreed to raise the striping on the sides of the bus to reduce the black area and will carry the identification to the front of the bus by installing a logo.

Mr. Black, Manager of Operations, reported that the cost of painting a bus in the new color design is 15% less than applying the District's current color scheme. He also indicated that if the logo and color scheme were adopted for District buildings, stationary and other items, the cost would be negligible if instituted over an extended period of time.

Mr. Marvin Martin, a member of the public, appeared before the Board and indicated that he felt that there was too much black area on the bus models viewed on January 3, 1980.

Resolution
No. Assigned

Director Hayward made a motion to concur with staff recommendation, which motion was seconded. Director Neusom suggested an amendment to the motion to provide that there be no elimination or destruction of current stationary and other items, with the changes in color design and logo to be effectuated when the current supply is exhausted, which amendment was added to the motion with the concurrence of Director Hayward, and the following resolution was adopted on a vote as noted below:

Ayes: Gibbs, Hayward, Holen, Leonard,
Lewis, Meseck, Neusom, Price,
Storing
Noes: Richter
Abstain: None
Absent: Takei

R-80-001

RESOLVED, that the color design proposed for use on District buses by the District's consultant, Saul Bass/Herb Yager & Associates, is approved, and the design is to be applied to the 230 Grumman Flexible buses now on order;

RESOLVED FURTHER, that this color design, with such modifications as may be necessary, be applied to additional bus procurements as well as to existing buses in the District's fleet as they are scheduled for repainting;

Resolution
No. Assigned

R-80-001
Continued

RESOLVED FURTHER, that this color design and logo is to be applied to District buildings and non-revenue vehicles in a manner that will minimize cost;

RESOLVED FURTHER, that the new color design and logo are to be incorporated into the District's stationary and related items as it becomes necessary to update or reorder stock.

Report of the Surface Operations Committee

On motion of Director Price, Chairman of the Surface Operations Committee, seconded and carried as noted below, Agenda Items No. 4 and 5 were approved, and the following resolutions were adopted:

Ayes: Gibbs, Hayward, Holen, Leonard,
Lewis, Meseck, Neusom, Price,
Richter, Storing
Noes: None
Abstain: None
Absent: Takei

R-80-002

RESOLVED, that the non-responsive low bid submitted by Terminal Specialities, Inc., for Dobson Woodbury Research, Inc., is hereby rejected, and the General Manager is authorized to award a contract to Sperry Univac Corp., 3250 Wilshire Blvd., Los Angeles, the lowest responsible bidder under Bid No. CA-03-0121-Z, covering terminal and peripheral computer equipment at a total bid price of \$120,228, which project is funded in part under UMTA Capital Grant Project No. CA-03-0121 and is subject to the prior approval of UMTA; form of contract subject to approval of the General Counsel.

Resolution
No. Assigned

Report of Surface Operations Committee - Continued

R-80-003

WHEREAS, in accordance with Section 8.3 (b) (4) of the Rules and Regulations, the Special Purchasing Committee met and approved Requisition No. 9-3314-8280 covering procurement of recommended spare parts for 230 Model 870 Grumman Flexible buses;

NOW, THEREFORE, BE IT RESOLVED, that Requisition No. 9-3314-8280 is approved and:

- a. The General Manager is authorized to execute a contract with Grumman Flexible Company, 970 Pittsburg Dr., Delaware, Ohio, covering spare parts, at an estimated cost of \$506,278; and
- b. The Purchasing Agent is authorized to call for bids covering spare parts in accordance with the Rules and Regulations;

form of contract, bid requirements and specifications subject to approval of the General Counsel.

Under Agenda Item No. 6, Director Lewis questioned the District's retention of 8% of monthly sales made. Staff responded that this is the percentage the District pays to Greyhound under our master lease agreement and this is in effect a pass-through charge to Greyhound.

Resolution
No. Assigned

Report of Surface Operations Committee - Continued

On motion of Director Price, seconded and carried as noted below, Agenda Item No. 6 was approved, and the following resolution was adopted:

Ayes: Gibbs, Hayward, Holen, Leonard,
Lewis, Meseck, Neusom, Price,
Richter, Storing
Noes: None
Abstain: None
Absent: Takei

R-80-004

RESOLVED, that the General Manager is authorized to enter into a sublet agreement with the City of Gardena Municipal Bus Lines covering portions of the Greyhound-RTD Terminal at 208 East Sixth Street, to be used for passenger loading, unloading, ticket sales and bus layover, at a rate of \$850 per month and 8% of the monthly on-site ticket sales, for a two year and nine month period; form of agreement subject to approval of the General Counsel.

Report of the Facilities & Construction Committee

On motion of Director Price, Vice-Chairman of the Facilities & Construction Committee, seconded and carried as noted below, Agenda Item No. 7 was approved and the following resolution adopted:

Ayes: Gibbs, Hayward, Holen, Leonard,
Lewis, Meseck, Neusom, Price,
Richter, Storing
Noes: None
Abstain: None
Absent: Takei

Resolution
No. Assigned

Report of Facilities & Construction Committee - Cont'd.

R-80-005

RESOLVED, that the General Manager is authorized to award a contract to J & J General Contractors, Inc., 221 North Bay View Ave., Wilmington, the lowest responsible bidder under Bid No. CA-03-0090-M, covering Division 1 Unit II Redevelopment, at a total bid cost of \$1,360,000, which project is funded in part under UMTA Capital Grant Project No. CA-03-0090; form of contract subject to approval of the General Counsel.

Under Agenda Item No. 8, Director Price reported that the Facilities & Construction Committee recommends approval, with priority of assignment of parking spaces to be given to car pools, and so moved, which motion was seconded and carried as noted below on a Roll Call vote, and the following resolution was adopted:

Ayes: Gibbs, Hayward, Holen, Meseck,
Price, Richter
Noes: Leonard, Lewis, Storing
Abstain: Neusom
Absent: Takei

R-80-006

RESOLVED, that the General Manager is authorized to execute a lease agreement with SanPo Management, Inc., covering lease of approximately 10,871 square feet of space located at 433 South Main St. to be utilized for 46 additional headquarter parking stalls, at a rental rate of \$3,000 per month for a six-year term with a three year option, with the District having the right to cancel on 180 day notice and to sublet on weekends; form of agreement subject to approval of the General Counsel.

Resolution
No. Assigned

Report of the Advance Planning Committee

Director Hayward, Chairman of the Advance Planning Committee, reported that under Item No. 11 the Committee had reviewed the report on the status of the 1980 Sector Improvement Plan, and in light of projected availability of funds, recommends that the report be referred back to staff for development of those sections of the 1980 Sector Improvement Plan that could be implemented in June, 1980 at no cost and a list of improvements that could be made as funds become available, with this report to be brought to the Committee of the Whole meeting in February.

On motion of Director Hayward, seconded and unanimously carried, the Board concurred in this recommendation.

On motion of Director Hayward, seconded and carried as noted below, Agenda Items No. 12 and 13 were approved and the following resolutions adopted:

Ayes:	Gibbs, Hayward, Holen, Leonard, Lewis, Meseck, Neusom, Price, Richter, Storing
Noes:	None
Abstain:	None
Absent:	Takei

Resolution
No. Assigned

Report of Advance Planning Committee - Continued

R-80-007

RESOLVED, that the report dated January 7, 1980, a copy of which is filed with the Secretary, is adopted, and the General Manager is authorized to enter into an inter-agency transfer agreement with the City of Los Angeles; form of agreement subject to approval of the General Counsel.

R-80-008

RESOLVED, that the report dated January 8, 1980, a copy of which is filed with the Secretary, relative to modifications to Line No. 770 - Pasadena Park/Ride, in the City of Pasadena, is approved, and the General Manager is authorized to include in the Official Route Descriptions Third Revised Page 770, to become effective February 10, 1980;

RESOLVED FURTHER, that the General Manager is authorized to arrange for the use of a portion of the Ralph M. Parsons Company parking lot as a park/ride facility, as outlined in the letter dated November 16, 1979 from the Ralph M. Parsons Company, a copy of which is filed with the Secretary.

(Director Hayward left the meeting at 1:17 p.m.)

Report of the Rapid Transit Committee

Director Leonard, Chairman of the Rapid Transit Committee reported that under Agenda Item No. 9, the Committee reviewed the Memorandum of Understanding/Wilshire Starter Line, as drafted and amended, and recommends that it be transmitted

Resolution
No. Assigned

Report of Rapid Transit Committee - Continued
to the Los Angeles County Transportation Commission,
and he so moved. This motion was seconded and it
was suggested that a cover letter of transmittal
be prepared indicating that this project is partici-
patory in nature and that the District recognizes
the roles that the City of Los Angeles, CalTrans,
the Los Angeles County Transportation Commission
and others will have in the project.

The motion carried as noted below, and the
following resolution was adopted:

Ayes: Gibbs, Holen, Leonard, Lewis,
Meseck, Neusom, Richter, Price,
Storing
Noes: None
Abstain: None
Absent: Hayward, Takei

R-80-009

RESOLVED, that the draft Memo-
randum of Understanding/Wilshire Starter
Line, as drafted by District Staff and
attached to these Minutes as Exhibit I,
is approved in concept by the Board of
Directors and staff is directed to trans-
mit this draft Memorandum of Understanding
to the Los Angeles County Transportation
Commission with a cover letter indicating
that the District recognizes the role that
other agencies will have in the Wilshire
Rapid Transit Starter Line Project.

Resolution
No. Assigned

Report of Rapid Transit Committee - Continued

On motion of Director Leonard, seconded and carried as noted below, Agenda Item No. 10 was approved and the following resolution adopted:

Ayes: Gibbs, Holen, Leonard, Lewis,
Meseck, Neusom, Price, Richter,
Storing
Noes: None
Abstain: None
Absent: Hayward, Takei

R-80-010

RESOLVED, that Requisition No. 0-8000-190 is approved, and the Purchasing Agent is authorized to issue Requests For Proposals to special consultants in the fields of geology, seismology and tunnel design and construction to serve on a Board of Geophysical Consultants for the Rapid Transit Starter Line; form of RFP subject to approval of the General Counsel.

Report of the Personnel Committee

On motion of Director Neusom, Acting Chairman of the Personnel Committee, seconded and carried as noted below, Agenda Item No. 14 was approved and the following resolution adopted:

Ayes: Gibbs, Holen, Leonard, Meseck,
Neusom, Price, Richter, Storing
Noes: Lewis
Abstain: None
Absent: Hayward, Takei

Resolution
No. Assigned

Report of the Personnel Committee - Continued

R-80-011

RESOLVED, that Section 11.5 of the District's Rules and Regulations are hereby amended to permit staff approval of all compromises and settlements of Workers' Compensation Claims up to a value of \$15,000.

Director Lewis indicated that he wished to increase staff authority up to a limit of \$25,000.

Report of the Finance Committee

On motion of Director Meseck, Vice-Chairman of the Finance Committee, seconded and carried as noted below, Agenda Item No. 15 was approved and the following resolution adopted:

Ayes: Gibbs, Holen, Leonard, Lewis,
Meseck, Neusom, Price, Richter,
Storing
Noes: None
Abstain: None
Absent: Hayward, Takei

Resolution
No. Assigned

Report of Finance Committee - Continued

R-80-012

RESOLVED, that Requisition No. 9-7100-89 is approved, and the General Manager is authorized to amend an existing contract with The Service Bureau Company, 3345 Wilshire Blvd., Los Angeles, increasing the cost from \$7,500 to a cost not to exceed \$12,546, covering time-sharing computer services in connection with producing a computerized Fixed Asset Accounting System; form of contract amendment subject to approval of the General Counsel;

RESOLVED FURTHER, that Requisition No. 9-7100-90 is approved, and the General Manager is authorized to execute a contract with The Service Bureau Company, 3345 Wilshire Blvd., Los Angeles, covering Fixed Asset Accounting System time-sharing computer services during the period January 1, 1980 to September 30, 1980, at an estimated cost of \$20,500; form of contract subject to approval of the General Counsel.

Approval of Consent Calendar

On motion of Director Richter, seconded and carried as noted below, Agenda Items No. 16 and 19 through 21 on the Consent Calendar were approved and the following resolutions were adopted and/or actions taken.

Resolution
No. Assigned

Approval of Consent Calendar - Continued

Ayes: Gibbs, Holen, Leonard, Lewis,
Meseck, Neusom, Price, Richter,
Storing
Noes: None
Abstain: None
Absent: Hayward, Takei

R-80-013

RESOLVED, that Requisition No. 9-7200-115 is approved and the General Manager is authorized to execute a contract with IBM Corporation, 3550 Wilshire Blvd., Los Angeles, covering lease/maintenance of data processing equipment for a one-year period, at an estimated cost of \$28,800; form of contract subject to approval of the General Counsel.

R-80-014

RESOLVED, that Requisition No. 0-9300-001 is approved and the Purchasing Agent is authorized to call for bids covering purchase and installation of one (1) 10,000 gallon gasoline tank and dispensing equipment at Location 23 Minibus Terminal, located at 808 Towne Avenue, Pomona; form of bid requirements and specifications subject to approval of the General Counsel.

R-80-015

RESOLVED, that Requisition No. 9-3399-1032 is approved, and the Purchasing Agent is authorized to call for bids covering the District's requirements for hydraulic clutch kits for a one-year period, form of bid requirements and specifications subject to approval of the General Counsel.

Approved Minutes of Regular
Meeting held December 27, 1979.

Resolution
No. Assigned

Approval of Consent Calendar - Continued

Ratified temporary route
diversions as described in report dated
January 4, 1980, filed with the Secretary.

Ratified bus stop zone changes
as described in report dated January 4,
1980, filed with the Secretary.

At the request of Director Leonard, Agenda
Item No. 17 was removed from the Consent Calendar.
He made an inquiry concerning the bidder's list.

Upon motion of Director Leonard, seconded
and unanimously carried, the following resolution
was adopted:

Ayes: Gibbs, Holen, Leonard, Lewis,
Meseck, Neusom, Price, Richter,
Storing
Noes: None
Abstain: None
Absent: Hayward, Takei

R-80-016

RESOLVED, that Requisition No.
9-4600-44 is approved and the Purchasing
Agent is authorized to issue Requests For
Proposals for Interactive Bus Scheduling;
form of RFP and specifications subject to
approval of the General Counsel.

Resolution
No. Assigned

Approval of Consent Calendar - Continued

At the request of Director Lewis, Agenda Item No. 18 was removed from the Consent Calendar.

Director Lewis stated he is against the house organ in its present form as there is nothing in it showing the activities of the District. He feels it is a waste of money unless we make a commitment that talks about the District instead of employees. He felt it should have articles concerning current issues; e.g., General Manager's column, column about current legislation, etc. President Holen suggested the Personnel Committee review Director Lewis' suggestions.

Upon motion of Director Leonard, seconded and carried as noted below, the following resolution was adopted:

Ayes:	Gibbs, Holen, Leonard, Lewis, Meseck, Neusom, Price, Richter, Storing
Noes:	None
Abstain:	None
Absent:	Hayward, Takei

Resolution
No. Assigned

R-80-017

Approval of Consent Calendar - Continued

RESOLVED, that Requisition No. 9-6000-243 is approved and the Purchasing Agent is authorized to call for bids covering the printing of the District's newspaper (Headway) for a two-year period; form of bid requirements and specifications subject to approval of the General Counsel.

Recognition of Retired District Personnel

Director Storing presented plaques to District personnel who have recently retired.

Recessment of Meeting to Hold Public Hearing

On motion duly made, seconded and unanimously carried, the meeting recessed at 1:34 p.m. and reconvened at 1:45 p.m. following the Public Hearing. Directors Gibbs, Holen, Leonard, Lewis, Meseck, Neusom, Price, Richter and Storing responded to Roll Call.

General Manager's Annual State-of-the-District Report

General Manager Gilstrap summarized his report, a copy of which is filed with the Secretary, calling special attention to the four fiscal recommendations contained on pages 16, 17 and 18. Mr. Gilstrap also read a report dated January 10, 1980 on the subject of the County

Resolution
No. Assigned

General Manager's Annual State-of-the-District
Report - Continued

Transportation Commission Actions regarding the District's request for \$5.2 million in sales tax funds, wherein \$3.3 million was allocated. A copy of this report is filed with the Secretary.

President Holen commented that the projected shortfall is very close to the \$1.9 million withheld by the Commission. Director Lewis cautioned against double-counting the dollars, that if the Commission allocates the \$1.9 million withheld, the District still faces an approximate \$1 million shortfall.

There was discussion concerning the Commission's concern about the District's declining farebox revenue ratio and spiraling operating costs. Director Lewis, as Chairman of the Finance Committee, was requested to schedule a joint meeting with the Commission's Finance Review Committee to discuss the District's funding request and to answer any questions the Commission may have on this subject, with the meeting to be held prior to January 24, 1980.

Resolution
No. Assigned

Calling of Special Meetings

On motion of Director Neusom, seconded and carried as noted below, the following resolution was adopted under Agenda Item No. 22:

Ayes: Gibbs, Holen, Leonard, Lewis,
Meseck, Neusom, Price, Richter,
Storing
Noes: None
Abstain: None
Absent: Hayward, Takei

R-80-018

RESOLVED, that Special Meetings of the Board of Directors shall be held Thursday, January 17, 1980 at 10:30 a.m. and Wednesday, January 30, 1980 at 2:00 p.m. for the purpose of taking actions relative to the sale of the District's Equipment Trust Certificates and award of contract on the 940 bus procurement.

Approval of Off-Peak Community Service in the City of Covina

Under Agenda Item No. 24 and at the request of Director Storing, Mr. McDonald, Manager of Planning & Marketing, reported that the District had received a request from the City of Covina for a loop operation within the City of Covina, to be operated weekdays, with the City providing funding in the amount of \$15,000, which will cover the cost of approximately three months of service. It is the District's understanding that the City

Resolution
No. Assigned

Approval of Off-Peak Community Service -City of
Covina - Continued

of Covina will request funds from the Los Angeles County Transportation Commission under Article 4.5 in July, 1980, the earliest date that funds would be available to provide this service beyond the initial three month period.

On motion of Director Storing, seconded and carried as noted below, the following resolution was adopted:

Ayes: Gibbs, Holen, Leonard, Lewis,
Meseck, Neusom, Price, Richter,
Storing
Noes: None
Abstain: None
Absent: Hayward, Takei

R-80-019

RESOLVED, that the General Manager is authorized to enter into a contract with the City of Covina to provide experimental off-peak bus service, at a cost not to exceed \$15,000, with service to be implemented March 3, 1980 and operate through May 23, 1980; form of contract subject to approval of the General Counsel.

RESOLVED FURTHER, that the General Manager is authorized to include in the Official Route Descriptions
Original Page 609.

There being no further business, the meeting
adjourned at 2:30 p.m.


District Secretary

AGREEMENT BETWEEN
THE SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT
AND
THE LOS ANGELES COUNTY TRANSPORTATION COMMISSION

This Agreement is entered into to facilitate cooperative and mutually beneficial working relationships between the Southern California Rapid Transit District (District), and the Los Angeles County Transportation Commission (LACTC) in connection with the financing, planning, design and construction of exclusive public mass transit guideway projects in Los Angeles County.

FINDINGS

1. Section 30,000, et seq. of the PUC of the State of California gives the SCRTD the authority to plan, design and construct a rail rapid transit system within the boundaries of the District.
2. The Los Angeles County Transportation Commission, under Sections 130303 and 130305 of the Public Utilities Code, has responsibility for the determination or approval of funds for exclusive public mass transit guideway projects and their technology, location, capacity, staging and scheduling, and terms under which federal transit capital (Section 3) funds are sought.
3. Section 199.10 of the Streets and Highways Code expresses the California Legislature's intent that the LACTC take a more active role in initiating as well as determining the development of exclusive public mass transit guideway systems in Los Angeles County including, but not limited to, decisions on route location, station location, joint development opportunities, land use

impacts, selection of appropriate mass transit hardware for such systems and the coordination and integration of such systems into existing transit operations and community development objectives.

4. Since the LACTC and the DISTRICT share responsibilities in the area of exclusive public mass transit guideway systems, there is a need to establish an arrangement whereby the responsibilities of both parties can be met without negatively impacting the project.

AGREEMENT

Based on the foregoing, it is mutually agreed that:

1. The management of the design and construction of exclusive public mass transit guideway projects in Los Angeles County is the responsibility of District except as specified below. This shall include the responsibility for contracting with the State, Federal and local governments, as may be required, for the financing of the project with the concurrence of the LACTC and the awarding of all design and construction contracts.
2. It is the intent of the parties to this agreement that the terms outlined below be carried out without unduly delaying the project in question and thereby adding to the cost. The policy boards and staffs of the two agencies will meet this objective by establishing a process of regular interaction and cooperative and coordinated decision making in the areas to which this agreement applies. At the staff level, this shall be accomplished through mechanisms such as LACTC staff participation in design review meetings and in the development of District staff's recommendations on major policy issues. At the policy board level,

this shall be accomplished through mechanisms such as regular joint meetings to receive status reports and information on the subject areas identified below:

3. Project Initiation: Consistent with the intent of Section 199.10 of the Streets and Highways Code, should the District initiate consideration of any exclusive public mass transit guideway project the LACTC shall participate in such initial consideration including, but not limited to, the issues enumerated in Section 199.10 as noted above.
4. Project Management: The LACTC shall review the DISTRICT's proposed Project Management and Control Plan and comment thereon to the SCRTD Board prior to the adoption of said plan.
5. Project Design and Construction: The LACTC staff representative(s) shall participate in discussion of matters likely to have a significant effect on the ultimate cost of the project and the performance of the system once complete. Examples of such issues are, but are not limited to:
 - o Mode, Alignment and Configuration
 - o Station locations
 - o Operating Plans
 - o Coordination with other guideway projects
 - o Major Technical Policy decisions
6. Design Reviews: During Preliminary Engineering, the LACTC staff representative(s) shall participate in reviews and discussions of the preliminary designs of the various system features.

7. Project Financing: The LACTC and the DISTRICT shall participate in decisions on the timing and extent of project financing, and the consideration of new or alternative project financing sources.
8. Project Negotiations with Funding Agencies: Consistent with the LACTC's responsibility to program Federal and State funds, the LACTC and the District shall confer on any matters which significantly affect the scope, scheduling, cost or financing of the project.

FOR THE SOUTHERN CALIFORNIA
RAPID TRANSIT DISTRICT

FOR THE LOS ANGELES COUNTY
TRANSPORTATION COMMISSION

PRESIDENT OF THE BOARD OF
DIRECTORS

CHAIRMAN

GENERAL MANAGER

EXECUTIVE DIRECTOR